



PARKS AND RECREATION ADVISORY BOARD MINUTES

October 13, 2022 at 6:00 PM

City Hall – Council Chambers (29799 SW Town Center Loop E) & Via Zoom

CALL TO ORDER

The meeting was called to order at 6:02 PM.

1. Roll Call

PRESENT

Chair James Barnes
Member Amanda Aird
Member Amanda Harmon
Member John (Steve) Werts
Member Jennifer Link Raschko

ABSENT (EXCUSED)

Vice-Chair Daniel Christensen
Member Dahe Chen

EX OFFICIO MEMBER/CITY STAFF PRESENT

Kris Ammerman, Parks and Recreation Director
Brian Stevenson, Program Manager
Dustin Schull, Parks Supervisor
Erica Behler, Recreation Coordinator
Laura Ruggles, Program Coordinator
Zoe Mombert, Assistant to the City Manager

MEMBERS OF THE PUBLIC PRESENT

Nick Sweetland
Katelyn LeBlanc
Fiorella Kassob
Amy Yannotta
David Niklas
John Hillan-Payne

CONSENT AGENDA

2. Approval of Minutes: 5.12.2022

Motion made by Member Werts, Seconded by Member Harmon.

Voting Yea: Chair Barnes, Member Aird, Member Harmon, Member Werts

CITIZEN INPUT

There was no citizen input.

COMMUNITY OPPORTUNITY GRANT REVIEW

3. Wilsonville Choral Arts Society – Music Library Support (\$3,600)

a. John Hillan-Payne and Amy Yannotta presented for the Wilsonville Choral Arts Society, a community choir started in 2019. They noted that the children's choir was able to keep going during the pandemic, and the adult choir is just now coming back. They said this grant would allow the group to buy sheet music of songs that will be exciting for the choir members of different age groups to sing. The grant request of \$3,600 would also include filing cabinets to store all the sheet music in. There are currently 18 members enrolled in the children's choir and 12 in the adult choirs. The first rehearsals of the season were last week. Member Werts asked about the scholarships line item in their budget. Hillan-Payne explained that a portion of the enrollment costs (tuition) currently goes towards buying the music, but that the grant would supplement that and allow choir members of all ages to join. Member Aird asked where they would be performing. They said they would have their first performance this year at the Wilsonville Community Tree Lighting ceremony. Member Harmon asked about the salary line item when it said it would be a volunteer organization. John explained that they want to be able to pay the accompanist and choir director. Member Link Raschko applauded their efforts and for being an inclusive group in the community. Chair Barnes noted that he had no comments.

4. Wilsonville DEI Committee – Lecture Series (\$3,000)

a. Zoe Mombert represented the Diversity, Equity, and Inclusion (DEI) Committee and gave a background of the committee, including their strategic plan and pilot project. Mombert noted that one of their priorities was to start a new project, specifically the lecture series, and that they had developed criteria for a successful event. Mombert noted that the DEI Committee does not have a budget as a committee, but that next year's Juneteenth event will move to a sponsorship model. Member Harmon asked if the speaker series would be geared towards specific age groups. Mombert said it's focused on having topics that people might not be as familiar with. They might be more geared toward adults at the beginning, but it could be towards all ages in the future. Member Werts wondered if the committee might consider school-age topics like bullying or accepting appearance that would help students be more accepting of their peers. Mombert noted that she could share that with the committee, but that they would likely start with topics geared towards adults. Member Aird asked if there were examples of potential speakers. Mombert said they are somewhat limited because they do not know yet if they can pay speakers, but they are hoping to select notable local speakers so that people will be interested in attending, which would help lead to sponsorships for future events. Member Link Raschko applauded their efforts for getting

this large project going. She asked how they would select topics and presenters, what format it would be in, and how they would promote it. Mombert clarified that the Lecture Subcommittee would decide on the topic and presenter, that the DEI Committee hoped to rebrand it and name it something other than solely “Lecture Series,” that they would be free events, and that they would be held at the Library, which is considered by many in the community to be a safe space. Chair Barnes noted that he had no additional questions.

