



# WILSONVILLE – METRO COMMUNITY ENHANCEMENT COMMITTEE AGENDA

August 29, 2023 at 6:30 PM

Wilsonville City Hall & Zoom (<https://us02web.zoom.us/j/85731711721>)

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## PARTICIPANTS MAY ATTEND THE MEETING AT:

City Hall, 29799 SW Town Center Loop East, Wilsonville, Oregon

Zoom: <https://us02web.zoom.us/j/85731711721>

## TO PARTICIPATE REMOTELY :

Register with Zoe Mombert:

[Mombert@ci.wilsonville.or.us](mailto:Mombert@ci.wilsonville.or.us) or 503-570-1503

## CALL TO ORDER

1. Roll Call

## CONSENT AGENDA

2. [Metro-CEC Minutes 5/22/2023](#)
3. [Metro-CEC Minutes 5/30/2023](#)

## NEW BUSINESS

4. Chair and Vice Chair Selection

## PROGRAM UPDATES & DISCUSSION

5. Program Overview
6. [Application Material Review](#)
7. [Outreach Plan](#)

## ADJOURN

## NEXT MEETING

September 14, 2023 at 6:30 pm

Wilsonville – Metro Community Enhancement Committee

August 29, 2023

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*Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Zoe Mombert, Assistant to the City Manager at 503-570-1503 or [Mombert@ci.wilsonville.or.us](mailto:Mombert@ci.wilsonville.or.us): assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.*

*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al 503-570-1503.*





# WILSONVILLE – METRO COMMUNITY ENHANCEMENT COMMITTEE MINUTES

May 22, 2023 at 6:30 PM

Wilsonville City Hall and zoom (<https://us02web.zoom.us/j/85731711721>)

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**CALL TO ORDER** – Meeting was called to order at 6:31 pm.

**1. Roll Call**

**Present:**

Amy Day  
Maripat Hensel  
Natasha Hancock  
Sageera Oravil Abdulla Koya  
Councilor Caroline Berry  
Councilor Joanne Linville  
Gerritt Rosenthal, Metro Councilor

**Staff:**

Dustin Schull (remote)  
Erika Valentine (remote)  
Kerry Rappold (remote)  
Shasta Sasser  
Zoe Mombert

**Guests:**

Brian & Tammy Wilcox  
Katie Howe, President, Friends of the Wilsonville Library  
Sandi Williams, Heart of the City  
Lyn Whechel, Heart of the City  
Stephanie, community member  
Erin, community member

**2. Community Comment** – No community comment

**CONSENT AGENDA**

3. Councilor Linville made a motion to approve the October 25, 2022 Minutes. The motion was seconded by Councilor Berry. Motion passed 6-0-1.

**ADMINISTRATIVE BUSINESS**

4. Program Updates: Staff update about the budget.
- \$70,000-\$75,000 for this year’s budget.
  - Expected CIF of \$51,000.
  - Expected \$100,000 for next year.

Wilsonville – Metro Community Enhancement Committee

May 22, 2023

## GRANT APPLICATION REVIEW & DECISION

### 5. **Heart of the City Storefront** (Sandi Williams)

#### Explained Services provided

- Metrics of services and giving.
- Reasons for requested change for storefront.
- Discussed concerns about volunteers.
- Questions regarding CEP request for \$20,000.
- Understanding that the contractor will donate time, but concerned about not having plans.

Timing may not be quite right. Would be helpful to have a more firm project. There is not a layout for building. It was suggested that they look into Clackamas County recovery funds, supportive services, and metro money.

### 6. **Library Book Bike** (Katie Howe)

- Reach new users.
- Attract broader community.
- Friends of the Wilsonville Library would obtain insurance for the bike.
- Staff to determine books. Hold up to 200 books.
- Staff would be assigned to outreach with the bike.
- Why this over other programs? Eco friendly related to patrons, visibility and branding of the library.
- Range is farther with electric assist.
- What is the success of the project? Other programs did not like trailer. Specialized bike would be customized.

### 7. **Memorial Park Skate Park Mural** (Erika Valentine)

- Overview of public art.
- ACHS Strategy overview and overview of recommendation and findings.
- Working on City art policy.
- Why skate park? Availability to all community members.
- Mural affordable.
- City has more stand-alone art.
- Design, time, as well as fee for materials are included in project cost.
- Overview of timeline was presented.
- Mural lifespan is 10 years. Part of the contract would make the mural City property.

