



CITY COUNCIL MINUTES

December 15, 2025, at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, December 15, 2025. The Mayor called the meeting to order at 7:00 p.m., followed by the roll call and the Pledge of Allegiance.

PRESENT

Mayor O'Neil
Council President Berry
Councilor Shevlin
Councilor Cunningham
Councilor Scull

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Keith Katko, Finance Director
Kimberly Rybold, Senior Planner
Kimberly Veliz, City Recorder
Everett Wild, Government Affairs Manager
Mike Nacrelli, Civil Engineer
Nancy Kraushaar, On-Call Senior Project Engineer
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

Motion: Moved to approve the following order of the agenda.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor announced this was the last City Council meeting of 2025. He then thanked his colleagues for their collaboration as well as the many Wilsonville residents who came to events, volunteered for the City or community, or participated in a public process or shared their feedback this year. The Mayor wished everyone in the community a happy holiday season and new year, and for being part of what makes Wilsonville a wonderful place to live and operate a business.

The Mayor then turned to address the proposed sewer and stormwater rate increases, acknowledging he had heard from many concerned residents. Before supporting any vote on new rates, the Mayor stated he would ask staff to consider three things: evaluate the feasibility of an affordability analysis, review project timing, and sequencing for flexibility, and examine alternative funding methods that may be less burdensome. The Mayor added he would not be supporting a final decision on rates this evening unless this information was readily available from City staff.

The Mayor shared he would submit for the record a list of the meetings and events he attended.

City Council Meeting

- Next City Council meeting will be on Monday, January 5, 2026.

5. Boards/Commission Appointments/Reappointments

Budget Committee – Reappointment

Reappointment of Synthea Russell to the Budget Committee for a term beginning 1/1/2026 to 12/31/2028.

Motion: Moved to ratify the reappointment of Synthea Russell to the Budget Committee for a term beginning 1/1/2026 to 12/31/2028.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Budget Committee – Appointment

Appointment of Adrienne Scritsmier to the Budget Committee for a term beginning 1/1/2026 to 12/31/2026.

Motion: Moved to ratify the appointment of Adrienne Scritsmier to the Budget Committee for a term beginning 1/1/2026 to 12/31/2026.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Council discussion ensued.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Scull

Voting Nay:

Councilor Cunningham

Vote: Motion carried 4-1.

Development Review Board – Reappointment

Reappointment of John Andrews, Kamran Mesbah, and Megan Chuinard to the Development Review Board for a term beginning 1/1/2026 to 12/31/2027.

Motion: Moved to ratify the reappointment of John Andrews, Kamran Mesbah, and Megan Chuinard to the Development Review Board for a term beginning 1/1/2026 to 12/31/2027.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Development Review Board – Appointment

Appointment of Mitchell Cooper to the Development Review Board for a term beginning 1/1/2026 to 12/31/2026.

Motion: Moved to ratify the appointment of Mitchell Cooper to the Development Review Board for a term beginning 1/1/2026 to 12/31/2026.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Development Review Board – Appointment

Appointment of George Dunn to the Development Review Board for a term beginning 1/1/2026 to 12/31/2026.

Motion: Moved to ratify the appointment of George Dunn to the Development Review Board for a term beginning 1/1/2026 to 12/31/2026.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Diversity, Equity and Inclusion Committee – Reappointment (Student Position)

Reappointment of Fiona Huston to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2026 to 12/31/2027.

Motion: Moved to ratify the reappointment of Fiona Huston to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2026 to 12/31/2027.

Motion made by Councilor Berry, Seconded by Councilor Cunningham Scull.

Councilor Shevlin recused herself from the vote as Fiona Huston is her granddaughter.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Cunningham, Councilor Scull

Abstained:

Councilor Shevlin

Vote: Motion carried 4-0-1.

Diversity, Equity and Inclusion Committee – Appointment (Student Position)

Appointment of Avani Patel to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2026 to 12/31/2027.

Motion: Moved to ratify the appointment of Avani Patel to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2026 to 12/31/2027.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Diversity, Equity and Inclusion Committee – Reappointment

Reappointment of Elisabeth Garcia Davidson to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2026 to 12/31/2028.

Motion: Moved to ratify the reappointment of Elisabeth Garcia Davidson to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2026 to 12/31/2028.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Diversity, Equity and Inclusion Committee – Appointment

Appointment of Iona River and Jenna Barruga to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2026 to 12/31/2028.

Motion: Moved to ratify the appointment of Iona River and Jenna Barruga to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2026 to 12/31/2028.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Diversity, Equity and Inclusion Committee – Appointment

Appointment of Jennie Kime and Natalia Oguilve Araya to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2026 to 12/31/2027.

Motion: Moved to ratify the appointment of Jennie Kime and Natalia Oguilve Araya to the Diversity, Equity and Inclusion Committee for a term beginning 1/1/2026 to 12/31/2027.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Kitakata Sister City Advisory Board – Reappointment

Reappointment of Devan Olmstead to the Kitakata Sister City Advisory Board for a term beginning 1/1/2026 to 12/31/2028.

Motion: Moved to ratify the reappointment of Devan Olmstead to the Kitakata Sister City Advisory Board for a term beginning 1/1/2026 to 12/31/2028.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Kitakata Sister City Advisory Board – Appointment

Appointment of Ami Keiffer to the Kitakata Sister City Advisory Board for a term beginning 1/1/2026 to 12/31/2028.

