

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
December 7, 2022

MEMBERS PRESENT: Yasmin Ismail, Chair; Dick Spence, Vice-Chair; Natalie McNown, Miriam Pinoli

STAFF PRESENT: Shasta Sasser, Library Director; Molly Muldoon, Board Secretary

MEMBERS EXCUSED: Rich Dougall

Chair Yasmin Ismail called the meeting to order at 6:32 p.m.

Minutes of the October 26th meeting were approved.

ONGOING BUSINESS/CALENDAR ITEMS

1. Youth Services Report – As there is still no youth representative, Shasta rolled the YSR into the Librarian’s Report.

2. Librarians Report – Shasta Sasser reported that the Outreach Librarian position will now be full time and will begin a new recruitment. Civics Academy is coming up in March. The library did Storytime at the Tree Lighting. New Children’s Library of Things things were added and new library card promotion is coming soon. The safety committee is looking at Code Adam procedures and a reminder will happen soon. There was a teacher open house for the West Linn Wilsonville School district that had good turnout. The Winter Scavenger Hunt was popular and the Arts and Culture Council hired a coordinator. New Cultural Passes have been added or will be added soon including the Hallie Ford Museum, Clackamas County Parks, and the Portland Opera.

3. Policies and Procedures – Shasta reported the library is waiting to hear back from legal on the exclusion policy. The library will also be lengthening the time to respond on Material Concerns in order to have a better response.

4. FY24 Goals and Objectives Discussion – Shasta discussed how that next year’s goals and objectives will be strategic plan based, as well as looking into getting a new drive up book drop.

5. FY24 Budget Discussion – Shasta reported she sat with HR and made an FTE wishlist, as well as wanting money for promotional materials. The library is keeping an eye on Hoopla costs and is looking to potentially add more to the ebooks and online resources budget. There is also a thought of moving fines from 25 cents/day to 10 cents/day.

6. Strategic Plan – Shasta reported that there is no big update but that five out of six first year goals have at least begun or have a strategy in place.

7. LDAC Report – Shasta reported that LDAC has started back up and Natalie went but there is no current news out of it.

8. Friends of the Library Report – Dick Spence reported the Friends are adding money to their reserves, as well as adding three new lifetime members. They've been getting lots of donations for the store. The Friends were invited by the city to apply for an enhancement grant but need to say what they would use the money for.

9. Library Foundation Report – Dick reported the Imagination Library kids have been graduating with a lack of new kids joining so numbers are down. The Little Free Libraries (LFL) need more kids books and the Foundation has budgeted for more. There's a new LFL in the Coffee Creek area. The Stay Home and Read event will be February 16-19th.

NEW BUSINESS

ROUND ROBIN

Meeting adjourned at 7:22 p.m.

The next regular meeting is scheduled for February 22 at 6:30 p.m. at the Library and on Zoom.

Respectfully submitted,

Molly Muldoon

Board Secretary

***Copy available from Board Secretary**