

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
May 27, 2025

MEMBERS PRESENT: Orel Smith, Chair; Gay Walker, Vice-Chair; Dick Spence;

STAFF PRESENT: Shasta Sasser, Library Director; Haley Spaeth, Board Secretary

GUEST PRESENT: Councilor Sam Scull

MEMBERS ABSENT: Natalie McNown; Sarah Ebersole

Orel Smith called the meeting to order at 6:30 p.m.

The minutes of the January 28th meeting were approved.

ONGOING BUSINESS/CALENDAR ITEMS

1. **Guest** – Shasta introduced Councilor Sam Scull. The members of the board then introduced themselves and welcomed Councilor Scull to the meeting.
2. **Director's Report** – Shasta informed the board that Greg Martin will be retiring after 25 years of service as an Adult Services Librarian. The Library partnered with the Foundation to apply for, and received, a Community Enhancement Grant. The grant will allow the library to purchase two new study pods to be placed in the nonfiction section of the library. One of the pods will be ADA compliant. Shasta will take the proposal to the City Council meeting in June for final approval. Shasta reminded the board that the library went fine free in January. She also informed the board that the Director's Committee approved implementing auto renewals. The Circulation Committee is currently discussing what that roll out will look like and it is unknown as to when it will be put into effect. The library will be hosting a Koto-Kai performance on Saturday the 30th and streaming George Takei's Author Talk on Sunday the 31st as the end of the One Book One Coast Program. LDAC has not met. Shasta let the board know that Natalie McNown has chosen not to seek a second term on the library board and a new member will be appointed to start in July. An architect came to look at the children's patio to make a rendering of possible improvements that can make the space more usable. The renderings will be used by the Foundation to raise money to fund the project. Three LINCC Library Directors are retiring this year. The library won a bid to host the Beyond 250: Who Are "We the People?" speaker on June 15th for the nations 250th anniversary. Shasta also highlighted a Mushroom Hunting for Beginners program taking place on Sunday June 29th. The library now has nearly 200 volunteers and Shasta let the board know that one of the volunteers, Hilly Alexander, has hit 15,000 volunteer hours.

3. **Annual Board Report Card** – Haley let the board know that she will be sending out the Annual Report Card Surveys to be filled out and discussed at the next meeting.
4. **State Standards Review** – Shasta shared the minimum State Standards for Public Libraries and explained how Wilsonville meets them.
5. **Annual Report** – Shasta shared the highlights of the Annual Report she creates for the state's records.
6. **City Budget FY27 Budget Review** – Shasta let the board know that the budget for FY27 was approved and is very similar to FY26's budget.
7. **SRP Overview** – Shasta shared the SRP packet with the board. The Youth Services Staff is currently visiting the local elementary schools to perform their Summer Reading Skit to promote the program, and the kickoff will be on Saturday June 13th.
8. **Friends of the Library Report** – Dick let the board know that the Foundation moved all of it's banking accounts from Bank of America to OnPoint. There has been a drop in book donations, and some kinks are being worked out to make selling on Amazon more efficient. Shasta shared the LINCC Passport program and Dick told the board that the friends were providing one \$100 and two \$50 gift cards as prizes. Booknotes are done for the year, though many of the concerts have already been booked for next year.
9. **Library Foundation Report** – Dick let the board know about the Foundations Donor appreciation taking place on September 26th. He also let the board know that the Foundation will be getting new board members and that monetary donations are up. The Library Giving Day fundraiser raised over \$15,000. The foundation will be looking into more companies willing to match patron donations for hopefully an even better turn out next year. The new Little Free Libraries grand opening has been delayed. The Foundation is working on making a binder of photos that will show patrons where all the Little Free Library's are located. Dick also shared that the libraries microfilm machine was stolen.

ROUND ROBIN

Meeting adjourned at 7:25 p.m.

The next regular meeting is scheduled for June 24th at 6:30 p.m. on Zoom.

Respectfully submitted,

Haley Spaeth

Board Secretary

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