



DIVERSITY, EQUITY AND INCLUSION COMMITTEE AGENDA

October 21, 2025 at 6:00 PM

Wilsonville City Hall & Remote Video Conferencing

PARTICIPANTS MAY ATTEND THE MEETING AT:

City Hall, 29799 SW Town Center Loop East, Wilsonville, Oregon

Zoom: <https://us02web.zoom.us/j/83159324538>

TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:

Register with Administration:

DEI@ci.wilsonville.or.us

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Administration - Wilsonville City Hall

29799 SW Town Center Loop East, Wilsonville, OR 97070

CALL TO ORDER

1. Roll Call

CONSENT AGENDA

2. [September 9, 2025 Minutes](#)

COMMITTEE DISCUSSION & RECOMMENDATION

3. Social Equity Framework Metrics
4. Letter of Support for Explore Wilsonville Wheel the World Grant Request
5. Sponsorship

ADJOURN

NEXT MEETING

Tuesday, December 9, 2025 6:00 PM

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Zoe Mombert at 503-570-1503 or DEI@ci.wilsonville.or.us:

assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Habr   int  rpretes disponibles para aqu  llas personas que no hablan Ingl  s, previo acuerdo. Comun  quese al 503-570-1503.



DIVERSITY, EQUITY AND INCLUSION COMMITTEE MINUTES

September 09, 2025 at 6:00 PM

Wilsonville City Hall & Remote Video Conferencing
(<https://us02web.zoom.us/j/83159324538>)

CALL TO ORDER – The meeting was called to order 6:02 pm.

1. Roll Call

IN ATTENDANCE

Chair Karla Brashear
Vice Chair Erika Pham
Justin Brown
Carolina Wilde
Elisabeth Garcia Davidson
Rick Wallace (6:18pm)
Wilnise Jasmin
Jason Smith
Anthony Reyes
Fiona Huston

ABSENT

Diane Imel
Mina Lemke

STAFF

Zoe Mombert
Ethan Pickman

GUEST

PUBLIC INPUT AND COMMUNITY ANNOUNCEMENTS

CONSENT AGENDA

2. July 29, 2025 Minutes - Karla Brashear made a motion to approve the July 29, 2025, minutes. Elisabeth Garcia Davidson seconded the motion. Motion passed (9-0-0).

ALL THOSE IN FAVOR

Chair Karla Brashear
Vice Chair Erika Pham
Justin Brown
Elisabeth Garcia Davidson
Jason Smith
Anthony Reyes
Wilnise Jasmin
Carolina Wilde

ALL THOSE OPPOSED

None

ALL THOSE ABSTAINING

None

Fiona Huston

COMMITTEE DISCUSSION & RECOMMENDATION

3. Social Equity Framework

- Staff gave an update on the changes made to the Social Equity Framework document and is seeking recommendation to the City Manager. It was noted that this will be an optional internal document, and it will be made available to staff.
- The Diversity, Equity, and Inclusion committee has requested that staff track the use of the Social Equity Framework quarterly.
- The committee members stated that they have received comments about the need for translation services. Staff directed committee members to submit testimonials regarding the need for accessibility services.

Karla Brashear made a motion to recommend the Social Equity Framework Events and Program Guidebook to the City Manager as a staff resource with the scrivener's edit that was provided earlier. Justin Brown seconded the motion. Motion passed (10-0-0).

ALL THOSE IN FAVOR

Chair Karla Brashear
Vice Chair Erika Pham
Justin Brown
Elisabeth Garcia Davidson
Jason Smith
Rick Wallace
Anthony Reyes
Wilnise Jasmin
Carolina Wilde
Fiona Huston

ALL THOSE OPPOSED

None

ALL THOSE ABSTAINING

None

4. Speaker Series

The first Speaker Series has been scheduled for October 9, 2025. Topics for future speaker series were discussed. Some ideas included:

- Neurodivergence
- Recovery and Addiction
- Unhoused Youth
- Socioeconomic Diversity
- Support for Latino Community Members
 - Immigration

5. Pride Subcommittee

Karla Brashear made a motion to establish a subcommittee for the 2026 Pride event to plan all elements of the event, including entertainment, food and other event activities. Anthony Reyes seconded the motion. Motion passed (10-0-0).

