



CITY COUNCIL MINUTES

May 19, 2025, at 7:30 PM

Wilsonville City Hall & Remote Video Conferencing

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:30 p.m. on Monday, May 19, 2025. The Mayor called the meeting to order at 7:30 p.m., followed by the roll call and the Pledge of Allegiance.

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Dunwell - Excused
Councilor Cunningham
Councilor Shevlin

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Bryan Cosgrove, City Manager
Dwight Brashear, Transit Director
Jeanna Troha, Assistant City Manager
Kimberly Rybold, Senior Planner
Kimberly Veliz, City Recorder
Mark Ottenad, Public/Government Affairs Director
Matt Lorenzen, Economic Development Manager
Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

MAYOR'S BUSINESS

4. Upcoming Meetings

The Mayor reported on upcoming events and announced proclamations included in the packet.

May Diversity, Equity and Inclusion (DEI) Calendar Dates of Observance

- Asian American and Pacific Islander Heritage Month
- Jewish American Heritage Month

SMART Transit Agency Event

- Bike Month Challenge

Proclamations

- Pride Month Proclamation
 - Pride Celebration & Mural Reception at Town Center Park on June 7, 2025
 - Rick Wallace founder of WilsonvillePride.org along with members and allies of the LGBTQ+ were invited to receive the proclamation and pose for a photo.
- Wilsonville Rotary 50th Anniversary Proclamation
- Rotary Club President Mike Bishop, along with other Rotary Club members were invited to receive the proclamation and pose for a photo.
- National Public Works Week Proclamation
 - 65th anniversary of Public Works week
- Mental Health Awareness Proclamation
- The proclamation was included in the April 21, 2025, City Council packet, however, a NAMI representative would present under community input about the proclamation.

5. Boards/Commission Appointments/Reappointments

Arts, Culture, and Heritage Commission – Reappointment

Reappointment of Deborah Zundel and Susan Schenk to the Arts, Culture, and Heritage Commission for a term beginning 7/1/2025 to 6/30/2028.

Motion: Moved to ratify the reappointment of Deborah Zundel and Susan Schenk to the Arts, Culture, and Heritage Commission for a term beginning 7/1/2025 to 6/30/2028.

Motion made by Councilor Berry Seconded by Councilor Cunningham.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Arts, Culture, and Heritage Commission – Appointment

Appointment of Douglas Parker to the Arts, Culture, and Heritage Commission for a term beginning 7/1/2025 to 6/30/2028.

Motion: Moved to ratify the appointment of Douglas Parker to the Arts, Culture, and Heritage Commission for a term beginning 7/1/2025 to 6/30/2028.

Motion made by Councilor Berry Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Diversity, Equity and Inclusion Committee – Appointment

Appointment of Rick Wallace and Wilnise Jasmin to the Diversity, Equity and Inclusion Committee for a term beginning 5/19/2025 to 12/31/2026.

Motion: Moved to ratify the appointment of Rick Wallace and Wilnise Jasmin to the Diversity, Equity and Inclusion Committee for a term beginning 5/19/2025 to 12/31/2026.

Motion made by Councilor Berry Seconded by Councilor Cunningham.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Diversity, Equity and Inclusion Committee – Appointment

Appointment of Mina Lemke to the Diversity, Equity and Inclusion Committee for a term beginning 5/19/2025 to 12/31/2027.

Motion: Moved to ratify the appointment of Mina Lemke to the Diversity, Equity and Inclusion Committee for a term beginning 5/19/2025 to 12/31/2027.

Motion made by Councilor Berry Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Kitakata Sister City Advisory Board – Appointment

Appointment of Wendy Hall to the Kitakata Sister City Advisory Board for a term beginning 5/19/2025 to 12/31/2026.

Motion: Moved to ratify the appointment of Wendy Hall to the Kitakata Sister City Advisory Board for a term beginning 5/19/2025 to 12/31/2026.

Motion made by Councilor Berry Seconded by Councilor Cunningham.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Kitakata Sister City Advisory Board – Appointment

Appointment of Theodore Russell to the Kitakata Sister City Advisory Board for a term beginning 5/19/2025 to 12/31/2027.

Motion: Moved to ratify the appointment of Theodore Russell to the Kitakata Sister City Advisory Board for a term beginning 5/19/2025 to 12/31/2027.

