



CITY COUNCIL MINUTES

December 02, 2024, at 7:30 PM

Wilsonville City Hall & Remote Video Conferencing

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:30 p.m. on Monday, Month Date, 2024. The Mayor called the meeting to order at 7:37 p.m., followed by roll call and the Pledge of Allegiance.

PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville
Councilor Berry
Councilor Dunwell

STAFF PRESENT

Amanda Guile-Hinman, City Attorney
Bryan Cosgrove, City Manager
Brian Stevenson, Program Manager
Delora Kerber, Public Works Director
Dustin Schull, Parks Supervisor
Jeanna Troha, Assistant City Manager
Keith Katko, Finance Director
Kerry Rappold, Natural Resources Manager
Kimberly Veliz, City Recorder
Kris Ammerman, Parks and Recreation Director
Mark Ottenad, Public/Government Affairs Director
Martin Montalvo, Public Works Ops. Manager
Matt Lorenzen, Economic Development Manager
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager
Tommy Reeder, Lead Parks Maintenance Specialist

3. Motion to approve the following order of the agenda.

Motion: Moved to approve the order of the agenda.

Motion made by Councilor Akervall, Seconded by Councilor Linville.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry, Councilor Dunwell

Vote: Motion carried 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings

Mayor Fitzgerald announced that the next regular City Council meeting was slated for January 6, 2025. The meeting would incorporate the formal swearing-in ceremony for the newly elected officials. Mayor-Elect Shawn O'Neil, Councilor-Elect Adam Cunningham, and Councilor-Elect Anne Shevlin.

The Mayor reflected on the transition of leadership, as she and Councilors Akervall and Linville would be departing from the City Council. The Mayor highlighted continuity in governance and the introduction of new members tasked with contributing to the City's progress. The Mayor expressed gratitude for Councilors Akervall and Linville's unwavering dedication and service to the community.

5. Boards/Commission Appointments/Reappointments

Diversity, Equity and Inclusion Committee – Student Appointment

Appointment of Arush Goswami to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2025 to 12/31/2025.

Motion: Moved to ratify the appointment of Arush Goswami to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2025 to 12/31/2025.

Motion made by Councilor Akervall, Seconded by Councilor Dunwell.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry, Councilor Dunwell

Vote: Motion carried 5-0.

Diversity, Equity and Inclusion Committee – Student Appointment

Appointment of Fiona Huston to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2025 to 12/31/2025.

Motion: Moved to ratify the appointment of Fiona Huston to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2025 to 12/31/2025.

Motion made by Councilor Akervall, Seconded by Councilor Berry.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry, Councilor Dunwell

Vote: Motion carried 5-0.

6. Town Center Market Conditions, And Funding Strategies

The Mayor reflected on her years of service and highlighted the significance of industrial land development and urban renewal in Wilsonville's growth. The Mayor stressed the need for citizen involvement in reviewing and advancing the Town Center Plan. Emphasizing urban renewal's past success in funding infrastructure like streets and water systems, she noted its role in attracting businesses. Despite a recent advisory vote with low turnout on urban renewal funding, community interest in a vibrant Town Center remained. The Mayor voiced optimism for further exploration of diverse funding strategies to revitalize the area, calling for community engagement and leadership.

COMMUNICATIONS

7. Public Works Award

Delora Kerber, Public Works Director, presented the 2024 Public Works Project of the year award received for the Public Works Complex. The Public Works Director highlighted key features of the complex including the consolidation of services, seismic resilience, and sustainable design elements.

8. Parks & Recreation Award

Dustin Schull, Parks Supervisor and Brian Stevenson, Program Manager presented two awards received at the 2024 Oregon Recreation & Park Association (ORPA) annual conference:

- The Parks and Recreation team received the Outstanding Maintenance & Asset Management Award for their work to preserve and enhance the Stein-Boozier Barn.
- The Parks and Recreation team and Korean War Memorial Foundation of Oregon (KWMFO) received the Private Sector Partner Award from the Oregon Recreation and Parks Association for their ongoing partnership.

9. Natural Areas Management Plan Update

Dustin Schull, Parks Supervisor and Kerry Rappold, Natural Resources Manager along with consultants Ian Christie and Lauren Smith of Ash Creek Forest Management shared an update on the City's first Natural Area Management Plan. The Plan was being developed to prioritize the most vital sites for protection and enhancement, and to ensure that the City was adapting to the presence of invasive species, a changing climate and other threats to the local ecosystem. The PowerPoint presentation displayed was added to the record.

Councilors questions and comments followed the presentation.

10. Community Enhancement Grant Project Updates

Dustin Schull, Parks Supervisor Tommy Reeder, Parks Maintenance Specialist shared details on three recent projects funded by the Wilsonville-Metro Community Enhancement Program. Staff's report detailed small projects to build an arboretum and a music garden at Murase Plaza, and to complete the Boones Ferry connector trail. The PowerPoint presentation displayed was added to the record.

Councilors questions and comments followed the presentation.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

The following community members provided citizen input:

- Bill Bagnall
- Rick Wallace
- Tim Knapp

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

11. Council President Akervall

The Council President reported on the following events:

- Community Tree Lighting on December 5, 2024
- Toy Drive & Senior Stockings last day to donate December 6, 2025

Lastly, the Council President reflected on her time on Council, emphasizing the importance of teamwork and community engagement in leadership.

12. Councilor Linville

Councilor Linville reported on the following meetings:

- Greater Portland Inc. (GPI) Small Cities Consortium
- Opioid Settlement Prevention, Treatment and Recovery (OSPTR) Board meeting

In closing, Councilor Linville reflected on her 9 years of service to the City and emphasized the importance of moving forward with the Town Center Plan.

