



## CITY COUNCIL MINUTES

January 05, 2026, at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

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### CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, January 5, 2026. The Mayor called the meeting to order at 7:34 p.m., followed by the roll call and the Pledge of Allegiance.

### PRESENT:

Mayor O'Neil  
Councilor President Berry  
Councilor Cunningham  
Councilor Shevlin  
Councilor Scull

### STAFF PRESENT:

Amanda Guile-Hinman, City Attorney  
Andrea Villagrana, Human Resource Manager  
Beth Wolf, IT Project Manager  
Bill Evans, Communications & Marketing Manager  
Bryan Cosgrove, City Manager  
Chris Myers, Senior Planner  
Delora Kerber, Public Works Director  
Jeanna Troha, Assistant City Manager  
Kimberly Veliz, City Recorder  
Everett Wild, Government Affairs Manager  
Martin Montalvo, Public Works Ops. Manager  
Matt Lorenzen, Economic Development Manager  
Miranda Bateschell, Planning Director  
Zach Weigel, City Engineer

3. Motion to approve the following order of the agenda.

**Motion:** Moved to approve the following order of the Agenda.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

**Voting Yea:**

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

**Vote:** Motion carried 5-0.

**MAYOR'S BUSINESS**

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor welcomed the audience to the first City Council meeting of 2026. The Mayor then explained that due to the lack of time he would submit for the record a written report on the meetings and events he attended.

Before proceeding, the Mayor asked the City Manager if he was prepared to make a statement regarding Initiative Petition No. 2025-01i.

The City Manager announced there had been a plan, during Legal Business, to seek Council's direction regarding next steps following the filing of Initiative Petition No. 2025-01i by a group of residents seeking a public vote in May 2026 to consider amending the City's charter.

However, the prior week while scrutinizing the Wilsonville Municipal Code in the wake of the filing Legal staff discovered that the petition was in violation of Section 2.420(5), which stipulated that all petitions must be deposited with the City Recorder for signature verification no later than 180 days (November 19, 2025) after circulation approval was granted (May 23, 2025).

In this instance, an insufficient number of valid signatures was received by the November 19, 2025, deadline. Therefore, on Wednesday, December 31, 2025, the elections official notified the chief petitioners that the petition was void.

The City Manager explained in this instance, City staff did exactly what they are to do to adhere to applicable state and local statutes. However, given the circumstances and the importance of maintaining the public's trust, the City Manager instructed staff to rescind the letter and to consider the petition filed.

In closing of Mayor's Business, the Mayor announced the next City Council meeting was scheduled for Thursday, January 22, 2026. As City offices would be closed on Monday, January 19, 2026, in observance of Martin Luther King Jr. Day.

**COMMUNICATIONS**

There was none.

**CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on any matter concerning City’s Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

The following individuals provided public comments:

John Budiao	Wayne Hickey	Jeff Hight	Brad Williams	Tristan Roland
Stephen Hunter (letter read into the record by Dwight Sims)			Susan Reep	Kate Johnson
Paul Fruin	Patrick Thom	Dwight Sims	Dan Meek	Jason Jones
Anne Quigley	Rick Wallace			

**COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

5. Council President Berry

Councilor President Berry thanked community members for their participation and communications with the City Council. The Council President then provided a detailed report on the Tourism Promotion Committee (TPC).

6. Councilor Cunningham

Councilor Cunningham welcomed everyone to the new year and shared his health struggles over the holidays. The Councilor then detailed the potential boards/commissions appointment process changes he had suggested during the Work Session prior to the City Council meeting.

7. Councilor Shevlin

Councilor Shevlin expressed gratitude and call for respect and kindness in community interactions.

