



CITY COUNCIL MEETING MINUTES

April 04, 2022 at 7:00 PM

City Hall Council Chambers & Remote Video Conferencing

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, April 4, 2022. The Mayor called the meeting to order at 7:00 p.m., followed by roll call and the Pledge of Allegiance.

PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West - Arrived 7:04 p.m.
Councilor Linville

STAFF PRESENT

Andrea Villagrana, Human Resource Manager
Beth Wolf, Systems Analyst
Bill Evans, Communications & Marketing Manager
Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Kimberly Veliz, City Recorder
Mark Ottenad, Public/Government Affairs Director
Ryan Adams, Assistant City Attorney
Zoe Mombert, Assistant to the City Manager
Philip Bradford, Associate Planner
Dan Pauly, Planning Manager
Dustin Schull, Parks Supervisor

3. MOTION to approve the following order of the agenda.

Motion: Moved to approve the order of the agenda.

Motion made by Council President Akervall, Seconded by Councilor Lehan.

Voting Yea: Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor Linville

Absent: Councilor West

Vote: Motion carried 4-0.

MAYOR'S BUSINESS

4. Wilsonville Wildcats Week Proclamation

The Mayor read into the record a proclamation declaring April 4-8, 2022 as Wilsonville Wildcats Week. The Mayor then presented the Wilsonville Wildcats boys' basketball team and staffers each with their own proclamation. Council then took photos with the team.

5. City Attorney Employment Agreement

The Mayor recalled that at the last meeting, Council announced that Amanda Guile-Hinman was selected to serve as the next Wilsonville City Attorney.

Tamara Russell, Deputy General Counsel with City County Insurance Services, assisted in negotiating the employment agreement.

The Mayor shared the Council was eager for Ms. Guile-Hinman to begin her new role and have finalized the terms of the agreement, including a start date of May 2, 2022.

It was noted that Council conducted a wide-ranging review of candidates. Council agreed that Amanda Guile-Hinman, the City of Wilsonville's former Assistant City Attorney and current City Attorney for McMinnville, was ideally suited to pick-up where retiring City Attorney Barbara Jacobson left off.

The Mayor welcomed a motion to approve the employment agreement.

Motion: Moved to approve Amanda Guile-Hinman's employment agreement as City Attorney from May 2, 2022 to April 30, 2024, as outlined in the employment agreement.

Motion made by Council President Akervall, Seconded by Councilor Linville.

Voting Yea:

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

Vote: Motion carried 5-0.

6. Upcoming Meetings

The Mayor called to attention the following events scheduled for April 2022:

Parkinson's Awareness Month

- The Mayor announced Parkinson's Awareness Month is observed in April, and this is an opportunity to increase awareness about the ailment and symptoms, as well as to support victims of this disease.
- Important to continue research and advance advancements toward the treatment and prevention and cure of that disease.
- Parkinson's is a long-term disorder where the central nervous system degenerates, affecting the body's motor system with trembling and stiffness.
- Celebrities such as Muhammed Ali and Michael J. Fox were diagnosed with Parkinson's.

Earth Day

- The Mayor shared April is Earth Day.
- Announced that included in the Council packet was a proclamation to celebrate the City's 2021 "Tree City USA" award.
 - The 2021 recognition is the City's 24th consecutive "Tree City USA" award.
 - These awards reflect Wilsonville's continued commitment to maintaining and promoting urban forest.
 - In order to receive a Tree City USA designation, the City must have:
 - Comprehensive Urban Forestry Program consisting of a tree ordinance;
 - City department that is responsible for trees and in Wilsonville's case that is the Public Works Department;
 - The City must have an annual community forestry budget of at least \$2 per capita; and
 - Annual Arbor Day observance and proclamation.
 - Wilsonville also received its 12th Growth Award designation that recognizes the City's tree-planting achievements go above and beyond the minimum requirements. Our Growth Award achievements in 2021 include:
 - Convening an interdepartmental tree response team following the 2021 winter ice storm to assess the damage.
 - The City also worked in collaboration with Friends of Trees to coordinate the replanting of 200 trees and neighborhoods throughout the City.
 - The City hires interns to update the City's tree inventory of trees in parks and City facilities.
 - City adopting the first Urban Forest Management Plan.
 - Recalled the Oregon Community Trees and the Oregon Department of Forestry awarded Councilor Lehan with the 2021 Oregon Urban and Community Forest Award.

