



## KITAKATA SISTER CITY ADVISORY BOARD AGENDA

February 11, 2026 at 6:00 PM

Wilsonville Parks and Recreation Admin Office & Remote Video Conferencing

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### **PARTICIPANTS MAY ATTEND THE MEETING AT:**

Parks and Recreation Admin Office, 29600 SW Park Place, Wilsonville, Oregon

Zoom: <https://us02web.zoom.us/j/83075340810>

### **TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:**

Register with Wilsonville Parks and Recreation:

[KSCAB@wilsonvilleoregon.gov](mailto:KSCAB@wilsonvilleoregon.gov)

Individuals may submit comments by 12:00 PM on the day before the meeting date

via email to the address above, or may mail written comments to:

Wilsonville Parks and Recreation Department

29799 SW Town Center Loop East, Wilsonville, OR 97070

### **CALL TO ORDER [6:00 PM]**

1. Roll Call

### **CONSENT AGENDA**

2. Approval of 01.14.2026 Minutes (Needs Motion)

### **BUDGET [6:05 PM]**

### **CITIZEN INPUT [6:05 PM]**

### **EVENT IDEAS & BRAINSTORM [6:10 PM]**

3. Combined KSCAB/ACHC Event
4. One Book, One Coast Library Programming

### **REVISIT GOALS [6:40 PM]**

5. [Goals Document](#)

### **BOARD COMMENTS [7 PM]**

6. Scarpone- Jiro Sato

**ADJOURN [7:15 PM]**

**NEXT MEETING**

Wednesday, April 8, 2026 6:00 PM

*Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Erica Behler, Recreation Coordinator at 503-570-1525 or [KSCAB@wilsonvilleoregon.gov](mailto:KSCAB@wilsonvilleoregon.gov): assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.*

*Habrá intérpretes disponibles para aquéllas personas que no hablan Inglés, previo acuerdo.*

*Comuníquese al 503-570-1525.*

# KITAKATA SISTER CITY ADVISORY BOARD GOALS

FISCAL YEAR JULY 1 2024- JUNE 30 2026



## INCREASE CONNECTIONS WITH AKIA & WHS

- Increase zoom calls with Aizu-Kitakata International Association (AKIA) ?
- Create a shared mission and vision with Aizu-Kitakata International Association
- Have a board member chaperone a Wilsonville student trip to Kitakata



## ENGAGE WILSONVILLE YOUTH

- Create a specific position on the board for a teen member
- Recruit for the position above through targeted advertising and social media



## EXPAND EDUCATION FOR THE COMMUNITY

- Work with DEI Committee to co-host a speaker for existing speaker series ✓
- Host a cooking class ?
- Create and maintain one annual event that the board becomes known for each year ?



## BUILD AWARENESS OF KITAKATA, JAPAN AND THE SISTER CITY PROGRAM IN WILSONVILLE

- Explore the feasibility of creating a Japanese style rock garden in Wilsonville with interpretive signage that explains the sister city relationship
- Continue to table at events to spread awareness ?



## CONTINUE TO PROVIDE HOME STAY PROGRAM

- Continue to provide meaningful home stay programs for students visiting Wilsonville ✓
- Survey past host family participants to get feedback on trip itineraries ✓
- Create moments for ceremony within itineraries ✓

# KITAKATA SISTER CITY ADVISORY BOARD GOALS

FISCAL YEAR JULY 1 2024- JUNE 30 2025



## ADJUST BYLAWS TO BETTER POSITION THE BOARD FOR LONGEVITY

- Explore the feasibility of becoming a standing committee of the City
- Consider adjusting bylaws to lengthen how long a member can serve



## BUILD NETWORK OF COMMUNITY RESOURCES

- Invite the Consul General to visit Wilsonville
- Have a joint meeting with Wilsonville Rotary to hear about their Sister City program in Colombia
- Leverage JASO to introduce Kitakata Businesses to the American market



## CONNECT WITH EXTERNAL ORGANIZATIONS SUCH AS...

- Japan-America Society of Oregon
- Japanese-American Museum of Oregon
- WLWV School District
- Japanese Consulate
- Wilsonville Rotary
- Wilsonville Chamber
- OR Japanese Garden
- Asian Pacific American Network of Oregon
- Other Japan/Oregon Sister Cities