



CITY COUNCIL MINUTES

September 15, 2025, at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, September 15, 2025. The Mayor called the meeting to order at 7:31 p.m., followed by the roll call and the Pledge of Allegiance.

PRESENT

Mayor O'Neil
Council President Berry
Councilor Dunwell
Councilor Shevlin
Councilor Cunningham

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Jeanna Troha, Assistant City Manager
Kimberly Veliz, City Recorder
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

1. Motion to approve the following order of the agenda.

Motion: Moved to approve the following order of agenda.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 5-0.

MAYOR'S BUSINESS

1. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor delivered a tribute honoring Wayne Lowrie, longtime resident, business owner, and pillar of the Wilsonville community who had recently passed away.

The Mayor spoke about the political violence the nation had witnessed, specifically addressing the assassination of political activist Charlie Kirk, the assassination of former Minnesota House Speaker Melissa Hortman and her husband in June 2025, and other acts of political violence. The Mayor emphasized that political assassination was an attack on democracy itself and that violence against anyone was an attack on all citizens. The Mayor then apologized for comments made on social media by a member of the Development Review Board (DRB).

Due to the late start of the City Council meeting the Mayor shared he would not be listing all the meetings and events in which he had participated. Instead, he would submit his written report to be added to the record.

In closing the Mayor shared the next City Council meeting was scheduled for October 6, 2025.

COMMUNICATIONS

2. Rotary Peace City Initiative

Doctor LaJoie Bishop shared the Rotary's mission to have Peace monuments throughout the City of Wilsonville. Doctor LaJoie Bishop outlined plans to create a peace monument at Town Center Park and a peace zone at Boones Ferry Park. The Rotary was working with Parks and Recreation to identify suitable locations and aimed to raise funds independently to build the monument by World Peace Day on September 21, 2026. It was noted there were currently four peace poles in Wilsonville, with Wilsonville High School's students working to place peace poles at every school in Wilsonville.

Council members expressed support for the initiative and provided suggestions such as involving local artists.

3. Community Enhancement PSU/CCCF Art Behind the Walls (*Deb Arthur*)

Professor Deborah Smith Arthur from Portland State University presented on the Art Behind the Walls project funded by a Wilsonville Metro Community Enhancement Grant. The project facilitated an art class called "Artist as Citizen" for students at Coffee Creek Correctional Facility as part of PSU's Higher Education in Prison Program. The artwork created by incarcerated women was displayed at the Wilsonville Public Library, enhanced with augmented reality technology that allowed viewers to hear the artists' voices and see additional digital art elements when scanning the pieces with their phones.

The exhibit, titled "We're All Bound Up Together," used recycled materials including magazine cutouts from the artists' hometowns to create collages representing their individual stories and identities. Visitors to the exhibit were able to write responses to the art, which were then shared with the women at Coffee Creek, creating a meaningful connection between the artists and community members.

Council commented on the importance of recognizing Coffee Creek as part of Wilsonville's community and expressed how life-changing the PSU program was for the women. Council appreciated hearing how the grant money was used to directly benefit people in the community.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Doris Wehler provided public comment.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

4. Council President Berry

The City Council President reported on the following:

- Diversity, Equity and Inclusion(DEI) Cultural Calendar:
 - Hispanic Heritage Month was recognized from September 15 through October 15, 2025. It was a time to celebrate the rich culture and contributions of Hispanic and Latino culture on the nation's history. People with ancestry from Spain, Portugal, Mexico, the Caribbean, and Central and South America celebrate their roots.
 - Rosh Hashanah was September 22 through 24, 2025. The Jewish New Year, it is the first of the Jewish High Holidays and a time for reflection, repentance, and renewal through special prayers and festive meals, which often include apples and honey to symbolize a sweet new year.
 - Yom Kippur, another Jewish High Holiday, is observed on October 1 and 2, 2025. The holiest day of the year in Judaism, it is a day of atonement to seek forgiveness for sins and deepen spiritual connections. It involved a 25-hour period of fasting, prayer, and focus on one's spirituality.
- Emergency Preparedness Fair
 - Saturday, September 20, 2025, from 10:00 a.m. to noon at the Stein-Boozier Barn in Memorial Park was the City's annual Emergency Preparedness Fair. Participants would hear from experts with the City and partner organizations, including learning the basics of being prepared for an emergency, including building a "go kit," how to get connected to emergency alerts, what to know about wildfire season, and more.