5. Wilsonville Robotics – Student Team Scholarships (\$1,000)
 - a. Katelyn LeBlanc and Nick Sweetland presented for the Wilsonville Robotics Team. Both are seniors at Wilsonville High School and members of the robotics team. They shared that there are about 35 students on the team, and that it is structured like an organization with several different sub teams. Their goal is to build successful robots. The season runs from January through April, but they also work together during the offseason. They have competitions. They strive to allow all students to be able to be a part of the team no matter their financial ability. Member Harmon asked how many students apply for scholarships. Sweetland noted that last year there were seven students. Member Werts asked how many students there were total. LeBlanc said that they currently have 35, but they average from 35-45. Member Aird asked if they would need to return funds if they didn’t use all the scholarships they asked for. Program Manager Stevenson clarified that they would need to submit their final report, and if they didn’t spend it all they would need to return any remaining funds. Member Link Raschko asked how they had done at competitions last year. Sweetland said they compete locally, regionally, and potentially nationally. Chair Barnes said he had no additional questions.
6. Wilsonville Stage – Purchase of Theatrical Blacks (Pipe and Drapes) (\$2,608.48)
 - a. David Niklas presented for Wilsonville Stage. Their request was for professional pipe and drapes to use in Wilsonville shows. He said they have some homemade ones, but they are tripping hazards. The new pipe and drapes would be modular and portable between the different venues. The pipe and drapes frame the stage. Member Aird asked if they are giving any performances right now. Niklas gave a list of upcoming shows that are in the works. Member Werts asked if there is a chance for Wilsonville Stage to find a permanent home in the community. Niklas said they hoped so, that they had thought they would have a permanent home in the community college, but they’re still looking for one. Member Werts continued by asking if they’d be able to use these pipe and drapes in a permanent venue, and Niklas said yes.

The board then deliberated on the grant applications.

Barnes asked to round the Wilsonville Stage amount to \$2610 and fully fund all grants.

Motion made by Member Werts, Seconded by Member Harmon.

Voting Yea: Chair Barnes, Member Aird, Member Link Raschko, Member Harmon, Member Werts

Stevenson shared the grant paperwork with the grantees.

PARKS AND RECREATION DEPARTMENT UPDATES

7. Director's Report
 - a. Director Ammerman gave a recap of the September parks tour that some of the board members were able to attend.
8. Parks Report
 - a. Parks Supervisor Schull shared that the playgrounds are being installed in Regional Parks 7 and 8. In November, the playground will be installed in Regional Park 6. It will be the first time that the cork surface will be installed in the Pacific Northwest. It's a material that has been used in Scandinavian countries. There will also be work done on the Stein-Boozier Barn and ADA trail improvements. Member Aird noted that she's been walking around the dog park and in Memorial Park and has seen a number of invasive plants and deadly natives. She asked if there were any efforts to remove these items. Schull noted that they're working on mitigating the items that are in high traffic areas first, like around the dog park.
9. Recreation Report
 - a. Recreation Coordinator Behler invited the board members to the Daffodil Planting Event on Saturday, October 15 as well as the Harvest Fest on Saturday, October 22. Behler also discussed the Community Tree Lighting on December 1. Behler noted that a high school delegation would be visiting Wilsonville from our Sister City of Kitakata, Japan in December. Chair Barnes noted that he planned to attend at the Harvest Fest and would help setup, and encouraged the other members to attend as well.
10. Community Center Report
 - a. Program Manager Stevenson said that the Community Center is largely back to pre-pandemic programming levels. Lunch is back and the Nutrition Team is working hard for both in-person and home delivered meals. The "Life 101" lecture series has been rolled out. There is now a "Sit and Be Fit" class, and they've been averaging 25 folks in those classes. Stevenson noted that the classes that have come back also allow for a socialization element for folks. Stevenson also noted that the Korean War Interpretive Center is still progressing forward. They had recently gotten some new artifacts.

BOARD COMMENTS

There were no board member comments.

ADJOURN

The meeting was adjourned at 6:53 PM.

NEXT MEETING *Thursday, January 12, 2023 at 4:00 PM at the Parks & Recreation Admin Building*

To submit public comments, email parksandrec@ci.wilsonville.or.us by 12:00 PM on the day before the meeting date or mail comments to Parks and Recreation Advisory Board, C/O Laura Ruggles, Wilsonville City Hall 29799 SW Town Center Loop East, Wilsonville, OR 97070.

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Laura Ruggles, Program Coordinator at

parksandrec@ci.wilsonville.or.us or 503-783-7529: assistive listening devices (ALD), sign language interpreter, bilingual interpreter. Those who need accessibility assistance can contact the city by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

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