



CITY COUNCIL MEETING AGENDA - **AMENDED**

February 07, 2022 at 7:00 PM

City Hall Council Chambers & Remote Video Conferencing

PARTICIPANTS MAY WATCH THE CITY COUNCIL MEETING AT:

City Hall, 29799 SW Town Center Loop East, Wilsonville, Oregon

YouTube: <https://youtube.com/c/CityofWilsonvilleOR>

Zoom: <https://us02web.zoom.us/j/81536056468>

TO PROVIDE PUBLIC COMMENT:

Individuals may submit comments via email, or mail written comments, or participate remotely by registering with the City Recorder:

CityRecorder@ci.wilsonville.or.us or 503-570-1506

City Recorder - Wilsonville City Hall

29799 SW Town Center Loop East, Wilsonville, OR 97070

CITY COUNCIL MISSION STATEMENT

To protect and enhance Wilsonville's livability by providing quality service to ensure a safe, attractive, economically vital community while preserving our natural environment and heritage.

EXECUTIVE SESSION [5:00 PM]

ORS 192.660(2)(e) Real Property Transactions

ORS 192.660(2)(h) Legal Counsel/Litigation

ADJOURN [5:25 PM]

Break to switch Zoom accounts [10 min.]

REVIEW OF AGENDA AND ITEMS ON CONSENT [5:35 PM]

COUNCILORS' CONCERNS [5:40 PM]

PRE-COUNCIL WORK SESSION [5:45 PM]

- A. Council/City Board Retreat Discussion Items (*Cosgrove/Mombert*) [30 min.]
- B. Tourism Promotion Committee Bylaw Update (*Mombert*) [15 min.]
- C. ERP/Fiber Update (*Stone*) [15 min.]

ADJOURN [6:45 PM]

CITY COUNCIL MEETING

The following is a summary of the legislative and other matters to come before the Wilsonville City Council a regular session to be held, Monday, February 7, 2022 at City Hall. Legislative matters must have been filed in the office of the City Recorder by 10 a.m. on January 18, 2022. Remonstrances and other documents pertaining to any matters listed in said summary filed at or prior to the time of the meeting may be considered there with except where a time limit for filing has been fixed.

CALL TO ORDER [7:00 PM]

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda as amended.

PUBLIC HEARING [7:05 PM]

4. [Ordinance No. 856 \(Legislative Hearing\)](#)

[An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Section 4.181 To Correct A Scrivener's Error. \(Jacobson/Pauly\)](#)

5. [Resolution No. 2950 \(Legislative Hearing\)](#)

[A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2021-22. \(Katko\)](#)

MAYOR'S BUSINESS [7:20 PM]

6. [Upcoming Meetings](#)
7. [City Attorney Profile \(Villaqrana\)](#)

COMMUNICATIONS [7:35 PM]

8. [Compost Bucket Update \(Behler\) \[15 min.\]](#)
9. Public Safety Tips (Wurpes) [15 min.]

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS [8:05 PM]

*This is an opportunity for visitors to address the City Council on items **not** on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.*

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS [8:15 PM]

- 10. Council President Akervall
- 11. Councilor Lehan
- 12. Councilor West
- 13. Councilor Linville

CONSENT AGENDA [8:35 PM]

- 14. [Resolution No. 2951](#)

[A Resolution Of The Wilsonville City Council Amending The City Of Wilsonville Tourism Promotion Committee Charter Of Resolution No. 2541. \(Mombert\)](#)

- 15. [Minutes of the January 20, 2022 City Council Meeting. \(Veliz\)](#)

NEW BUSINESS [8:40 PM]

CONTINUING BUSINESS [8:40 PM]

CITY MANAGER'S BUSINESS [8:40 PM]

LEGAL BUSINESS [8:45 PM]

ADJOURN [8:50 PM]

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The city will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting the City Recorder at CityRecorder@ci.wilsonville.or.us or 503-570-1506: assistive listening devices (ALD), sign language interpreter, bilingual interpreter. Those who need accessibility assistance can contact the city by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al 503-570-1506.



CITY COUNCIL MEETING STAFF REPORT

<p>Meeting Date: February 7, 2022</p>	<p>Subject: Ordinance No. 856 – 1st & 2nd Reading Scrivener’s Error Correction</p> <p>Staff Member: Barbara Jacobson, City Attorney and Dan Pauly, Planning Manager</p> <p>Department: Legal and Planning</p>	
<p>Action Required</p>	<p>Advisory Board/Commission Recommendation</p>	
<p><input checked="" type="checkbox"/> Motion</p> <p><input checked="" type="checkbox"/> Public Hearing Date: February 7, 2022</p> <p><input checked="" type="checkbox"/> Ordinance 1st Reading Date: February 7, 2022</p> <p><input checked="" type="checkbox"/> Ordinance 2nd Reading Date: February 7, 2022</p> <p><input type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Information or Direction</p> <p><input type="checkbox"/> Information Only</p> <p><input type="checkbox"/> Council Direction</p> <p><input type="checkbox"/> Consent Agenda</p>	<p><input type="checkbox"/> Approval</p> <p><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> None Forwarded</p> <p><input type="checkbox"/> Not Applicable</p> <hr/> <p>Comments: N/A</p>	
<p>Staff Recommendation: Staff recommends Council approve Ordinance No. 856 on first and second reading.</p>		
<p>Recommended Language for Motion: Two separate motions:</p> <ul style="list-style-type: none"> • I move to adopt Ordinance No. 856 on first reading. • I move to adopt Ordinance No. 856 on second reading. 		
<p>Project / Issue Relates To:</p>		
<p><input type="checkbox"/> Council Goals/Priorities</p>	<p><input type="checkbox"/> Adopted Master Plan(s)</p>	<p><input checked="" type="checkbox"/> Not Applicable</p>

ISSUE BEFORE COUNCIL:

To enact Ordinance No. 856 for the sole purpose of removing a two-word scrivener’s error, as described below.

EXECUTIVE SUMMARY:

The Wilsonville Sign Code, Section 4.156, was revised on March 1, 2010 by Ordinance No. 675. During the course of the Camping World litigation, it was discovered that when the sign code was updated staff inadvertently missed including Wilsonville Code Section 4.181 in that revision. This created a partial direct conflict with updated Section 4.156. and Section 4.181(Exceptions and Modifications – High Limits). This code language that has existed throughout the history of Wilsonville’s zoning code and before adoption of any current flag or sign regulations in Section 4.156. Although Section 4.181 was not applicable to the cause of action in the Camping World litigation, it did point out an inconsistency that needs to be fixed. Other sections of the revised Code set a specific limit on flag height, making the height exemption in Section 4.181 contradictory, as flag display heights and flag pole heights are, in all customary applications, the same.

To resolve the conflict staff recommends the following correction to Section 4.181:

“Except as stipulated in Section 4.800 through 4.804, height limitations specified elsewhere in this Code shall not apply to barns, silos or other farm buildings or structures on farms; to church spires, belfries, cupolas; and domes; monuments; water towers; windmills; chimneys; smokestacks; fire and hose towers; above-ground electric transmission, distribution, communication and signal lines, towers and poles; and properly screened mechanical and elevator structures.”

EXPECTED RESULTS:

Wilsonville’s Code Chapter 4 will be consistent on the allowed height of a flag pole.

TIMELINE:

Upon enactment.

CURRENT YEAR BUDGET IMPACTS:

None.

FINANCIAL REVIEW:

Reviewed by: KAK Date: 1/24/2022

LEGAL REVIEW:

Reviewed by: BAJ Date: 1/24/2022

COMMUNITY INVOLVEMENT PROCESS:

The 2010 and 2012 adoption of the current sign regulations included extensive involvement of stakeholders and the public.