- Motivated by the wildfires, ice storm, heat dome, and COVID pandemic experienced in the past five years, the “Wilsonville Ready” campaign was a year-round effort to help residents and businesses become better equipped to endure the immediate aftermath of an emergency when power, water, food, medical aid, communications, and other basic services may be unavailable.
- Wilsonville Chamber of Commerce Spark meeting on September 10, 2025
- C4 Metro Subcommittee meeting on September 17, 2025
- Wilsonville-Metro Community Enhancement Committee meeting on September 19, 2025

5. Councilor Dunwell

In the interest of time Councilor Dunwell had no comments.

6. Councilor Cunningham

The Councilor reported that he had written a list of the meetings he attended which he would submit to be added to the record.

Councilor Cunningham then thanked the Mayor for his comments about the national political violence and spoke at length about the assassination of Charlie Kirk. He emphasized that Kirk was a husband, father, and devout Christian who never advocated for violence despite facing harsh rhetoric directed at him. Councilor Cunningham expressed concern about the impact of seeing the footage on children, including his own son who had heard about it at school before he could talk to him. He called on Wilsonville to be better by remembering shared values and condemning violence regardless of political differences, quoting Charlie Kirk's warning that "when people stop talking, really bad stuff starts."

7. Councilor Shevlin

Councilor Shevlin announced the following:

- Sunset to Summer Community Bike Ride
 - Sunset to Summer Community Bike Ride presented by SMART scheduled for Sunday, September 21, 2025, at Town Center Park at 5:30 p.m. for a 10-mile ride through Wilsonville’s neighborhood streets and pathways. Halfway through the ride there would be a stop to enjoy the sunset! The ride was family-friendly and open to bicyclists of all ages and abilities.
- First Friday Film
 - At the Wilsonville Public Library on Friday, October 3, 2025, they would be playing Karate Kid: Legends on the big screen.
 - Councilor Shevlin shared a personal story about actor Ralph Macchio, who stars in the Karate Kid film, making a phone call to a terminally ill young patient when she was working as a pediatric nurse in the 1980s.

- Paper Shredding Day
 - Residents were invited to drop off sensitive paper documents for secure, on-site shredding at the City’s annual Shred Day on Saturday, October 4, 2025, at City Hall. The City was partnering with Shred Northwest to provide this service to residents and small businesses at no charge. In lieu of a fee, the City was asking participants to consider making cash or check donations to Wilsonville Community Sharing to support the local non-profit food bank. Proof of residency was required, and participants are encouraged to come earlier in the day—the event would end when the shredding truck was filled.
- October Events
 - October 9, 2025, was the next lecture in the Diversity, Equity, and Inclusion Committee’s speaker series. The topic was “Supporting Transgender Family Members, Friends, and Neighbors” and would be a panel-style discussion.
 - October 18, 2025, was the Fall Harvest Festival at the Stein-Boozier Barn in Murase Plaza.
 - October 25, 2025, was Bulky Waste Day in partnership with Republic Services.

CONSENT AGENDA

There was none.

NEW BUSINESS

8. Executive Recruitment Firm Selection

Andrea Villagrana, Human Resource Manager presented the results of City Council evaluations of proposals from five executive recruitment firms to lead the search for a new city manager in anticipation of City Manager Bryan Cosgrove's retirement at the end of 2025. The Human Resource Manager noted that GMP Consultants and Raftelis emerged as the top two choices based on City Council scoring. It was also mentioned that Heather Ganz, who had previously worked with the City of Wilsonville when they hired City Manager Bryan Cosgrove, was now employed with Raftelis.

Council discussion ensued.

Motion: Moved to advance the professional services for the City of Wilsonville with the number 1, selected by the Council as GMP

Motion made by Councilor Berry, Seconded by Councilor Dunwell.

The Mayor reiterated his prior comments.

