



## CITY COUNCIL MEETING MINUTES

March 21, 2022 at 7:00 PM

City Hall Council Chambers & Remote Video Conferencing

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### CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, March 21, 2022. The Mayor called the meeting to order at 7:03 p.m., followed by roll call and the Pledge of Allegiance.

### PRESENT

Mayor Julie Fitzgerald  
Council President Kristin Akervall  
Councilor Charlotte Lehan  
Councilor Ben West  
Councilor Joann Linville

### STAFF PRESENT

Barbara Jacobson, City Attorney  
Bryan Cosgrove, City Manager  
Jeanna Troha, Assistant City Manager  
Kimberly Veliz, City Recorder  
Zoe Mombert, Assistant to the City Manager  
Andrea Villagrana, Human Resource Manager  
Delora Kerber, Public Works Director  
Martin Montalvo, Public Works Ops. Manager

3. Motion to approve the following order of the agenda.

**Motion:** Moved to approve the order of the agenda amended and amended again.

Motion made by Councilor President Akervall, Seconded by Councilor West.

The Mayor added the Wilsonville Ready Plan would be presented under the Communications section of the City Council agenda.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:**

Motion carried 5-0.

**MAYOR'S BUSINESS**

4. State of the City

The Mayor introduced the State of the City Address, which had been recorder to show some of the City's recent successes. The Mayor also thanked Councilor Lehan for her participation and staff for their videography and production of the video. The video of the State of the City was then played for the audience.

*The 2022 State of the City Address is appended to the minutes in entirety.*

5. City Attorney Recruitment

The Mayor recalled that Barbara Jacobson, City Attorney announced her retirement in the fall of 2021. The Mayor shared that Ms. Jacobson had served as legal counsel for the City of Wilsonville for the past 10 years for which she had contributed to much of the City's successes.

The Mayor explained after the announcement of Ms. Jacobson's retirement the City embarked on a plan to recruit her replacement. The Mayor further explained City Council had interviewed candidates for the City Attorney position and had a top recommended candidate.

The Mayor then requested a motion.

**Motion:**

Move that Amanda Guile-Hinman be appointed as Wilsonville City Attorney, subject to final employment agreement approval set for April 4, 2022, the next City Council meeting, with a work start date to be determined.

Motion made by Councilor President Akervall, Seconded by Councilor Linville.

**Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:**

Motion carried 5-0.

## 6. Arts, Culture, and Heritage Commission Liaison

The Mayor informed that the Arts, Culture, and Heritage Commission (ACHC) is in need of a City Council liaison. The Mayor reported that no other member of the City Council had expressed interest in serving on the ACHC. Therefore, the Mayor shared her interest in serving as the ACHC City Council liaison and requested a nomination and vote by City Council.

**Motion:** Move that Mayor Fitzgerald be appointed to serve as Council liaison to the new Arts, Culture, and Heritage Commission.

Motion made by Councilor Linville, Seconded by Council President Akervall.

The Mayor then asked if the maker of the motion could amend the motion to say for one year.

**Amended Motion:** Move that Mayor Fitzgerald be appointed to serve as Council liaison to the new Arts, Culture, and Heritage Commission for a period of 1 year.

Motion made by Councilor Linville, Seconded by Council President Akervall.

### **Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 5-0.

## 7. Upcoming Meetings

The Mayor reminded the next City Council meeting was April 4, 2022.

The Mayor then reported on the following meeting and events that occurred since the last City Council meeting on March 7, 2022:

### **Conflict in Ukraine**

- Shared she felt so much pain for those involved in the conflict and hoped that a resolution would come soon.

### **Meeting with Governor's Staff**

- The Mayor and City of Aurora Mayor Brian Asher met with Amira Streeter, who serves as Governor Brown's Climate, Energy and Transportation Advisor. Also, in attendance was Councilor Lehan.
- This meeting was in response to a letter that the Mayor and Mayor Asher sent to the Governor in December 2021. In that letter, a number of issues of concern were raised about the management and operations of the Oregon Department of Aviation and the Aurora State Airport master planning process.

