DIVERSITY, EQUITY & INCLUSION COMMITTEE AGENDA

October 11, 2022 at 6:00 PM

City Council Chambers at City Hall & Zoom (https://us02web.zoom.us/j/83159324538)

CALL TO ORDER, WELCOME & OVERVIEW OF THE MEETING

CONSENT AGENDA

1. [September 13, 2022 Meeting Minutes](#)

COMMITTEE DISCUSSION & RECOMMENDATION

2. [Cultural Calendar](#)

3. Local Share Outreach Process Report

4. Juneteenth Subcommittee Update

5. Lecture Series Subcommittee

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Next Meeting: November 8,2022 at 6:00 PM

A DEI COMMITTEE - LECTURE SERIES SUBCMOMMITTEE MEETING
WILL IMMEDIATELY FOLLOW THE DEI COMMITTEE MEETING

*To submit public comments, please email comments to **mombert@ci.wilsonville.or.us** by 12:00 PM on the day before the meeting date.*

*For more information, contact Zoe Monahan Mombert, Assistant to the City Manager, at 503-570-1503 or **mombert@ci.wilsonville.us**.*

PARTICIPANTS MAY ATTEND THE MEETING AT:
City Hall, 29799 SW Town Center Loop East, Wilsonville, Oregon
Zoom: https://us02web.zoom.us/j/83159324538

TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:
Register with Zoe Mombert:
Mombert@ci.wilsonville.or.us or 503-570-1503
Individuals may submit comments by 12:00 PM on the day before the meeting date
via email to the address above, or may mail written comments to:
Zoe Mombert - Wilsonville City Hall
29799 SW Town Center Loop East, Wilsonville, OR 97070

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Zoe Mombert, Assistant to the City Manager at 503-570-1503 or Mombert@ci.wilsonville.or.us: assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Habrá intérpretes disponibles para aquéllas personas que no hablan Inglés, previo acuerdo. Comuníquese al 503-570-1503.

DIVERSITY, EQUITY & INCLUSION COMMITTEE MINUTES

September 13, 2022 at 6:00 PM

City Council Chambers - City Hall or Zoom (https://us02web.zoom.us/j/83159324538)

CALL TO ORDER, WELCOME & OVERVIEW OF THE MEETING
Meeting called to order at 6:02 pm

1. **Roll Call**

PRESENT	STAFF
Chair Imran Haider	Amanda Guile-Hinman, City Attorney
Vice-Chair Jay Edwards	Dan Pauly, Planning Manager
Member Camryn Lau	Kelsey Lewis, SMART Grants & Program Manager
Member Diane Imel	Zoe Mombert, Assistant to the City Manager
Member Erika Pham	
Member Fay Gyapong-Porter (6:19pm)	
Member Joni McNeil	
Member Luis Gonzalez	
Member Santiago Landazuri (6:04pm)	
Member Sudeep Taksali	

ABSENT	GUEST
Member Malak El Manhawym	Kaelyn Cassidy, Wilsonville Spokesman
Member Tracy Hester	

2. **Community Input**
    No public input received.

CONSENT AGENDA

3. **Revised May 10, 2022 Minutes**

4. **August 9, 2022 Minutes**
    Jay Edwards made a motion to approve the consent agenda. Erika Pham seconded the motion and the motion passed with unanimous consent.

COMMITTEE DISCUSSION & RECOMMENDATION

5. **Select Representative for SMART Workshop**
    Looking for a representative to engage at SMART's community workshop. SMART provided information about the workshop and what they are looking to accomplish at the event. SMART workshop is set for September 20, 2022 from 4:00 pm to 7:00 pm at the Library. Joni McNeil expressed an interest in attending and Fay Gyapong-Porter may be interested.

6. **Flag Pole Policy**
    The City Attorney outlined the updates for a Flag Policy and the new addition of a banner policy. The City Attorney will continue discussions about Charbonneau with the Public Works Director regarding the banner policy. Once the City Attorney gets additional input from the City Council, the Committee will continue the discussion about the flag policy.

