



LIBRARY BOARD AGENDA

October 22, 2025 at 6:30 PM

Wilsonville Public Library

PARTICIPANTS MAY ATTEND THE MEETING AT:

Library, 8200 SW Wilsonville Road, Wilsonville, Oregon

Rose Room

TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:

Zoom: <https://us02web.zoom.us/j/82896702617>

Register with the Library:

LB@wilsonvillelibrary.org

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Wilsonville Library

29799 SW Town Center Loop East, Wilsonville, OR 97070

CALL TO ORDER

1. Roll Call

CONSENT AGENDA

2. Approval of Minutes: 08.27.2025

ONGOING BUSINESS / CALENDAR ITEMS

3. Staff Visitor: Swapna Gajjala
4. [Director's Report](#)
5. [SRP Review](#)
6. Banned Book Week
7. LDAC Updates
8. LINCC Updates
9. [New Bingo Card](#)

10. Friends of the Library Report

11. Library Foundation Report

NEW BUSINESS

ROUND ROBIN

ADJOURN

NEXT MEETING

Weekday, December 3, 2026 6:30 PM

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Haley Spaeth, Administrative Assistant at 503-570-1593 or hspaeth@wilsonvillelibrary.org: assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Habr   int  rpretes disponibles para aqu  llas personas que no hablan Ingl  s, previo acuerdo. Comun  quese al 503-570-1593.

Department: 50 - Library
Reporting Month: June FY 2025

		Current Year Budget	June FY 2025 Actuals	Year to Date Actuals	Remaining Balance	% Used
Revenues						
Intergovernmental						
11050115	334001	4,992	-	5,028	(36)	101%
11050000	338002	1,700,000	78,079	1,992,728	(292,728)	117%
Total Intergovernmental		\$ 1,704,992	\$ 78,079	\$ 1,997,756	\$ (292,764)	117%
Charges for Service						
11050000	345008	6,000	-	8,689	(2,689)	145%
11050000	345009	200	-	-	200	0%
11050000	345010	5,000	-	7,770	(2,770)	155%
11050000	345011	1,500	-	2,090	(590)	139%
11050000	345012	2,200	-	2,713	(513)	123%
11050000	345013	3,000	-	2,785	215	93%
Total Charges for Service		\$ 17,900	\$ -	\$ 24,047	\$ (6,147)	134%
Other						
11050000	385001	1,000	-	1,688	(688)	169%
11050117	385002	47,070	14,615	32,095	14,975	68%
11050120	385003	38,200	15,224	24,861	13,339	65%
11050000	389000	800	-	1,062	(262)	133%
11050000	389009	-	-	27	(27)	-
Total Other		\$ 87,070	\$ 29,839	\$ 59,733	\$ 27,337	69%
TOTAL REVENUES		\$ 1,809,962	\$ 107,918	\$ 2,081,536	\$ (271,574)	115%
Expenditures						
Personnel Services						
11050000	411*	1,388,220	5,284	1,392,487	(4,267)	100%
11050000	412*	838,740	3,248	788,715	50,025	94%
Total Personnel Services		\$ 2,226,960	\$ 8,532	\$ 2,181,202	\$ 45,758	98%
Materials & Services						
11050000	430001	28,600	311	28,260	340	99%
11050000	430002	125	-	24	101	19%
11050000	430003	24,700	2,327	21,772	2,928	88%
11050117	430003	8,220	-	-	8,220	0%
11050120	430003	2,000	-	949	1,051	47%
11050000	430004	2,000	270	1,313	687	66%
11050000	430005	4,800	-	3,003	1,797	63%
11050000	431099	3,000	-	2,993	7	100%
11050000	432001	74,000	221	66,243	7,757	90%
11050117	432001	4,000	-	4,000	0	100%
11050120	432001	2,000	-	2,000	-	100%
11050121	432001	250	-	-	250	0%
11050000	432002	41,000	125	41,269	(269)	101%
11050117	432002	1,500	-	1,500	-	100%
11050120	432002	3,000	-	1,447	1,553	48%
11050121	432002	400	-	733	(333)	183%
11050000	432003	12,000	-	10,008	1,992	83%
11050000	432004	23,000	92	20,244	2,756	88%
11050117	432004	4,000	209	3,202	798	80%
11050121	432004	400	-	-	400	0%
11050000	432005	5,500	-	2,685	2,815	49%
11050000	432006	47,850	-	48,458	(608)	101%
11050000	432007	36,000	-	32,952	3,048	92%
11050000	435002	49,780	-	34,361	15,419	69%
11050000	435008	8,280	-	7,964	316	96%
11050000	435010	31,040	-	16,739	14,301	54%
11050000	435011	2,620	-	2,309	311	88%
11050000	435012	310	-	218	92	70%
11050000	435013	17,510	-	16,022	1,488	92%
11050000	435014	4,910	-	3,856	1,054	79%
11050000	435020	4,010	-	3,449	561	86%
11050000	435030	3,360	-	2,169	1,191	65%
11050000	435031	1,350	-	1,119	231	83%
11050000	440009	8,800	148	8,816	(16)	100%
11050000	440023	4,300	-	3,927	373	91%
11050000	440026	1,000	-	-	1,000	0%
11050000	441028	6,200	-	4,838	1,362	78%
11050000	442051	22,700	-	23,685	(985)	104%
11050000	443021	4,000	-	2,739	1,261	68%
11050115	443021	5,048	-	5,359	(311)	106%
11050117	443021	9,850	113	5,377	4,473	55%
11050120	443021	14,000	8	725	13,275	5%
11050000	443022	1,250	-	325	925	26%