- Some of the issues of concern for Aurora and Wilsonville included:
  - Increasing noise and air pollution at the Airport that negatively affects residents' quality of life.
  - Lack of coordinated intergovernmental land-use and transportation planning for the Airport area that is resulting in increased surface transportation impacts without any mitigation-funding source.
  - Urban-level development occurring at the Airport in prime Exclusive Farm Use (EFU) farmland that is detrimental to the agriculture industry cluster and unfairly competes with nearby cities for industrial development.
  - A new Aurora State Airport master-planning process that has stacked the Planning Advisory Committee with over half of the members having vested financial interests in having the public taxpayers subsidize a costly major airport expansion.
  - Ms. Streeter appeared to understand cities' concerns about the Aviation Department and the Airport master planning process. However, was unable to promise any specific actions in response to concerns.
  - Given the many problems over the past 10-plus years with the Aviation Department and with the Governor-appointed Aviation Board, the Cities of Aurora and Wilsonville appreciated some cooperation from the State.
  - The City shall seek to work with others to educate the candidates who are running for Governor about the many problems with the Aviation Department and the Aurora State Airport.
  - Noted that because the Oregon Department of Aviation could not produce the 2011 plan, which was never adopted. The City's contention is that you cannot readopt a plan that was never adopted.

#### Representative Neron's Wilsonville Town Hall

- State Representative Courtney Neron of House District 26 held a Wilsonville Town Hall to give constituents an update on the 2022 legislative short session.
- Representative Neron discussed a considerable amount of legislation that was passed during the 2022 short session.
- The City is most appreciative of Representative Neron's support for a \$1.9 million allocation for the proposed Transit-Oriented Affordable Housing Development at the Wilsonville Transit Center. These funds will help to fill a gap in the financing plan for the proposed affordable housing development.
- Representative Neron is scheduled to present her 2022 legislative session report at the April 4, 2022 City Council meeting.

#### Other Meetings Attended

- The Mayor shared she attended many meeting since the last City Council meeting w/ most of the meetings discussing the topic of transportation.

### City Attorney

- The Mayor recognized that this was the last City Council meeting with Barbara Jacobson as City Attorney.
- The Mayor stated Ms. Jacobson had done an incredible job over the past 10 years.

### City Council Meeting

- The Mayor retold the next City Council meeting was scheduled for Monday, April 4, 2022.

## **COMMUNICATIONS**

### 8. Emergency Preparedness Campaign Update

Delora Kerber, Public Works Director and Martin Montalvo, Public Works Operations Manager shared details of a new public awareness campaign called the Wilsonville Ready campaign. The campaign was created to help the community become more prepared to endure emergencies. Staff's PowerPoint has been added to the record.

After staff's presentation, Council discussion ensued.

### 9. Oregon Tech Presentation by Dr. Nagi Naganathan, President, Oregon Institute of Technology (OIT)

Dr. Nagi Naganathan along with Kelsey McCauley both of OIT delivered the Oregon Tech presentation. During the presentation, Dr. Naganathan provided an overview of the school's recent success in preparing its students for the workforce. Dr. Naganathan cited multiple reports that rank the Oregon Institute of Technology as one of the top-rated educational values in Oregon and among the better values in the United States. The OIT presentation has been added to the record.

The presentation was followed by City Council comments.

### 10. Willamette Falls and Landings Heritage Area Coalition

Britta Mansfield, Executive Director of the Willamette Falls & Landings Heritage Area Coalition (WFLHAC) detailed the coalition's ongoing work to enhance and promote the area. Ms. Mansfield explained WFLHAC is seeking the area's designation as a National Heritage area, noting the historical significance of the Oregon Trail, the Missoula Floods and the contributions of Native Americans along the Willamette River. The WFLHAC presentation has been added to the record.

