



# CITY COUNCIL MEETING MINUTES

May 16, 2022 at 7:00 PM

City Hall Council Chambers & Remote Video Conferencing

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## CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, May 16, 2022. The Mayor called the meeting to order at 7:00 p.m., followed by roll call and the Pledge of Allegiance.

## PRESENT

Mayor Fitzgerald  
Council President Akervall  
Councilor Lehan  
Councilor West  
Councilor Linville

## STAFF PRESENT

Amanda Guile-Hinman, City Attorney  
Bryan Cosgrove, City Manager  
Cindy Luxhoj, Associate Planner  
Delora Kerber, Public Works Director  
Jeanna Troha, Assistant City Manager  
Kimberly Veliz, City Recorder  
Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

**Motion:** Moved to approve the following order of agenda.

Motion made by Councilor West, Seconded by Council President Akervall.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 5-0.

**MAYOR'S BUSINESS**

4. Fireworks Ban - Placeholder

This item was not discussed during the City Council meeting.

5. Upcoming Meetings

The Mayor then reported on the following events that occurred since the City Council last met:

City Council and Boards/Committees/Commissions Retreat

- It was announced that on Saturday, May 14, 2022 the City held an all-day retreat with boards and commissions members.
- The Mayor said that it was great to have input and suggestions from the members.

Aurora State Airport Master Plan PAC Meeting

- The Mayor's observation was the meeting was organized, with a lot of good information. However, information was also missing.
- The Mayor explained it seemed apparent that a number of the issues that citizens were asking about regarding environmental issues, safety, runoff, capacity, and various topics related to traffic and surface transportation, really were not and may not be covered in the scope of the master plan.
- Explained the master plan is an extensive process that is funded by the federal government and City Council hopes to get more of the information.

The Mayor announced the following upcoming meetings:

I-205/Abernathy Bridge Project

- Councilor Linville to provide an update during her report.

Arts, Culture, and Heritage Commission (ACHC) Meeting

- Arts, Culture, and Heritage Commission second meetings scheduled for May 18, 2022.
- Next meeting the Arts, Culture, and Heritage Commission plans to work on strategy, prepare, and develop priorities.
- Commission will be looking for strategic and measurable ways to cultivate a sustainable long-term plan to support community aspirations for a vibrant cultural scene in Wilsonville.
- The Mayor stated the City is lucky to have so many volunteers who put in great time and energy to those committees.

**Budget Committee Meetings**

- Budget Committee meetings scheduled for Tuesday, May 18, 2022 and Wednesday, May 19, 2022 at 6:00 p.m.
- Budget Committee is to review and approve the Fiscal Year 2022-23 budget.

**City Council Meeting**

- The next City Council meeting is scheduled for Monday, June 6, 2022 at 7:00 p.m.

6. Boards and Commissions Appointments/Reappointments

**Budget Committee – Appointment**

Appointment of Synthea Russell to the Budget Committee for a term beginning 5/16/2022 to 12/31/2022.

**Motion:** Moved to ratify the appointment of Synthea Russell to the Budget Committee for a term beginning 5/16/2022 to 12/31/2022.

Motion made by Council President Akervall, Seconded by Councilor West.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West Councilor Linville

**Vote:** Motion carried 5-0.

**Library Board - Appointment**

Appointment of Natalie McNown to the Library Board for a term beginning 7/1/2022 to 6/30/2026.

**Motion:** Moved to ratify the appointment of Natalie McNown to the Library Board for a term beginning 7/1/2022 to 6/30/2026.

Motion made by Council President Akervall, Seconded by Council West.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West Councilor Linville

**Vote:** Motion carried 5-0.

**Library Board - Reappointment**

Reappointment of Yasmin Ismail to the Library Board for a term beginning 7/1/2022 to 6/30/2026.

**Motion:** Moved to ratify the reappointment of Yasmin Ismail to the Library Board for a term beginning 7/1/2022 to 6/30/2026.

Motion made by Council President Akervall, Seconded by Councilor West.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West Councilor Linville

**Vote:** Motion carried 5-0.

**Tourism Promotion Committee - Appointment**

Appointment of Lin Anderson to the Tourism Promotion Committee for a term beginning 5/16/2022 to 6/30/2024.

