



KITAKATA SISTER CITY ADVISORY BOARD AGENDA

May 14, 2025 at 6:00 PM

Wilsonville Parks and Recreation Admin Office

PARTICIPANTS MAY ATTEND THE MEETING AT:

Wilsonville Parks and Rec Admin Office, 29600 SW Park Place, Wilsonville, Oregon

TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:

Register with Wilsonville Parks and Recreation:

behler@WilsonvilleOregon.gov or 503-570-1525

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Wilsonville Parks and Recreation Department
29600 SW Park Place, Wilsonville, OR 97070

CALL TO ORDER [6:00 PM]

1. Roll Call

CONSENT AGENDA [6:02 PM]

2. Approval of 04.09.25 Minutes (Needs Motion)

BUDGET - Spent \$2,427 since last meeting [6:05 PM]

3. Shirts - Qty. 65 = \$1,451.25
4. Japanese Snacks = \$156.89
5. [Stickers - see options \(Canva has these 3x3, Qty. 100 for \\$64.32\)](#)
6. [Cooking Classes- \\$688.52](#)

ITINERARY REVIEW [6:20 PM]

7. [Itinerary Outline](#)

BOARD COMMENTS [6:50 PM]

ADJOURN [7:00 PM]

NEXT MEETING

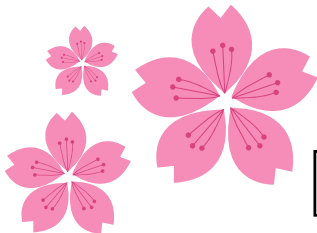
Wednesday, June 11, 2025 6:00 PM - **In Person or Zoom?**

Kitakata Sister City Advisory Board
May 14, 2025

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting the Parks and Recreation Department at 503-570-1525 or KSCAB@ci.wilsonville.or.us or: assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

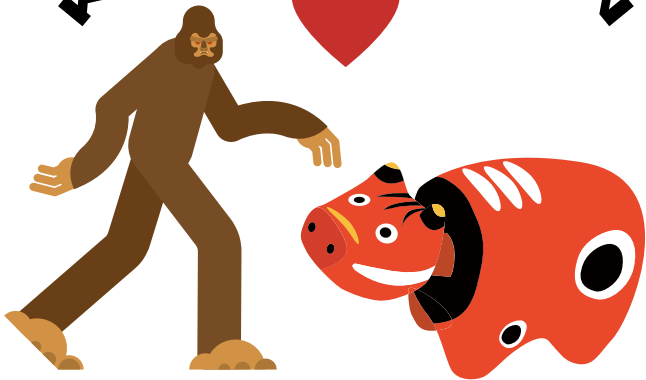
Habr   int  rpretes disponibles para aqu  llas personas que no hablan Ingl  s, previo acuerdo. Comun  quese al 503-570-1525.

Item 5.



KITAKATA, JAPAN

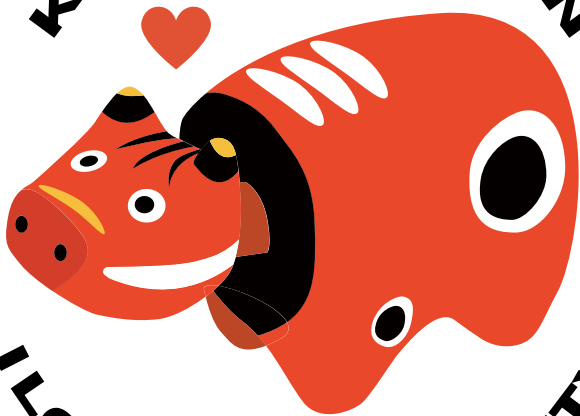
Item 5.



I LOVE MY SISTER CITY

KITAKATA, JAPAN

Item 5.



I LOVE MY SISTER CITY

5





2025 Kitakata Student Visit December 6-16

| Date | Time | 内 容 | |
|----------------|---------------------|--|------------------|
| Dec. 6 (Sat) | | Drive from PDX to Wilsonville | |
| | | Host families meet to make signs at Parks and Rec | |
| | | Meeting with host families at P&R Admin Bldg. | Welcome Dinner? |
| Dec. 7 (Sun) | | Free Day w/ Host Family | |
| Dec. 8 (Mon) | 8:00-8:30 AM | Host Family Drop Off at Parks and Rec | |
| | 8:30-9:30 AM | Breakfast with Exec Team and Council at City Hall | |
| | 9:30 -11:00 AM | City Facility Tours | |
| | 11:00 AM - 12:00 PM | Need Activities | |
| | 12:00 PM | Lunch at Community Center | |
| | 1:00 PM | Bingo | |
| | 1:45 - 5:00 PM | Need Activities | |
| | 5:00 PM | Host Family Pick Up at Parks and Rec Admin | |
| Dec. 9 (Tue) | 8:00 AM | Host Family Drop Off at Parks and Rec | |
| | | Need Activities | |
| | 5:00 PM | Host Family Pick Up at Parks and Rec Admin | |
| Dec. 10 (Wed) | 8:00 AM | Host Family Drop Off at Parks and Rec | |
| | 9:15 AM | Gather and Drive to Meridian Creek Middle School | |
| | 9:15 AM - 3:45 PM | Activities at MCMS (eat school lunch) | |
| | 3:45 PM - 4:00 PM | Shuttle from School to Parks and Rec | |
| | 4:00 PM - 5:00 PM | Need Activity | |
| | 5:00 PM | Host Family Pick Up at Parks and Rec Admin | |
| Dec. 11 (Thr) | 8:15 AM | High School Drop Off- meet in Office | |
| | 8:15 AM | Gather in main office- Erica to meet kids outside at 8am | |
| | 8:30 AM - 3:05 PM | High School Day - shadow Japanese lang. students | |
| | 3:15 PM | Shuttle from School to Parks and Rec | |
| | 3:30 PM - 5 PM | Need Activity | |
| | 5:00 PM | Host Family Pick Up at Parks and Rec Admin | |
| Dec. 12 (Fri) | 8:00 AM | Host Family Drop Off at Parks and Rec | |
| | 8:15 AM - 9:15 AM | Drive to Art Museum | |
| | 9:30 AM | Art Museum | |
| | 12:00 PM | Lunch at Shake Shack- students buy their own ~\$15 | |
| | 1:00 PM | Powells City of Books | |
| | 2:30 PM | Consular Office of Japan (Wells Fargo Center) | |
| | 3:30 PM | Drive back to Wilsonville | |
| | 5:00 PM | Host Family Pick Up at Parks and Rec Admin | |
| Dec. 13 (Sat) | | Free Day w/ Host Family | |
| Dec. 14 (Sun) | | Free Day w/ Host Family | Farewell Dinner? |
| Dec. 15 (Mon) | 8:00 AM | Host Family Drop Off at Parks and Rec | |
| | | Need Activities | |
| | 5:00 PM | Host Family Pick Up at Parks and Rec Admin | |
| Dec. 16 (Tues) | | Host Family Drop Off at Parks and Rec | |
| | | Travel from Wilsonville to PDX | |
| | | PDX drop off | |