Department: 50 - Library
 Reporting Month: June FY 2025

			Current Year	June FY 2025	Year to Date	Remaining	
			Budget	Actuals	Actuals	Balance	% Used
11050117	443022	Summer Programs - Friends	14,000	-	14,145	(145)	101%
11050120	443022	Summer Programs - Foundation	6,200	283	2,019	4,181	33%
11050000	443023	Adult Programs	1,545	-	291	1,254	19%
11050117	443023	Adult Programs - Friends	2,000	-	1,600	400	80%
11050120	443023	Adult Programs - Foundation	4,000	-	3,738	262	93%
11050000	443024	Child & Teen Programs	1,545	-	1,325	220	86%
11050117	443024	Child & Teen Programs - Friends	3,500	326	937	2,563	27%
11050120	443024	Child & Teen Programs - Foundation	2,000	-	1,666	334	83%
11050000	443025	Outreach Programs	1,545	-	1,105	440	72%
11050120	443025	Outreach Programs - Foundation	5,000	82	4,919	81	98%
11050000	444003	Educ/Training/Travel	19,375	54	11,022	8,353	57%
11050000	444004	Mileage & Vehicle Expenses	1,550	-	20	1,530	1%
11050000	444005	Safety and Health	103	-	703	(600)	683%
11050000	445004	Fees and Dues	3,000	-	1,368	1,632	46%
11050000	449001	Bank Charges	2,430	-	1,396	1,034	57%
Total Materials & Services			\$ 596,456	\$ 4,566	\$ 483,307	\$ 113,149	81%
TOTAL EXPENDITURES			\$ 2,823,416	\$ 13,098	\$ 2,664,510	\$ 158,906	94%