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

Clarity versus confusion in reading the Code.

ALTERNATIVES:

Do nothing; modify the Code to address pole height in a different manner to achieve consistency.

CITY MANAGER COMMENT:

N/A

ATTACHMENT:

1. Ordinance No. 856

ORDINANCE NO. 856

AN ORDINANCE OF THE CITY OF WILSONVILLE AMENDING WILSONVILLE CODE SECTION 4.181 TO CORRECT A SCRIVENER'S ERROR.

WHEREAS, the City of Wilsonville enacted Ordinance No. 675 on March 1, 2010 to amend Wilsonville Code Sections 4.001 and 4.156 in order to eliminate content-based regulations and adopt replacement provisions achieving content-neutrality, as required by law; and

WHEREAS, the City of Wilsonville enacted Ordinance No. 704 on June 18, 2012, which established an exemption to sign permitting and limits for up to two flags attached to a pole(s) designed to be raised and lowered, as long as such flags did not exceed a height of 30 feet (see WC 4.156.05(.01)C.; and

WHEREAS, during the amendment, Wilsonville Code Section 4.181 was inadvertently missed and, as a result, directly conflicts with Section 4.156; and

WHEREAS, the City of Wilsonville desires to correct this scrivener's error in order to remove this inconsistency in the Code;

NOW, THEREFORE, THE CITY OF WILSONVILLE ORDAINS AS FOLLOWS:

1. Wilsonville Code Section 4.181 is amended to remove the words "flag pole," to read as follows:
"Except as stipulated in Sections 4.800 through 4.804, height limitations specified elsewhere in this Code shall not apply to barns, silos or other farm buildings or structures on farms; to church spires, belfries, cupolas; and domes; monuments; water towers; windmills; chimneys; smokestacks; fire and hose towers; above-ground electric transmission, distribution, communication and signal lines, towers and poles; and properly screened mechanical and elevator structures."
2. The City Recorder is directed to amend Wilsonville Code Section 4.181, as approved above, and to make such format, style, and conforming changes to match the format and style of Chapter 4 of the Wilsonville Code.
3. Except as set forth above, Chapter 4 of the Wilsonville Municipal Code remains in full force and effect, as written.

SUBMITTED to the Wilsonville City Council and read for the first time at a regular meeting thereof on the 7th day of February 2022, commencing at the hour of 7 p.m. at the Wilsonville City Hall, 29799 SW Town Center Loop East, Wilsonville, Oregon, and scheduled for second reading at the same hour and place.

Kimberly Veliz, City Recorder

ENACTED by the City Council on the 7th day of February 2022, by the following votes:

Yes: _____ No: _____

Kimberly Veliz, City Recorder

DATED and signed by the Mayor the _____ day of _____, 2022.

Julie Fitzgerald, Mayor

SUMMARY OF VOTES:

- Mayor Fitzgerald
- Council President Akervall
- Councilor Lehan
- Councilor West
- Councilor Linville



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: February 7, 2022		Subject: Resolution No. 2950 Supplemental Budget Adjustment	
		Staff Member: Keith Katko, Finance Director	
		Department: Finance	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Public Hearing Date: February 7, 2022 <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council adopts Resolution No. 2950			
Recommended Language for Motion: I move to approve Resolution No. 2950.			
Project / Issue Relates To:			
<input type="checkbox"/> Council Goals/Priorities	<input type="checkbox"/> Adopted Master Plan(s)	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

A supplemental budget resolution for the FY 2021/22 budget year.

EXECUTIVE SUMMARY:

The FY 21/22 budget was adopted on 06/07/21 by Resolution No. 2903. This will be the third supplemental budget adjustment. Oregon’s Local Budget Law allows the Council to amend the adopted budget for an occurrence or condition that was not known at the time the budget was adopted. The City Council must hold a special public hearing to discuss and adopt the supplemental budget since the governing body is required to hold a public hearing. The supplemental budget does not require a review or recommendation by the budget committee. A public hearing notice was published on February 2, 2022; meeting the requirement of a publishing a notice 5 to 30 days before the hearing. The governing body will enact a resolution to adopt the supplemental budget after the hearing.

This supplemental budget is to provide budget authority for the construction, financing, and debt issuance costs related to the Public Works Complex construction (CIP 8113) project approved by City Council on January 20, 2022, per Resolution No. 2947. The total budget supplemental request is \$22,650,000; with \$22,550,000 in construction costs and \$100,000 in related debt issuance costs.

Fund	EXPENSE	FUNDING		
		(Transfers-In) Transfers-Out	Debt Proceeds	Contingency
Facilities Capital Fund	\$ 22,550,000	\$(6,108,000)	(16,442,000)	-
General Fund	-	2,108,000	-	(2,108,000)
Water Operating Fund	\$28,500	2,000,000	-	(2,028,500)
Wastewater Operating Fund	\$19,400	2,000,000	-	(2,019,400)
Stormwater Operating Fund	\$24,700	-	-	(24,700)
Roads Operating Fund	\$27,400	-	-	(27,400)
TOTAL	\$22,650,000	-	(16,442,000)	(6,208,000)

EXPECTED RESULTS:

The supplemental budget adjustment adopted by the Council at a regularly scheduled meeting will allow the City to move forward with the construction of the Public Works Complex.

TIMELINE:

As required by local budget law, a notice for the public hearing was published in the Wilsonville Spokesman on February 2, 2022. The adoption of the Supplemental Budget Adjustment is required prior to the end of the fiscal year, June 30, 2022.

FINANCIAL REVIEW:

Reviewed by: KAK Date: 1/20/2022

LEGAL REVIEW:

Reviewed by: BAJ Date: 1/24/2022

COMMUNITY INVOLVEMENT PROCESS:

The public hearing will be held on February 7, 2022 as a part of the adoption process.

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

The amended budget will allow the City to advance the Public Works Complex project increasing the effectiveness and efficiency of public works efforts in the community.

ALTERNATIVES:

Not approving the attached supplemental budget will result in overspending current budget appropriations. The City is required to disclose all excess of expenditures over appropriations in the Annual Comprehensive Financial Report (ACFR).

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Resolution No. 2950
 - A. Need, Purpose and Amount: Detail by Fund & Category

RESOLUTION NO. 2950**A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2021-22.**

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2021-22 by Resolution 2903; and,

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and,

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations, are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures, are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 7th day of February and filed with Wilsonville City Recorder this same date.

Julie Fitzgerald, Mayor

ATTEST:

Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

- Mayor Fitzgerald
- Councilor President Akervall
- Councilor Lehan
- Councilor West
- Councilor Linville

ATTACHMENT:

- A. Need, Purpose And Amount: Detail By Fund & Category

ATTACHMENT A

NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
General Fund			
Transfers to Other Funds	\$ 19,977,601	\$ 2,108,000	\$ 22,085,601
Contingency	8,434,826	(2,108,000)	6,326,826
All other expenditures	<u>20,563,530</u>	-	<u>20,563,530</u>
Net change in requirements	\$ 48,975,957	<u>\$ -</u>	\$ 48,975,957
Requirement increases are for reserve fund transfer related to funding PW Complex (CIP 8113).			
Road Operating			
Road Operating	\$ 943,270	\$ -	\$ 943,270
Debt service	-	27,400	27,400
Interfund transfers	900,602	-	900,602
Contingency	<u>2,303,580</u>	<u>(27,400)</u>	<u>2,276,180</u>
Net change in requirements	\$ 4,147,452	<u>\$ -</u>	\$ 4,147,452
Requirement increases are for issuance costs related to funding PW Complex (CIP 8113).			
Water Operating Fund			
Debt service	\$ -	\$ 28,500	\$ 28,500
Interfund Transfers	10,858,541	2,000,000	12,858,541
Contingency	11,576,404	(2,028,500)	9,547,904
All other expenditures	<u>5,524,971</u>	-	<u>5,524,971</u>
Net change in requirements	\$ 27,959,916	<u>\$ -</u>	\$ 27,959,916
Requirement increases are for issuance costs and reserve fund transfer related to funding PW Complex (CIP 8113).			
Sewer Operating Fund			
Debt Service	\$ 2,623,500	\$ 19,400	\$ 2,642,900
Interfund Transfers	3,711,762	2,000,000	5,711,762
Contingency	13,719,650	(2,019,400)	11,700,250
All other expenditures	<u>4,504,510</u>	-	<u>4,504,510</u>
Net change in requirements	\$ 24,559,422	<u>\$ -</u>	\$ 24,559,422
Requirement increases are for issuance costs and reserve fund transfer related to funding PW Complex (CIP 8113).			
Stormwater Operating Fund			
Stormwater Maintenance	\$ 1,178,956	\$ -	\$ 1,178,956
Debt Service	518,000	24,700	542,700
Interfund Transfers	2,337,434	-	2,337,434
Contingency	<u>3,221,879</u>	<u>(24,700)</u>	<u>3,197,179</u>
Net change in requirements	\$ 7,256,269	<u>\$ -</u>	\$ 7,256,269
Requirement increases are for issuance costs related to funding PW Complex (CIP 8113).			
Facilities/Information Services Capital Projects Fund			
Interfund transfers	\$ 2,582,424	\$ 6,108,000	8,690,424
Intergovernmental	418,844	-	418,844
All other resources	<u>144,637</u>	<u>16,442,000</u>	<u>16,586,637</u>
Total increase in resources	\$ 3,145,905	<u>\$ 22,550,000</u>	25,695,905
Facilities/Information Services capital projects	\$ 2,987,419	\$ 22,550,000	\$ 25,537,419
Interfund Transfers	52,721	-	52,721
Contingency	<u>105,765</u>	-	<u>105,765</u>
Net change in requirements	\$ 3,145,905	<u>\$ 22,550,000</u>	\$ 25,695,905
Requirement increases are for PW Complex (CIP 8113).			

CITY COUNCIL ROLLING SCHEDULE

Board and Commission Meetings

Items known as of 01/27/22

February

Date	Day	Time	Event	Location
2/8	Tuesday	6:00 p.m.	Diversity, Equity and Inclusion (DEI) Committee	Virtual
2/9	Wednesday	6:00 p.m.	Planning Commission	Council Chambers
2/9	Wednesday	6:00 p.m.	Kitakata Sister City Advisory Board	Virtual
2/14	Monday	6:30 p.m.	DRB Panel A	Council Chambers
2/23	Wednesday	6:30 p.m.	Library Board Meeting	Library
2/24	Thursday	7:00 p.m.	City Council Meeting	Council Chambers
2/28	Monday	6:30 p.m.	DRB Panel B	Council Chambers

March

Date	Day	Time	Event	Location
3/7	Monday	7:00 p.m.	City Council Meeting	Council Chambers
3/8	Tuesday	6:00 p.m.	Diversity, Equity and Inclusion (DEI) Committee	Virtual
3/9	Wednesday	6:00 p.m.	Planning Commission	Council Chambers
3/14	Monday	6:30 p.m.	DRB Panel A	Council Chambers
3/21	Thursday	7:00 p.m.	City Council Meeting	Council Chambers
3/23	Thursday	6:30 p.m.	Library Board Meeting	Library
3/28	Monday	6:30 p.m.	DRB Panel B	Council Chambers
3/29	Tuesday	6:00 p.m.	Wilsonville-Metro Community Enhancement Committee	Virtual
3/29	Wednesday	6:00 p.m.	Wilsonville-Metro Community Enhancement Committee	Virtual

Community Events:

- 1/3-2/28 Winter Reading Challenge at the Library
- 2/8 Quilters from 9:00 a.m. – 11:45 a.m. at the Tauchman House
- 2/8 Watercolor: Through Artist Eyes from 10:10 a.m. - 12:10 p.m. at the Community Center
- 2/8 Toddler and Baby Time from 10:30 a.m. - 11:00 a.m. at the Library
- 2/8 Beginning Tai Chi Studio from 2:00 p.m. - 3:00 p.m. at the Community Center
- 2/9 Healthy Bones and Balance from 8:30 a.m. – 9:20 a.m. at the Community Center
- 2/9 Advanced Healthy Bones and Balance from 9:30 a.m. – 10:20 a.m. at the Community Center
- 2/9 Tai Chi Chih Basics from 10:55 a.m. - 11:55 a.m. at the Community Center
- 2/9 Body Sculpt from 5:45 p.m. – 6:45 p.m. at the Stein-Boozer Barn
- 2/10 Ukulele Jam from 9:00 a.m. - 11:00 a.m. at the Parks & Rec. Admin Bldg.
- 2/10 Bridge for Beginners from 10:00 a.m. - 11:30 a.m. at the Community Center
- 2/10 Storytime from 10:30 a.m. - 11:00 a.m. at the Stein-Boozer Barn
- 2/10 Beginning Tai Chi from 2:00 p.m. - 3:00 p.m. at the Community Center
- 2/11 Body Sculpt from 10:00 a.m. – 11:00 a.m. at the Stein-Boozer Barn
- 2/11 Bridge for Advancing Players from 10:00 a.m. - 11:30 a.m. at the Community Center
- 2/11 Bridge Group 1:00 p.m. - 4:00 a.m. at the Community Center
- 2/14 Bridge Group 1:00 p.m. - 4:00 a.m. at the Community Center
- 2/14 English Class & Conversation Group from 6:00 p.m. – 7:30 p.m. online

CITY OF WILSONVILLE CITY ATTORNEY



WILSONVILLE
OREGON



POWERED BY PURPOSE

We have always been a home for those who think differently, expect more and don't want to settle for the status quo. It is a place that people can call home, where the sky opens up a bit, and the air is a little cleaner. Here we measure quality of life by meaningful relationships instead of the number of cars you can fit in your garage.

Within its limits are bold thinkers who work hard for what they want. It's not a city of entitlement, but rather born from the river with a rich heritage of commerce. Steeped in history, it began with the founding of Boone's Landing, home to one of the first ferries over the Willamette River. Over time, it became the Gateway to the Willamette Valley—the "Eden" at the end of the Oregon Trail where American settlers and the valley's original people, Kalapuya, found common purpose in agriculture. Today, it still exists and stands as the destination for some of Oregon's most innovative and coveted companies.

With the feeling of a small and tight-knit community, yet with all the amenities and access to its urban neighbors, the City of Wilsonville is nested on the edge of Oregon's finest agricultural country. Poised at equidistant locations between Portland and Salem, the City of Wilsonville connects the I-5 corridor of activity and provides easy access to the highway with its innovative commercial and residential planning.

Wilsonville has a small town feel with the accessibility of big town benefits and the richness of all the wonders that nature has to offer. It's a place where people know your name and you're just as likely to see your next door neighbor half way across town. It's the perfect marriage of modern and traditional—balancing values with a purpose-led lifestyle. Home to a new generation of enterprising families, citizens, growing companies and forward-thinking personalities, The City of Wilsonville is rooted in the past, with an enlightened vision for the future.

WHAT WE DO

The City of Wilsonville is a council-manager governed municipality whereby City Council is the policy-making body and the unelected City Manager is in charge of day-to-day operations. This combines the policy leadership of elected officials with the managerial expertise of an appointed city manager. The Mayor and a four-person City Council are elected to four-year, staggered terms with a limit of twelve years of service.

