

**Wilsonville Public Library**  
**LIBRARY BOARD MEETING MINUTES**  
**December 3, 2025**

**MEMBERS PRESENT:** Orel Smith, Chair; Gay Walker, Vice-Chair; Natalie McNown; Dick Spence; Sarah Ebersole

**STAFF PRESENT:** Shasta Sasser, Library Director; Haley Spaeth, Board Secretary

Orel Smith called the meeting to order at 6:33 p.m.

The minutes of the October 29 meeting were approved.

**ONGOING BUSINESS/CALENDAR ITEMS**

1. **Director's Report** – Shasta reported that the artist for the new children's mural was selected and has signed the contract. They are currently working on ideas to submit before planning a final design for approval. The mural will be completed by March. The antenna project is underway to improve cell service in the library, which should be completed by the end of January. The Kitakata Student Delegation will be visiting the library next Tuesday the 9<sup>th</sup> for a tour of the library and bookmark activities. They may also visit some Little Free Libraries after the tour. Shasta gave a presentation to Rotary about library services last month and has been requested to present again in April. The library ordered a Tough Shed to house the Book Bike that will be funded by the Friends. Shasta and the President of the Friends presented the Book Bike Project to City Council last month fulfilling one of the last obligations of the library's Community Enhancement Grant. Wilsonville's Tree Lighting is tomorrow on the 4<sup>th</sup> where a few of the children's librarians will be presenting a story time. Shasta also reminded the board that they will be reviewing their bingo cards at the next meeting.
2. **Initial FY27 Budget Discussion** – Shasta reported that the library has not yet been sent the kickoff for the new budget but that she plans on keeping it static. An increase will be made for electronic material of about 10%. Shasta did not request more FTE in the FY27 budget, but keeps it as a long-term goal for the future.
3. **Work Plans/Goals** – Shasta shared the libraries 2026 Work Plan with the library board. She explained that the work plan needed to align with the library's strategic plan and highlighted some of the library's current goals. This included the fine free initiative, improvements to the children's patio, and expanding on character and author representation in various collections.
4. **Friends of the Library Report** – Dick shared that the Friends have had a few strong months of sales. Volunteer coverage for the store has gone up, though desirable donations have gone down. The Friends are creating new Bylaws to help spread the

wealth of information among members and define maximum years of service. The recent Book Notes Concerts, which are funded by the Friends, have been successful.

5. **Library Foundation Report** – Dick let the board know that the Foundation Board has acquired a new member. They are working on creating a calendar of events to better advertise programs to the public. There has been a new committee created to help onboard new members. The Foundation received a brick request that they had to turn down because it included emojis. However, they are looking into various ways to increase their brick sales. The Foundation's money collection is currently in the positive. They are considering getting a phone so that patrons will be able to contact someone from the foundation directly. 65% of Wilsonville's population has been signed up for DPIL which Dolly considers to be 100%.

## **ROUND ROBIN**

**Meeting adjourned at 7:23 p.m.**

**The next regular meeting is scheduled for January 28 at 6:30 p.m. in the Rose Room and on Zoom.**

Respectfully submitted,

Haley Spaeth

Board Secretary

**Copy available from Board Secretary**