Council comments followed the presentation.

## **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

*This is an opportunity for visitors to address the City Council on items **not** on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.*

Kevin Mansfield of the Public Policy Ambassador Michael J. Fox Foundation/ Facilitator Parkinson's Resources of Oregon shared that April is Parkinson's Awareness Month.

## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

### **11. Council President Akervall**

Provided details of the following meeting she attended since the City Council last met:

- Wilsonville Town Hall with State Representative Courtney Neron
  - Recalled Representative Neron would present at the next City Council meeting
- Washington County Coordinating Committee meeting
- Clackamas County Childcare Task Force meeting

Council President Akervall shared that March 20, 2022 was the start of spring and that many Wilsonville students were on Spring Break. She explained the Library and Parks & Recreation are hosting several activities over Spring Break. Ms. Akervall also, mentioned the following upcoming events:

- April 7, 2022 Community Garden reservations open
- April 4 -10, 2022 various Sakura Week activities

### **12. Councilor Lehan**

Reported since the last City Council meeting she had been involved with Aurora Airport related meetings and Willamette Falls and Landings committees meetings.

Met with Kerry Rappold, Natural Resources Manager and other City staff at the Park at Merryfield to inspect issues in the natural area and create a plan to deal with the invasive species.

### **13. Councilor West**

Councilor West wished all a happy and safe Spring Break.

Mr. West shared that he and the other Councilors had spent a significant amount of time interviewing and working to hire the next City Attorney.

### **14. Councilor Linville**

Provided details of the following meeting she attended since the City Council last met:

- March 16, 2022 attended the Clackamas County Coordinating Committee Metro Subcommittee

- Major topic of discussion for that meeting was the proposed amendments to the Regional Transportation Plan (RTP).

Appreciated and congratulated Barbara Jacobson on her retirement as City Attorney.

Announced upcoming meetings she planned to attend:

- March 29, 2022 and March 30 2022 Wilsonville-Metro Community Enhancement Committee
- Willamette Falls Locks Commission next and last meeting date to be determined

## **CONSENT AGENDA**

The City Attorney read the titles of the Consent Agenda items into the record.

### **15. Resolution No. 2959**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement Contract With Cummings Management Group, Inc. For Owner's Representative And Construction Management Services For The Public Works Complex Project (Capital Improvement Project # 8113).

### **16. Resolution No. 2966**

A Resolution Of The City Of Wilsonville Authorizing The City Manager Or His Designee To Appoint Audit Firm.

17. Minutes of the March 7, 2022 City Council Meeting.

**Motion:** Moved to approve the Consent Agenda as read.

Motion made by Councilor Lehan, Seconded by Councilor West.

### **Voting Yea:**

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 5-0.

## **NEW BUSINESS**

None.

## **CONTINUING BUSINESS**

None.

## **PUBLIC HEARING**

None.

## **CITY MANAGER'S BUSINESS**

The City Manager congratulated Barbara Jacobson on her pending retirement. He appreciated Barbara Jacobson for her 10 years of work for the City of Wilsonville. Mr. Cosgrove highlighted Ms. Jacobson's work to successfully negotiate numerous benefits for the City during a complex negotiation with multiple jurisdictions to establish the Willamette Water Supply Program.

## **LEGAL BUSINESS**

The City Attorney updated City Council of the ongoing negotiations with Tualatin Valley Water District (TVWD) to divide property near the Willamette River Water Treatment Plant.

In closing, City Council was invited to attend Barbara Jacobson's Retirement Party on March 30, 2022.

## **ADJOURN**

The Mayor adjourned the meeting at 9:01 p.m.

Respectfully submitted,

DocuSigned by:

*Kimberly Veliz*

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Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:

*Julie Fitzgerald*

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Julie Fitzgerald, Mayor





## STATE OF THE CITY ADDRESS

March 21, 2022

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### **Julie Fitzgerald, Mayor**

On the happy occasion of Wilsonville Library's 40th anniversary, this felt like the perfect venue from which to deliver my 2022 State of the City virtual address.

