



## **PARKS AND RECREATION ADVISORY BOARD MINUTES**

**May 12, 2022 at 4:00 PM**

**Parks & Recreation Admin Building (29600 SW Park Place)**

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### **CALL TO ORDER**

The meeting was called to order at 4:07 PM.

1. Roll Call

**PRESENT**

Chair James Barnes

Member Amanda Aird

Member Amanda Harmon

Member Steve Werts

**ABSENT (EXCUSED)**

Vice-Chair Daniel Christensen

Member Dahe Chen

Member Jennifer Link Raschko

**EX OFFICIO MEMBER/CITY STAFF PRESENT**

Kris Ammerman, Parks and Recreation Director

Brian Stevenson, Program Manager

Dustin Schull, Parks Supervisor

Erica Behler, Recreation Coordinator

Laura Ruggles, Program Coordinator

2. Approval of Minutes: 4.14.2022

Motion made by Member Werts, Seconded by Member Harmon.

Voting Yea: Chair Barnes, Member Aird, Member Harmon, Member Werts

### **CITIZEN INPUT**

There was no citizen input.

### **BOARD GOALS**

Chair Barnes gave a recap on the four board goals and action items that the Board had agreed on at the January meeting. These goals are: (1) Come up with an idea for a new course or offering; (2) Volunteer at a department event; (3) Attend a class or recreation activity; (4) Recommend a class or recreation activity. Barnes shared about the April 2020 Parks Bond Task Force Summary Report. Member Werts asked about the Charbonneau multi-use path repair/replacement item. Member Aird mentioned that the intent was to bring projects forward that would benefit the most community members, not just youth.

## **PROJECTS IN THE 2022/2023 PROPOSED BUDGET**

Parks Supervisor Schull gave an overview of the process and timeline for budget approval, touching on operational increases as well as personnel services. Schull mentioned that a Parks System Development Charge (SDC) Methodology hasn't been done since 2006, so a study would be done in the future. Schull continued with a list of capital improvement projects that are anticipated: climber replacement in Murase Plaza; Boones Ferry Master Plan implementation; interpretive panel updates; Memorial Park upgrades, including safety netting and court resurfacing after ice storm damage and high usage; Park at Merryfield Trail updates; parks and greenspace ADA implementation; Frog Pond Regional trailhead park; and Villebois Regional Park 7 & 8.

## **DIRECTOR REPORT**

Parks and Recreation Director Ammerman said it could be possible to do a parks tour during the summer in the months when there were no regularly scheduled meetings. Members Harmon and Werts and Chair Barnes said they would like to attend this.

## **PARKS REPORT**

Parks Supervisor Schull reported that the water features are scheduled to turn on for the season on June 1.

## **RECREATION REPORT**

Recreation Coordinator Behler discussed upcoming activities and events that were published in the most recent edition of the Activity Guide. These include: the Family Fairy Dance, which volunteers were welcome to sign-up for; the Skate Park grand opening event; Movies in the Park; the Rotary concert series; the Block Party; summer camp registration open; and the community garden is open for the season. Program Manager Stevenson added that Nate Botsford would be performing at the Block Party, and that there would be a shaved ice truck at the Skate Park grand opening event. Additionally, Stevenson noted that local skaters have been working hard to source giveaway items for attendees of this event.

## **COMMUNITY CENTER REPORT**

Program Manager Stevenson noted that the congregate lunch program would return to two days a week beginning on May 18. They will wait to make sure the demand is still there and to build the volunteer pool back up before they add additional days back in. Member Aird asked if the lunch program was only for seniors and Stevenson confirmed that anyone can come and that it is more of a

socialization program. Stevenson added that they're still looking for more instructors, especially for a senior sneakers or gentle yoga class. Stevenson noted that the Korean War Memorial Interpretive Center is continuing on, is nearing 100% design, and is slated for completion before the end of the year.

## **BOARD COMMENTS**

Member Harmon asked about the timeline for the River Fox Playground completion. Parks Supervisor Schull said there have been some grading challenges and it should be done by early June. Member Aird asked about the upcoming City board retreat on Saturday, May 14. Chair Barnes offered to be the representative for the Parks and Recreation Advisory Board. Aird asked if this retreat would be an appropriate time to bring up revisiting the parks bond.

## **ADJOURN**

The meeting was adjourned at 5:11 PM.

**NEXT MEETING** *Thursday, October 13, 2022 at 6:00 PM at the Parks & Recreation Admin Building*

*To submit public comments, email [parksandrec@ci.wilsonville.or.us](mailto:parksandrec@ci.wilsonville.or.us) by 12:00 PM on the day before the meeting date or mail comments to Parks and Recreation Advisory Board, C/O Laura Ruggles, Wilsonville City Hall 29799 SW Town Center Loop East, Wilsonville, OR 97070.*

*Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Laura Ruggles, Program Coordinator at [parksandrec@ci.wilsonville.or.us](mailto:parksandrec@ci.wilsonville.or.us) or 503-783-7529: assistive listening devices (ALD), sign language interpreter, bilingual interpreter. Those who need accessibility assistance can contact the city by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.*

*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al 503-783-7529.*