



## CITY COUNCIL MINUTES

October 16, 2023 at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

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### CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, October 16, 2023. Mayor Fitzgerald called the meeting to order at 7:10 p.m., followed by roll call and the Pledge of Allegiance.

### PRESENT

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville  
Councilor Berry  
Councilor Dunwell

### STAFF PRESENT

Amanda Guile-Hinman, City Attorney  
Bill Evans, Communications & Marketing Manager  
Bryan Cosgrove, City Manager  
Chris Neamtzu, Community Develop. Director  
Jeanna Troha, Assistant City Manager  
Kimberly Veliz, City Recorder  
Mark Ottenad, Public/Government Affairs Director  
Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

**Motion:** Moved to approve the following order of agenda.

Motion made by Councilor Akervall, Seconded by Councilor Berry.

**Voting Yea:**

Chair Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry, Councilor Dunwell

**Vote:** Motion carried 5-0.

**MAYOR'S BUSINESS**

4. Upcoming Meetings

The Mayor provided detailed reports on the following events:

Willamette Intake Facilities (WIF)

- The Mayor explained that Councilor Dunwell would represent the City of Wilsonville with Willamette Intake Facilities. While Council President Akervall would serve as the alternate member.

Meeting with Regional Solutions Director

- Apprised Council of a recent meeting the Mayor and staff held with Amelia Porterfield, Director of Regional Solutions in the Governor's Office.
- Regional Solutions was a special state agency housed in the Governor's Office that helped to resolve conflicts or advance programs with local governments and state agencies.
- Discussed were a number of important issues that have a City and state agency nexus.
- Most of the time spent was discussing the 10-year-long land-use and policy controversy with the Oregon Department of Aviation (ODA) regarding a litany of problems with the Aurora State Airport.
- The numerous conflicts since 2012 discussed included overhead air traffic, and protection of environmental interests, safety interests, traffic and appropriate representation/role in planning of the airport.
- Also discussed was the proposed study of extending the Westside Express Service (WES) commuter train from Wilsonville to Salem.
- In addition, discussed were issues of concern regarding the proposed Kroger and Fred Meyer merger with Albertson's and Safeway.

Clackamas County Coordinating Committee (C4) Meeting

- At the October meeting of the Clackamas County Coordinating Committee, attendees heard a report from Oregon Department of Transportation staff about the state's declining gas-tax revenues and projected decrease in federal transportation funds.
- As Councilor Dunwell noted from last month's Washington County Coordinating Committee, both state and federal transportation-funding sources are decreasing.
- Since Wilsonville receives a share of state gas-tax dollars, the City would be impacted with reduced amount of state-shared road funding.

### Bulky Waste Day

- During the recent Bulky Waste Day, almost 400 vehicles dropped off 54 tons of bulky waste like mattresses, old furniture, refrigerators, washers, dryers, and more.
- Participants donated nearly \$4,000 in cash and gift cards to Wilsonville Community Sharing, the local food-bank and social-assistance agency.
- Republic Services was to host another Bulky Waste Day on, October 21, 2023 for residents of Lake Oswego, Tualatin, and Wilsonville. Toys for Tots would be collected at the event.

### League of Oregon Cities (LOC) Conference

- Council attended League of Oregon Cities annual conference last week in Eugene.
- The event offered an opportunity for networking with and learning from other officials.
- The Mayor attended a daylong session on housing where different ways of funding affordable housing was discussed. Attendees also heard a presentation on 3-D printer made houses.

### Harvest Festival

- Annual Harvest Festival was to occur on, October 21 2023.
- The family event featured horse and carriage rides, face painting, free pumpkins, story time with Wilsonville Public Library staff, and over 20 craft vendors.
- The Harvest Festival was scheduled to be held from 10:00 a.m. to 1:00 p.m. at the Stein-Boozier Barn in Memorial Park.

### Shred Day

- The City and Shred Northwest were sponsoring the annual Shred Day event.
- Wilsonville residents were invited to drop-off sensitive paper documents for secure, on-site shredding from 9:00 a.m. to 2:00 p.m. at City Hall on October 28, 2023.

