

Kitakata Sister City Advisory Board Meeting Action Minutes
9.14.2022

Advisory Board Members Present:

Adrienne Scritsmier
Tracy Sailors
Sammy Scarpone
Aaron Reyna
Dave Schalk

Staff Present:

Erica Behler – Recreation Coordinator

Members of the Public Present:

Emeritus Member- Bev Schalk

| AGENDA ITEM | ACTIONS |
|---|--|
| CALLED TO ORDER | 6:02 p.m. |
| Minutes | Approval of 8/10/22 minutes (needs approval) |
| Public Comment | N/A |
| Budget Update | Erica stated that the board is in a fresh budget cycle. The only charges on the current cycle are for ramen and candy handout at the August 2022 Block Party. |
| Host Family Presentation & Itinerary Planning | <p>Erica gave an overview of the presentation for host family info nights on 9/28 and 10/4 at the Wilsonville Public Library Oak Room. A copy of that presentation is attached to these minutes, along with the FAQ form and host family application.</p> <p>Erica requested that a couple of board members attend the host family info nights to act as a resource to community members.</p> <p>Erica clarified with Dave and Bev that in previous years, if a host family takes two students then those two students can share a room as long as they are the same gender.</p> <p>*Please note that moving forward, the City will not allow a host family child to share a room with a sister city student*</p> <p>Bev reminder Erica to stress at the host family nights that daytime activities are paid for, and that it is just evening and weekend activities that host families need to cover.</p> <p>Erica expressed that Kitakata counterparts have gone back and forth, about how many days they would like to spend in the schools- those details are still being refined.</p> <p>Based on the number of days that students are at the schools, the board should think of other educational activities we can offer for them such as community interaction, presentations, etc...</p> <p>School gets out at 3:05pm. There will be a few hours at the end of those days for activities. Adrienne recommended taking them to the main CCC campus in Oregon City.</p> <p>The board discussed the option of renting a 15-passenger van for the group instead of a charter bus to save money. Since the group is much smaller, this could be a good option.</p> |

The board needs to coordinate the following:

- A. Airport pick up 12/3
- B. Airport Drop off 12/10
- C. Welcome Breakfast 12/4 – McMenamins (Aaron to look into this)
- D. Blazers Game 12/8- booked (Tracy to look into this)
- E. Farewell Dinner 12/9 – Pizza Party at Community Center- booked

The group has a breakfast booked on Monday 12/4 with the Mayor, Council, and Exec team and then a tour of city facilities (City Hall, Parks and Rec, Barn, etc...)

Erica will likely perform host family home visits to ensure there is a suitable room for each student and to confirm that information in the application is correct.

Background checks will be performed by the city.

Chaperones, as of now, have requested to stay in a hotel and not with host families.

The board briefly talked about the differences between the Kitakata City/High School group and the Kitakata Sister City Association and how those two groups do or do not interact or overlap. The group discussed having a conversation with the city/high school group to see if in future years, December will be the likely time they send students or if they are open to that changing. The sister city association group typically sends students in October.

Aaron volunteered to look into McMenamins catering for a welcome meal for ~50-60 people
Tracy volunteered to reach out about a campus tour and blazers game
Dave volunteered to look into renting a 15-passenger van
Erica volunteered to look into afterschool activities

Board
Comments

N/A

ADJOURN

7:30 pm