



INSERT YOUR COMMITTEE NAME

MEETING MINUTES

Wednesday, 9/13 at 6:00 PM

Parks and Rec Admin Office, 29600 SW Park Place

CALL TO ORDER

A regular meeting of the Kitakata Sister City Advisory Board was held at the Parks and Recreation Admin Office beginning at 6:00 p.m. on Wednesday, September 13, 2023. Ashleigh Sumerlin called the meeting to order at 6:01 p.m., followed by roll call.

PRESENT

Adrienne Scritsmier
Ashleigh Sumerlin
Tracy Sailors
Aaron Reyna

Jenelle Reid
Seiji Shiratori

ABSENT

Masaru Yatabe
Mike Bohlen
Sammy Scarpone

STAFF PRESENT

Erica Behler

GUEST ATTENDEES

N/A

CONSENT AGENDA

Ashleigh made a motion to approve the August 9, 2023 Kitakata Sister City Advisory Board Minutes. Adrienne seconded the motion. Motion passed with unanimous consent.

COMMITTEE DISCUSSION

1. Budget

Erica shared that all 5 members of City Council will be going to Japan in February 2024. Erica will be going as a staff liaison. Total cost = \$10,181.31 for 6 flights
Van rental for October delegation \$1,879
Catered welcome dinner 10.28 BBQ = \$808 (Famous Dave's BBQ)

2. October Trip

a. Host Family Matchups

The board went over pairings between host family applications and student profiles, with an emphasis on any allergies to pets in the home.

b. Itinerary Review

The board went over the full itinerary with some adjustments being made. See draft schedule attached for details.

3. February Trip

a. Flights

Erica shared that flights for Council and herself had been purchased. Board members, Adrienne, Sammy, and Ashleigh will also be joining the group, but financially separate.

b. Pre-Trip Meeting

A pre-trip meeting with council, and board members who will be visiting Kitakata in February will take place sometime in January to cover schedule details, flights, and cultural customs. Erica will work on resources for this meeting, as well as guest speakers (Shinobu, Lois, Mas for example)

4. Board Comments

Erica mentioned that she received a comment at the Block Party from a Community Member who wanted to be involved in activities with the students, but not necessarily host. Erica posed this question to the board to think about for future years.

ADJOURN

Meeting adjourned at 7:00 pm

Next Meeting: Wednesday, October 11, 2023 via Zoom.