### Emergency Preparedness Fair

- October 28, 2023 from 10:00 a.m. to 12:00 p.m., the City would host the second annual Emergency Preparedness Fair at the Stein-Boozier Barn in Memorial Park.
- The event was an opportunity to learn a few basics about emergency preparedness.
- The "Wilsonville Ready" campaign was a year-round effort to help individuals and families become better equipped to endure the immediate aftermath of an emergency.

### Twist Biotech Summit

- Oregon Biotech Summit to be held in Wilsonville at Twist Bioscience on October 25, 2023.
- Twist Bioscience manufactures high-tech semiconductors that contain a layer of synthetic DNA, as well as computer chips used in the research and development of all kinds of things from medicines to medical research devices.

### Oregon Economic Development Association (OEDA) Award

- The City of Wilsonville was named the winner of two statewide awards by the Oregon Economic Development Association for excellence in economic development:
  - The Award for Business Development Success Story for the recruitment of Twist Bioscience; and
  - The Award for Urban Renewal Project of the Year for the Wilsonville Investment Now (WIN) business-investment incentive program.
- The Mayor congratulated City staff for their diligence and attention for innovation, and for getting all the amazing resources together to be able to receive such an important award.
- Economic Development staff, Matt Lorenzen and previously Jordan Vance, was recognized for setting up and administering the successful WIN program.

### 35<sup>th</sup> Anniversary of Kitakata Sister City

- The 35<sup>th</sup> anniversary of the City of Wilsonville's Sister City relationship with the City of Kitakata, Japan was recognized.
- The original signing of the Sister City agreement occurred on October 17, 1988, by Mayors Bill Stark and Yoichiro Iino in the Wilsonville City Council Chambers.
- The original intent of the agreement, which remains the same today, was to "deepen the understanding and friendship between the two cities through programs in such fields as education, culture, and economy."
- The former non-profit, Wilsonville Sister City Association, organized and held student exchanges between the two cities for 32 years.
- The City assumed responsibilities for the Sister City program in 2020 and created the Kitakata Sister City Advisory Board.
- A group from Japan composed of 13 students, ages 12 to 15, and 2 chaperones would visit Wilsonville and stay with local host families from October 28, 2023 to November 5, 2023.
- The Mayor planned to host one of the chaperones who work for the Aizu-Kitakata International Association.
- The group would visit local schools, and take a number of daytrips around the region, including visiting local farms and Silver Falls State Park.
- Members of the City Council planned to visit Kitakata in 2024 as part of a 35<sup>th</sup> anniversary celebration.

### City Council Meeting

- The next City Council meeting was scheduled for Monday, November 6, 2023.

#### 5. Declaration of State of Emergency - Mediterranean Oak Borer (MOB)

The Mayor declared a local State of Emergency that allowed the City to deal immediately with the recently discovered infestation of Mediterranean Oak Borer (MOB). The MOB attacks White Oak trees that are in stress or otherwise in some state of decline.

The City worked with the Oregon Departments of Agriculture and Forestry to remove and incinerate infected dead trees, and sought a safe pesticide treatment.

The Mayor recalled you could not just cut down and leave the trees. Nor, can you use them for firewood. Therefore, the emergency declaration allowed the City to work with the State to bring in a gigantic incinerator, to properly burn.

The City Attorney explained as part of the City's emergency operations plan, it is required that Council ratify the declaration of the state of emergency with a motion.

The Mayor requested a motion from Council.

**Motion:** Moved to ratify the Declaration of State of Emergency for the Mediterranean Oak Borer (MOB) response, which concludes/expires 5:00 p.m. on Friday, December 29, 2023 unless it is extended at that time.

Motion made by Councilor Akervall, Seconded by Councilor Linville.

The Community Development Director explained the incinerator was a new device that the Oregon Department of Agriculture purchased. Furthermore, the very first time it was operated was last Monday. The incinerator was mobilized to the future site of the Advanced Road community park, a 10-acre vacant piece of property owned by the City. The machine was then headed to Forest Grove where it was going to be exclusively burning ash trees that are infected by the Emerald Ash Borer.

Staff hoped the device would return to Wilsonville in the winter for continued operation. In the meantime, staff would continue to investigate appropriate ways to dispose of the infected wood. It was mentioned that staff was looking at a landfill in Hillsboro for deep burial of the infected debris. Another, option being explored was transporting covered truckloads of the infected debris to the Covanta plant in Brooks.

