



CITY COUNCIL MINUTES

September 16, 2024, at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, Month Date, 2024. The Mayor called the meeting to order at 7:01 p.m., followed by roll call and the Pledge of Allegiance.

PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville
Councilor Berry - Excused
Councilor Dunwell

STAFF PRESENT

Amanda Guile-Hinman, City Attorney
Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Kimberly Veliz, City Recorder
Mark Ottenad, Public/Government Affairs Director
Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

Motion: Moved to approve following order of the agenda.

Motion made by Councilor Akervall Seconded by Councilor Dunwell.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Dunwell

Vote: Motion carried 4-0.

MAYOR'S BUSINESS

4. Upcoming Meetings

The Mayor reported on the following events and meetings.

Washington County Coordinating Committee (WCC)

- The Mayor reported about the WCC meeting on September 16, 2024, where transportation funding and needs were discussed.
- In addition, there were discussions about the housing production bills and the many requirements.

West Linn – Wilsonville School District

- The Mayors of Wilsonville and West Linn met with the Superintendent of the West Linn - Wilsonville School District on September 13, 2024.
- School District budget concerns were discussed.
- The School District was convening two committees, one would be the Frog Pond Boundary Setting Committee and the other a Task Force made up of parents and community members.

Twist Bioscience Event

- The Council President and the Mayor along with other elected officials and business leaders celebrated Twist Bioscience's first full year in operation in Wilsonville.
- Twist expanded from San Francisco to Wilsonville due to the City's innovative Wilsonville Investment Now (WIN) economic development incentive program.
- The WIN Program incentivizes leading businesses to operate in Wilsonville by providing limited-duration, partial property-tax rebates for qualifying development projects that create family-wage jobs and substantial new assessed value.
- Twist, a leading global synthetic biology and genomics company, is the first company to participate in our City's economic development program.
- Twist Bioscience invested over \$100 million in their Wilsonville facility, and now employs over 270 employees with family-wage jobs.

Emergency Preparedness Fair

- The City's held its annual Emergency Preparedness Fair which was well attended.
- The City Public Works Department was joined by partner agencies which included Tualatin Valley Fire and Rescue (TVF&R), Portland General Electric (PGE), American Red Cross, Wilsonville Police Department, and the Charbonneau Emergency Preparedness Committee.

Boeckman Interceptor and Trail Project Open House

- The City hosted a public open house for the Boeckman Interceptor and Trail Project.
- The project would increase the City's sewer capacity to support development of Frog Pond East and South neighborhoods and provides access for crews to clean and maintain sewer pipes.
- The project added a long-envisioned regional trail link that connects the Frog Pond West area neighborhoods along Boeckman Rd. to Memorial Park, enabling people to safely walk, run and bicycle along the connected trail system.

ODOT Open House

- On September 18, 2024, the Oregon Department of Transportation would hold an Open House at Wilsonville City Hall on the I-5 Boone Bridge project.
- ODOT had been conducting both federal- and state-required studies in the lead-up to a final federal National Environmental Policy Act or NEPA study and potential funding for the Boone Bridge project.
- It was shared that ODOT had to study the potential impacts of the proposed southbound auxiliary lane, as well as the best alternative transportation facility for bike/ped access.
- In terms of bike-ped facilities, ODOT had looked at either having an on-highway sidewalk separated a concrete barrier from traffic, or the City's long proposed French Prairie Bridge.
- At ODOT's open house in November 2023, over two-thirds of participants preferred the French Prairie Bridge as the I-5 Boone Bridge's bike/ped facility.
- The Open House event would allow the public to hear about these studies and express their thoughts and preferences.

City Council Meeting

- Next City Council meeting was scheduled for Monday, October 7, 2024.
5. Council consideration of adoption of Clackamas Communities Statement on 2025 State Transportation Package and Wilsonville/SMART 2025 Legislative Priorities.

The Mayor announced at the Work Session prior to the regular meeting the City Council discussed a number of 2025 legislative issues.

The 2025 legislative session was a regular, approximately six-month-long session of the Oregon Legislature that is scheduled to consider a number of important issues, including a major Transportation Funding package and Housing Infrastructure Financing.

In addition, the City Council provided direction to staff on a League of Oregon Cities ballot for top issues in the 2025 legislative session.

Council also reviewed a document entitled "Joint Values and Outcomes for the 2025 State Legislative Transportation Package by the Communities of Clackamas County."

This set of statements was developed over the summer by the multi-jurisdictional Clackamas County Coordinating Committee, which is composed of the County, cities, special districts, and transit agencies.

The document describes general values and outcomes that Clackamas County Coordinating Committee members seek to come from a State Legislative Transportation Funding Package, without endorsing any funding mechanism or specific project.

The City Council also considered and discussed a set of 2025 legislative session priorities for the City and our transit agency SMART.

The deadline for legislators to submit pre-session bill drafts was September 27, 2024, and Wilsonville legislators—Senator Aarron Woods and Representative Courtney Neron—had requested information about Wilsonville’s 2025 legislative priorities.

