



PARKS AND RECREATION ADVISORY BOARD AGENDA

September 10, 2026 at 6:00 PM

Wilsonville Parks and Recreation Admin Office and Remote Video Conferencing

PARTICIPANTS MAY ATTEND THE MEETING AT:

Wilsonville Parks and Recreation Administration Offices: 29600 SW Park Place, Wilsonville, Oregon
97070

Zoom: <https://us02web.zoom.us/j/85851579748>

TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:

Register with Wilsonville Parks and Recreation: PRAB@WilsonvilleOregon.gov

Individuals may submit comments by 12:00 PM on the day before the meeting date
via email to the address above, or may mail written comments to:

Wilsonville Parks and Recreation Department

29600 SW Park Place, Wilsonville, OR 97070

CALL TO ORDER [6:00 PM]

1. Roll Call

CONSENT AGENDA [6:02 PM]

2. [Approval of Minutes: 05.14.2026](#)

CITIZEN INPUT [6:05 PM]

PARKS AND RECREATION DEPARTMENT UPDATES [6:10 PM]

REVIEW PROGRESS ON BOARD GOALS [6:20 PM]

BOARD COMMENTS [6:30 PM]

ADJOURN [6:40 PM]

The Parks and Recreation Advisory Board will now take part in a parks tour with staff. Members will take no deliberations towards any decisions.

NEXT MEETING

Thursday, October 8, 2026 6:00 PM

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Kris Ammerman, Parks and Recreation Director at 503-783-7529 or PRAB@wilsonvilleoregon.gov: assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Habr   int  rpretes disponibles para aqu  llas personas que no hablan Ingl  s, previo acuerdo.

Com  niquese al 503-783-7529.



PARKS AND RECREATION ADVISORY BOARD MINUTES

May 14, 2026 at 4:00 PM

Wilsonville Parks and Recreation Admin Office & Remote Video Conferencing

PARTICIPANTS MAY ATTEND THE MEETING AT:

Wilsonville Parks and Recreation Admin Office - 29600 SW Park Place, Wilsonville, OR 97070

Zoom: <https://us02web.zoom.us/j/85722021810>

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CALL TO ORDER

Vice-Chair Bagnall called the meeting to order at 4:01 pm.

1. Roll Call

PRESENT

Chair – Amanda Harmon

Vice-Chair – Bill Bagnall

Member Keith Gary

Member Amanda Aird

Member Kristi Corno

Member John West

ABSENT

Member Paul Diller

EX OFFICIO MEMBERS/CITY STAFF PRESENT

Megan Big John, Parks and Recreation Director

Brian Stevenson, Program Manager

Natalie Tomaszewski, Program Coordinator

OTHER ATTENDEES

Brad Williams, Wilsonville Community Member

CONSENT AGENDA

2. Approval of Minutes: 04.09.2026

Motion made by Member Gary, seconded by Member West

Voting Yea: Chair Harmon, Member Gary, Vice-Chair Bagnall, Member Aird, Member Corno, Member West

CITIZEN INPUT

Brad Williams gave citizen input and asked about the purpose of the board, specifically recommending that the board vet every event. He shared that he hasn't received any notifications from the board, but instead the department. Brad shared he had issues with the Drag Me Outside event and its notice of crude humor being used during the event.

The board shared they received notice of items from council, instead of hearing them from Parks and Recreation staff; Director Big John shared she plans to notify the board about happenings and share monthly reports that staff put together.

The board thanked him for his attendance and comments.

OPPORTUNITY GRANT – APPLICANT CRITERIA

Member Corno shared that the METRO grant stipulates who can and can't apply, along with the Community Cultural Events and Programs grant stipulates they must have a non-profit status.

Member West suggested there be a question on the application asking if they are affiliated with any government organization, and the board should prioritize non-government related applicants. Members Corno and Gary concurred with this.

BUDGET COMMITTEE PRESENTATION REVIEW

Director Big John gave an overview of the budget committee presentation she gave for Parks and Recreation.

The board had a discussion on the parks budget and the parks fee; Director Big John shared they will be working on that over the next six months and researching. She also shared that updates would be shared with the board in the future.

PARKS AND RECREATION DEPARTMENT UPDATES

Program Manager Stevenson shared recreation updates:

- Community Center siding and window replacement project kicks off in June

- Huge need for home delivered program and at capacity with waitlist created
- Memorial Day Event with Korean War Memorial Foundation of Oregon at Town Center Park
- Our concert series kicks off on June 25 and add a couple concerts at the tail end of Rotary concerts; paired down the movie in the park options
- Summer camps kicking off
- Murase Plaza is opening June 3, and Town Center will hopefully be opening a couple weeks after that due to maintenance being done.

Member Corno brought up the Drag Me Outside event regarding cost and looking into sponsorships. Program Manager Stevenson shared there was a fee for them coming to Wilsonville and Director Big John shared sponsorships were an item to look into to offset costs.

Vice-Chair Bagnall brought up program costs and revenue generation there; Director Big John shared the team would like to look into cost recovery.

Director Big John shared parks updates:

- Community Garden is getting cleaned up over the next few weeks
- Summer seasonals are on board, and we are in process of back filling two empty positions
- Parks staff help support most of the events hosted by the City, not just Parks and Rec events
- Frog Pond Park is coming along
- Memorial Park Playground is wrapping up as well
- Council approved the replacement for the safety netting, dugout upgrades and additional shelter between ballfields #1-#3
- Budget Committee passed their recommendation to approve the proposed budget on Tuesday

REVIEW PROGRESS ON BOARD GOALS

Program Manager Stevenson asked if the board wants to update their goals and shared that there is no requirement for the board to have goals.

Member Corno recommended more clarity and revising the purpose of the board's responsibilities.

Member Aird suggested revising the mission statement into a goal.

Member Corno asked if five members of the board attended an event together if that was serial communication; Vice-Chair Bagnall stated it wouldn't be as long as they weren't discussing business.

Director Big John mentioned sending the City Manager Report to the Board each month.

BOARD COMMENTS

Vice-Chair Bagnall shared his appreciation for the mobility section for children at the Egg Hunt and the accessibility section of the webpage for what to expect when visiting parks.

Vice-Chair Bagnall brought up the issue of dog leash laws; Director Big John shared local law enforcement, our code compliance officer and our staff are working on the issue with more direct communication between our staff and law enforcement, along with posting educational signage. They are starting with the educational piece, but there is a fee in progress.

Vice-Chair Bagnall asked about a teen hangout area; Program Manager Stevenson shared we don't have a lot of teen programming and some of it is funding and space related, but the library does provide teen programming. Director Big John mentioned doing a community survey to find out where the community feels like we have gaps in our programs.

Member Corno shared she filled out the volunteer form previously; Program Coordinator shared that we don't typically pull from there for community events, but we do utilize the the volunteer form for our WERK Day event.

ADJOURN

Vice-Chair Bagnall adjourned the meeting at 5:47 pm.

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