Wilsonville provides superior service in all levels of municipal operations. Our team maintains high standards of performance, accountability, and service to its citizens, supported by a positive organizational culture which reinforces our core values: Customer Service, Collaboration, Commitment, and Competence. With 178 FTEs and an operating budget of approximately \$111 million, Wilsonville is a full-service city and provides a multitude of public services including public works, library, parks and recreation, and public transportation. Police services are contracted through the Clackamas County Sheriff's Office. Fire service is provided by Tualatin Valley Fire & Rescue. The City also owns its own water and wastewater treatment plants, which are operated by the private sector under contract.

In accordance with the City Charter, the City Attorney is appointed by the City Council to act as the City's general counsel. The City Attorney provides a full range of legal services and manages outside special counsel.

The mission of the City Attorney's Office is to provide the highest quality legal services to elected and appointed officials and staff by rendering legal advice and opinions and drafting and reviewing contracts, ordinances, resolutions, and other documents needed to accomplish the City's policies and goals. In addition, the City Attorney's Office may represent the City's legal interests before judicial and administrative agencies.





CORE VALUES
CUSTOMER SERVICE
COLLABORATION
COMMITMENT
COMPETENCE

WHO WE ARE

We are a growing city, where residents can still enjoy the small town charm of ‘country living’ and the amenities of a bustling metropolis only 17 miles away. Over the course of the last 50 years, Wilsonville City Council members have thoughtfully planned and curated Wilsonville’s brand as a prime location to live, work, and play. The organization seeks achievers, leaders, and visionaries to join the team that works diligently to move Council goals forward.

The Wilsonville Way is about each person bringing skills and passion to a challenging and constantly evolving environment, and our culture thrives by embracing diversity and rewarding imagination. Our rapid pace of progress demands a Legal team that prioritizes strategy and innovation—with a mission to advance and guide the organization through inventive, proactive counsel.

WHAT YOU WILL DO

Reporting directly to the City Council, and working in collaboration with the City Manager, this position serves as legal advisor to the City Council, City Manager, all City departments, and various City boards and commissions, ensuring that decisions are made and policies formulated with an appreciation for possible legal consequences. As part of the City’s Executive Management Team, the City Attorney works with other divisions, departments, outside agencies, and regional partners to negotiate and resolve sensitive and controversial issues.

In addition to being an effective legal strategist and managing an engaged municipal legal department, the City Attorney plans, directs, coordinates, and reviews the work plan for the Legal Department. Incumbents must maintain current awareness of legislation and issues involving municipal operations and stay abreast of new trends and innovations in the field of public law.

The City Attorney leads a lean department with an all-star team of four, including one Assistant City Attorney, two Legal Assistants, and a Legal Intern.



WHO WE ARE LOOKING FOR

Wilsonville’s City Attorney will bring a dynamic mix of analytical and tactical legal skills, highly effective interpersonal communications, and a solid background in the broad spectrum of municipal affairs. We are searching for an accomplished professional with diverse legal experience who thrives in an active and complex environment. With a successful and notable career as a legal strategist and an exceptional negotiator, our City Attorney will be well-rounded and astute in supporting the elected body and city operations as well as accomplished in dealing with a multitude of regulatory compliance issues, inter-governmental agencies, and other competing interests that may arise through city operations.

The ideal candidate will have outstanding interpersonal skills and a reputation for decisive legal leadership with the ability to effectively manage and assess risk factors in support of the City’s best interests. Successful candidates will have a record of working closely and collaboratively with a City Council and City Manager to set the strategic legal direction on a wide array of topics.

The next City Attorney is an inclusive legal advisor who consistently presents options for consideration, allows for thorough analysis of all aspects of an issue, and makes final recommendations after reviewing appropriate options while keeping in mind the best interests of the City. Ideal candidates will demonstrate a propensity for offering alternatives that allow City Council policy objectives to be met in a way that protects the City from risk and reconciles the needs of City departments and individuals who may have differing interests.

We are looking for problem solvers with a flexible futuristic approach who can make informed decisions and legal risk assessments in the best interests of the organization in the face of ambiguity. We seek open and transparent collaborators who work creatively and tactfully toward solutions that may require bold, strategic action.

YOUR EDUCATION & EXPERIENCE

Any combination of experience and education that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Experience: A minimum of five years of progressively responsible experience in municipal law, with emphasis and experience in one or more specialty areas, such as: land use, urban renewal, real property, public meetings and records, public contracts, and civic and administrative law related to municipal government.

Education: Doctor of Jurisprudence degree from an accredited school of law.

Other: Requires active membership in Oregon State Bar at time of hire.

THE COMPENSATION

The annual salary range for the City Attorney is \$140,000 - \$175,000. The starting wage is negotiable, dependent on qualifications. The City offers an attractive benefit package including:

- Participation in the Oregon Public Employees Retirement System with a defined benefit and a defined contribution, both currently fully paid by the City.
- The City contributes an additional 3% of base salary to a 401a account for management employees. Employees may also elect to participate in the City's voluntary deferred compensation plan.
- Medical insurance for employees and dependents including dental and vision with the City contributing 90% of monthly premium costs. The City also provides life insurance and long-term disability coverage.
- Generous vacation and sick leave accruals, in addition to 10 paid holidays per year.

JOIN OUR TEAM

Item 7.

If you are interested in this outstanding opportunity, please submit an application, including your resume and a letter of interest, at

<https://www.governmentjobs.com/careers/wilsonville>

**First Review of Applications:
Friday, February 18, 2022**

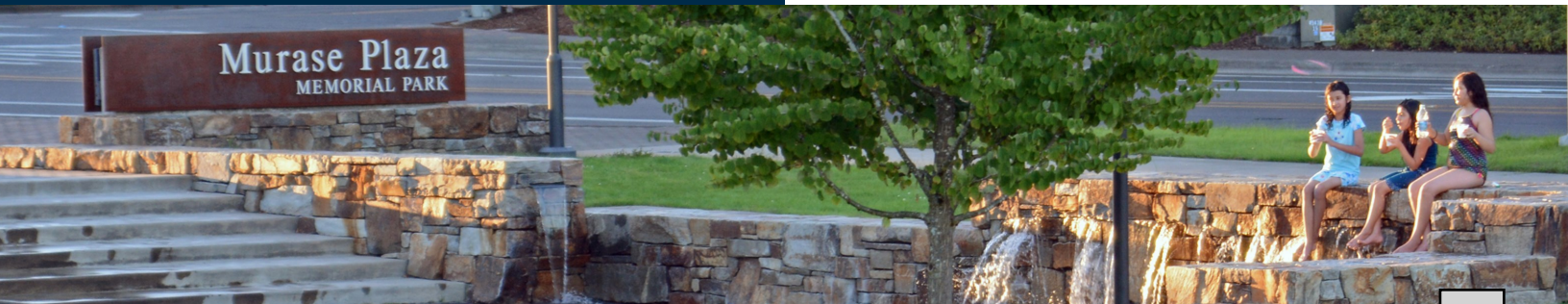
Search Schedule

Preliminary Screening.....February 16th-23rd, 2022
Recommendation of Candidates.....February 24th, 2022
Finalist Interviews.....February 28th-March 4th, 2022

These dates have been confirmed, and it is recommended that you plan your calendar accordingly.

Confidential inquiries welcomed to Andrea Villagrana, Human Resources Manager, at (503) 570-1519 or villagrana@ci.wilsonville.or.us.

Wilsonville encourages all qualified persons including women, veterans, Black, Indigenous, and people of color, persons with disabilities, different generational groups, persons who speak multiple languages, and those who are of diverse national origins to apply.