It was noted the legislative priorities would also be reviewed by the new City Council in January 2026.

The Mayor requested a motion and a second to adopt the “Joint Values and Outcomes for the 2025 State Legislative Transportation Package by the Communities of Clackamas County” and the “Wilsonville/SMART 2025 Legislative Session Priorities”.

Motion: Moved to adopt the Joint Values and Outcomes for the 2025 State Legislative Transportation Package by the Communities of Clackamas County and the “2025 Legislative Session Priorities SMART and City of Wilsonville.

Motion made by Councilor Akervall Seconded by Councilor Linville.

The discussion following the motion revolved around emphasizing the importance of equity in the proposed transportation initiatives and ensuring strategic alignment with community priorities. The Council reiterated key points from their earlier work session, highlighting the necessity of engaging the community to address the region's critical infrastructure needs effectively. They underscored how priorities were developed with community feedback in mind, ensuring that resources were allocated to maximize beneficial outcomes for transportation, specifically focusing on improvements like the I-5 Boone Bridge and expanding road and transit resources. The discussion also stressed that these initiatives were structured to support both current needs and future growth, ensuring sustainability and accessibility for all community members.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Dunwell

Vote: Motion carried 4-0.

6. Republic Services Annual Report Presentation

Cindy Rogers, Municipal Relationship Manager and Travis Comfort, Municipal Contract Administrator presented on the Republic Services 2023 Annual Report. The PowerPoint and report have been added to the record.

The Republic Services staff were thanked for their presentation and answered clarifying questions of the Council.

The City Attorney stated that the Rotary had a limited number of spaces available to handle bulky waste pickup on Bulky Waste Day for individuals who met certain requirements.

In closing, Councilor Linville shared the following information regarding the upcoming Bulky Waste Day:

- The City and Republic Services would host the Fall Bulky Waste Day on Saturday, October 5, 2024, between 9:00 a.m. and 1:00 p.m. at the Republic Services on Ridder Road.
- There is no charge to dispose of bulky waste items, but proof of residence is required.
- In lieu of payment, organizers request that participating residents make cash donations on-site via cash, check or Venmo to help Wilsonville Community Sharing’s food bank and social services non-profit provide critical assistance to local families in need.
- Vehicles would be weighed and guided to disposal bays. Occupants must unload all bulky waste and leave it near the vehicle as instructed on site. Please do not arrive with materials that cannot be removed from your vehicle without assistance.
- Bulky Waste Day accepts many items otherwise hard to dispose of, including dishwashers, televisions, refrigerators, computers, monitors, stoves, dryers, water heaters, couches, mattresses, scrap metal, tables and chairs, and clean, untreated wood.
- The program does not accept construction debris of any type, propane bottles or canisters, paint, batteries, solvents, thinners, household garbage or car tires.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning the City’s Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

The following individuals provided public comment:

Elizabeth Peters	George Dunn	Glenn Lancaster	Bill Bagnall
Owen Bridge	Cornelia Gibson	Adam Cunningham	Tim Knapp

Elisabeth Garcia-Davidson submitted a speaker card however passed on providing public comment.

Following the public comment, the Mayor responded to a few of the questions presented and stated that she or staff would follow up on others after the meeting.

The Mayor asked staff to pull up *Table 3.1 Potential Future Development by Land Use Type in Town Center*, an excerpt from the Town Center Plan, which she then requested to be appended to the minutes. The Mayor elaborated on the Town Center Plan, providing detailed clarification on housing projections, the process for development, and past and future community engagement.

The City Manager clarified funding and strategic planning regarding the bike/pedestrian bridge project, noting funding sources.

The City Attorney addressed the question about the three-minute speaking limit, explaining its commonality and purpose in public meetings to facilitate orderly conduct and decision-making within the available timeframe.

The Assistant to the City Manager introduced the Civics Academy, inviting community members and business owners to participate in the free program offered once a year. The application period was open until November 8, 2024. The academy would occur once a month for seven months, lasting about three hours each. These sessions offer participants direct interaction with key staff and insight into various projects and programs.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

7. Council President Akervall

The Council President reported on the following meetings and events:

- Party in the Park on August 24, 2024
- Wood Middle School Door Decoration Contest on September 5, 2024
- Twist Bioscience Event on September 6, 2024
- Hispanic Heritage Month from September 15 to October 15, 2024
- Diversity, Equity and Inclusion (DEI) Committee Speaker Series event on September 17, 2024
- Childcare Survey open until November 30, 2024

8. Councilor Linville

The Councilor Linville reported on the following meetings and events:

- The Greater Portland Inc. (GPI) meeting for September was cancelled.
- Opioid Settlement Prevention, Treatment and Recovery (OSPTR) Board meetings on September 4, and October 2, 2024
- State Aviation Board meeting on September 5, 2024
- Aurora Airport Planning Advisory Committee (PAC) meeting rescheduled from September 17 to October 15, 2024
- Shred Day scheduled for October 5, 2024

9. Councilor Berry - Excused

10. Councilor Dunwell

Councilor Dunwell emphasized the significance of civic engagement opportunities and the crucial role of public involvement in work sessions. She highlighted the transparency and interactive nature of these sessions, encouraging residents to participate actively or review the recordings on platforms like YouTube. This ensures community members have insights into the discussions and deliberations that shape city decisions.