### 8. **Watching Wilsonville's Wildlife** (Kerry Rappold)

- Overview of project on city/school district property.
- On-line platform development to share with community members.
- Student place, nature-based learning.
- Educate community about wildlife in the community.
- Shared location:
  - 2 school district properties (not accessible to students)
  - 2 along Willamette (Boones Ferry/Memorial Park)
  - 2 Boechman Creek corridor
- Engage with students – field guide will describe the habitat.
- Cost of working with consultant, Samara Group, for greater coverage.
- Cameras/accessories will be city-owned.

## Wilsonville – Metro Community Enhancement Committee

- Info on how to use the project long term.
- Cameras at school on the edge of the property and Grahams Oaks areas/animal/wildlife corridor.
- Open to sharing at the Library. Could work with the Library on a display for a presentation.
- Cost per camera was outlined.
- Suitable in the future by SMART/WES Station and Charbonneau.
- More expensive camera needed to get online. Would need to find high use areas.
- Possible to put pictures online/City newsletter. Possibly create ways to make materials available on Natural Resources page.

#### 9. Murase Arboretum (Dustin Schull)

- Outline of parks projects completed.
- Update on trail project behind schedule due to engineering.
- Arboretum in the master plan (Boones Ferry Park).
  - Presentation and protection of trees
  - Community-based to bring in to select trees
- Outline of trees that exist in the area.
- Move Arboretum Project Master Plan from Boones Ferry Park to Murase. Better location.
- Information about the tree and unique facts about each tree.
- Learn about trees. Seek community member input for tree selection.
- Need funding for starting the project.
- QR code is possible on sign.
- Need for care and long term viability. City has an arborist on staff. Need to care for the land.

Metro Councilor Rosenthal made a motion made to defer discussion and decision to the Committee's May 30 meeting. Councilor Linville seconded the motion. Motion passed unanimously.

**ADJOURN** – meeting adjourned at 8:20 pm.

**NEXT MEETING** - Tuesday, May 30, 2023



# WILSONVILLE – METRO COMMUNITY ENHANCEMENT COMMITTEE MINUTES

May 30, 2023 at 6:30 PM

Wilsonville City Hall & Zoom (<https://us02web.zoom.us/j/85731711721>)

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**CALL TO ORDER** – Meeting was called to order at 6:30 pm.

## ROLL CALL

### COMMITTEE PRESENT

Chair Amy Day  
 Member Maripat Hensel  
 Member Natasha Hancock  
 Member Sageera Oravil Abdulla Koya  
 Council Liasion Caroline Berry  
 Council Liasion Joann Linville  
 Metro Council Liasion Gerritt Rosenthal

### STAFF

Zoe Mombert

## ADMINISTRATIVE BUSINESS

## COMMITTEE DISCUSSION & DECISION

There was discussion about Heart of the City of Wilsonville and Watching Wilsonville’s Wildlife project proposals. There was additional discussion, needed clarification and questions with regards to Heart of the City of Wilsonville, including:

- Not clear on the project. Suggest reaching out to Clackamas County to seek supportive ways of available funding.
- This organization is incredible and do great things for the community.
- Premature in the process. Work with the City for plans and permits. Timeline for permits and plans was not clear.
- Encouraged to reapply in FY 24-25 with a clear project and exhaust all other funding options. Suggest providing a letter from the County stating funds are available for this project.
- Be specific on the cost for the project and what portion will be used by CEP.
- Need clear scope for the project.

Wilsonville – Metro Community Enhancement Committee

May 30, 2023

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There was also a brief discussion about possible funding that might be available for Watching Wilsonville's Wildlife through the Oregon Department of Fish and Wildlife.

Maripat made a motion to recommend City Council approve the following FY 23-24 Community Enhancement Grants.

- Friends of the Library Book Bike - \$6,250.
- ACHC Memorial Park Skate Park Mural - \$20,000.
- Murase Arboretum - \$13,000.
- Watching Wilsonville Wildlife - \$18,914.

Total allocation of \$58,164.

Councilor Berry seconded the motion and it passed unanimously.

**ADJOURN** - Meeting adjourned at 7:17 pm

**NEXT MEETING - To be determined**





November 1, 2023

Interested Applicants:

The **Community Enhancement Program** is an exciting opportunity for community members to participate in making Wilsonville a place where families and businesses thrive.