COMPOST PROJECT

Funded by the Wilsonville-Metro
Community Enhancement Grant








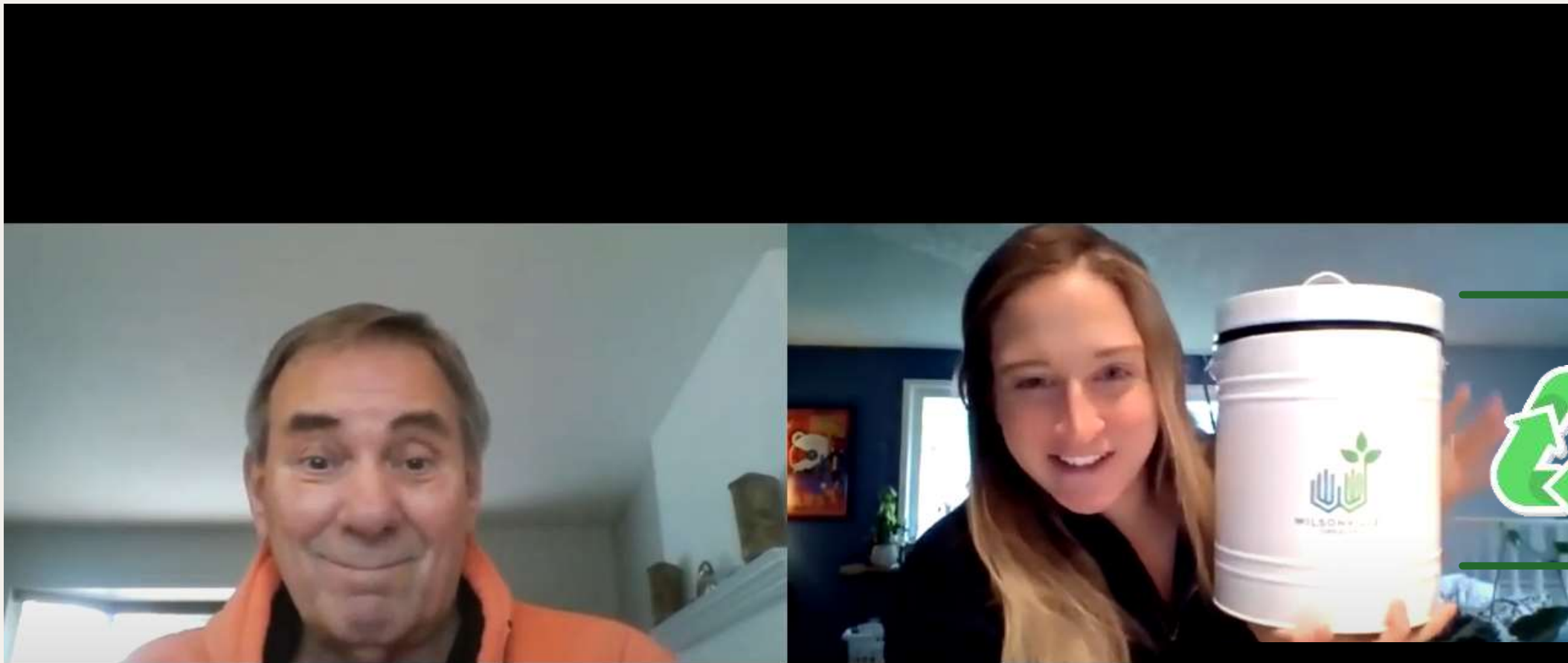
Education

-  Zoom Webinars x 3
-  In-Person Composting Class
-  Compost Themed Story-Time

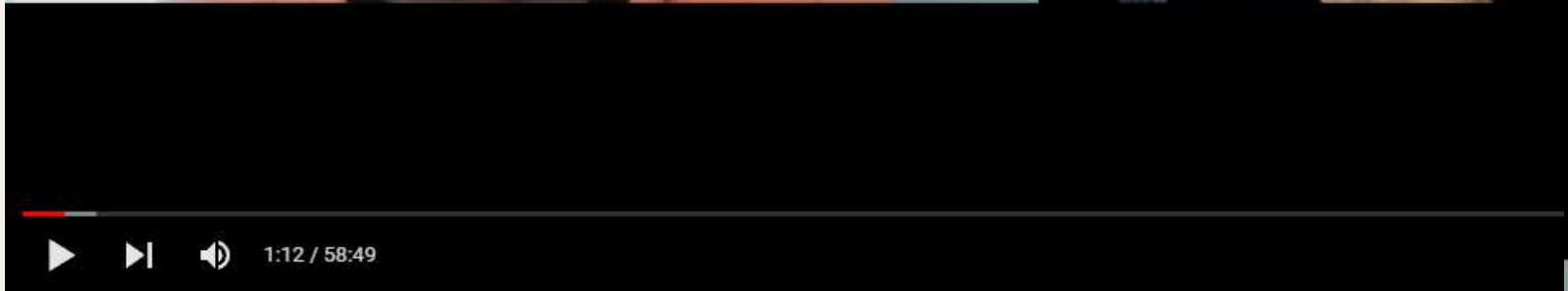


Giveaway

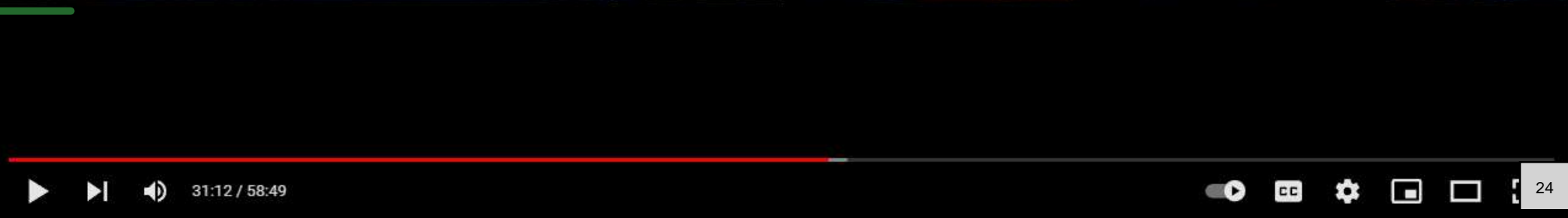
-  Handouts at City Buildings
-  Harvest Festival Handout
-  Class Handout



"Recycling Do's and Don'ts" with Master Recycler, **Rob Kappa**



"At Home Composting" with Master Gardener, **Jack Shorr**



Library Programs



Educational Handouts / Themed Story Time



Window Display

"Composting, Sustainability, and Recycling, Oh My!" with Master Recycler, Kris LaMar



OVERALL RESULT

- We received a lot of wonderful feedback from the community- high quality
- Most folks already had a yard debris bin with others happy they could opt in
- Several wanted more options for apartment complexes
- Other communities have reached out wanting to replicate this idea - L.A.



MASTER GARDENER 2022





THANK YOU!

Do you have any questions?



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: February 7, 2022		Subject: Resolution No. 2951 A Resolution of the City of Wilsonville City Council updating the Wilsonville Tourism Promotion Committee Charter of Resolution 2541 (2015).	
		Staff Member: Zoe Mombert, Assistant to the City Manager	
		Department: Administration	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not Applicable Comments: The Tourism Promotion Committee unanimously recommended the update be approved by City Council at their January 13, 2022 meeting.	
Staff Recommendations: Staff recommends City Council approve the Consent Agenda.			
Recommended Language for Motion: I move to approve the Consent Agenda.			
PROJECT / ISSUE RELATES TO:			
<input type="checkbox"/> Council Goals/Priorities	<input type="checkbox"/> Adopted Master Plan(s)	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

City Council adoption of the revised Tourism Promotion Committee Charter of Resolution No. 2541 (2015).