Good libraries function is the heartbeat of great communities and that's certainly true in Wilsonville.

Our Library welcomes everyone, and it's always adapting and evolving to meet the community's changing needs. In these respects, a good library is a microcosm of a great community.

There are few people more appropriate than my fellow Councilor, Charlotte Lehan, to discuss the Library's significance to Wilsonville.

### **Charlotte Lehan, Councilor**

The Library has been an important part of the community even before it was in this building and has really been almost overwhelmed by its success.

### **Julie Fitzgerald, Mayor**

Charlotte is one of Wilsonville's foremost historians and this is her final year on our City Council. I want to take this opportunity to recognize Charlotte's 26 distinguished years in service to Wilsonville, including a 12-year stint as the City's Mayor from 1997 through 2008.

Charlotte's sound judgment, leadership and steadfast protection of our natural resources have made her one of the single greatest contributors to Wilsonville's reputation as a wonderful place in which to live or work.

### **Charlotte Lehan, Councilor**

I've been fortunate to have worked many years with excellent staff at the City of Wilsonville that has always worked like a team. And likewise, the City Councilors and Mayors I've worked with have really been very collaborative. Three of the most important accomplishments in my time with the City of Wilsonville that I am proudest of, are:

- The Wilsonville Track, which is Graham Oaks;
- Siting the prison appropriately so that we could have Villebois; and
- The third is the Wilsonville Water Treatment Plant, without which we couldn't have done much of anything because we didn't have water.

Not being in elected office will give me more time to participate in the other things, which a lot of times are really very fun. So, I look forward to the next chapter.

**Julie Fitzgerald, Mayor**

Councilor Lehan is one of many passionate, engaged residents who have helped guide Wilsonville's course. Passionate public involvement is one big reason why Wilsonville has long been a desirable community.

I'm glad and proud that so many community members are engaged and involved in how our City functions.

In the past year, we've worked to establish three new boards:

- The Diversity Equity and Inclusion Committee is working on strategies to make Wilsonville a more inclusive home;
- The Kitakata Sister City Committee is further strengthening our valuable cultural exchange, and
- Soon our Arts, Culture, and Heritage Commission will begin to guide our work to provide a more vibrant arts and culture scene in Wilsonville.

Wilsonville puts people first. We prioritized public safety during a relentless siege of crises that has included nearby wildfires an ice storm that left many residents without power for a week or more and, of course, the ongoing pandemic.

**Bryan Cosgrove, City Manager**

I think putting people first in the local government context, what it means to me is that everything we do whether it's our annual budget, the programs and services we deliver or the quality of the built environment, we begin with the end in mind which is the end is the people that live here and/or operate a business here.

**Julie Fitzgerald, Mayor**

Thanks to Bryan Cosgrove and the City staff for their empathetic leadership. We've been through a lot together.

This year, we will introduce “Wilsonville Ready” an emergency management awareness plan that improves our collective resilience so we're better prepared for future disasters. We want everyone two (2) weeks ready.

To aid our recovery from the pandemic the City will begin allocating more than \$5 million it received in federal American Rescue Plan Act funding.

This provides an opportunity to do a lot for our community, including:

- Providing additional support for social services programs through Wilsonville Community Sharing; and
- We're going to be funding a full-time behavioral health specialist to join the Wilsonville Police Department.

A thriving business climate critically supports Wilsonville financial health. New industrial and commercial development bolsters the tax base, supports new infrastructure and brings family wage jobs closer to home.

Last year's establishment of the Wilsonville Investment Now or WIN program was designed to incentivize new industrial development. The program yielded immediate dividends luring Twist Bioscience to Wilsonville with a \$70 million redevelopment at the Xerox Campus that will bring hundreds of jobs.