The reimbursement program is open to non-profit organizations, service organizations, schools or City advisory committees. We encourage you to let us know your ideas and plans for enhancing the community. The City will offer a hybrid (in person and virtual) application workshop for potential applicants at 12:00pm and 6:00pm November 30 to help applicants understand the application, criteria, and review process. The open house will be held at Wilsonville City Hall and on zoom (<https://us02web.zoom.us/j/84024271276>). Those interested in sharing and developing an idea to determine what information is required to move their potential project forward are also encouraged to attend.

Preference will be given to projects which:

- Grant requests that do not exceed \$20,000
- Meet more than one goal
- Projects including a financial or in kind match
- Benefit diverse or traditionally underserved populations

All ideas are welcome, big or small, you can be sure they will be considered. All applicants are required to meet with City Staff for a free pre-application meeting. Meeting times are flexible and available between November 1, 2023 – December 29, 2023. Please contact Zoe Mombert, Project Coordinator, to schedule a pre-application meeting at 503-570-1503 or [mombert@ci.wilsonville.or.us](mailto:mombert@ci.wilsonville.or.us). Fill out the online application by January 10, 2024 at 5:00pm and we look forward to reviewing your proposal.

Sincerely,

A handwritten signature in blue ink, appearing to read "Zoe Mombert", with a long horizontal flourish extending to the right.

Zoe Mombert  
Project Coordinator/ Assistant to the City Manager  
503-570-1503  
[mombert@ci.wilsonville.or.us](mailto:mombert@ci.wilsonville.or.us)

# COMMUNITY ENHANCEMENT PROJECT APPLICATION INSTRUCTIONS

2023 Community Enhancement Program Schedule:

## 2023

- Nov. 1 Applications for project proposals available. ([www.ci.wilsonville.or.us/CEP](http://www.ci.wilsonville.or.us/CEP) )
- Nov. 1 Required Pre-application meetings begin. (Required pre-application meeting should be scheduled with the project manager between November 1 – December 30.)
- Nov. 30 Application workshop – optional - at 12:00pm and 6:00pm via zoom and in person  
<https://us02web.zoom.us/j/84024271276> and Wilsonville City Hall (29799 SW Town Center Loop E)

## 2024

- Jan. 10 Applications must be completed and submitted online by 5:00pm.
- Feb. Staff application review.
- March Community Enhancement Committee meeting to review projects. ***Each qualifying application representative will provide a presentation to the committee and answer questions.***
- March Community Enhancement Committee meeting to discuss projects and make a recommendation to City Council.
- May/June Allocations of funds recommended to and approved by City Council
- July 1 Awarded projects can begin once they have signed agreements.
- Aug. 31 The offer of *funding will be withdrawn if agreements are not signed and returned to the City of Wilsonville by this date.*

## 2025

- June 30 Projects must be complete or have an approved extension.

### General Instructions

- All projects must be within the City limits to be eligible for funding.
- Applicants must be from non-profit organizations, service organizations, schools or City Advisory Committees to be eligible for a grant.
- Applicants may not have any previous Community Enhancement program grants that are active at the time of the Community Enhancement Committee application review meeting; however, exceptions may be made based on a project performance update

and anticipated project completion schedule. (Project proposals seeking an exception should be prepared to provide the committee with this information at the Community Enhancement Committee meeting.) Generally, all projects should be complete within the agreed upon project completion date of June 30, 2024.

- Projects must not promote or inhibit religion or discriminate based on race, ethnicity, age, gender or sexual orientation.
- Each project must meet one of eight Metro-approved goals listed on the application. Priority will be given to projects that best meet these goals.
- Each project is evaluated by staff before being forwarded to the Community Enhancement Committee. The Community Enhancement Committee will review the projects to determine funding.
- Responses are limited to the spaces provided on the application. Additional information may be provided during the presentation of the proposed project. Every question should have a response. If question does not apply to your proposed project, indicate such in the appropriate space.

Application packets are available on the website at [www.ci.wilsonville.or.us/CEP](http://www.ci.wilsonville.or.us/CEP). Any questions regarding the application should be directed to Zoe Mombert, Project Coordinator/Assistant to the City Manager, at [mombert@ci.wilsonville.or.us](mailto:mombert@ci.wilsonville.or.us) or 503-570-1503.

**Applicant Information**

Name of non-profit group, service organizations, organization, or committee should be listed in Sponsor Information. Contact person, phone, email address, and address should be provided for notification purposes and in case further information is required. The contact person should be the person who prepared the project proposal, or is able to answer questions about the project. The person signing the proposal should be the person authorized to submit the application.