13. Councilor Berry

Councilor Berry reported on the following meeting:

- Clackamas County Coordinating Committee (C4) Metro Subcommittee meeting on November 20, 2024

Councilor Berry expressed appreciation for outgoing Mayor Fitzgerald and Councilor Akervall and Linville.

14. Councilor Dunwell

Councilor Dunwell expressed gratitude for the opportunity to serve with the outgoing Mayor Fitzgerald and Councilors Akervall and Linville, highlighting their individual strengths and contributions.

RECESS

The Mayor recessed the meeting to celebrate the outgoing Mayor and Councilors at 9:20 p.m.

The Mayor reconvened the meeting at 9:42 p.m.

The Mayor requested a motion to extend the City Council meeting past 10:00 p.m.

Motion: Moved to extend the City Council meeting to 10:15 p.m.

Motion made by Councilor Akervall Seconded by Councilors Berry, Dunwell, and Linville.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry, Councilor Dunwell

Vote: Motion carried 5-0.

CONSENT AGENDA

The City Attorney read the titles of the Consent Agenda items into the record.

15. **Resolution No. 3173**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The Fiscal Year 2025-2028 (FY 25-28) Street Maintenance Project (Capital Improvement Project No. 4014).

16. **Resolution No. 3181**

A Resolution Adopting The Canvass Of Votes Of The November 5, 2024 General Election.

17. Minutes of the September 16, October 7, October 21, and November 18, 2024, City Council Meetings.

The Mayor requested a motion.

Motion: Moved to approve the Consent Agenda as read.

Motion made by Councilor Akervall Seconded by Councilor Berry.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry, Councilor Dunwell

Vote: Motion carried 5-0.

NEW BUSINESS

18. **Resolution No. 3162**

A Resolution Of The City Of Wilsonville Adopting The Findings And Recommendations Of The "Solid Waste Collection Rate Report, November 2024" And Modifying The Current Republic Services Rate Schedule For Collection And Disposal Of Solid Waste, Recyclables, Organics And Other Materials, Effective February 1, 2025.

The City Attorney read the title of Resolution No. 3162 into the record.

Mark Ottenad, Public/Government Affairs Director displayed a PowerPoint summarizing the staff report. The PowerPoint was added to the record.

The City Council asked clarifying questions.

Next, the Mayor requested a motion on Resolution No. 3162.

Motion: Moved to adopt Resolution No. 3162 with Rate Modification Option No. 3.

Motion made by Councilor Linville Seconded by Councilor Akervall.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry, Councilor Dunwell

Vote: Motion carried 5-0.

19. Resolution No. 3178

A Resolution Of The City Of Wilsonville Authorizing And Approving A DEQ State Revolving Fund Loan To Finance Wastewater System Improvement Projects.

The City Attorney read the title of Resolution No. 3178 into the record.

Keith Katko, Finance Director displayed a PowerPoint and summarized the staff report. The PowerPoint has been added to the record.

The City Council asked clarifying questions.

Next, the Mayor requested a motion on Resolution No. 3178.

Motion: Moved to adopt Resolution No. 3178.

Motion made by Councilor Linville Seconded by Councilor Berry.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry, Councilor Dunwell

Vote: Motion carried 5-0.

CONTINUING BUSINESS

20. Ordinance No. 892 - 2nd Reading (Legislative Land Use Hearing)

An Ordinance Of The City Of Wilsonville Adopting Amendments To Chapter 4, Chapter 6, And Chapter 8 Of The Wilsonville City Code To Implement The Frog Pond East And South Master Plan And Make Related Updates To Residential Development Regulations Citywide.

The City Attorney read the title of Ordinance No. 892 into the record on second reading.

The Mayor read the second reading script.

There was no further input from staff.

Motion: Moved to adopt Ordinance No. 892 on second reading.

Motion made by Councilor Linville, Seconded by Councilor Berry.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry, Councilor Dunwell

Vote: Motion carried 5-0.

PUBLIC HEARING

There were none.

CITY MANAGER’S BUSINESS

The City Manager reported on the following:

Leaf Day

- The City had a successful Leaf Drop-Off Day collection event in November 2024 at City Hall.
- Dozens of residents stopped by to drop-off their raked leaves for collection and composting by Republic Services. Fourteen tons of leaves were collected.
- During the event, residents donated \$748 to Wilsonville Community Sharing, the local social-service referral agency and Oregon Food Bank operator.

City Holidays

- City offices, the Library and Community Center would be closed on Christmas Eve, December 24, 2024. SMART public transit service would continue to operate normally.
- City offices, the Library, Community Center and SMART public transit service all would be closed in observance of Christmas on December 25, 2024, and January 1, 2025, for New Year’s.

City Manager Meeting

- The outgoing Mayor and Councilors were reminded of their invitation to the December 17, 2024, City Manager meeting.

The City Manager welcomed Mayor- Elect O’Neil and Councilor- Elects Shevlin and Cunningham.

The City Manager then thanked departing Mayor Fitzgerald and Councilors Linville and Akervall for their supportive leadership style. In closing he wished the departing members continued success and joy in their future endeavors.

LEGAL BUSINESS

City Attorney Amanda Guile-Hinman thanked the outgoing council members for their unique approach to governance, emphasizing their ability to listen and maintain respect even when disagreeing.

ADJOURN

It was announced at the adjournment of the City Council meeting that the Council would reconvene in Executive Session.

The Mayor adjourned the meeting at 10:14 p.m.

Respectfully submitted,

DocuSigned by:
Kimberly Veliz
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Kimberly Veliz, City Recorder

ATTEST:

Signed by:
Shawn O'Neil
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Shawn O'Neil, Mayor