Department: 50 - Library
Reporting Month: June FY 2025

		Current Year Budget	June FY 2025 Actuals	Year to Date Actuals	Remaining Balance	% Used
BREAKOUT BY ORG CODE						
Ready to Read						
11050115	334001	State Operating Grant - Ready2Read	(4,992)	-	(5,028)	36 101%
11050115	443021	Special Programs - Ready2Read	5,048	-	5,359	(311) 106%
Total Ready to Read		\$ 56	\$ -	\$ 331	\$ (275)	591%
Friends						
11050117	385002	Donation Revenue - Friends	(47,070)	(14,615)	(32,095)	(14,975) 68%
11050117	430003	Small Tools & Equipment - Friends	8,220	-	-	8,220 0%
11050117	432001	Books - Friends	4,000	-	4,000	0 100%
11050117	432002	Youth Books - Friends	1,500	-	1,500	- 100%
11050117	432004	Audio/Visual Materials - Friends	4,000	209	3,202	798 80%
11050117	432005	Audio/Visual Materials - Youth - Friends	-	-	-	- -
11050117	443021	Special Programs - Friends	9,850	113	5,377	4,473 55%
11050117	443022	Summer Programs - Friends	14,000	-	14,145	(145) 101%
11050117	443023	Adult Programs - Friends	2,000	-	1,600	400 80%
11050117	443024	Child & Teen Programs - Friends	3,500	326	937	2,563 27%
11050117	450700	Machinery & Equipment - Friends	-	-	-	- -
Total Friends		\$ -	\$ (13,967)	\$ (1,335)	\$ 1,335	-
Foundation						
11050120	385003	Donation Revenue - Foundation	(38,200)	(15,224)	(24,861)	(13,339) 65%
11050120	430003	Small Tools & Equipment - Foundation	2,000	-	949	1,051 47%
11050120	432001	Books - Foundation	2,000	-	2,000	- 100%
11050120	432002	Youth Books - Foundation	3,000	-	1,447	1,553 48%
11050120	443021	Special Programs - Foundation	14,000	8	725	13,275 5%
11050120	443022	Summer Programs - Foundation	6,200	283	2,019	4,181 33%
11050120	443023	Adult Programs - Foundation	4,000	-	3,738	262 93%
11050120	443024	Child & Teen Programs - Foundation	2,000	-	1,666	334 83%
11050120	443025	Outreach Programs - Foundation	5,000	82	4,919	81 98%
Total Foundation		\$ -	\$ (14,852)	\$ (7,397)	\$ 7,397	-
General Donation						
11050121	432001	Books - General Donation	250	-	-	250 0%
11050121	432002	Youth Books - General Donation	400	-	733	(333) 183%
11050121	432004	Audio/Visual Materials - General Donation	400	-	-	400 0%
11050121	443022	Summer Programs - Donation	-	-	-	- -
Total General Donation		\$ 1,050	\$ -	\$ 733	\$ 317	70%

2025 Wilsonville Public Library Summer Reading Program:

Level Up At Your Library

Childrens:

Youth Services offered over 70 programs from June 15th-Aug 5th as part of the Summer Reading Program.

Nearly 4000 people attended the youth summer programs!

Reading Log Participants

Age Totals			
Babies	25	0-14 yrs	640
Toddlers	75	15-18 yrs	22
Preschool	56	19+ yrs	77
Primary School	379		
Middle School	97		
High School	30		
Adult	77		
		Total:	739

STEAM Log Participants

107-Children

13-Teens

8-Adults

BINGO Participants

128-Children

36-Teens

78-Adults

The well-attended teen events had a different theme each week. These themes ranged from *Library After Dark: 5 Nights at Freddy's* to *Mario Party* to our grand finale of *Splash(toon): Water Fight and Party At Memorial Park!* Instrumental in making all these events happen were the Teen Advisory Board (TAB) members. The teens helped with the planning, organizing and executing of all fun filled teen events this summer!

Another favorite weekly program for the younger set was the STEAM & Stories funded by the Library Foundation. Great stories were told by the Youth Librarians, along with accompanying STEAM demonstrations. These demonstrations ranged from the explosive interaction with Mentos and Diet Coke, to the egg-citing egg walk which was demonstrated on dozens of eggs and ended with the last program of hands-on stomp rockets. And yes, many rockets are sitting up on the library's roof waiting to be re-launched from the stomp rocket event

Other youth STEAM programs offered this summer included OMSI sessions for various ages, Oregon Coast Aquarium, and University of Oregon's Museum of Natural and Cultural History. We've offered outreach programs from these STEAM related organizations in the past, all funded by the Library Foundation.