**Project Information**

- Project Title, Amount Requested. Sponsor should identify the date the project will begin and when the project will be completed.
- Goals: Checkmark all goals the project meets and explain how. Priority given to projects that best meet these goals. Please be clear and concise.
- Project Description: This should be a short description for the proposed program or project **including how the Community Enhancement Program funds will be used.**
- Estimate how many Wilsonville residents will benefit, and specify who will benefit if the project is funded. Also complete the information indicating whether or not the project and/or sponsor have received Community Enhancement funds in past years.
- Project Budget: Provide total estimated costs and how these costs were estimated. Breakdown the estimated costs by source. Personnel Services should include employee salaries, salary estimates for in-kind volunteer labor and/or contractual costs. Supplies and services would include any consumable materials and supplies used to complete project or program. Examples include postage and paper products. Capital would include major expenditures greater than \$500. This would include major tools, equipment or furnishings. Please define any costs listed under "Other". Compute percent of total budget provided by the sponsor.

- F. List the amounts and sources of the funding for the Sponsor's share of the project and whether the sponsor has secured funding from the other sources.  
**Reimbursement of project costs incurred prior to July 1, 2024, is not allowed.**
- G. List any on-going operations and/or maintenance costs associated with the project and indicate how these will be funded.
- H. Explain how the project enhances sustainability in the City. Sustainability is intended to have a broad definition under this program.

**Project Management**

- A. Provide an outline of the major project tasks and completion dates for the tasks.
- B. Describe prior experience managing similar projects: Provide a description of project, the dollar amount of project and the date the project was completed. Include any prior Community Enhancement Projects.
- C. Explain whether this project is part of a coordinated effort involving other individuals or organizations within the community. Describe how the project activities have been coordinated with other individuals or organizations.
- D. If project is located on private land, discuss the public benefit of the project and provide landowner permission for the project with this application.

**Evaluation Process:** Following presentation of the proposals, each Community Enhancement Committee (CEC) member will evaluate the project. Based on funding requests and money available, the CEC will determine which projects will be recommended for funding. Funding may be full, partial, or none and must be approved by the City Council.

**Goals:** Projects must meet **one or more** of the following goals to be eligible for funding. If not, the application will not be considered further. Priority will be given to projects that best meet these goals.

- (a) Improve the appearance or environmental quality of the community.
- (b) Reduce the amount or toxicity of waste.
- (c) Increase reuse and recycling opportunities.
- (d) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Service code.
- (e) Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- (f) Result in improvement to, or an increase in, recreational areas and programs.
- (g) Result in improvement to safety.
- (h) Benefit youth, seniors, low income persons and/or underserved populations.

**Guidelines:** Project enhances sustainability in the City, either economically, environmentally, or socially. Sustainability is intended to have a broad definition under this program.

When evaluating the projects, the committee members will use the guidelines of the Community Enhancement Program to evaluate a proposed project, and will also include the following additional factors:

- The amount of matching funds.
- The number of benefiting residents.
- Future costs associated with the project.
- The amount of public support.

Preference will be given to projects which:

- Grant requests that do not exceed \$20,000
- Meet more than one goal
- Projects including a financial or in kind match
- Benefit diverse or traditionally underserved populations

### **Next Steps:**

Staff will review all applications in February and provide an evaluation of each project to the Wilsonville- Metro Community Enhancement Committee. The applications, evaluations and a presentation from the project sponsor will be presented to the committee at their May 22, 2024 meeting. After the committee reviews all of the application materials and information provided, they will make a recommendation to City Council. The City Council must approve the project funding allocation. All project applicants will be notified of the status of their project (unfunded

or funded with the amount awarded).

All successful project sponsors will need to complete an agreement acknowledging that the project sponsor will do the following:

1. Complete all improvements and activities within the specified time as described in Sponsor's application with any identified revisions, due to partial funding.
2. Provide all necessary administrative support to manage the project.
3. Provide a label on any physical, digital, or printed material stating that the project was funded (fully or partially) by Wilsonville- Metro Community Enhancement funds.
4. Provide all receipts, documents, or contracts showing use of the allocated funds in Community Enhancement Program money to be reimbursed for project expenses.
5. Provide the City with a written report within two months of project completion.
6. Provide a presentation to City Council upon completion of the project.
7. Hold the City harmless and indemnify City from any claims or causes of action of whatever nature that may arise out of Sponsor's administration of the Community Enhancement proposal.

