



# KITAKATA SISTER CITY ADVISORY BOARD MEETING MINUTES

Wednesday, 3/13 at 6:00 PM

Parks and Rec Admin Office, 29600 SW Park Place

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## CALL TO ORDER

A regular meeting of the Kitakata Sister City Advisory Board was held at the Parks and Recreation Admin Office beginning at 6:00 p.m. on Wednesday, February 21, 2024. Adrienne Scritsmier called the meeting to order at 6:03 p.m., followed by roll call.

## PRESENT

Karen Kreitzer  
Adrienne Scritsmier  
Aaron Reyna  
Sammy Scarpone (virtual)

Seiji Shiratori  
Jenelle Reid  
Mas Yatabe

## ABSENT

Mike Bohlen  
Ashleigh Sumerlin

## STAFF PRESENT

Erica Behler

## GUEST ATTENDEES

## CONSENT AGENDA

- **Approval of the Minutes:** Jenelle Reid made a motion to approve the February 21, 2024 Kitakata Sister City Advisory Board Minutes. Adrienne Scritsmier seconded the motion. Motion passed with unanimous consent.

## CITIZEN INPUT

- None

## BUDGET

- Erica mentioned that the City Admin team (whose budget is separate from Kitakata line item) had decided to cover expenses for Council's trip to Japan. This will retroactively reimburse the Kitakata Line item. Erica said she would fill the board in on how much this ends up being at the next meeting, but her best guess was around \$5,500.

## CHERRY BLOSSOM EVENT

- Adrienne mentioned that she'd be heading the Cherry Blossom event in Town Center Park on March 23<sup>rd</sup> from 11am-1pm. There will be green tea, origami, sister city info, a library story time, and Japanese style snacks. Aaron said he planned to help at the event as well. Aaron made a motion to allocate \$200 towards the purchase of snacks for Sakura festival, Seiji seconded the motion and all were in favor.

## GOALS DISCUSSION

- The board began a discussion about 2024-2025 fiscal year goals. Aaron Reyna gave a presentation on a project regarding a Japanese style garden. This presentation can be found in your agenda packet. Other goals were discussed that are reflected in the draft goals document in the April 10 agenda packet.
  - Increase connections with Aizu-Kitakata International Association- Adrienne/Ashleigh
    - Have quarterly meetings
  - Create a youth/teen position on the advisory board- Aaron
  - Increase involvement with Wilsonville High School program
  - More education for the community- Aaron/Jenelle
    - Partnership with DEI committee, speaker about Japanese/American experience
      - Adrienne mentioned getting a speaker through the Japanese American Museum of Oregon (JAMO) <https://jamo.org/speakers-bureau/>
  - Have a regular annual event that we become known for- Jenelle
  - Increase awareness of the Sister City program through a Japanese style garden- Aaron
    - Erica mentioned potential grants for this

## BOARD COMMENTS

- **Summer Connections Event**
  - Adrienne mentioned the CCC Oregon City Campus was hosting a summer connections event on June 21 from 5-7:30pm and could be a good event to table at
- **Lowrie International Night**
  - Jenelle mentioned that Lowrie Elementary School International Night was being held on April 5 from 6-8pm.

## ADJOURN

Meeting adjourned at 7:18pm