



# CITY COUNCIL MEETING MINUTES

June 06, 2022 at 7:00 PM

City Hall Council Chambers & Remote Video Conferencing

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## CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, June 6, 2022. The Council President called the meeting to order at 7:04 p.m., followed by roll call and the Pledge of Allegiance.

## PRESENT

Council President Akervall  
Councilor Lehan  
Councilor West  
Councilor Linville

## ABSENT

Mayor Fitzgerald

## STAFF PRESENT

Amanda Guile-Hinman, City Attorney  
Bryan Cosgrove, City Manager  
Cricket Jones, Finance Operations Supervisor  
Jeanna Troha, Assistant City Manager  
Katherine Smith, Assistant Finance Director  
Keith Katko, Finance Director  
Kimberly Veliz, City Recorder  
Robert Wurpes, Chief of Police  
Zoe Mombert, Assistant to the City Manager  
Bill Evans, Communications & Marketing Manager

3. Motion to approve the following order of the agenda.

**Motion:** Moved to approve the order of agenda as amended.

Motion made by Councilor West, Seconded by Councilor Lehan.

**Voting Yea:**

Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 4-0.

Before the start of the formal part of the agenda, the Council President requested that the audience observe a moment of silence to honor those at Robb Elementary School in Uvalde, Texas.

**MAYOR'S BUSINESS**

4. Wilsonville Wildcats Week Proclamation

The Council President read into the record a proclamation declaring June 6-10, 2022 as Wilsonville Wildcats Week. Next, Councilor Linville presented the Wilsonville Wildcats girls's soccer team and coaches with proclamations. Council then took photos with the team.

5. Library Board Appointment

**Library Board - Appointment**

Appointment of Richard (Dick) Spence to the Library Board for a term beginning 6/6/2022 to 6/30/2025.

**Motion:** Moved to ratify the appointment of Richard Spence to the Library Board for a term beginning 6/6/2022 to 6/30/2025.

Motion made by Councilor Linville, Seconded by Council Lehan.

**Voting Yea:**

Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 4-0.

Council appreciated Mr. Spence for his continued service.

Mr. Spence shared it is his pleasure to serve on the Library Board and thanked City Council for the nomination and appointment.

## 6. Upcoming Meetings

The Council President reported on the following:

### Summer Reading Program

- The latest Boones Ferry Messenger included a flyer for the Summer Reading Program and other Library happenings.

### Events at the Oregon Korean War Memorial in Town Center Park

- Visit by National Credit Union Federation of Korea
  - On behalf of the City Council, the Council President had the pleasure of welcoming Members of the National Credit Union Federation of Korea to Wilsonville on May 24, 2022.
  - The President of the Worldwide Foundation for Credit Unions accompanied this delegation.
  - Greg Caldwell, Honorary Consul for the Republic of Korea in Portland, and members of Korean War Veterans Association and Korean War Memorial Foundation of Oregon also attended the event.
- Memorial Day Observance Ceremony
  - Councilor West and the Council President had the opportunity to attend the annual Memorial Day Observance Ceremony at the Korean War Memorial.
  - Sponsored by the Korean War Veterans Association and Korean War Memorial Foundation of Oregon, this event is always one of solemn remembrance.
  - Various organizations participated in the Laying of the Wreaths in Memory of the Fallen, including:
    - American Legion Post 65
    - Civil Air Patrol Aurora Squadron
    - Korean War Memorial Foundation
    - K W V A Oregon Trail Chapter
    - Oregon National Guard
    - City of Wilsonville
  - Together, we are able to preserve the memory of America's sacrifice in defense of the freedom of the peoples of South Korea, and to improve cultural ties between Oregonians and Koreans.

### Wilsonville Family Fairy Dance event

- The prior weekend on Friday and Saturday nights, the Parks and Recreation Department hosted the ever-popular Wilsonville Family Fairy Dance event. Formerly known as the Daddy-Daughter Dance, the City is embracing a wider number of community members to participate.
- The Family Fairy Dance events were held at Stein Boozier Barn in Murase Plaza of Memorial Park. The evening featured a live DJ, photo booth, and prize giveaways.

### Skate Park Opening Event

- This event was postponed due to the weather.

### Budget Committee Meetings

- The Council President reported that City Council and the Budget Committee wrapped up the Fiscal Year 2022-23 City Budget in May 2022.
- The Budget Committee reviewed and approved the Budget, which is before City Council later in the meeting.