The project funds will be available July 1, 2024. Project expenses cannot be incurred before this time. Receipts and associated documentation will be required for reimbursement. All projects must be complete or receive an extension by June 30, 2025. Projects requiring a one-year extension must request an extension in writing from the Community Enhancement project coordinator. The written request must describe the need for the extension and how the project sponsor will complete the project prior to the new deadline. Project extensions will be granted in writing and mutually agreed upon by the City and the sponsor.

A written report describing the activities were completed, project outcomes, and how the community enhancement committee funds have been spent will be required within two months of project completion. This report should identify how the objectives or scope of the project were met. The project sponsor will provide a brief presentation (project report) to City Council to share the results with the community.

Finally, any materials (physical, digital, printed, etc.) developed by or associated with the project will identify that the project was funded (fully or partially) by Wilsonville- Metro Community Enhancement funds. This is intended to inform the community about the Wilsonville – Metro Community Enhancement funds and how the funds have been used in the community.

## COMMUNITY ENHANCEMENT PROJECT AGREEMENT

THIS AGREEMENT is made and entered into by and between the City of Wilsonville ("City") and «SPONSOR» ("Sponsor"). The City has designated «PROJECT» as a "Community Enhancement Project". The project will be completed as proposed in your application. **If the Project did not receive total funds requested, necessary revisions to the proposed project are described in B1 below.**

Upon execution of this agreement, the parties agree as follows:

- B. The City agrees to grant the Sponsor \$«Funding\_Approved» to assist in completing the Community Enhancement Project.
- C. The Sponsor agrees to:
1. Complete all improvements and activities within the specified time as described in Sponsor's application with the following revisions, if any, due to partial funding:
  2. Provide all necessary administrative support to manage the project.
  3. Provide a label on any physical, digital, or printed material stating that the project was funded (fully or partially) by Wilsonville- Metro Community Enhancement funds.
  4. Provide all receipts, documents, or contracts showing use of the \$«Funding\_Approved» in Community Enhancement Program money to be reimbursed for project expenses.
  5. Provide the City with a written report within two months of project completion. The report should include activities completed and indicate how the money has been spent. Any unspent money provided to the sponsor shall be remitted back to the City.
  6. Provide a presentation to City Council upon completion of the project. City Council generally meets on the first and third Monday of each month at 7:00PM
  7. Hold the City harmless and indemnify City from any claims or causes of action of whatever nature that may arise out of Sponsor's administration of the Community Enhancement proposal.
- D. If the sponsor fails to comply with all the provisions in this agreement within the designated time, the Sponsor shall remit back to the City the full

\$«Funding\_Approved» of Community Enhancement Program money. The deadline for completing the Community Enhancement Project (June 30, 2025) may be extended upon mutual agreement by the City and the Sponsor. Such extension shall be approved in writing.

- E. If Sponsor fails to execute and return contract to City by August 31, 2024, the funds will be forfeited.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

City of Wilsonville

Sponsor

By \_\_\_\_\_  
Bryan Cosgrove, City Manager

\_\_\_\_\_  
Authorized Sponsor



# 2023 Project Nomination Form— Community Enhancement Program

UNPUBLISHED

This form is for use by the general public to nominate a project for the Wilsonville-Metro Community Enhancement Program. Please complete the form to the best of your ability. If you have any questions about the program or project nomination contact Zoe Mombert, Assistant to the City Manager, 503-570-1503; [mombert@ci.wilsonville.or.us](mailto:mombert@ci.wilsonville.or.us) by January 13, 2024.

## Applicant Information

Sponsor: \*

Tax ID#

N/A for City Board of Commission

Contact Person: \*

Daytime Phone: \*

Email Address: \*

Address: \*

City: \*

State: \*

Zip code: \*

Type of Organization: \*

A non-profit organization, a neighborhood association or charitable organization with IRS 501 (c)(3) tax-exempt status

A school or institution of higher learning

A local government, local-government advisory committee, department or special district provided that the agency includes documented support from the local-government executive officer.

