



# KITAKATA SISTER CITY ADVISORY BOARD MEETING MINUTES

Wednesday, 2/12/25 at 6:00 PM

Parks and Rec Admin Office, 29600 SW Park Place

---

## CALL TO ORDER

A regular meeting of the Kitakata Sister City Advisory Board was held beginning at 6:04 p.m. on Wednesday, February 12, 2025, at the Parks and Recreation Administrative Building. Adrienne Scritsmier called the meeting to order at 6:04 p.m., followed by roll call.

## PRESENT

Adrienne Scritsmier  
Sammy Scarpone  
Mike Bohlen

Josh Dalglish  
Matt Brown

## ABSENT

Seiji Shiratori  
Jenelle Reid

## STAFF PRESENT

Erica Behler

## CONSENT AGENDA

### Approval of the Minutes

**Motion:** Moved to approve the January 15, 2025 Kitakata Sister City Advisory Board Minutes  
Motion made by Member Mike Bohlen. Seconded by Member Matt Brown.

### Voting Yea:

Chair Adrienne Scritsmier  
Vice Chair Sammy Scarpone  
Member Josh Dalglish

### Voting Nay:

None

### Abstaining:

None

**Vote:** Motion carried 5-7.

## BOARD MEMBER INTRODUCTIONS

- Board members that were not present at the December meeting took turns introducing themselves.

## BUDGET

- Staff shared that there is a remaining \$22,747 left in the budget through June 30, 2025.

### **COOKING CLASS**

- Staff gave an update on cooking class to be held on Saturday, May 3 from 11am-1pm at the Community Center. This will be a free public event, but pre-registration will be required. The instructor will be teaching the class how to make a cold ramen dish called Hiyashi Chuka. The board discussed allowing one member to go to the event to talk about the sister city program. If spots are still available after general registration, an additional board member may be permitted to go.

### **SOUNDS OF JAPAN EVENT**

- Staff shared that they had reached out to Wilsonville High School to inquire about use of the Performing Arts center, and was told that the theater cannot be used in July or August as it will be undergoing maintenance. The use calendar will be published in May by the district. The board discussed waiting until September or October to host a performance as the ACHC is hosting a multicultural dance night on April 3 at McMenamins. The ACHC welcomes the Kitakata board to have a table at this event.

### **MARCH MEETING WITH AKIA**

- The board discussed future agenda items for the March 12 zoom meeting at 6pm Oregon time with counterparts in Kitakata, Japan. This will be held on March 13, at 11am Kitakata time. The board's main purpose of this conjoined meeting is to better understand what Kitakata wants to see on the student itinerary in December. The board would also like to better understand AKIA's goals for the trip and how they can best support those goals. The board plans to keep this meeting more informal with the purpose of getting to know one another as well.

### **REVIEW GOALS**

- The board briefly recapped goals for the next year, and revisited action items for each member. As the board has gone through several member changes recently, the group revisited goals that were assigned to members no longer on the board.

### **BOARD COMMENTS**

- Adrienne shared the comment that she would love to see more collaboration between City boards in the future such as with the Arts, Culture and Heritage Committee or the Diversity, Equity and Inclusion Committee. She used the example of the International Dance Event and wished there had been opportunity to better collaborate on this since Japanese culture will be featured. Adrienne asked about a future meeting or retreat where board members could develop relationships.
- Sammy shared that he has a contact for a possible future interpreter for meetings and delegations. He wanted to make this note in the comments to have this item put on a future agenda.

### **ADJOURN**

Meeting adjourned at 7:04 pm