



PARKS AND RECREATION ADVISORY BOARD MINUTES

October 10, 2024 at 6:00 PM

Wilsonville City Hall & Remote Video Conferencing

PARTICIPANTS MAY ATTEND THE MEETING AT:

Wilsonville City Hall - Council Chambers, 29799 SW Town Center Loop E, Wilsonville, Oregon

TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:

Register with Wilsonville Parks & Recreation:

parksandrec@wilsonvilleoregon.gov or 503-783-7529

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Wilsonville Parks & Recreation Department
29600 SW Park Place, Wilsonville, OR 97070

CALL TO ORDER

Chair Harmon called the meeting to order at 6:01 pm.

1. Roll Call

PRESENT

Chair – Amanda Harmon

Vice- Chair James Barnes

Member Amanda Aird

Member Keith Gary

Member Bill Bagnall

Member Paul Diller

ABSENT

Member Daniel Christensen

EX OFFICIO MEMBERS/CITY STAFF PRESENT

Kris Ammerman, Parks and Recreation Director

Brian Stevenson, Program Manager

Dustin Schull, Parks Supervisor

Natalie Tomaszewski, Program Coordinator

OTHER ATTENDEES

Erika Valentine, staff liaison for the Arts, Culture and Heritage Commission

Nadine Elbitar, Vice Chair of the Arts, Culture and Heritage Commission

Joan Carlson, Member of the Arts, Culture and Heritage Commission

Zoe Mombert, staff liaison for the DEI Committee
Ruby Martin, student leader on the Wilsonville Robotics Team
Ruby Martin's Mom, mentor for Wilsonville Robotics Team

CONSET AGENGA

2. Approval of Minutes: 05.02.2024

Vice-Chair Barnes noted the following corrections to the May 2 2024 minutes:

- Chair Harmon called the meeting to order, not Chair Barnes as stated
- Under community member present, it should say "Austin Barnes, Wilsonville Skate Parks Association" instead of "Skate Jam Association"

Motion made by Chair Harmon, with noted amendments, seconded by Member Bagnall

Voting Yea: Chair Harmon, Vice-Chair Barnes, Member Gary, Member Diller, Member Bagnall, Member Aird

3. Approval of Minutes: 07.11.2024

Motion made by Chair Harmon, seconded by Member Gary

Voting Yea: Chair Harmon, Vice-Chair Barnes, Member Gary, Member Diller, Member Bagnall, Member Aird

CITIZEN INPUT

There was no citizen input.

COMMUNITY OPPORTUNITY GRANT REVIEW

4. City of Wilsonville Arts, Culture and Heritage Commission – Speaker and Performance Series (\$5,000)
5. City of Wilsonville Diversity, Equity and Inclusion Committee – Mobi-Mat Pilot Project (\$8,215)
6. Ginger and Russel Fitch – Free Movie Screenings and Community Speaker Series (\$10,500)
7. Wilsonville Robotics Team 2025 – Student Team Scholarships (\$2,000)

The advisory board received presentations from the City of Wilsonville Arts, Cultures and Heritage Commission, City of Wilsonville Diversity, Equity and Inclusion Committee and the Wilsonville Robotics Team; the advisory board then discussed the submissions.

The advisory board did not move forward with funding Ginger and Russel Fitch's request due to them not meeting application requirements and currently running for office.

The advisory board discussed concerns about city departments/committees applying for these grants and suggested reviewing the guidelines.

Member Barnes moved to award \$2,000 to Wilsonville Robotics, \$8,215 to the DEI Committee and \$2,285 to the Arts, Culture and Heritage Commission, seconded by Member Diller.

Voting Yea: Chair Harmon, Vice-Chair Barnes, Member Gary, Member Diller, Member Bagnall, Member Aird

Program Manager Stevenson distributed the paperwork to the awarded applicants.

PARKS AND RECREATION DEPARTMENT UPDATES

Director Ammerman shared recreation updates:

- Harvest Festival on October 19 at 10am - seeking board volunteers
- Tree Lighting on December 5 at 5:30pm - seeking board volunteers

Parks Supervisor Schull shared parks updates:

- Boones Ferry Universal Design Playground now open
- New restroom opened at Boones Ferry Park
 - 50% was funded from the Local Government Grant Program
- Work is continuing on Merrysfield Trail
- Renovations underway on water feature vault at Murase Plaza
- Team is starting to work on fall work with leaves falling

Program Manager Stevenson shared additional recreation updates:

- Korean War Memorial Interpretive Center now open at Parks & Rec Admin Office
- Changes to home delivered meals program - now 3 days/week with frozen meals for other days
 - Seeking volunteer drivers for meal delivery program

Program Coordinator Tomaszewski shared the Daffodil planting volunteer event on October 20, 9am-12pm at Graham Oaks and Merryfield Parks.

Member Aird asked about the removal of the dog park dishes; Parks Supervisor Schull said staff has removed them but they migrate back; staff will look into the condition of the current ones.

PROGRESS ON BOARD GOALS

Chair Harmon encouraged members to volunteer for upcoming events, especially the Harvest Festival. Member Bagnall reported attending and enjoying the strength and barre classes.

BOARD COMMENTS

Chair Harmon commended the parks staff's quick response to reports on graffiti.

Member Bagnall encouraged board members to encourage neighbors to utilize the app and suggested adding a dog waste bag dispenser to the "back nine" area of the dog park.

Member Diller reiterated his request for signs prohibiting unleashed dogs on sports fields; Member Barnes and Bagnall noted there is an A-frame signage in the parking lot.

Member Bagnall praised the parks department's social media content and storytelling.

ADJOURN

Chair Harmon adjourned the meeting at 7:27 pm.

NEXT MEETING

Thursday, January 9, 2025 4:00 PM

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting the Parks and Recreation Department at 503-783-7529 or PRAB@ci.wilsonville.or.us: assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

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