## Project Information

Project Title:

Amount Requested: \*\$

Mark all of the goals below which your project meets and explain how in the boxes below: \*

- Improve the appearance or environmental quality of the community
- Reduce the amount or toxicity of waste
- Increase reuse and recycling opportunities
- Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Service code
- Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them
- Result in improvement to, or an increase in, recreational areas and programs
- Result in improvement in safety
- Benefit youth, seniors, low income persons and/or underserved populations

Brief Project Description and Explanation of how the CEP funds will be used, include project start and end dates: \*

Where would the project be located and who owns the property if applicable? \*

For a project located on private or other public land (property not owned by the City of Wilsonville), written documentation from the landowner that gives the project sponsor and City permission for the project to occur on the land is required. Indicate here if the project is located on private or other public land (property not owned by the City of Wilsonville) and indicate if written permission from the landowner is to be submitted. \*

What impact might the project have on nearby homes and businesses? \*

What kind of on-going maintenance needs and costs might be required by the project? \*

Who will benefit if this project is funded? Estimate how many Wilsonville residents will benefit if this project is funded. \*

How does the project serve diverse or traditionally underserved populations? \*

Does this project serve a specific cultural or ethnic group in Wilsonville? If so, please specify. \*

Project Budget  
Upload project budget sheet available at [www.ci.wilsonville.or.us/cep](http://www.ci.wilsonville.or.us/cep)

Upload Budget: \*

Files must be less than 2 MB.  
Allowed file types: gif jpg jpeg png pdf doc docx xls xlsx.

How were these costs estimated (quotes, catalog, previous projects, etc.)? \*

Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding? \*

Will the project be completed with the proposed funding or will future funding be necessary? \*

Funds are available for projects after July 1, 2023. Is this project compatible with that timing? How and when might this project be implemented? \*

**Project Management**

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task: \*

Describe prior experience managing similar projects. Include prior Community Enhancement Projects: \*

Does this project require coordination with other public and private organizations? Has the necessary coordination been completed? If yes, please describe. \*

If the project is located on private land, discuss the public benefit of the project and provide landowner permission for the project with this application: \*

Do you currently have an active CEP grant? \*

- Yes
- No

If yes, will you be seeking an exception? \*

- Yes, an exception is requested since we have an active grant and the project will not be complete by May 22, 2024.
- No, an exception is not needed or requested.

Project Certifications: \*

- This project will not promote or inhibit religion in any way.
- This project will not discriminate based on race, ethnicity, age, gender or sexual orientation in any way.

Signature: \*

Date Signed:

**Electronic signature agreement.** By selecting the "I Accept" button, you are signing this agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept"

you consent to be legally bound by this Agreement's terms and conditions. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, or in accessing or making any transaction regarding any agreement, acknowledgement, consent terms, disclosures or conditions constitutes your signature (hereafter referred to as "E-Signature"), acceptance and agreement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature. You also represent that you are authorized to enter into this Agreement for all persons who own or are authorized to access any of your accounts and that such persons will be bound by the terms of this Agreement.

I accept: \*

Yes

Submit

# Wilsonville Charities, Non-Profits and Service Clubs

Updated as of August 2018, Office of the City Manager, City of Wilsonville

Page 1

## Arts & Culture

### Wilsonville Arts and Culture Council

*A primary community artists' support organization that hosts annual Wilsonville Festival of Arts.*

PO Box 861

Wilsonville, OR 97070

[info@wilsonvillearts.org](mailto:info@wilsonvillearts.org)

[www.WilsonvilleArts.org](http://www.WilsonvilleArts.org)

### Wilsonville Theatre Company

*Amateur theatre playhouse group.*

Performances held at Clackamas Community College -

Wilsonville Campus, 29353 SW Town Center Loop

East, Wilsonville, OR 97070

[wilsonvillestagetoday@gmail.com](mailto:wilsonvillestagetoday@gmail.com)

[www.wilsonvillestage.org/](http://www.wilsonvillestage.org/)

## Business Networking

### Boones Ferry Business Partners

*Local chapter of BNI, Business Networking International.*

[www.bnioregon.com/boonesferrybusinesspartners](http://www.bnioregon.com/boonesferrybusinesspartners)

### Wilsonville Area Chamber of Commerce

*Primary business-networking and advocacy association for the Wilsonville area.*

8565 SW Salish Ln, #150

Wilsonville, OR 97070

503-682-0411

[www.wilsonvillechamber.com](http://www.wilsonvillechamber.com)

[info@wilsonvillechamber.com](mailto:info@wilsonvillechamber.com)

## City Programs Support

### Friends of the Library

*Operates Twice Sold Tales Bookstore at the Library and cultivates volunteerism and involvement in Library programs and activities.*

8200 SW Wilsonville Road

Wilsonville, OR 97070

[wvlibraryfriends@gmail.com](mailto:wvlibraryfriends@gmail.com)

