



DIVERSITY, EQUITY AND INCLUSION LAS POSADAS SUBCOMMITTEE MINUTES

October 06, 2025 at 12:00 PM

Remote Video Conferencing (Zoom <https://us02web.zoom.us/j/87650476113>)

CALL TO ORDER – The meeting was called to order at 12:00 PM.

1. Roll Call

IN ATTENDANCE

Karla Brashear (Left at 12:30 PM)
Elisabeth Garcia Davidson
Rick Wallace
Justin Brown

ABSENT

None

STAFF

Zoe Mombert
Kaylee Edwards

GUEST

None

CONSENT AGENDA

2. September 4, 2025 Minutes and September 22, 2025 Minutes

Justin Brown made a motion to approve September 4, 2025, and September 22, 2025 minutes. Elisabeth Garcia Davidson seconded the motion. Motion approved (3-0-0).

ALL THOSE IN FAVOR

Elisabeth Garcia Davidson
Rick Wallace
Justin Brown

ALL OPPOSED

None

ALL THOSE ABSTAINING

None

COMMITTEE DISCUSSION & RECOMMENDATION

3. Las Posadas Event Planning (All aspects of event)

Staff presented the quotes for food, entertainment and crafts. The committee agreed that they would like the tamales to come from a local business. Concerns about the volume level of having a mariachi band inside an enclosed room were discussed.

Karla Brashear made a motion to approve the food as listed. Justin Brown seconded the motion. Motion approved (4-0-0).

Food estimate– \$1,375

Hot Chocolate – 200 servings - \$475 (confirmed price)

Coffee estimate- \$100

Water (Donation)

Pan Dulce – 100 servings (estimate) \$200

San Francisco Tienda would be \$600 for 200 tamales

ALL THOSE IN FAVOR

Elisabeth Garcia Davidson

Rick Wallace

Justin Brown

Karla Brashear

ALL OPPOSED

None

ALL THOSE ABSTAINING

None

Karla Brashear made a motion to approve the mariachi and folklorico performers as listed. Elisabeth Garcia Davidson seconded the motion. Motion approved (4-0-0).

Performances - \$500

Folklorico Dance donation estimate - \$200

Mariachi performance - \$300 (confirmed price)

ALL THOSE IN FAVOR

Elisabeth Garcia Davidson

Rick Wallace

Justin Brown

Karla Brashear

ALL OPPOSED

None

ALL THOSE ABSTAINING

None

ADJOURN – The meeting was adjourned at 12:34 PM.

NEXT MEETING

Monday, October 20, 2025, 12:00 PM