EXECUTIVE SUMMARY:

This resolution is brought as a housekeeping matter to City Council by recommendation of the Tourism Promotion Committee.

The Tourism Promotion Committee was established by Resolution 2541 on June 15, 2015. The committee has been working to advance the Tourism Development Strategy adopted by City Council in May 2014 via Resolution No. 2468.

On December 20, 2021, the City Council adopted Resolution No. 2941, which created the new Arts, Culture and Heritage Committee (ACHC). The new ACHC will assume responsibility for administering the former Community Tourism Matching Grant Program, now renamed the Community Cultural Events and Programs Matching Grant Program. Currently the grant programs objectives and criteria remain the same.

The Tourism Promotion Committee (TPC) has been responsible for local and county tourism grant review since 2015 as outlined in the committee bylaws; formerly the Parks and Recreation Advisory Board reviewed applications and awarded grants. The TPC will review the applications in spring 2022 while the ACHC is being created.

Members of the TPC have expressed that the Community Tourism Matching Grant Program primarily funds local community nonprofits that sponsor events such as the Wilsonville Festival of the Arts, Fun in the Park, Brewfest and other events. Per state law, the focus of the TPC is to attract visitors from over 50 miles away who are more apt to use local lodging that generates transient lodging taxes that fund the tourism promotion program. Thus, the TPC has felt somewhat obligated by community norms to continue to fund these events; the TPC focus is on the work by the City's Tourism Promotion and Destination Marketing Contractor, JayRay of Tacoma, WA.

Staff recommends updating Section 3.C. of the TPC bylaws to remove the reference to the community matching grant program and Clackamas County grant program that has been discontinued during the pandemic. Section 3.C. has been updated to still allow the committee flexibility for future tourism grant opportunities.

Staff has also added Section 3.D. outlining that the Committee is responsible for overseeing the Tourism Promotion and Destination Marketing contract as well as developing the Five-Year Action Plan and annual One-Year Implementation plan to prioritize and fulfill the recommendations in the Tourism Development Strategy. This additional language is consistent with the current work of the TPC.

Finally, staff is recommending the addition of Section 9, which is a conflict of interest provision. The provision has been added since the committee can make recommendations regarding contracts and grants awards. The City included similar language in the ACHC bylaws. The City also provided conflict of interest training to the Wilsonville – Metro Community Enhancement Committee as well as the Diversity, Equity and Inclusion Committee.

EXPECTED RESULTS:

Continue to advance work of the Tourism Promotion Committee.

TIMELINE:

The resolution will be effective upon adoption.

CURRENT YEAR BUDGET IMPACTS:

There are no budget impacts to the current fiscal year.

FINANCIAL REVIEW:

Reviewed by: KAK Date: 1/20/2022

LEGAL REVIEW:

Reviewed by: BAJ Date: 1/24/2022

COMMUNITY INVOLVEMENT PROCESS:

N/A

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

N/A

ALTERNATIVES:

N/A

CITY MANAGER COMMENTS:

N/A

ATTACHMENTS:

- A. Resolution No. 2951, A Resolution of the City of Wilsonville City Council updating the Wilsonville Tourism Promotion Committee Charter Bylaws.
 - 1. City of Wilsonville Tourism Promotion Committee Charter Bylaws, June 2015, Revised January 2022
- B. Tourism Promotion Committee Charter Bylaws with track changes showing updates to June 2015 version made January 2022

RESOLUTION NO. 2951

A RESOLUTION OF THE WILSONVILLE CITY COUNCIL AMENDING THE CITY OF WILSONVILLE TOURISM PROMOTION COMMITTEE CHARTER OF RESOLUTION NO. 2541.

WHEREAS, the City Council adopted the *Wilsonville Tourism Development Strategy, May 2014*, via Resolution No. 2468 on May 5, 2014; and

WHEREAS, on June 15, 2015, the City Council adopted Resolution 2541 creating the Charter of the City of Wilsonville Tourism Promotion Committee; and

WHEREAS, on December 20, 2021, the City Council adopted Resolution 2941 creating the Arts, Culture, and Heritage Commission, which will oversee the Community Tourism Matching Grant Program currently administered by the Tourism Promotion Committee, and therefore requiring an update to the Tourism Promotion Committee Charter; and

WHEREAS, on January 13, 2022, the Tourism Promotion Committee reviewed proposed amendments and recommended that City Council amend the Committee Charter bylaws as outlined below.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. The City of Wilsonville Tourism Promotion Committee Charter Bylaws of Resolution No. 2541 is amended as following:
 - a. Section 3.C. is amended to read: The Committee makes recommendations to City Council concerning the selection and disbursement of a Tourism Grant Program or other government-related tourism grant program as directed by City Council.
 - b. New Section 4.D. is added: The Committee oversees implementation of the Tourism Promotion and Destination Marketing contract and is charged specifically to develop annually for City Council approval fiscal year plans for a long-term Five-Year Action Plan and annual One-Year Implementation Plan for prioritizing and fulfilling recommendations of the Wilsonville Tourism Development Strategy.

- c. Section 7 is amended to read: Committee members may participate in a meeting telephonically or virtually.
 - d. New Section 9 is added: Section 9. Conflict of Interests Provision: Committee members agree to abide by Oregon ethic laws regarding conflicts of interest. A committee member must declare a conflict and withdraw from participating in the decision pertaining to the prospective award of municipal funds for a grant application or other City program that could directly benefit financially the committee member, family relative or organization that committee member is employed or contracted by to perform services or serves as a member of the board of directors.
2. The complete amended text of the City of Wilsonville Tourism Promotion Committee Charter Bylaws, June 2015, Revised January 2022, is appended as Exhibit 1.
 3. This Resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting on February 7, 2022, and filed with the Wilsonville City Recorder this date.

Julie Fitzgerald, Mayor

ATTEST:

Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan
 Councilor West
 Councilor Linville

EXHIBIT:

1. City of Wilsonville Tourism Promotion Committee Charter Bylaws, June 2015, Revised January 2022

Bylaws

June 2015, Revised January 2022

The Tourism Promotion Committee is hereby created as a deliberative and recommending body of the Parks and Recreation Department with support from the City Manager’s Office subject to the following section provisions:

Section 1. Name of Committee: Tourism Promotion Committee (“Committee”).

Section 2. Vision and Mission: The Committee’s Vision and Mission are adopted from the *Wilsonville Tourism Development Strategy, May 2014*:

Vision: “In 2023, Wilsonville is a welcoming, family-friendly community that is one of Oregon’s premier destination cities, investing in tourism, meetings, leisure and recreation strengths, amenities and services to provide compelling year-round experiences.”

Mission: “To facilitate the thoughtful development of Wilsonville’s visitor economy for the benefit of visitors and partners, and to enhance the quality of life for those who live and work in the community.”

Section 3. Purpose: The Committee has three primary areas of responsibility:

A. The Committee oversees implementation of the “Visit Wilsonville” Tourism Development Strategy and is charged specifically to develop a larger Five-Year Action Plan and annual One-Year Implementation Plans for fulfilling the Tourism Development Strategy, to be presented and recommended to City Council for approval.

B. The Committee makes recommendations to the City Council for tourism- and visitor-related marketing, promotions, expenditures and related programs and services that will result in increased tourism activity, as measured by overnight room stays at local lodging properties.

C. The Committee makes recommendations to City Council concerning the selection and disbursement of a Tourism Grant Program or other government-related tourism grant program as directed by City Council.