### Wilsonville PRIDE Month

- Mentioned in the City Council packet was a proclamation declaring June 2022 as “Pride Month” for Wilsonville.
- This is an opportunity to show support for our community’s Lesbian, Gay, Bisexual, Transgender, Questioning, Queer, Asexual and Allied members, also known as L G B T Q I A +.
- The Council President noted that the June edition of The Boones Ferry Messenger city newsletter features the Pride Month rainbow flag for this month’s masthead.

### Juneteenth Community Celebration

- Also in the City Council packet was a proclamation declaring June 19, 2022, as “Celebration of Juneteenth in Wilsonville.”
- To celebrate the abolition of slavery on this new national holiday, the City’s Diversity, Equity and Inclusion Committee has helped to organize a Juneteenth Celebration.
- The Wilsonville Juneteenth Celebration is on Saturday, June 18, 2022, 10:00 a.m. to 12:00 p.m., at Town Center Park.
- The event, underwritten with a Wilsonville Community Opportunity Matching Grant Program, features:
  - Live music from the 10-piece Afro-Beat band JuJuBa
  - Ethiopian food tastings from Dar Es Salaam restaurant
  - Presentations, educational materials, health-screenings, and more

### Ribbon Cutting Ceremonies

- The Wilsonville Chamber of Commerce would be hosting a few ribbon cutting ceremonies for new businesses.

### Wilsonville Business Summit

- The City of Wilsonville and Clackamas Community College are hosting the Wilsonville Business Summit on Wednesday, June 15, 2022, at the College’s Wilsonville campus.

### City Council Meeting

The next City Council meeting is scheduled for Monday, June 20, 2022 at 7:00 p.m.

## **COMMUNICATIONS**

### 7. Clackamas County Sherriff's Office New Online Database

Chief Wurpes introduced the presentation and Ashley Calhoun. The Chief then publicly thanked Ashley for the work she has done on the Clackamas County Sherriff's Office New Online Database project.

During, the presentation City Council heard details of the project, which consisted of updating reports, and incorporating new technologies to create the new online reporting system. The system allows Wilsonville residents to report minor crimes online. City Council was also shown the new Call Activity Dashboards that allow the public to view and analyze details of the last four (4) years of City of Wilsonville call activity.

City Council questions and comments followed the presentation.

### 8. Wilsonville Community Sharing Update

Wilsonville Community Sharing (WCS) representatives Carlos Salazar, President of the Board of Directors; Jerri Bohard, Vice President; and Nicole Hendrix, Secretary presented to City Council. The WCS Board members explained how City's grant funding helps Wilsonville residents in need. Furthermore, the WCS Board President detailed the non-profit's recent and upcoming activities, including the appointment of Leigh Crosby as Executive Director and their upcoming move into a City of Wilsonville owned building.

Council appreciated Wilsonville Community Sharing for their ongoing efforts.

## **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was none.

## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

### 9. Council President Akervall

Report provided under Mayor's Business.

#### 10. Councilor Lehan

Shared updates on the following events since the last City Council meeting:

- Charbonneau Art Festival held at the new activity center
- Skate Park Dedication to be rescheduled
- Memorial Day preparations at Pleasant View Cemetery

#### 11. Councilor West

Reported on the following events attended since the last City Council meeting:

- Memorial Day Observance Ceremony of the Korean War Memorial
- Charbonneau Art Festival

In closing, Councilor West congratulated all the high school seniors on their upcoming graduations.

#### 12. Councilor Linville

Reported on the following meetings and/or events she attended since City Council last met:

- Clackamas County Coordinating Committee (C4) Subcommittee on May 18, 2022
- Willamette Falls Locks Commission on June 6, 2022
- Charbonneau Arts Festival held in the new activity center

Announced the following upcoming events:

- Chamber of Commerce ribbon-cutting events:
  - June 8, 2022 at Soak Box in Old Town Square shopping center
  - June 15, 2022 at Chug Coffee at Subaru dealership
- June 15, 2022 at the Willamette Falls Locks a tour and joint gathering of the Willamette Falls Locks Commission and Willamette Falls Locks Authority
- June 15, 2022 the Wilsonville Business Summit would take place at the Wilsonville Clackamas Community College campus

### **CONSENT AGENDA**

The City Attorney read the titles of the Consent Agenda items into the record.

#### 13. **Resolution No. 2963**

A Resolution To Allocate Community Enhancement Funds For Fiscal Year 2022/2023.

