

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
January 28, 2025

MEMBERS PRESENT: Orel Smith, Chair; Gay Walker, Vice-Chair; Dick Spence; Sarah Ebersole

STAFF PRESENT: Shasta Sasser, Library Director; Haley Spaeth, Board Secretary

MEMBERS ABSENT: Natalie McNown

Orel Smith called the meeting to order at 6:31 p.m.

The minutes of the December 3rd meeting were approved with three corrections.

ONGOING BUSINESS/CALENDAR ITEMS

1. **Director's Report** – Shasta reported that the library held a successful “Celebration of India” event on the 17th of the month with over 200 people in attendance. On the 24th there was also a successful Bridgerton Themed Tea Party where two patrons made donations stating that they would love to see more programs “like this.” Shasta let the board know that LDAC requires yearly progress reports which are a reformatted version of the library’s state statistics. She plans to share the progress report at next month’s meeting. LDAC’s Task Force’s research was largely ignored during their pitch to the county commissioners where they instead requested \$500,000 for a consultant to do the necessary research within the county. The proposal has not yet been presented to the city managers, but Shasta has made edits to the budget in case it passes. Shasta also presented the concept art for the new children’s mural and shared some of the programs happening in February in honor of Black History Month.
2. **FY26 Budget Half Year Update** – Shasta updated the board on the library’s spending budget. The library is currently 50% through the fiscal year with 47% of the budget spent. Shasta noted that a good chunk of the spending was for the ebook fees due last month and that the library should trend further under budget moving forward.
3. **Library’s 44th Anniversary** – Shasta let the board know that the library’s anniversary will be held on February 14th. There will be some kind of cake for patrons and staff to enjoy. The library will also be selling “I Love My Library” journals for \$10 during the month of February to replace the “Fines for Food” drive as a means of raising money for the local Food Bank. The journals are being funded by the Friends of the Library.

4. **Bingo Card Review** – The board members shared which bingo squares they both did and did not complete, some books that they read, and programs they attended. The Bingo Card received positive reviews and will likely return next fiscal year.
5. **Friends of the Library Report** – Dick shared that the Friends reviewed their financials for the end of the year and held an election of officers before moving on to dinner at the Black Bear Diner.
6. **Library Foundation Report** – Dick shared that the Foundation had an election of officers. The foundation also had a yearend appeal where they were able to raise \$1,500. Four patrons were able to donate enough money to raise their status on the foundation's donation board. DPIL sign ups are still strong at 65%. The foundation is looking for sponsors to help purchase more little free libraries.

NEW BUSINESS

1. Shasta shared that next month's meeting will include the annual report and that she will be bringing the general policies for the board to vote on in either February or March.

ROUND ROBIN

Meeting adjourned at 7:10 p.m.

The next regular meeting is scheduled for February 25 at 6:30 p.m. on Zoom.

Respectfully submitted,

Haley Spaeth

Board Secretary

Copy available from Board Secretary