Motion made by Councilor Berry Seconded by Councilor Shevlin.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Library Board – Reappointment

Reappointment of Richard Spence to the Library Board for a term beginning 7/1/2025 to 6/30/2029.

Motion: Moved to ratify the reappointment of Richard Spence to the Library Board for a term beginning 7/1/2025 to 6/30/2029.

Motion made by Councilor Berry Seconded by Councilor Cunningham.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Library Board – Appointment

Appointment of Sarah Ebersole to the Library Board for a term beginning 5/19/2025 to 6/30/2026.

Motion: Moved to ratify the appointment of Sarah Ebersole to the Library Board for a term beginning 5/19/2025 to 6/30/2026.

Motion made by Councilor Berry Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Parks and Recreation Advisory Board – Appointment

Appointment of John West and Kristi Corno to the Parks and Recreation Advisory Board for a term beginning 5/19/2025 to 12/31/2028.

Motion: Moved to ratify the appointment of John West and Kristi Corno to the Parks and Recreation Advisory Board for a term beginning 5/19/2025 to 12/31/2028.

Motion made by Councilor Berry Seconded by Councilor Cunningham.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Tourism Promotion Committee – Reappointment

Reappointment of Elizabeth Crawford and Brandon Roben to the Tourism Promotion Committee for a term beginning 7/1/2025 to 6/30/2028.

Motion: Moved to ratify the reappointment of Elizabeth Crawford and Brandon Roben to the Tourism Promotion Committee for a term beginning 7/1/2025 to 6/30/2028.

Motion made by Councilor Berry Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Tourism Promotion Committee – Appointment

Appointment of Gus Castaneda to the Tourism Promotion Committee for a term beginning 5/19/2025 to 6/30/2026.

Motion: Moved to ratify the appointment of Gus Castaneda to the Tourism Promotion Committee for a term beginning 5/19/2025 to 6/30/2026.

Motion made by Councilor Berry Seconded by Councilor Cunningham.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

The Mayor continued announcing upcoming events and reported on meetings he had attended.

Clackamas County Coordinating Committee (C4) Metro Subcommittee

- On May 14, 2025, the Mayor attended the monthly meeting of the Clackamas County Coordinating Committee Metro Subcommittee, which was composed of county and cities in the jurisdiction of metro regional government.

Celebrate Trade Gala

- On May 15, 2025, the Mayor attended the Celebrate Trade Gala as a guest of South Korea.

75th Anniversary of the Outbreak of the Korean War

- Scheduled for June 28, 2025, at the Oregon Korean War Memorial at Town Center Park.

Tualatin Valley Fire and Rescue (TVF&R) Community Academy

- The Mayor participate in a 26-hour training program conducted by TVF&R on May 16-17, 2025.

Boeckman Bridge Ribbon Cutting

- On May 20, 2025, the City hosted a Ribbon-Cutting Event to celebrate the successful completion of the Boeckman Dip Bridge and the re-opening of Boeckman Road to thru traffic.

DEI Speaker Series - Celebrating Jewish American Heritage Month

- On May 20, 2025, featured speaker is Judy Margles, retired CEO of the Oregon Jewish Museum and Center for Holocaust Education Center.

Memorial Day Remembrance Ceremony

- Annual Memorial Day Remembrance Ceremony at Town Center Park on May 26, 2025.

City Council Meeting

- The next City Council meeting is scheduled for June 2, 2025.

COMMUNICATIONS

There was none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

The following individuals provided public comment:

John Ludlow	Tim Knapp	Bob Renfro	Pat Wolfram	Tristan Roland
Ruth Webster	Natalie Dunn	David & April Corll	Rick Wallace	Dana Crocker
Lee Brackman	Dave Hunt	Mary Rooney	Christi Mayer	Bill Bagnall
Leonard Dunn	Vikrant Salar			

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

6. Council President Berry

The Council President discussed a family event where her cousin from Washington inquired about Wilsonville's success compared to her own city. The Council President attributed Wilsonville's thriving nature to strong civic organizations like Rotary, active citizen participation in City Council meetings, and dedicated volunteers who serve as role models. She also noted the effectiveness of urban renewal as a financing tool and praised the city's thoughtful planning and excellent staff.

