



KITAKATA SISTER CITY ADVISORY BOARD MEETING MINUTES

Wednesday, 12/11/24 at 6:00 PM

Parks and Rec Admin Office, 29600 SW Park Place

CALL TO ORDER

A regular meeting of the Kitakata Sister City Advisory Board was held beginning at 6:00 p.m. on Wednesday, December 11, 2024, at the Parks and Recreation Administrative Building. Adrienne Scritsmier called the meeting to order at 6:00 p.m., followed by roll call.

PRESENT

Adrienne Scritsmier
Sammy Scarpone
Aaron Reyna
Jenelle Reid

Mike Bohlen
Mas Yatabe
Seiji Shiratori

ABSENT

Karen Kreitzer

STAFF PRESENT

Erica Behler

CONSENT AGENDA

- **Approval of the Minutes:** Sammy Scarpone made a motion to approve the July 10, 2024 Kitakata Sister City Advisory Board Minutes. Mike Bohlen seconded the motion. Motion passed with unanimous consent.

CITIZEN INPUT

- **Eileen Begley-** Eileen Begley gave a brief presentation on her proposal for the Many Cultures, One HeART Project for the City. This project is overseen by the Arts, Culture and Heritage Commission (ACHC). Learn more about the project here: <https://www.wilsonvilleparksandrec.com/parksrec/page/hearts-wilsonville-many-cultures-one-heart-public-art-project>
- Eileen presented a project surrounding a theme of the sister city relationship, and a contrast of Oregon/Japanese culture. Eileen asked the board for feedback regarding her design. The board suggested adding an Akabeko and/or an image of the Aizu Castle to the design as they are major symbols of the Kitakata region.

BUDGET

- **Update:** Staff gave an update that \$23,208 dollars remain in the Sister City line item through June 30, 2025. Adrienne made a motion for the board to spend \$440 on a 2025 JASO membership. Sammy seconded this motion, and all were in favor.

UPDATES

- **Student Presentation:** Staff and board members who attended the Wilsonville High School student presentation from those who went to Kitakata in summer of 2024, discussed creating more clearly identified parameters for the presentation in the future to make it a bit more formal.
- **Consul General Visit:** Staff gave a brief update on the Consul General visit to Wilsonville in October 2024. Highlights included a trip to the Wilsonville High School auditorium and Japanese language class.

KITAKATA STUDENT VISIT 2025

- **Discuss Dates:** Staff shared that 2025 dates for a student visit were being determined. Options given were October 17-27 and December 6-16. The board should have confirmed dates by the January meeting.
- **Review Home Stay Application:** Staff requested that board members review the home stay application and to please make note of any edits they'd like to make to the 2025 application.
- **Review 2023 Itinerary:** The board briefly reviewed the 2023 visit itinerary. It was noted that the board should consider creating keepsake journals or packets that the students work on while they're here. The board could request that these be turned in upon completion of the visit. Adrienne also mentioned that the group should go to Hopscotch in Portland as a potential future activity.

BOARD COMMENTS

- Staff let board members know that the Oregon Revised Statutes (ORS) 192.700 that takes effect January 1, 2025 requires board members to take a 2.5 hour training on public meeting law. Board members must submit proof of certification to the City once per term. A link will be sent out to board members to sign up for one of these training in 2025. They are filling fast.

ADJOURN

Meeting adjourned at 7:19 pm