The City Manager assigned a team of staff to meet weekly, prepare a response plan, logistics, communications, and expenses. Moreover, the team would investigate disposal methods, which were expensive.

Staff reiterated disposal of the infected trees was critical. However, now there were more questions than answers. As staff learns, more about the pest they would provide guidance to the community.

Council was told the current focus was largely on the public trees. However, if they were to see an obvious dead tree on private property they would communicate with the owner. It was shared, as the leaves fall off the trees it is harder to observe the health of the trees. Moreover, staff would continue to monitor the trees that received an application of insecticide and fungicide.

**Voting Yea:**

Chair Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry, Councilor Dunwell

**Vote:** Motion carried 5-0.

**COMMUNICATIONS**

There was none.

**CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was none.

**COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

6. Council President Akervall

Council President Akervall provided detailed reports on the following events she attended:

- League of Oregon Cities (LOC) annual conference in Eugene from October 12-14, 2023.
- Wilsonville Childcare Consortium meeting, which was also attended by Representative Neron.
- Regional Water Providers Consortium meeting, where a revised consortium IGA was presented and passed by members.

Council President Akervall provided details on future happenings:

- Urban Renewal Task Force meeting on October 18, 2023.
- Kitakata Sister City Exchange at the end of October 2023, encouraged community members to welcome the exchange students.

7. Councilor Linville

Councilor Linville provided detailed reports on the following events she attended:

- Opioid Settlement Prevention, Treatment and Recovery Board (OSPTR) on October 4, 2023.
- Overflight demo presentation on October 11, 2023.
- League of Oregon Cities (LOC) annual conference in Eugene from October 12-14, 2023.

Councilor Linville reported she planned to attend the following:

- Clackamas Cities Association (CCA) Dinner on October 26, 2023 hosted by the City of Gladstone.
- Greater Portland Inc. (GPI) Small Cities Consortium meeting later that week.
- Kitakata Sister City Exchange Welcome Breakfast on October 30, 2023.

8. Councilor Berry

Councilor Berry provided detailed reports on the following events she attended:

- Clackamas County Coordinating Committee (C4) on October 5, 2023.
- League of Oregon Cities (LOC) annual conference in Eugene from October 12-14, 2023.

Councilor Berry reported she planned to attend the following:

- Clackamas County Coordinating Committee (C4) Subcommittee on October 18, 2023.
- Clackamas Cities Association (CCA) Dinner on October 26, 2023 hosted by the City of Gladstone.

9. Councilor Dunwell

Councilor Dunwell provided detailed reports on the following events she attended:

- Washington County Coordinating Committee meeting on October 16, 2023.
- Willamette Falls and Landings Heritage Area Coalition (WFLHAC) meeting on October 16, 2023.
- Storywalk Ribbon Cutting on October 13, 2023.

## CONSENT AGENDA

The City Attorney read the titles of the Consent Agenda items into the record.

10. **Resolution No. 3017**

A Resolution Of The City Of Wilsonville Authorizing An Intergovernmental Agreement For The Frog Pond Primary Site Infrastructure Between The City Of Wilsonville And West Linn-Wilsonville School District.

11. **Resolution No. 3023**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into The Third Amendment To Communications Site Lease Agreement With New Cingular Wireless PCS, LLC.

12. Minutes of the October 2, 2023 City Council Meeting.

**Motion:** Moved to approve the Consent Agenda as read.

Motion made by Councilor Linville, Seconded by Councilor Akervall.

**Voting Yea:**

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Berry, Councilor Dunwell

**Vote:** Motion carried 5-0.

**NEW BUSINESS**

There was none.

**CONTINUING BUSINESS**

There was none.

**PUBLIC HEARING**

There was none.

**CITY MANAGER'S BUSINESS**

There was none.

**LEGAL BUSINESS**

There was none.

**ADJOURN**

The Mayor adjourned the meeting at 7:59 p.m.

DocuSigned by:

*Kimberly Veliz*

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Kimberly Veliz, City Recorder

**ATTEST:**

DocuSigned by:

*Julie Fitzgerald*

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Julie Fitzgerald, Mayor