**Motion:** Moved to ratify the appointment of Lin Anderson to the Tourism Promotion Committee for a term beginning 5/16/2022 to 6/30/2024.

Motion made by Council President Akervall, Seconded by Councilor West.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West Councilor Linville

**Vote:** Motion carried 5-0.

**Tourism Promotion Committee - Reappointments**

Reappointment of Brandon Roben and Rohit Sharma to the Tourism Promotion Committee for a term beginning 7/1/2022 to 6/30/2025.

**Motion:** Moved to ratify the reappointment of Brandon Roben and Rohit Sharma to the Tourism Promotion Committee for a term beginning 7/1/2022 to 6/30/2025.

Motion made by Council President Akervall, Seconded by Councilor West.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West Councilor Linville

**Vote:** Motion carried 5-0.

The City Manager explained he would be briefing Synthea Russell on the Budget Committee as the meetings were scheduled to take place later in the week.

## COMMUNICATIONS

### 7. 2022 Public Works Week Proclamation

Delora Kerber, Public Works Director informed the Council of Public Works week. She then displayed a PowerPoint with pictures of Public Works employees on the job. The PowerPoint has been added to the record.

## CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

*This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.*

Deb Zundel, Arts, Culture, and Heritage Commission member introduced herself to Council. She then invited them to the Wilsonville Festival of Arts event. Furthermore, Council was thanked for all their support.

## COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

### 8. Council President Akervall

Reported on the following meeting and events attended since the last City Council meeting:

- Washington County Coordinating Committee (WCCC)
- Clackamas County Childcare Taskforce Meeting
- Boards/Commissions Retreat

Announced the following upcoming meetings/events:

- Greater Portland Inc. trip follow up meeting on May 17, 2022
- Budget Committee meetings May 18 and 19, 2022
- Urban Renewal Taskforce meeting on Monday, May 23, 2022
- National Credit Union Federation of Korea (NACUFOK) Korean War Memorial tour group on Tuesday, May 24, 2022
- Ballots for the upcoming election due May 17, 2022

### 9. Councilor Lehan

Councilor Lehan shared she had missed a few meetings, as she had been under the weather.

Councilor Lehan whom serves as the City's representative to the Aurora State Airport Master Plan Planning Advisory Committee provided an update on the recent PAC meeting.

Since, the last City Council meeting Councilor Lehan had been involved with multiple meetings of the Willamette Falls and Landings Heritage Area Coalition and the Willamette Falls Locks Authority.

It was announced that on May 20, 2022 the Butteville Store had a dedication planned for their new outdoor deck.

Councilor Lehan reminded the audience that it was cemetery season and cemeteries were preparing for Memorial Day. Moreover, the audience was encouraged to visit Pleasant View Cemetery.

#### 10. Councilor West

Councilor West shared he had been for his out sick. In addition, he had been out of town to attend his master's degree graduation back east.

Councilor West shared that on Sunday, May 15, 2022 he had been invited to attend the opening of Gathering Give in Charbonneau. He then congratulated the owner on the opening of the business.

Reported on the following meetings attended or planned to attend:

- Boards/Commission Retreat on May 14, 2022
- Budget Committee meetings May 18 and 19, 2022

#### 11. Councilor Linville

Reported on the following meeting she attended since the last City Council meeting:

- Clackamas Community College Higher Ed Landscape meeting on May 12, 2022

Councilor Linville shared the Wilsonville High School girls golf team, went undefeated during the 2022 league season. Moreover, earlier in the day both the girls and boys teams went to state. In addition, the Wilsonville High School girls and boys track teams swept the Northwest Oregon Conference district track titles. In closing, Councilor Linville congratulated all of the teams on their success.

Announced the following upcoming meetings she planned to attend:

- Clackamas County Coordinating Committee Metro Subcommittee on May 17, 2022
  - Subcommittee will hear a report from Oregon Department of Transportation (ODOT) about the I-205/Abernathy Bridge Project.
- Budget Committee meetings May 18 and 19, 2022

### **CONSENT AGENDA**

The City Attorney read the titles of the Consent Agenda items into the record.

#### **12. Resolution No. 2964**

A Resolution of the City of Wilsonville Adopting the FY 22/23 Five-Year Action Plan and Annual One-Year Implementation Plan for the Wilsonville Tourism Development Strategy.