The Council President reported on the following:

- Council President Berry appreciated the audience and the volunteers.
- Acknowledged Mark Ottenad, Public/Government Affairs Director for his 17 years of service.
- Budget Committee meetings on May 7 and 13, 2025
- Boeckman Bridge Ribbon Cutting on May 20, 2025
- Clackamas County Association (CCA) Dinner on May 22, 2025
- Last day to vote for May 2025 election was May 20, 2025

7. Councilor Dunwell - Excused

8. Councilor Cunningham

The Councilor attended the Washington County Coordinating Committee (WCCC) on May 12, 2025.

In addition, Councilor Cunningham had numerous conversations with community members to discuss their concerns about community growth. The Councilor appreciated the diverse perspectives within the Council and looked forward to collaborating on solutions to serve all citizens effectively.

9. Councilor Shevlin

Thanked all attendees and congratulated those that have been reappointed or appointed to boards and commissions.

The Councilor then reported on the following:

- Budget Committee meetings on May 7 and 13, 2025
- Clackamas County Coordinating Committee (C4) on May 8, 2025
- House District 26 candidate meeting
- Boeckman Bridge Ribbon Cutting on May 20, 2025
- French Prairie Forum on May 21, 2025
- Greater Portland Inc. (GPI) Small Cities Consortium

CONSENT AGENDA

The City Attorney read the Consent Agenda item into the record.

10. Resolution No. 3197

A Resolution To Allocate Community Enhancement Funds For Fiscal Year 2025/2026.

Motion: Moved to adopt the Consent Agenda as read.

Motion made by Councilor Berry Seconded by Councilor Cunningham.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

There was none.

CITY MANAGER'S BUSINESS

City Manager acknowledged Mark Ottenad, Public/Government Affairs Director, who was attending his last City Council meeting after 17 years of service with the City of Wilsonville. The City Manager praised the Public/Government Affairs Director for contributions to the City of Wilsonville, including his past work on grant applications, economic development strategies, and various initiatives.

In response, Public/Government Affairs Director Ottenad expressed his pleasure in serving the City of Wilsonville and working under four Mayors and two City Managers, highlighting City Manager Cosgrove as an exemplary leader. He also conveyed his gratitude for the opportunity to contribute to the community over the years, thanking the Council and City staff for their support.

The Mayor appreciated Public/Government Affairs Director Ottenad for having stayed in his position longer to assist with the new City Council transition.

The City Manager addressed the proposed bus route to Clackamas Town Center, noting it had been a long-discussed desire due to its benefits. The route would provide access to the courthouse, aid commuters by avoiding rush-hour traffic on highways, and connect people living in adjacent areas like Oregon City. The City Manager noted that the route was grant-funded and that if the funding were to end, there would be discussions about its continuation. The City Manager stressed that the funding, primarily from the State Transportation Improvement Fund (STIF), ensured no fiscal burden on the City of Wilsonville, and encouraged those with questions to reach out to Dwight Brashear, Transit Director, for more information.

LEGAL BUSINESS

The City Attorney recalled, the City of Wilsonville, through the South Metro Area Regional Transit (SMART) department, received federal funding through the Federal Transit Administration (FTA) to support Wilsonville's public transit system. Based on a template of the 2025 Federal Transit Administration Master Agreement for all FTA grants, staff would not be able to sign the Master Agreement in its present form due to terms that the City cannot comply with, particularly terms about assisting in immigration enforcement due to an Oregon state law that prohibits the City from doing so. To protect the City's interests and ability to continue to receive federal funding, staff sought Council authorization to engage in affirmative litigation to protect the City's ability to receive federal funding.

Motion: Moved to authorize the City Attorney to engage in affirmative litigation on behalf of the City to protect the City's ability to receive federal funding.

Motion made by Councilor Berry Seconded by Councilor Shevlin.

Councilor Cunningham supported the motion and understood the issue was that the City must follow state law. The Councilor then shared the four points he uses as his guiding questions when considering issues.

The Mayor suggested it might be helpful for the Oregon Department of Justice (DOJ) to get involved due to the conflict between state and federal law.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

ADJOURN

The Mayor adjourned the meeting at 9:14 p.m.

Respectfully submitted,

DocuSigned by:
Kimberly Veliz
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Kimberly Veliz, City Recorder

ATTEST:

Signed by:
Shawn O'Neil
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Shawn O'Neil, Mayor