#### **Matt Lorenzen, Economic Development Manager**

My job is really to create an environment in Wilsonville in which, businesses want to be and continue to be and where developers want to invest their capital and grow the local tax base.

#### **Julie Fitzgerald, Mayor**

Build out has begun in the Coffee Creek Industrial Area supporting the City sustainable long-term industrial growth. Successful economic development supports our work to maintain and build the City's infrastructure. Several of these projects support our number one goal: increasing mobility for every mode of transport.

- The 5<sup>th</sup> to Kinsman project is on schedule in Old Town.
- Road improvements are complete on Garden Acres Road.
- Design is now complete for a pedestrian bridge to be built over the I-5 divide.

At the same time, we're also supporting sustainable growth by building additional water intake capacity, investing in electric buses and constructing a new Public Works facility. We're being careful to align this infrastructure development with sustainable financing sources to remain fiscally responsible.

**Bryan Cosgrove, City Manager**

I think for the last 25 years we've the City had three Mayor's Tim Knapp, Charlotte Lehan and Julie Fitzgerald, I think the one thing that probably more than anything that unifies them in terms of how they've operated is that they both, or they all three deeply care about the community.

**Julie Fitzgerald, Mayor**

We're proud of Wilsonville's record of delivering at a high value for our taxpayers. That reputation is hard earned. Your City Councilors proudly serve on several regional boards and committees. We're successfully leveraging partnerships with other public agencies and elected officials to support new amenities and legislation on your behalf.

- In partnership with the City of Sherwood, we're building a fiber optic cable network to support new technologies.
- With Tualatin Valley Fire and Rescue, we established a new fire station in Charbonneau to better serve residents south of the river.
- We're fighting diligently to represent your interests with regard to the Aurora Airport.
- And, most critically, we continue to work with ODOT and our state legislators to advance the very essential construction of a higher capacity, earthquake resilient Boone Bridge.

Improving mobility for all modes of transportation is one way we're working on behalf of all residents.

Another part of our work is to expand home ownership to a broader cross section of individuals and families.

Expanding homeownership as a Council goal that ensures that people with a wide variety of interests in size, type and price of home can live in Wilsonville.

- With the Equitable Housing Strategic Plan and the Middle Housing Project, we're pursuing more inclusive strategies that create opportunity for first-time homebuyers and others who want to make Wilsonville their home.
- We're further removing barriers by being one of the few cities that offers free transit service to residents.
- And we're pursuing housing near transit in a form called Transit-Oriented Development that will further increase options for residents.
- And our Diversity Equity and Inclusion Committee is working to develop a strategy to help us view programs and policies through the lens of equity.

Our plan to develop Frog Pond neighborhoods on the City's east side will be informed by our Middle Housing Plan. Frog Pond is a new opportunity to build on our history of thoughtful, cohesive planning.

Historically, Wilsonville's approach has yielded attractive, desirable neighborhoods, neighborhoods that are informed by community input that are supported by first-class schools and high-quality parks and recreational amenities that contribute to a high quality of life and provide value for your tax dollars.

There are so many things that make Wilsonville a great place to live, work and play.

**Residents – What are your favorite things about Wilsonville?**

“We love all the parks, the walking trails. We take our dogs to the dog park every day; take the kids to the playground.”

“We’ve been a part of their story time since she was like six months old. It's wonderful.”

“I like the sports; they have a lot of rec teams that my kids participate in.”

“Just the safety of the town. Where we can walk around and not feel like we're going to be in danger of anything.”

“That it seems like a lot of people stick around so there's a really big sense of community.”

“And we really appreciate the City work to make all of this happen.”

**Julie Fitzgerald, Mayor**

For those reasons and many more, our community is special. It's my honor to work on behalf of all of you to grow and maintain our wonderful City. We look forward to completing the goals we've set and to continue to listen and to engage directly with as many of you as possible to ensure that our work is always supporting the community's greatest needs. Thank you