- To celebrate Earth Day, the City is sponsoring with Friends of Trees a citywide ‘Tree Planting Event’ for new street trees.
 - While the deadline to order a tree has passed, residents can still volunteer to help plant a tree on April 22, 2022. For more information, see the City’s website.
- The Parks and Recreation Department sponsoring a “Spring Fling – Environmental Awareness Week,” April 25, 2022 through April 30, 2022.
 - Activities throughout the week include tree-pruning classes, pollinator education, a native plant giveaway, and more.
 - The week concludes with the community’s annual W.E.R.K. Day volunteer projects on Saturday, April 30, 2022, at Memorial Park. For more information and registration, see the City’s website.

PGE Electric Tool-Exchange

- Announced the “PGE Electric Tool-Exchange” Event scheduled for April 30 in the Wilsonville campus parking lot of Clackamas Community College.
- This event is geared towards area residents.
- The event allows community members to dispose of old gas powered lawnmower string trimmers, blowers and chainsaws free at no charge.
- Community members can also order and pay in advance for new electric powered lawn mowers, string trimmers blowers and chainsaws for pickup on April 30, 2022.
- Community members should register in advance for the April 30, 2022 “Electric Tool-Exchange” Event in Wilsonville. A similar event is also being held on April 24, 2022 in Lake Oswego.
- You can see the City’s website for more information.

City Council Meeting

- Next City Council meeting April 18, 2022.

COMMUNICATIONS

7. Representative Courtney Neron 2022 Legislative Session Presentation

Representative Courtney Neron presented on legislature’s accomplishments during the 2022 State legislative session. Representative Neron summarized the legislature’s investments to address homelessness, support stronger schools, meet healthcare needs, support workforce development, broadband infrastructure, educator retention, among other priorities.

Following the presentation City Council appreciated Representative Neron for all her work and asked her follow up questions.

8. Wilsonville Little League Bleachers – Community Enhancement Program

Brian Clark briefed Council on the Wilsonville Little League project to build new bleachers with funds provided by the Community Enhancement Program.

Councilor comment followed.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

*This is an opportunity for visitors to address the City Council on items **not** on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.*

There were none.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

9. Council President Akervall

Planned to attend the following events:

- League of Oregon Cities (LOC) Strategic Planning Focus Group on Wednesday, April 6, 2022.
- Urban Renewal Task Force on Thursday, April 7, 2022

Announced the Rotary First Citizen Awards were scheduled for Friday, April 8, 2022. Council President Akervall cannot attend however, passed along her congratulations and appreciation for the many people being recognized.

Attended the following event since the last City Council meeting:

- Rotary Peace Pole on Monday, April 28, 2022 at City Hall

Called attention the Diversity, Equity and Inclusion Committee is looking for members for a focus group. Deadline to sign up is April 10, 2022. Meetings would occur between April 13 and April 19, 2022. In addition, there is an online survey where community members can submit feedback.

10. Councilor Lehan

Attended a variety of meetings including:

- Airport related meetings
- Willamette Falls and Landings Heritage Area Coalition
- Willamette Falls Locks Authority

Shared the Library and Parks & Recreation are offering a number of programs for not only the community work relative to Arbor Day and other cleanup efforts, but lots of other fun things for all ages.

11. Councilor West

Councilor West reported on the Wilsonville-Metro Community Enhancement Committee meetings that he and Councilor Linville attended.

Councilor West shared he planned to attend the Rotary Heart of Gold on Friday, April 8, 2022. He also encouraged community members to attend the event. He explained at the event the Wilsonville Citizen of the Year is awarded.

He also encouraged community members to support other upcoming Rotary events such as the summer concerts. Councilor West shared that proceeds from Rotary events are used to help others.

12. Councilor Linville

The audience was reminded that signups for community garden plots at Memorial Park open April 7, 2022.