ALL THOSE IN FAVOR

Chair Karla Brashear
Vice Chair Erika Pham
Justin Brown
Elisabeth Garcia Davidson
Jason Smith
Rick Wallace
Anthony Reyes
Wilnise Jasmin
Carolina Wilde
Fiona Huston

ALL THOSE OPPOSED

None

ALL THOSE ABSTAINING

None

The Pride Subcommittee will consist of five members: Jason Smith, Anthony Reyes, Rick Wallace, Carolina Wilde, and Karla Brashear.

6. Juneteenth Subcommittee

Karla Brashear made a motion to establish and subcommittee for the 2026 Juneteenth event to plan all elements of the event, including entertainment, food and other event activities. Anthony Reyes seconded the motion. Motion passed (10-0-0).

ALL THOSE IN FAVOR

Chair Karla Brashear
Vice Chair Erika Pham
Justin Brown
Elisabeth Garcia Davidson
Jason Smith
Rick Wallace
Anthony Reyes
Wilnise Jasmin
Carolina Wilde
Fiona Huston

ALL THOSE OPPOSED

None

ALL THOSE ABSTAINING

None

Wilnise Jasmin and Elisabeth Garcia Davidson volunteered to be on the Juneteenth Subcommittee. Staff will connect with the members of the Diversity, Equity, and Inclusion committee that were not in attendance for the September 9, 2025 meeting to give them an opportunity to be on a subcommittee.

7. DEI Committee Strategy – 2026 Workplan

- The committee discussed different activities and events that are happening within the community and how they can get more involved. They expressed interest in participating in neighboring city and school district events.
- There is interest in a Diversity, Equity, and Inclusion committee shirt or hat for committee members to wear at events.
- The committee would like to engage more with Arts, Culture and Heritage Committee and community members.
- There is interest in having a “DEI” section in the Boones Ferry Messenger.

8. DEI Committee Presentation to City Council

The DEI Committee chair and vice chair will provide city council with an update on November 3, 2025.

9. Las Posadas Date Selection for 2026

Karla Brashear made a motion to hold the 2026 Las Posadas event on Friday, December 18, 2026, at the Wilsonville Community Center. Anthony Reyes seconded the motion. Motion passed (10-0-0).

ALL THOSE IN FAVOR

Chair Karla Brashear
Vice Chair Erika Pham
Justin Brown
Elisabeth Garcia Davidson
Jason Smith
Rick Wallace
Anthony Reyes
Wilnise Jasmin
Carolina Wilde
Fiona Huston

ALL THOSE OPPOSED

None

ALL THOSE ABSTAINING

None

ADMINISTRATIVE BUSINESS

Staff gave an update on the sponsorship package and discussed the new sponsorship policy.

Ethan Pickman from the Wilsonville Public Library gave an update on events that are happening at the library.

- The Wilsonville Robotics team will be providing a demonstration.
- There will be a monthly tween crochet corner taking place on Thursdays.
- Celebration Cinema will be celebrating Hispanic Heritage Month with the screening of Spare Parts.
- A group called Heartstrings Mandarin will be providing educational music.

- There will be a series that is put on in partnership with Goodwill to provide basic computer and technology skills on Monday at 11:00am.
- Baby time was separated from toddler time and will return on Tuesdays at 12:15 pm.
- For Hispanic Heritage month bilingual story time has returned.
- The library will be hosting “Bugs Out When Schools Out” crafting events on school in-service days for students starting at 3:00pm.

ADJOURN – The meeting was adjourned at 8:15 PM.

NEXT MEETING

Tuesday, October 21, 2025 6:00 PM