7. **Engagement Framework Follow Up**
    The Planning Manager presented the final version of the Engagement Framework (which will be a living document) and the workflow outlined in the document so far and additional input:
    - Discussed outreach efforts to prepare the document.
    - Consultants assisted to develop framework for the City.
    - Training was provided for staff to help them use the tool.
    - Planning staff has discussed the plan with City staff, Planning Commission, DEI and City Council.
    - Using the framework to support Frog Pond (active project).
    - Staff walked the committee through framework.
        - Slow down and first understand the problems before starting the work
        - Evaluate the successes.
        - Discussed the barriers and identify actions to help recognize how to engage.
        - Menu of activities were outlined for information, input and engagement efforts.
    Committee discussed information that is useful and areas of improvement within the document.
    - Let's Talk Wilsonville is an open forum. It is suggested that the staff share what they heard during engagement efforts and how it will be used.
    - Historically, underrepresented may not believe that their voice matters. Their input is very useful.
    - QR code for projects and Let's Talk Wilsonville at the bus stop.
    - Community ambassadors were recommended.

8. **Cultural Calendar Development**
    - Discussed the format of Harvard's calendar as an example of a cultural calendar.
    - Discussed the need for community input before it is recommended to City Council.
    - Committee members will send ideas to staff to be compiled and shared in the next committee packet.

Meeting Adjourned at 7:45 pm
Next Meeting: October 11, 2022 at 6:00 PM

Cultural Calendar – Discussion Draft – October 2022

January
- New Year's (1st)
- Emancipation Proclamation (1st)
- World Braille Day (4th)
- MLK Day (16th)
- Lunar New Year (Jan/Feb) (Jan 22nd in 2023)

February
- Black History Month
- Chinese New Year (1st)
- Valentine's Day (14th)

March
- Irish American Heritage Month
-Ramadan Begins
- Women History Month (8th)
- St Patrick's Day (17th)
- Holi (8th)
- Nowruz - (Iranian New Year/ Persian New Year (21-22)
- Cesar Chavez Day (31st)
-International transgender day of visibility (31st)
-Ramadan Begins

April
- Deaf Heritage Month
- Arab American Heritage Month
- Sexual assault awareness month
- Passover
- Easter
- Ramadan ends Eld-al-Fitr
- Earth Day (22nd)

May
- AAPI Heritage Month
- Jewish American Heritage Month
- National Nurses Day (6th) ?
- Mother's Day (2nd Sunday)
- Memorial Day (last Monday of month)

June
- Pride Month
- Immigrant Heritage Month
- Juneteenth (19th)
- Father's Day (3rd Sunday)

July
- Disability pride month
- Independence Day (4th)
- Slurpee Day (11th)
-Americans with Disability Act (26th)

August
-International Day of the World's Indigenous Peoples (UN) (9th)
- National Senior Citizens Day (21st)
- Raksha Bandhan (30th)

September
- Hispanic Heritage Month (9/15 – 10/15)
- Labor Day (1st Monday)
- Rosh Hashanah (15 – 17 in 2023)
-Yom Kippur (24-25 in 2023)

October
- Disability Heritage Month
- Indigenous Peoples Day (10th)
- World Mental Health Day (10th)
- National coming out day (11th)
- Halloween (31st)

November
- Native American Heritage Month
- Dia de Los Muertos (1st)
- Veterans Day (11th)
- International day for Tolerence (UN) (16th)
- Transgender day of remembrance (20th)
- Diwali (between Oct/November based on Hundu lunar calendar) November 12 in 2023 (October 24, 2022)
- Thanksgiving (4th Thursday of November)

December
- Rosa Parks Day (1st)
- International day of persons with disabilities (3rd)
- Hanukkah (18th ~26th – changes)
- Winter Solstice/ Yule (21st)
- Christmas (25th)
- Kwanzaa (26th – Jan 1st)