[www.wilsonvillelibrary.org/lib/page/friends-library](http://www.wilsonvillelibrary.org/lib/page/friends-library)

### Wilsonville Community Seniors Inc.

*Serves as the Wilsonville Senior Advisory Board in an advisory capacity to the City of Wilsonville on matters effecting senior programs, services, and facilities.*

7965 SW Wilsonville Rd

Wilsonville, OR 97070-7756

[WilsonvilleCSI@gmail.com](mailto:WilsonvilleCSI@gmail.com)

[www.ci.wilsonville.or.us/bc-cs](http://www.ci.wilsonville.or.us/bc-cs)

### Wilsonville Public Library Foundation

*Conducts fund-raising activities that encourage private giving and long-term financial support to develop the Library's facilities, collections, services and programs.*

8200 SW Wilsonville Road

Wilsonville, OR 97070

503-682-2744

[info@wplf.org](mailto:info@wplf.org)

[www.wplf.org](http://www.wplf.org)

## Family Support

### MOMS Club® of Wilsonville, OR

*A stay-at-home moms' support and activities group.*

PO Box 2123

Wilsonville, OR 97070

[momsclubwilsonville@hotmail.com](mailto:momsclubwilsonville@hotmail.com)

<http://myplace.frontier.com/~markertle/wilsonvillemomsclub/index.html>

### Wilsonville Celebration Days: Fun in the Park

*Organizers of the largest annual family-entertainment event held on the first Saturday of August in Wilsonville*

[www.funinthepark.com](http://www.funinthepark.com)

[FITP.Wilsonville@gmail.com](mailto:FITP.Wilsonville@gmail.com)

## History

### Wilsonville-Boones Ferry Historical Society

*Research, publications and presentations on local area cultural history*

c/o Wilsonville Public Library

8200 SW Wilsonville Road

Wilsonville, OR 97070

[www.wilsonvillelibrary.org/lib/page/history-pub](http://www.wilsonvillelibrary.org/lib/page/history-pub)

# Wilsonville Charities, Non-Profits and Service Clubs

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## Korean War Memorial

### Korean War Memorial Foundation of Oregon

*Commemorate and educate the public about the Korean War and Korean culture.*

740 SE 25th Street

Gresham, Oregon 97080

Jin Park, Chair, 503-439-6090, [parkpdx@yahoo.com](mailto:parkpdx@yahoo.com)

John Lim, Founder, Past President,

[senatorjohnlim@gmail.com](mailto:senatorjohnlim@gmail.com)

### Korean War Veterans Assn (KWVA), Oregon Trail Chapter

*Original supporter of Korean War Memorial in Town Center Park*

Bob Cassidy, President, 503-476-9012,

[IRISHBOB7@gmail.com](mailto:IRISHBOB7@gmail.com)

Charles (Chuck) Lusardi, Past President,

503-250-2152, [luallenrd6@gmail.com](mailto:luallenrd6@gmail.com)

## Schools Support

### Music and Arts Partners (MAP)

*Primary musical program and arts-support group for local public schools.*

[www.musicandartspartners.org/](http://www.musicandartspartners.org/)

### West Linn-Wilsonville Education Foundation

*Funding additional teachers in local schools.*

1980 Willamette Falls Dr. #120-117

West Linn, OR 97068

503-673-7075

Email: [info@wlwvfoundation.org](mailto:info@wlwvfoundation.org)

[www.wlwvfoundation.org](http://www.wlwvfoundation.org)

### Wilsonville High School All Night Grad Party

*Parent-sponsored, substance-free, all-night graduation event.*

PO Box 14

Wilsonville, OR 97070

503-975-8846

[www.wvhs.wlww.k12.or.us/Page/1822](http://www.wvhs.wlww.k12.or.us/Page/1822)

### Wilsonville High School Booster Club

PO Box 2028

Wilsonville, OR 97070

[www.wvhs.wlww.k12.or.us/Page/1161](http://www.wvhs.wlww.k12.or.us/Page/1161)

## Wilsonville Robotics Stewardship Group

*FIRST Team #1425 "Error Code Xero"*

c/o Erik Halverson

Pacific Tech Group

8215 SW Tualatin Sherwood Rd, Ste 200

Tualatin, OR 97062

<http://wilsonvilleroobotics.com>

## Service Clubs

### Rotary Club of Wilsonville

*Local chapter of Rotary International that meets Thursdays at noon*

Al Kader Shrine Center

25100 SW Parkway Avenue

PO Box 362

Wilsonville, OR 97070

Email: [info@wilsonvillerotary.com](mailto:info@wilsonvillerotary.com)