D. The Committee oversees implementation of the Tourism Promotion and Destination Marketing contract and is charged specifically to develop annually for City Council approval fiscal year plans for a long-term Five-Year Action Plan and annual One-Year Implementation Plan for prioritizing and fulfilling recommendations of the Wilsonville Tourism Development Strategy.

Section 4. Appointment: The Mayor appoints and the City Council confirms Committee members, who serve at the pleasure of the Council.

Section 5. Membership: The Committee shall consist of twelve (12) members, including seven (7) voting members and five (5) non-voting ex-officio members:

The seven (7) voting members are to be drawn from the hospitality and tourism industry in the greater Wilsonville area, including representatives of the following stakeholders: Agri-Tourism, Arts & Culture, Community Events, Equestrian Tourism, Event Facility, General Retail, Lodging, Organized Sporting Events, Restaurants, and Outdoor Recreation and Tourism Attractions.

The five (5) ex-officio positions are a City Councilor who also acts as Council liaison for the committee; the City's Parks and Recreation Director, or his/her designee; a Wilsonville Chamber of Commerce representative; and two professional staff persons, one each from Clackamas County Tourism and Cultural Affairs Department and Washington County Visitors Association.

Section 6. Term of Voting-Member Appointments: Staggered three-year terms based on the fiscal year, scheduled so that two (2) or three (3) members are appointed or reappointed each year. A vacancy in a position may be appointed to fulfill the remainder of the term.

The appointment of a member shall automatically terminate upon the member's unexcused absence of three (3) consecutive meetings during a 12-month period. A member may serve a maximum of three (3) consecutive three-year terms; terms of appointment for less than three years shall not count towards the maximum time of service.

At the outset of the Committee, voting positions will be staggered as follows: Two (2) positions are one-year or slightly less in duration and two (2) positions are a two-year duration, and three (3) positions are full three-year appointments; assuming appointment by Oct. 1, 2015:

Position #1 – 1-year term: 10/1/15 – 6/30/16; next term: 7/1/16-6/30/19

Position #2 – 1-year term: 10/1/15 – 6/30/16; next term: 7/1/16-6/30/19

Position #3 – 2-year term: 10/1/15 – 6/30/17; next term: 7/1/17-6/30/20

Position #4 – 2-year term: 10/1/15 – 6/30/17; next term: 7/1/17-6/30/20

Position #5 – 3-year term: 10/1/15 – 6/30/18; next term: 7/1/18-6/30/21

Position #6 – 3-year term: 10/1/15 – 6/30/18; next term: 7/1/18-6/30/21

Position #7 – 3-year term: 10/1/15 – 6/30/18; next term: 7/1/18-6/30/21

Section 7. Organization: At the first meeting of each fiscal year, the Committee will elect a chair and vice-chair from the voting members.

The Chair (Vice Chair in the absence of the Chair) will preside over all meetings.

An appointed City staff person or outside contractor will serve as secretary to keep notes of each public meeting and assist with administrative tasks.

The Committee will meet on an agreed-upon schedule at least four (4) times per year. The Chair may also call a special meeting with one week's advance notice. Such meeting notice may be given by email or regular mail.

A meeting may be held without a quorum; however, a quorum of at least four (4) voting members is required in order for the Committee to vote on any matter.

Committee members may participate in a meeting telephonically or virtually.

All meetings will be announced and open to the public.

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The Tourism Promotion Committee was created by the Wilsonville City Council upon adoption of Resolution No. 2541 on June 15, 2015. The Bylaws were revised by Resolution No.2951 on February 7, 2022.

For more information, contact:

City of Wilsonville
29799 SW Town Center Loop East

Wilsonville, OR 97070
General: 503-682-1011
Web: www.ci.wilsonville.or.us

City of Wilsonville Tourism Promotion Committee Charter Bylaws

June 2015, Revised January 2022

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- C. The Committee makes recommendations to City Council concerning the selection and disbursement of the annual Tourism Grant Program *or other government-related tourism grant program as directed by City Council.*
- D. The Committee oversees implementation of the Tourism Promotion and

Destination Marketing contract and is charged specifically to develop annually for City Council approval fiscal year plans for a long-term Five-Year Action Plan and annual One-Year Implementation Plan for prioritizing and fulfilling recommendations of the Wilsonville Tourism Development Strategy.

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DRAFT

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For more information, contact:

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www.ExploreWilsonville.com



CITY COUNCIL MEETING MINUTES

January 20, 2022 at 7:00 PM

City Hall Council Chambers & Remote Video Conferencing

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Thursday, January 20, 2022. Mayor Fitzgerald called the meeting to order at 7:03 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan - Excused
 Councilor West
 Councilor Linville

Staff present included:

Barbara Jacobson, City Attorney
 Bryan Cosgrove, City Manager
 Delora Kerber, Public Works Director
 Jeanna Troha, Assistant City Manager
 Keith Katko, Finance Director
 Kimberly Veliz, City Recorder
 Mark Ottenad, Public/Government Affairs Director
 Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

Motion: Councilor Akervall moved to approve the order of the agenda. Councilor Linville seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Excused
Councilor West	Yes
Councilor Linville	Yes

MAYOR'S BUSINESS

4. Upcoming Meetings

The Mayor provided an update on the following events and meetings:

Winter Holidays and Need for Public Safety

- The Mayor hoped everyone had a good Winter Holiday. She recalled that the community's children enjoyed the opportunity for snow play over Christmas.
- The Mayor then acknowledged the Martin Luther King Jr Holiday and the country's on-going efforts to protect the civil rights of all people.
- This City Council meeting is the first one in 2022.
- The Mayor recalled all are still dealing with the impacts of COVID and the new Omicron variant, and need to maintain our vigilance for wearing masks, hand washing, holding remote meetings when possible, and other steps to protect our health.

Oregon Health Authority (OHA) Drive-Thru Clinic

- The Mayor announced the Wilsonville Transit Center located at 9799 SW Barber St., 97070 is hosting an Oregon Health Authority drive-through COVID vaccination clinic.
- The clinic is open daily from 10:00 a.m. to 5:00 p.m., including weekends, until January 29, 2022.
- There is no charge, and no appointment is required.
- All FDA-approved vaccines are available, including pediatric doses and boosters.
- COVID testing is not provided at this clinic.

Testimony and Letters of Comment to the Oregon Transportation Commission (OTC)

- Passage of the Bipartisan Infrastructure Deal as the Infrastructure Investment and Jobs Act (IIJA) allocates \$5.4 billion of federal funds to Oregon over the next 5 years.
- OTC invited the public to comment on how the OTC should consider using new federal funds.
- The Clackamas and Washington Counties Coordinating Committees and the County Commission Chairs and City Mayors have been discussing the new funding in the context of ODOT's proposed I-205 Toll Project and the I-5 and I-205 Regional Mobility Congestion Pricing Project.
- Many issues to consider and plan for the implementation of possible tolls to generate roadway improvement revenue and to manage traffic congestion. One of the main issues of concern is dealing with traffic diversion from the Interstate highway onto local roads.
- ODOT data shows that I-205 traffic is diverting off the highway and using local roads. Diversion is expected to increase if tolling is implemented.

- Over the past two months, the City has engaged with local-government partners to communicate issues of concern and Infrastructure Investment funding recommendations to the OTC.
- In December, the Clackamas County Coordinating Committee wrote a letter to the OTC. This month, Clackamas County Commission Chair Smith and Mayors of the County Cities, as well as Wilsonville also submitted letters of comment to the OTC.
- The Mayor shared she submitted testimony in writing to OTC.
- It was further explained the common set of issues that the letters to the OTC emphasize include:
- Holding off on implementing I-205 tolling until a set of issues can be resolved, including having ODOT create a diversion mitigation plan with affected local governments.
- If tolling and congestion pricing is to be implemented, then it should be done equitably across the region with increased transit options.
- Use the federal Infrastructure Investment funds to advance now the I-205/Abernathy Bridge project.
- The City recommends advancing the I-5/Boone Bridge and Seismic Improvement Project, as well as significant transit improvements for the South Metro region.

