

**Wilsonville Public Library**  
**LIBRARY BOARD MEETING MINUTES**  
**June 25, 2025**

**MEMBERS PRESENT:** Natalie McNown, Chair; Gay Walker; Orel Smith; Sarah Ebersole

**MEMBERS ABSENT:** Dick Spence, Vice-Chair (Excused)

**STAFF PRESENT:** Shasta Sasser, Library Director; Haley Spaeth, Board Secretary

Natalie McNown called the meeting to order at 6:32 p.m.

The minutes of the May 28<sup>th</sup> meeting were approved.

**ONGOING BUSINESS/CALENDAR ITEMS**

- 1. New Member Introductions** – Sarah introduced herself to the group, answering questions afterward. Natalie, Gay, Orel, Shasta and Haley followed by introducing themselves to Sarah.
- 2. Election of Officers for FY26** – Natalie chose to step down from the Chair position. Orel was nominated to be the new Chair which passed unanimously with Natali McNown, Gay Walker, and Sarah Ebersole voting “I”. Gay was then nominated for Vice-Chair which also passed unanimously with Natalie McNown, Orel Smith, and Sarah Ebersole voting “I”.
- 3. Director’s Report** – Shasta shared that the book bike has finally made it to the library. There are currently seven staff members that have shown interest in training for and taking the Book Bike out to events. Its first appearance is going to be on July 10<sup>th</sup> before the Thursday Fun Show. The library is looking into purchasing a shed to park the bike that will hopefully be located in the back of the large parking lot. SRP kickoff was June 14<sup>th</sup> with Aron Steinke, the author of Mr. Wolf’s Classroom graphic novels. Other events have seen a large turnout, especially teens, in large part due to the “Level Up” theme. Milwaukee Library has announced that they are going fine free, and Shasta says that Wilsonville plans to follow shortly. The library’s new budget was approved and adopted by the council. The library will be replacing the self-checks in there current locations as well as adding a fourth one near the hold shelves. A large portion of the cost will be covered by the county. DPIL has hit full coverage in Oregon and is now able to offer the option to receive bilingual books. Oregon’s First Lady came to do a special story time in partner with DPIL that had a good turn out. With this new fiscal year the library is due for a new five-year plan for which Shasta has begun looking for a consultant. There have been some issues with parked cars being left overnight that Shasta has been working with Code Enforcement to try and solve. Although not the library’s first option, signs my need to be put up in the parking lot. The City has a adopted a new sponsorship policy. The library has partnered with Goodwilll to bring a course on computers to the library. There will be four classes including: “Computer Basics”, “Gmail”, “Microsoft Word” and “Online Job Searches”.

4. **Review Annual Calendar** – Shasta presented the tentative calendar for FY26’s monthly agendas. The calendar remained mostly unchanged from FY25, but some items were rearranged for better balance, and a few were removed because they wouldn’t take place again until FY27. The Board also agreed to institute more in-person meetings, changing from twice a year to quarterly. The Board also agreed not to meet next month in July due to scheduling conflicts.
5. **\*LDAC** – Circling back to the Directors Report, Shasta shared that LDAC’s new taskforce had their first meeting earlier in the week with a second meeting happening soon. The Taskforce is made up of 2 Mayors, 2 City Managers, 2 Board Members, and 2 Directors. The function of the Taskforce is to investigate issues in the district in relation to spending and redistricting. Gay Walker is on the Taskforce and is representing “Unincorporated Clackamas County”.
6. **Friends of the Library Report** – Shasta shared that the Friends did not meet in June so there was nothing to report.
7. **Library Foundation Report** – Shasta shared that the Foundation will be holding a donor appreciation in the fall. The little free libraries are doing well and the Foundation is looking into locations for four more. Boones Ferry Park will be one of the locations with the City’s DEI Committee as the stewards. A little more than \$8,000 was raised during the Foundations “Library Giving Day” fundraiser, successfully bringing in new donors. The Foundation plans to hold the same fundraiser next year. The Foundation hit their goal of \$500,000 OCF and will be discussing what the new goal should be soon.

## **ROUND ROBIN**

**Meeting adjourned at 7:28 p.m.**

\*Group photos taken after meeting.

**The next regular meeting is scheduled for August 27<sup>th</sup> at 6:30 p.m. on Zoom.**

Respectfully submitted,

Haley Spaeth

Board Secretary

**\*Changes to agenda made during meeting.**

**Copy available from Board Secretary**