Website: [www.wilsonvillerotary.com/](http://www.wilsonvillerotary.com/)

### Wilsonville Kiwanis

*Local chapter of Kiwanis International.*

P.O. Box 2104

Wilsonville, OR 97070

Email: [wilsonvillekiwanis@gmail.com](mailto:wilsonvillekiwanis@gmail.com)

Web: <http://wilsonvillekiwanis.org>

### Wilsonville Lions Club

*Meets 1st & 3rd Thursdays - 7:30 AM*

c/o Starbucks - Fred Meyer Wilsonville

30030 SW Boones Ferry Rd, Wilsonville, OR

[willelions@gmail.com](mailto:willelions@gmail.com)

<http://e-clubhouse.org/sites/wilsonville/>

## Sister City

### Wilsonville Sister City Assn.

*Promoting friendships and understanding between Wilsonville and Kitakata, Japan, since 1988*

PO Box 2115

Wilsonville, OR 97070

<https://sites.google.com/site/wilsonvillesistercity/>

Email: [Wilsonville.SisterCity@gmail.com](mailto:Wilsonville.SisterCity@gmail.com)



# Wilsonville Charities, Non-Profits and Service Clubs

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## Social Clubs

### Moose Lodge #1598

*Local lodge of the International Mouse organization.*

9215 SW Barber St

Wilsonville, OR 97070

503-682-2433

<http://lodge1598.moosepages.org/>

[lodge1598@mooseunits.org](mailto:lodge1598@mooseunits.org)

## Social Services

### Heart of the City

*A central location operated by Grace Chapel hosting several community nonprofits, including American Red Cross, Wilsonville Community Sharing and several counseling services.*

28925 SW Boberg Road

Wilsonville, OR 97070

[info@theheartofthecity.org](mailto:info@theheartofthecity.org)

[www.theheartofthecity.org/](http://www.theheartofthecity.org/)

### Wilsonville Community Sharing

*Operate community food bank; offer utility assistance and social-service referrals*

Food bank: Leigh Crosby, 503-682-6939

Information and Referral: Lani Snyder, 503-682-6939

28925 SW Boberg Rd

Wilsonville, OR 97070-6728

[leigh@wilsonvillecommunitysharing.org](mailto:leigh@wilsonvillecommunitysharing.org)

<http://wilsonvillecommunitysharing.org/>

## Youth Activities & Sports

### Wilsonville Boy Scouts Troop #194

*Troop 194 provides service to others, builds self-confidence and reinforces ethical standards.*

[kris.troha@gmail.com](mailto:kris.troha@gmail.com)

[www.facebook.com/Troop-194-Wilsonville-BoyScouts-130997332884/](http://www.facebook.com/Troop-194-Wilsonville-BoyScouts-130997332884/)

### Willamette United Football Club

*Youth soccer league.*

19995 SW Stafford Rd Suite C

West Linn, OR 97068

[info@willametteunitedfc.com](mailto:info@willametteunitedfc.com)

<http://www.wusc.net>

### Wilsonville Basketball Association

*Youth basketball league.*

PO Box 4176

Wilsonville, OR 97070

503-314-7020

[nicholasemmett@gmail.com](mailto:nicholasemmett@gmail.com)

[www.wilsonvillebasketball.com](http://www.wilsonvillebasketball.com)

### Wilsonville Lacrosse Foundation

29030 SW Town Center Loop East #184

Wilsonville, OR

[dc\\_rocker@icloud.com](mailto:dc_rocker@icloud.com)

[www.wilsonvillelacrosse.com](http://www.wilsonvillelacrosse.com)

### Wilsonville Touchdown Club

*Supports Wilsonville High School Football.*

PO Box 3736

Wilsonville, OR 97070

[wilsonvillewildcatsfootball@gmail.com](mailto:wilsonvillewildcatsfootball@gmail.com)

[www.wilsonvillefootball.com](http://www.wilsonvillefootball.com)

### Wilsonville Youth Sports Inc.

*An organization that promotes youth activities in baseball, cheerleading, football, softball and wrestling*

PO Box 882

Wilsonville, OR

[wilsonvilleyouthsports@gmail.com](mailto:wilsonvilleyouthsports@gmail.com)

[www.wilsonvilleyouthsports.org](http://www.wilsonvilleyouthsports.org)