January 2022 Clackamas County Coordinating Committee (C4) Meeting

- Continued a discussion from the C4 Retreat held in October regarding Community Transit Objectives, especially as it relates to cross-regional transit travel and working with potential I-205 tolling impacts for increased transit demand.

January 2022 Washington County Coordinating Committee (WCCC) Meeting

- Heard a presentation by staff on the Countywide Transit Study and I-205 Toll Project Regional Transportation Plan Amendment for Joint Policy Advisory Committee on Transportation (JPACT) and Metro Policy Advisory Committee (MPAC) consideration.
- Finally, elected officials held a discussion with county and city staff members to provide input on potential approaches to developing WCCC policy positions on transportation and land-use issues.

Villebois homeowner's association (HOA) Chairs Meeting

- Series of criminal activities where 16 citizens had their tires slashed.
- As a result of this, meetings were convened with various HOAs.
- Opportunity to hear from neighborhood leaders about issues of concern in Villebois.

Westside Economic Alliance (WEA) virtual 2022 Legislative Reception

- The Mayor attended the WEA Virtual Legislative Reception that featured nearly 20 state representatives and senators. She also, planned to attend the Clackamas County Business Alliance Virtual Legislative Reception the following week.

French Prairie Forum of North Willamette Valley Local Governments

- The Mayor attended along with Councilor Lehan, heard a presentation on Residential Housing Development in French Prairie cities.

Upcoming Meetings and Events

- Over the next couple of weeks, the Mayor would attend a number of meetings, including:
- Wilsonville Civics Academy
- Next City Council meeting is Monday, February 7, 2022.

5. Celebrations and Proclamations

Council President Akervall along with Zoe Mombert, Assistant to the City Manager summarized the staff report. The duo outlined details of a plan developed to establish clear, transparent guidelines that govern how and when proclamations are written, reviewed and/or read aloud at City Council meetings.

COMMUNICATIONS

6. Republic Services Annual Report

KJ Lewis and Travis Comfort of Republic Services shared the bi-annual report summarizing operations between July to December of 2021, which highlighted operation costs, new and temporary services, sustainability goals and customer satisfaction data. The PowerPoint has been made a part of the record.

Council questions followed the presentation.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

*This is an opportunity for visitors to address the City Council on items **not** on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.*

There was no public input.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

7. Council President Akervall

Reported on the following events:

- Attended the American Legion Post No. 65 hosted high school oratorical scholarship constitutional speech contest. Where a Wilsonville student was awarded the scholarship.
- Attended the Washington County Coordinating Committee meeting on January 10, 2022.
- Plans to attend the Leading for Equity Summit hosted by West Linn-Wilsonville School District on January 24, 2022.
- Get Prepped for Preschool virtual event hosted and presented by Clackamas Parenting Together and the Early Learning Hub of Clackamas County on January 29, 2022.
- Announced new student registration for West Linn-Wilsonville School District starts January 31, 2022.

- 8. Councilor Lehan – Excused
- 9. Councilor West – Passed
- 10. Councilor Linville

Reported on the following events:

- Attended the Clackamas County Coordinating Committee (C4) Metro subcommittee.
- Attended the Willamette Falls Locks Commission meeting and shared her appointment on the commission was to end December 31, 2021. However, the commission was extended through June 30, 2022. Therefore, the governor has been asked to extend all appointments.
- Plans to attend the Leading for Equity Summit hosted by West Linn-Wilsonville School District on January 24, 2022.
- Plans to attend the Wilsonville Civics Academy on January 27, 2022.

CONSENT AGENDA

The City Attorney read the titles of the Consent Agenda items into the record.

11. **Resolution No. 2944**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With JayRay Ads & PR, Inc, For ‘Explore Wilsonville’ Tourism Promotion And Development And Destination Marketing Services.

12. Minutes of the December 20, 2021 City Council Meeting.

Motion: Councilor West moved to approve the Consent Agenda as read. Councilor Linville seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Excused
Councilor West	Yes
Councilor Linville	Yes

NEW BUSINESS

The City Attorney read the title of Resolution No. 2947 into the record.

13. **Resolution No. 2947**

A Resolution Of The City Of Wilsonville Authorizing A Financing Plan For The Construction Of The Public Works Complex.

Delora Kerber, Public Works Director summarized the staff report for Resolution Nos. 2947, 2948 and 2949.

Motion: Councilor Linville moved to approve Resolution No. 2947. Councilor Akervall seconded the motion.

Councilor comments followed.

Councilor West explained he is not prepared to support these resolutions based on the price tag for the project.

Vote: Motion carried 3-1.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Excused
Councilor West	No
Councilor Linville	Yes

14. **Resolution No. 2948**

A Resolution Of The City Of Wilsonville, Oregon Authorizing A Full Faith And Credit Borrowing Related To Providing A Complex To House Operations For The Public Works Department.

The City Attorney read the title of Resolution Nos. 2948 and 2949 into the record.

Keith Katko, Finance Director summarized the staff report for Resolution Nos. 2948 and 2949.

Council clarifying questions followed the summary.

Motion: Councilor Akervall moved to approve the Resolution No. 2948. Councilor Linville seconded the motion.

Vote: Motion carried 3-1.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Excused
Councilor West	No
Councilor Linville	Yes

15. **Resolution No. 2949**

A Resolution Authorizing A Four-Year Capital Interfund Loan From The Water Operating Fund To The General Fund.

Keith Katko, Finance Director again summarized the staff report for Resolution No. 2949.

Council clarifying questions followed the summary.

Motion: Councilor Linville moved to accept Resolution No. 2949. Councilor Akervall seconded the motion.

Vote: Motion carried 3-1.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Excused
Councilor West	No
Councilor Linville	Yes

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

There was none.

CITY MANAGER’S BUSINESS

16. Global Settlement for the National Opioid Settlement Agreement

The City Manager recalled that City Council had previously discussed the global settlement with the national opioid settlement agreement. He explained a motion, a second, and a vote in the affirmative was necessary in order for the City Manager or designee to sign the agreement.

Mr. Cosgrove then recapped he did not know the exact amount which would be received. He believed it was around \$200,000 over 20 years or so. Mr. Cosgrove further explained when the money becomes available staff would return to Council with recommendations and ideas to determine the best use of those funds.

The City Attorney mentioned this is a global settlement that involves all states and it may not even happen, if not all of the state’s sign off. However, all cities and local governments in Oregon have signed off. Therefore, the City of Wilsonville would receive a percentage of what is sent to the state of Oregon.

Ms. Jacobson described a motion that would be appropriate for the matter. She shared the following Council moves to authorize the City Manager or designee to enter into the opioid settlement agreement for the state as a local government of the state of Oregon.

Motion: Councilor West moved to say what was stated by the City Attorney regarding the opioid settlement for the state of Oregon and local municipalities. Councilor Akervall seconded the motion to move to authorize the City Manager or designee to join with other Oregon cities to join this national settlement as described by the City Manager and City Attorney.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Excused
Councilor West	Yes
Councilor Linville	Yes

LEGAL BUSINESS

There was none.

ADJOURN

Mayor Fitzgerald adjourned the meeting at 8:13 p.m.

Respectfully submitted,

Kimberly Veliz, City Recorder

ATTEST:

Julie Fitzgerald, Mayor