14. **Resolution No. 2972**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Wallis Engineering For Engineering Design and Construction Support Services For the Charbonneau Utility Repair: Village Greens Circle And Edgewater Lane Project (Capital Improvement Projects 1500, 2500, 4500, And 7500).

15. **Resolution No. 2975**

A Resolution Of The City Of Wilsonville Authorizing Support Grant Agreement With Wilsonville Community Sharing.

16. **Resolution No. 2976**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Progressive Design Build Agreement With Tapani | Sundt A Joint Venture For Design And Construction Of The Boeckman Road Corridor Project (Capital Improvement Project #2102, 4205, 4206, 4212, 7067).

17. **Resolution No. 2978**

A Resolution Of The City Of Wilsonville Authorizing The Sole Source Selection Of Delta Connects Inc. To Supply And Service Delta Controls HVAC Controllers For All City Facilities.

18. Minutes of the May 16, 2022 City Council Meeting.

**Motion:** Moved to adopt the Consent Agenda as read.

Motion made by Councilor Lehan, Seconded by Councilor West.

**Voting Yea:**

Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 4-0.

**NEW BUSINESS**

None.

**CONTINUING BUSINESS**

None.

## **PUBLIC HEARING**

The City Attorney read the title of Resolution No. 2973 into the record.

### **19. Resolution No. 2973**

A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2021-22.

The Council President read the public hearing script, and opened the public hearing at 8:44 p.m.

The Assistant Finance Director summarized the staff report for Resolution No. 2973.

The Council President invited public testimony, there was none.

The Council President closed the public hearing at 8:49 p.m. and called for a motion on Resolution No. 2973.

**Motion:** Moved to adopt Resolution No. 2973.

Motion made by Councilor Lehan, Seconded by Councilor West.

### **Voting Yea:**

Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 4-0.

The City Attorney read the titles of Resolution No. 2980, 2981 and 2982 into the record.

The Council President read the public hearing script and opened the public hearing for Resolution Nos. 2980, 2981 and 2982 at 8:54 p.m.

The Finance Director presented the staff report and PowerPoint for Resolution Nos. 2980, 2981 and 2982.

The Council President invited public testimony, there was none.

Councilor Lehan recalled for the audience the reason Councilors were not asking questions, was not that they were not interested. It was because, as mentioned by the Finance Director, City Council had reviewed the budget in much more detail during the Budget Committee hearings.



The Council President closed the public hearing at 8:59 p.m. and called for a motion on Resolution No. 2980, 2981 and 2982.

The City Attorney clarified the motion language needed for Resolution No. 2982 was as follows, "I move to approve Resolution No. 2982."

**20. Resolution No. 2980**

A Resolution Declaring The City's Eligibility To Receive State Shared Revenues.

**Motion:** Moved to approve Resolution No. 2980.

Motion made by Councilor Lehan, Seconded by Councilor Linville.

**Voting Yea:**

Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 4-0.

**21. Resolution No. 2981**

A Resolution Declaring The City's Election To Receive State Shared Revenues.

The Council President called for a motion on Resolution No. 2981.

**Motion:** Moved to approve Resolution No. 2981.

Motion made by Councilor Lehan, Seconded by Councilor West.

**Voting Yea:**

Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 4-0.

The Council President called for a motion on Resolution No. 2982.

**22. Resolution No. 2982**

A Resolution Of The City Of Wilsonville Adopting The Budget, Making Appropriations, Declaring The Ad Valorem Tax Levy, And Classifying The Levy As Provided By ORS 310.060(2) For Fiscal Year 2022-23.

**Motion:** Moved to approve Resolution No. 2982.

Motion made by Councilor West, Seconded by Councilor Lehan.

Councilor Linville reiterated the comments made by Councilor Lehan about the Budget Committee hearings. Ms. Linville further added that the Budget Committee is made up of City Councilors as well as five (5) citizens who spend two (2) evenings going thru the budget in detail. The Budget Committee approved the budget after many questions and discussion about how the expenditures were planned.

Councilors collectively thanked the Budget Committee members for their work on the Fiscal Year (FY) 2022-23 budget.

**Voting Yea:**

Council President Akervall, Councilor Lehan, Councilor West, Councilor Linville

**Vote:** Motion carried 4-0.

**CITY MANAGER'S BUSINESS**

There was no report.

**LEGAL BUSINESS**

There was no report.

**ADJOURN**

The Council President adjourned the meeting at 9:08 p.m.

Respectfully submitted,

DocuSigned by:  
*Kimberly Veliz*  
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Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:  
*Julie Fitzgerald*  
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Julie Fitzgerald, Mayor