Councilor Linville shared she planned to attend the following:

- Meeting with Clackamas County Workforce Partnership staff on Friday, April 8, 2022 to discuss how the City of Wilsonville can engaged with the group. In addition, to look at ways elected officials can provide the program with input.
- Rotary Heart of Gold on Friday, April 8, 2022.
- Last, Willamette Falls Locks Commission meeting on Monday, April 11, 2022.

Announced the below upcoming events:

- April 16, 2022 Community Egg Hunt at Memorial Park
- April 17 – April 23, 2022 National Volunteer Week
- April 20, 2022 Drive thru Volunteer Celebration

Councilor Linville personally thanked all of the volunteers for all that they do to help the City of Wilsonville.

CONSENT AGENDA

The Assistant City Attorney read the titles of the Consent Agenda items into the record.

13. **Resolution No. 2961**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Northstar Electrical Contractors, Inc To Construct Street Lighting LED Conversion – Phase 2 Project (CIP #4722).

14. **Resolution No. 2965**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Jarrett Walker And Associates, LLC For The Update Of The Transit Master Plan.

15. **Resolution No. 2968**

A Resolution Of The City Of Wilsonville Approving A Goods And Services Contract With Northwest Playground Equipment, Inc. For the Villebois Regional Park 7 And 8 Amenities.

16. Minutes of the March 21, 2022 City Council Meeting.

Motion: Moved to approve the Consent Agenda.

Motion made by Council President Akervall, Seconded by Councilor West.

Voting Yea:

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

Vote: Motion carried 5-0.

NEW BUSINESS

None.

CONTINUING BUSINESS

None.

PUBLIC HEARING

The Assistant City Attorney read the title of Ordinance Nos. 857 and 858 into the record on first reading.

The Mayor provided the public hearing format and opened the public hearing at 8:14 p.m.

No Councilor declared a conflict of interest, bias, or conclusion from information gained outside the hearing. No member of the audience challenged any of the Councilor's participation.

Philip Bradford, Associate Planner provided the staff report and PowerPoint, which has been made a part of the record.

The Assistant City Attorney reported there was no legal objection or further input.

Representative for the applicant Maria Miller of AKS Engineering shared she agreed with City staff's presentation and thanked Mr. Bradford for accurately describing the project.

The Mayor invited public testimony. Seeing none the Mayor requested a motion to close the public hearing.

Motion: Moved to close the public hearing.

Motion made by Councilor Linville, Seconded by Councilor Lehan.

Voting Yea:

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

Vote: Motion carried 5-0.

The Mayor then declared the public hearing closed at 8:47 p.m.

17. **Ordinance No. 857** - 1st Reading (*Quasi-Judicial Hearing*)

An Ordinance Of The City Of Wilsonville Annexing Approximately 12.95 Acres Of Property Located To The North Of SW Frog Pond Lane Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 500, And A Portion Of SW Frog Pond Lane Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Darrell R. Lauer, Sandi L. Lauer, Petitioners.

Motion: Moved to adopt Ordinance No. 857 on first reading.

Motion made by Council President Akervall, Seconded by Councilor Lehan.

Voting Yea:

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

Vote: Motion carried 5-0.

18. **Ordinance No. 858** - 1st Reading (*Quasi-Judicial Hearing*)

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 12.80 Acres To The North Of SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lot 500, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Venture Properties, Inc., Applicant.

Motion: Moved to adopt Ordinance No. 858 on first reading.

Motion made by Council President Akervall, Seconded by Councilor Linville.

Voting Yea:

Mayor Fitzgerald, Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

Vote: Motion carried 5-0.

CITY MANAGER'S BUSINESS

City Councilors were reminded their Statement of Economic Interest (SEI) for the Oregon Government Ethics Commission (OGEC) needed to be filed by April 15, 2022.

LEGAL BUSINESS

There was none.

ADJOURN

The Mayor adjourned the meeting at 8:25 p.m.

Respectfully submitted,

DocuSigned by:
Kimberly Veliz
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Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:
Julie Fitzgerald
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Julie Fitzgerald, Mayor