The Councilor reported on the following dates of importance:

- Anniversary of the Emancipation Proclamation on January 1, 2026
- World Braille Day on January 4, 2026
- Council’s Civics Academy presentation on January 15, 2026
- Martin Luther King Jr. Day on January 19, 2026
- Community member meetings which were ongoing

## 8. Councilor Scull

Councilor Scull's remarks for 2026 acknowledged both the opportunities and challenges ahead for Wilsonville, emphasizing the City's resilience, strong community engagement, and solid economic foundation while recognizing rising living costs, operational pressures, and aging infrastructure. Councilor Scull outlined key priorities for the year, including moving Town Center from planning to tangible progress, improving transparency and balance in utility rate setting and communication, and strengthening emergency preparedness at both the City and neighborhood levels. Throughout the comments, the Councilor stressed the need for disciplined, compassionate governance rooted in trust, humility, and honest acknowledgment of trade-offs, with a commitment to partnering with residents to sustain long-term livability and strengthen the community.

Councilor Scull submitted his written comments for the record.

## CONSENT AGENDA

The City Attorney read the title of the Consent Agenda items into the record.

### 9. Resolution No. 3232

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Amendment To The Professional Services Agreement With Harper Houf Peterson Righellis Inc. (HHPR) For Engineering Consulting Services For The Brown Road Improvements Project (Capital Improvement Project No. 4216).

### 10. Resolution No. 3237

A Resolution Of The City Of Wilsonville Repealing Resolution No. 2341 And The Current Basic Emergency Operating Plan, January 2012 And Replacing With This New Resolution And Emergency Operations Plan, Basic Plan, December 2025.

**Motion:** Moved to adopt the Consent Agenda as read.

Motion made by Councilor Berry, Seconded by Councilor Scull.

### **Voting Yea:**

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

**Vote:** Motion carried 5-0.

## NEW BUSINESS

### 11. City Council Members' Assignments to City Boards and Intergovernmental Committees

The Mayor introduced the topic of City Council Members' Assignments to City Boards and Intergovernmental Committees and provided background information on the process.

Everett Wild, Government Affairs Manager then briefly described each board or committee and shared the proposed assignments of Councilors.

<b>City Council Liaison Assignments</b>		
<b>Committee</b>	<b>Primary</b>	<b>Alternate (if applicable)</b>
<b>Regional/Intergovernmental</b>		
Metropolitan Mayor's Consortium (MMC)	O'Neil	—
Clackamas County Coordinating Committee (C4)	O'Neil	Shevlin
C4 Metro Subcommittee	O'Neil	Berry
Washington County Coordinating Committee	O'Neil	Cunningham
French Prairie Forum	Shevlin	Scull
Regional Water Providers Consortium Board	Cunningham	Scull
Willamette Intake Facilities Commission Board	Scull	Cunningham
Willamette Falls and Landings Heritage Area Coalition (WFLHAC)	Staff (Everett Wild)	—
Greater Portland, Inc. Small Cities Consortium	Cunningham	Shevlin
Clackamas County Mayors and Chair	O'Neil	—
Washington County Mayors and Chair	O'Neil	—
<b>City</b>		
Arts, Culture, and Heritage Commission	Scull	—
Tourism Promotion Committee	Berry	—
Wilsonville-Metro Community Enhancement Committee	Berry / Shevlin	—
Urban Renewal Task Force (currently only discussing land aggregation in Coffee Creek)	Shevlin	—
Korean War Memorial Foundation of Oregon	O'Neil	—

<b>Temporary/Limited Duration</b>		
Aurora Airport Master Plan Advisory Committee	Shevlin	—
<b>As Interested</b>		
Oregon Mayor's Association	O'Neil	—
League of Oregon Cities	All	—
Joint Policy Advisory Committee on Transportation (JPACT)	—	—
Metro Policy Advisory Committee (MPAC)	—	—
Region 1 Area Commission on Transportation (R1ACT)	—	—
Westside Economic Alliance	—	—
Clackamas County Business Alliance	—	—
Wilsonville Area Chamber of Commerce	—	—

Councilor's comments followed the presentation.

