

**Wilsonville Public Library**  
**LIBRARY BOARD MEETING MINUTES**  
**October 22<sup>nd</sup>, 2025**

**MEMBERS PRESENT:** Orel Smith, Chair; Gay Walker, Vice-Chair; Natalie McNown; Dick Spence; Sarah Ebersole

**STAFF PRESENT:** Shasta Sasser, Library Director; Haley Spaeth, Board Secretary; Swapna Gajjala

Orel Smith called the meeting to order at 6:33 p.m.

The minutes of the August 27<sup>th</sup> meeting were approved with one correction.

**ONGOING BUSINESS/CALENDAR ITEMS**

1. **Staff Visitor: Swapna Gajjala** – Shasta introduced Swapna to the Board as an On-Call Circ and Intern. Swapna explained her history with the library, covering both her time as a volunteer and an employee.
2. **Director's Report** – Shasta let the board know that they will be taking the book bike to the November Council Meeting on the 17<sup>th</sup>. Library staff will be going through Mental Health and First Aid Training as well as Suicide Prevention Training soon. They had 45 artists apply to work on the children's mural project and after individual scores were tallied, Julia Hunkler was chosen. The library will be adding a shelf in the quiet area for a small self-published section. Shasta shared a letter that was incorrectly addressed to the board from a patron who was upset with another library's fines on their account. Shasta visited Corvallis to look at a prototype for Peter Erskine's plan for the Wilsonville Library's part in his 100 libraries project. The library was closed on October 13<sup>th</sup>, Indigenous Peoples Day, for All Staff Day training. Staff went through an Anti-Harassment Training, a Spanish for Libraries Training, participated in a scavenger hunt and visited Triseklee Farm to learn about bees. The library is looking into switching the software they use for room reservations. There is a new people counter that was installed above the library's entrance. Shasta mentioned that with Baker & Taylor going out of business it will put Ingram in a monopoly in the book buying market. This could lead to higher prices and delayed deliveries going forward. A new door has been installed by Shasta's Office to better secure it from public access. Public Works is planning to use some of their extra funding to kindly renovate the library's Acorn Room. Shasta showed the board an OPB article on Washington County's current funding problems and explained how Clackamas might and might not be seeing similar problems down the road. Shasta also presented the updated 24/25FY budget report.
3. **SRP Review** – Shasta presented the summary of the 2025 Summer Reading Numbers and highlighted a few of the many successful programs.

4. **Banned Book Week** – Shasta talked about the library's banned book displays.
5. **LDAC Updates** – Gay let the board know that there were no updates as to the decision on the Task Force's four recommended plans.
6. **LINCC Updates** – Shasta said that the four self-checks are still slated for a December installation.
7. **New Bingo Card** – Shasta gave the board new bingo cards. It was decided that they were to be completed by January's meeting.
8. **Friends of the Library Report** – Dick reported that sales in the bookstore have been good and that the donations have been overwhelming. The Friends are trying to get new bylaws written to better force a distribution of knowledge between older and newer members. The Friends are currently looking for more new members. Dick also reported that the Friends budget for the current fiscal year was looking good.
9. **Library Foundation Report** – Dick reported that the Foundation will be making its year end appeal about the mural for the children's room. The Foundation had a successful donor appreciation event with about 68 people in attendance. They are currently looking into getting more Little Free Libraries set up around Wilsonville but will need more volunteers.

## **ROUND ROBIN**

**Meeting adjourned at 7:45 p.m.**

**The next regular meeting is scheduled for December 3<sup>rd</sup> at 6:30 p.m. on Zoom.**

Respectfully submitted,

Haley Spaeth

Board Secretary

**Copy available from Board Secretary**