The Councilor Dunwell reported on the following events:

- Emergency Preparedness Fair on September 14, 2024
- Oregon Department of Transportation Open House on September 18, 2024
- Gallery Reception for local Wilsonville Artist Toni Avery on September 18, 2024
- Toni Avery art available for viewing at City Hall until November 12, 2024

CONSENT AGENDA

The City Attorney explained the reasoning for the Consent Agenda.

The City Attorney then read the titles of the Consent Agenda items into the record.

11. **Resolution No. 3177**

A Resolution Of The City Of Wilsonville Amending The Intergovernmental Agreement Between The City Of Wilsonville, Tualatin Valley Water District, And The Willamette Water Supply Commission For The Raw Water Facilities Project.

12. Minutes of July 15, 2024, City Council Meeting.

Motion: Moved to adopt the Consent Agenda as read.

Motion made by Councilor Linville Seconded by Councilor Akervall.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Dunwell

Vote: Motion carried 4-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

13. Ordinance No. 893 - 2nd Reading (Legislative Non-Land Use)

An Ordinance Of The City Of Wilsonville Adding Sections 2.380 Through 2.386 To The Wilsonville Code Concerning The Diversity, Equity And Inclusion Committee.

The City Attorney read the title of Ordinance No. 893 into the record on second reading.

The Mayor read the second reading script.

There was no further input from staff.

The Mayor then requested a motion on Ordinance No. 893.

Motion: Moved to approve Ordinance No. 893 on second reading an ordinance of the City of Wilsonville adding section 2.380 through 2.386 to the Wilsonville Code concerning the Diversity, Equity and Inclusion Committee.

Motion made by Councilor Dunwell, Seconded by Councilor Akervall.

Following the motion, Councilors emphasized the importance of creating a standing committee to ensure ongoing focus and action on diversity, equity, and inclusion initiatives within the City. They discussed the significance of the DEI Committee's recent and future events, such as the well-attended Juneteenth celebration, and how sponsorships from local businesses support these efforts. It was reiterated that the transition from an ad hoc committee to a standing one marks an essential step in formalizing the City's commitment to inclusivity.

Voting Yea:

Mayor Fitzgerald, Councilor Akervall, Councilor Linville, Councilor Dunwell

Vote: Motion carried 4-0.

PUBLIC HEARING

There was none.

CITY MANAGER'S BUSINESS

There was none.

LEGAL BUSINESS

There was none.

ADJOURN

Mayor Fitzgerald adjourned the meeting at 9:06 p.m.

Respectfully submitted,

DocuSigned by:
Kimberly Veliz
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Kimberly Veliz, City Recorder

ATTEST:

Signed by:
Julie Fitzgerald
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Julie Fitzgerald, Mayor

TABLE 3.1 POTENTIAL FUTURE DEVELOPMENT BY LAND USE TYPE IN TOWN CENTER

	COMMERCIAL (SQ. FT.)	RETAIL (SQ. FT.)	OFFICE (SQ. FT.)	RESIDENTIAL (UNITS)
EXISTING	299,240	321,340	178,950	80
NET NEW DEVELOPMENT (20 YEAR)	130,230	31,860	297,440	880
NET NEW DEVELOPMENT (40 YEAR)	204,595	50,000	541,050	1,600
NET TOTAL	503,835	371,340	720,000	1,680
PROJECTED EMPLOYEES	1,000	740	2,880	n/a

Note: Commercial land uses includes a broad category of real estate. For this analysis, commercial land uses are typically larger types of development, such as grocery stores, restaurants, larger retail (non-main street type uses) and entertainment uses. Retail, as defined for Town Center, are typically smaller scale uses typical of a main street development pattern. Residential unit calculations assume units of approximately 750 square feet, although the expectation is that a variety of housing unit sizes (studio, one, two and three bedroom) would be constructed over time. Square footage and housing units were determined using GIS analysis, market feasibility, and proposed zoning district density allowances. Approximately 40 percent of the square footage of developable parcels was removed to accommodate for landscaping, new streets, off-street parking (including loading and circulation), public spaces, stormwater retention and treatment.

THE FUTURE TOWN CENTER

Town Center’s evolution will take time and there are many steps to reach the ultimate vision the Wilsonville community has developed. Land uses, transportation connections, and parks described in this chapter are all pieces in creating a walkable hub and heart of the community. The focus should always be on achieving the vision and goals of the Plan, while acknowledging that many of these transformational steps are incremental, both publicly and privately funded, and complex in nature.