**Motion:** Moved to confirm the slate of City Council appointments to the City boards and committees and to the intergovernmental bodies as read by the Mayor and presented by staff member Evertt Wild.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

**Voting Yea:**

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

**Vote:** Motion carried 5-0.

**CONTINUING BUSINESS**

There was none.

**PUBLIC HEARING**

There was none.

**CITY MANAGER'S BUSINESS**

There was none.

## LEGAL BUSINESS

The City Attorney explained options to refer a potential competing measure for Initiative Petition No. 2025-01i.

1. Initiative Petition Competing Measure:

- a. ORS 250.325(2) states that the City Council may adopt or reject an initiated measure “unless the measure is required to be submitted to city electors under the city charter or state law.” Because the initiative petition seeks to amend the Wilsonville City Charter, it must be submitted to city electors pursuant to the Oregon Constitution Article XI, Section 2.
- b. The City Council does have the option to refer a competing measure to city electors at the May 2026 election. See ORS 250.325(3). If the City Council decides to refer a competing measure, the City Council must prepare the competing measure not later than the 30<sup>th</sup> day after December 15, 2025, when the initiated petition was filed with the City Council. In other words, if the City Council does desire to provide a competing measure, it must adopt the competing measure by no later than January 14, 2026.
- c. If the City Council is interested in referring a competing ballot measure, City staff will need input from the City Council regarding the provisions it desires to have included in the ballot measure. The first item that staff will need feedback on is whether there is any interest in Councilmembers to pursue a competing ballot measure.

Council collectively agreed they had no interest in submitting a competing measure.

Next, the City Attorney reported on the property adjacent to the Aurora Airport.

2. Aurora Airport:

- a. On December 17, 2025, the Marion County Board of Commissioners adopted Ordinance No. 1485 approving development of property adjacent to the Aurora Airport at 22515 Airport Road NE, Aurora, Oregon, Marion County file number CU/CP24-038. This property is located in Area of Special Concern O in the City of Wilsonville Comprehensive Plan.
- b. The City participated both before the Marion County hearings officer and Marion County Board of Commissioners in opposition to this application – noting, in particular, the development of urban uses on rural, exclusive farm use land.
- c. On December 19, 2025, Joseph Schaefer filed a notice of intent to appeal with the Land Use Board of Appeals regarding this development approval.
- d. On December 29, 2025, and December 30, 2025, additional participants filed notices of intent to appeal with the Land Use Board of Appeals.
- e. Tonight, for Council’s consideration is whether to intervene in the current and any additional appeals on file number CU/CP24-038 before the Land Use Board of Appeals.

- f. I'll open it for Council questions or consideration, but otherwise if Council is interested in intervening in these appeals, then a motion authorizing staff to file on behalf of the City to intervene in the current and any additional appeals on file number CU/CP24-038 before the Land Use Board of Appeals would be the next step.

Councilor discussion the ensued.

**Motion:** Moved to authorize staff to intervene on behalf of the City on any current or future appeals before the Land Use Board of Appeals (LUBA) on this Marion County land use matter.

Motion made by Councilor Berry, Seconded by Councilor Scull.

**Voting Yea:**  
Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Scull

**Abstaining:**  
Councilor Cunningham

**Vote:** Motion carried 4-0-1.

Lastly, the Mayor addressed the Council, suggesting executive coaching focused on team exercises, separate from goal setting. The Mayor proposed this coaching could occur after the new city manager was installed. The Mayor also mentioned the existing protocol manual, inherited by the City Council, and suggested refining it to improve collaboration.

Councilors supported the Mayor's ideas.

## ADJOURN

The Mayor adjourned the meeting at 8:46 p.m.

Respectfully submitted,

DocuSigned by:  
*Kimberly Veliz*  
E781DE10276B498...  
Kimberly Veliz, City Recorder

ATTEST:

Signed by:  
*Mayor Shawn O'Neil*  
9FC7B198F01449B...  
Shawn O'Neil, Mayor

**City Council**  
**January 05, 2026**