Voting Yea:

Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

Voting Nay:
Mayor O'Neil

Vote: Motion carried 4-1.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

The City Attorney read into the records the title of Resolution Nos. 3209 and 3210.

The Mayor provided the public hearing format for Resolution Nos. 3209 and 3210 and opened the public hearing on both at 8:48 p.m.

Zach Weigel, City Engineer along with consultants John Ghilarducci and Zech Hazel of the FCS Group presented the PowerPoint, which summarizes the staff report for both resolutions. PowerPoint has been made a part of the record.

The Mayor invited public testimony.

The following individual provided public comment:

- Issac Ambruso of the Home Builders Association (HBA) testified that while the HBA generally opposes SDC increases due to their impact on housing costs, they recognized the need for infrastructure to support housing development. He suggested future improvements to the process, including expanded stakeholder engagement, providing implementation schedules for increases rather than one-time large increases, and possibly changing the point of collection to occupancy rather than as an upfront cost.

The Mayor asked for further testimony. Seeing none the Mayor closed the public hearing on Resolution Nos. 3209 and 3210 at 9:05 p.m.

Councilor Dunwell commented that despite the difficulty of raising fees during a time of increased housing prices, she would support the resolutions because of the need to address infrastructure requirements and the city's plan to index future increases to prevent large jumps.

The Mayor then requested a motion on Resolution No. 3209.

9. Resolution No. 3209 (*Legislative Non-Land Use Hearing*)

A Resolution of the City of Wilsonville Adopting the Sewer System Development Charge Methodology Reports and Establishing the Charge Rates and Amending Resolution No. 1987.

Motion: Moved to approve Resolution No. 3209, A Resolution of the City of Wilsonville Adopting the Sewer System Development Charge Methodology Reports and Establishing the Charge Rates and Amending Resolution No. 1987.

Motion made by Councilor Berry, Seconded by Councilor Cunningham.

During discussion, Mayor O'Neil expressed concern about the broken funding method for cities since the property tax measure in the early 1990s and how it impacts affordable housing. Council President Berry and Councilor Cunningham both acknowledged the challenges of housing affordability but emphasized the necessity of maintaining infrastructure.

Voting Yea:

Mayor O'Neil, Councilor Berry, Councilor Cunningham, Councilor Dunwell, Councilor Shevlin

Vote: Motion carried 5-0.

The Mayor then requested a motion on Res. No 3210.

10. Resolution No. 3210 (Legislative Non-Land Use Hearing)

A Resolution of the City of Wilsonville Adopting the Stormwater System Development Charge Methodology Reports and Establishing the Charge Rates and Amending Resolution No. 2353.

Motion: Moved to approve Resolution No. 3210, A Resolution of the City of Wilsonville Adopting the Stormwater System Development Charge Methodology Reports and Establishing the Charge Rates and Amending Resolution No. 2353.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Councilor Berry, Councilor Cunningham, Councilor Dunwell, Councilor Shevlin

Vote: Motion carried 5-0.

CITY MANAGER'S BUSINESS

Jeanna Troha, Assistant City Manager, reminded me that the next City Council meeting will be a joint meeting with Planning Commission and the City Council.

The Mayor shared that he had received an email from Portland General Electric (PGE) indicating they would be placing larger plantings around the Memorial Substation in November 2025.

LEGAL BUSINESS

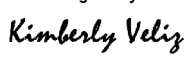
Amanda Guile-Hinman, City Attorney announced that she had received an Outstanding Group Achievement Award at the Oregon City Attorneys Association Conference. The award recognized the work of attorneys across Oregon who collaborated on addressing homelessness regulations following state changes mandating objectively reasonable time, place, and manner regulations for enforcing camping bans. The City Attorney credited the City Council and community for their work during that challenging time.

Councilor Dunwell congratulated the City Attorney on the well-deserved award and expressed pride in the City's approach to the homelessness regulations, noting that other cities had used Wilsonville's work as a model.

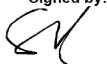
ADJOURN

The Mayor adjourned the meeting at 9:17 p.m.

Respectfully submitted,

DocuSigned by:

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Kimberly Veliz, City Recorder

ATTEST:

Signed by:

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Shawn O'Neil, Mayor