#### **13. Resolution No. 2974**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute The Third Amendment Of Operations And Maintenance Contract Between The City Of Wilsonville, Tualatin

**14. Resolution No. 2977**

A Resolution Of The City Of Wilsonville Amending The 2012 Stormwater Master Plan Project List (Table 9-2 – Prioritized CIP Projects) To Add Project Mc-1: Meridian Creek Culvert Replacement.

15. Minutes of the May 2, 2022 City Council Meeting.

**Motion:** Moved to approve the Consent Agenda as read.

Motion made by Council President Akervall, Seconded by Councilor Linville.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West Councilor Linville

**Vote:** Motion carried 5-0.

**NEW BUSINESS**

16. Kiva Building Roof Truss Repair

Delora Kerber, Public Works Director provided the staff report and PowerPoint on the substantial repairs required for the Kiva building trusses.

Staff presented Council with the following three options:

1. Repair and Re-support the Existing Trusses.
  - Work accomplished internally - removing ceiling, repairing trusses in place, adding new footings in the basement plus post and beam supports on both floors.
  - Estimated cost is \$ 233,880.
  - Greater risk of unforeseen issues.
2. Remove and Replace Damaged and Deficient Trusses.
  - Work done from the exterior - remove roof and existing trusses. Install new trusses, reframe ceiling, and place new roof.
  - Estimated cost is \$340,840.
  - Less risk of unforeseen issues.
3. Raze the Entire Building.
  - Building would be dismantled and the debris hauled away.
  - Estimated cost is \$284,163.

Staff's recommendation to Council is to move forward with Option 2, which is to remove and replace damaged and deficient trusses.

Council discussion ensued.

Council concurred with staff's recommendation to move forward with Option 2 to remove and replace damaged and deficient trusses.

**Motion:** Moved to direct staff to move forward with Option 2 for the restoration of the Kiva Building.

Motion made by Council President Akervall, Seconded by Councilor West.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 5-0.

**CONTINUING BUSINESS**

The City Attorney read the titles of Ordinance Nos. 863 and 864 into the record on second reading.

The Mayor provided the second reading script.

No Councilor declared a conflict of interest, bias, or conclusion from information gained outside the hearing.

There was no further input from staff.

The Mayor then requested a motion on Ordinance No. 863.

**17. Ordinance No. 863 - 2nd Reading**

An Ordinance Of The City of Wilsonville Annexing Approximately 8.72 Acres of Property Generally Located Between SW Garden Acres Road And SW Grahams Ferry Road Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 100 and A Portion Of SW Grahams Ferry Road Right-Of-Way, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. Gary S. Rychlick As Trustee Of The Eileen Rychlick Trust, Gary S. And Susan M. Rychlick, As Individuals, Petitioners.

**Motion:** Moved to adopt Ordinance No. 863 on second reading.

Motion made by Councilor West, Seconded by Council President Akervall.



**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 5-0.

The Mayor read the appeal rights statement into the record.

The Mayor then requested a motion on Ordinance No. 864.

**18. Ordinance No. 864 - 2nd Reading**

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Washington County Future Development - 20 Acre (FD-20) Zone To The Planned Development Industrial - Regionally Significant Industrial Area (PDI-RSIA) Zone On Approximately 8.17 Acres Generally Located Between SW Garden Acres Road and SW Grahams Ferry Road; The Land Is More Particularly Described As Tax Lot 100, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. BTC III Grahams Ferry IC LLC, Applicant.

**Motion:** Moved to adopt Ordinance No. 864 on second reading.

Motion made by Council President Akervall, Seconded by Councilor Linville.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 5-0.

The Mayor read the appeal rights statement into the record.

**PUBLIC HEARING**

None.

**CITY MANAGER'S BUSINESS**

The City Manager shared that the Budget book includes some great pictures provided by the community. He explained the photos were gathered as part of a promotion ran by Bill Evans, Communications & Marketing Manager.

Lastly, the City Manager updated Council that staff is working on a lease agreement with Wilsonville Community Sharing. The lease agreement would return at a future City Council meeting.

**LEGAL BUSINESS**

No report.

**ADJOURN**

The Mayor adjourned the meeting at 8:10 p.m.

Respectfully submitted,

DocuSigned by:

*Kimberly Veliz*

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Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:

*Kristin Akervall*

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Kristin Akervall, Council President