The variety of the performances at the Thursday Fun Shows continued to wow the public! Musician, Mo Phillips, the Dancers of Paradise of Samoa and Magician, Louie Foxx were just a few of the great performances featured this summer. And of course, the big finale was The Reptile Man and all his reptiles!

We also welcomed to our Summer Reading Program events: Author, Aron Steinke (*Mr. Wolf's Class*); Author, Gabi Snyder (*Look!*) and Author/Illustrator Margaux Meganck (*People Are Wild*). We are so impressed by the writing and illustrative talent in our part of Oregon, and were so happy to present these authors to the children in our community.

We also continued our regular Baby/Toddler Time and Play Group sessions throughout the summer.

For Outreach, we performed our usual zany Summer Reading Program presentation to over 1300 primary school students. We also presented to nearly 600 middle school students and to over 100 students attending summer school in the West Linn-Wilsonville School District's Summer School program. Other outreach events included: Juneteenth and the Farmer's Market.

One "wheely" new addition to our Summer Reading Program fun, was the addition of the Book Bike, which went to the Thursday Fun Shows as well as Parks and Recreation's Movies in the Park.

All and all, we were able to offer quite a variety of programs this summer thanks to the generous funding from the Library Friends and Library Foundation!

How the Summer Reading Program Levelled Up this summer

We had a lot of the tried-and-true programs that we offered in the past as well as the usual reading logs, STEAM logs and BINGO to appeal to different ages. We also tried many new things such as a new format for the program schedule that included all the materials into one packet! We tried some new programming, and we did a lot more outreach into the community!

Adults:

- Participants of the Reading Log – 77
- Participants of the STEAM Log – 8
- Participants of the Bingo card – 78 (not necessarily the same folks who completed the Reading Log)
- The majority of STEAM logs involved parents doing activities with their children (and the adults learned new skills and information attending WVPL youth programs), while others involved more challenging activities (like making kombucha, body products, and sourdough starter)

Additional adult summer events:

- In June, started a number of regular adult programs:
 - “Sit & Stitch,” which sees an average of 10 participants each week ranging in age from 18-75 years old. Participants are making new friends within the group, with many in the group recent transplants to Wilsonville.
 - “Tabletop Game Night,” with monthly board game play and 6 regular attendees.
 - “Celebration Cinema” features a film celebrating a holiday of that month, from Pride Month to National Elvis Week.
- Held our first Speed Puzzling Event with 9 participants who had a blast and requested more puzzling events.
- Held our first Trivia Night with 18 participants ranging in age from 22-75 years old, who were enthusiastic about having more trivia nights at the library.
- In coordination with City staff, held a “Monitoring Wilsonville’s Wildlife” presentation, a flash fiction writing workshop, and a minor bike repair class.
- Continued with the popular Genealogy Club, “Space Talks,” “First Friday Films,” and “Profiles” programs.
- Accepted submissions for the 6th annual Short Story Contest, which saw a 15% increase in stories submitted over last year.

LIBRARY BOARD BINGO

READ THROUGH THE STRATEGIC PLAN	VISIT THE AMERICAN LIBRARY ASSOCIATION WEBSITE	ATTEND A FRIENDS OR FOUNDATION MEETING
LOCATE THE ROSE GARDEN MAP	REVIEW THE LIBRARY'S ART COLLECTION	READ A BANNED BOOK
READ ABOUT RECENT LIBRARY LEGISLATION - EVERYLIBRARY IS A GREAT RESOURCE	BROWSE AN ISSUE OF AMERICAN LIBRARIES OR PUBLIC LIBRARIES	ATTEND A LIBRARY PROGRAM