Motion: Moved to ratify the appointment of Ami Keiffer to the Kitakata Sister City Advisory Board for a term beginning 1/1/2026 to 12/31/2028.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Kitakata Sister City Advisory Board – Appointment

Appointment of Elliot Porter to the Kitakata Sister City Advisory Board for a term beginning 1/1/2026 to 12/31/2026.

Motion: Moved to ratify the appointment of Elliot Porter to the Kitakata Sister City Advisory Board for a term beginning 1/1/2026 to 12/31/2026.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Planning Commission – Reappointment

Reappointment of Andrew Karr to the Planning Commission for a term beginning 1/1/2026 to 12/31/2029.

Motion: Moved to ratify the reappointment of Andrew Karr to the Planning Commission for a term beginning 1/1/2026 to 12/31/2029.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Planning Commission – Appointment

Appointment of Jeffrey Zundel to the Planning Commission for a term beginning 1/1/2026 to 12/31/2029.

Motion: Moved to ratify the appointment of Jeffrey Zundel to the Planning Commission for a term beginning 1/1/2026 to 12/31/2029.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Planning Commission – Appointment

Appointment of Tabi Traugher and Rob Candrian to the Planning Commission for a term beginning 1/1/2026 to 12/31/2027.

Motion: Moved to ratify the appointment of Tabi Traugher and Rob Candrian to the Planning Commission for a term beginning 1/1/2026 to 12/31/2027.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

COMMUNICATIONS

6. American Public Works Association (APWA) Oregon Project of the Year

Zach Weigel, City Engineer and Nancy Kraushaar, Engineer presented the Boeckman Road corridor project, which received the American Public Works Association Oregon Project of the Year award. The PowerPoint displayed has been added to the record.

The project addressed the long-standing "Boeckman Dip," improving safety and accommodating Frog Pond expansion and new schools. It included comprehensive road, culvert, sewer enhancements, and a temporary traffic signal installation. The decision to use progressive design-build methodology, was a first for the City of Wilsonville, enabled project efficiency and integration.

The project team, City Council and staff were thanked for their assistance and collaborative efforts.

In closing City Council thanked and congratulated the project team.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City’s Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

The following individuals provided public comments:

Monique Streech	Doris Wehler	Elizabeth Peters	Chris David
Greg Gahan	Kristi Corno	Glenn Lancaster	

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

7. Council President Berry

The Council President appreciated the audience members for voicing their opinions. The Council President then reported on the following items:

- Kitakata Sister City Student Delegation
- Tourism Promotion Committee on December 3, 2025
- Tree Lighting Ceremony on December 4, 2025

8. Councilor Cunningham

Councilor Cunningham appreciated the audience for their participation. He then reported on the following items:

- Sewer and Stormwater Open Houses on December 2, 2025
- Brown Road Improvement Plan Open House on December 3, 2025
- American Civil Liberties Union (ACLU) Training on December 9, 2025
- Chamber of Commerce Annual Meeting on December 10, 2025

9. Councilor Shevlin

Councilor Shevlin thanked everyone for being present and thanked public works and parks departments for "the beautiful Christmas decorations around town." She then reported on the following items:

- Chamber of Commerce Annual Meeting on December 10, 2025
- Hanukkah December 14 to 22, 2025
- Menorah Lighting on December 17, 2025
- Las Posadas Event on December 18, 2025

In closing, Councilor Shevlin reported that she received a vulgar email and would only meet with this person if the meeting were arranged through the City Manager's office. In addition, it would be necessary that law enforcement and staff were part of the meeting.

10. Councilor Scull

Councilor Scull thanked everyone for their emails and constructive information. He then reported on the following:

- New Councilor Orientation on December 1 and 8, 2025
- Oregon Institute of Technology (OIT) Holiday Event on December 9, 2025
- Chamber of Commerce Annual Meeting on December 10, 2025
- Meeting with Councilor Berry and staff about sewage and stormwater activity
- Kitakata Student Delegation Farewell Dinner -

CONSENT AGENDA

The City Attorney read the title of the Consent Agenda items into the record.

11. Resolution No. 3220

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute Task Order No. 1 To The Goods And Services Contract With Andersen Pacific Inc. For Replacement Of The Town Center Water Feature.

12. Resolution No. 3228

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With WSP USA Inc. To Provide Engineering Consulting Services For The Miley Road Stormwater Improvements Project (Capital Improvement Project No. 7071).

13. Minutes of December 1, 2025, City Council Meeting.

Motion: Moved to adopt the Consent Agenda as read.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

NEW BUSINESS

Andrea Villagrana, Human Resource Manager quickly briefed the Council on the three employment agreements to be voted on.

14. Employment Agreement, City Manager Pro Tem

Motion: Moved to approve the proposed Employment Agreement as distributed for Bryan. Cosgrove to serve as City Manager Pro Tem.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

15. Employment Agreement Amendment, City Attorney

It was noted that the annual cost for the Washington State Bar license was \$548.00.

Motion: Moved to approve the proposed amendment to Ms. Guile-Hinman's employment agreement as distributed.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

16. Employment Agreement Renewal, Municipal Court Judge

Motion: Moved to approve the employment contract renewal of two-year extension for the Municipal Court Judge Fred Weinhouse.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

17. **Resolution No. 3219**

A Resolution Of The City Of Wilsonville Adopting The 2026 Republic Services Rate Schedule For Collection And Disposal Of Solid Waste, Recyclables, Organics, And Other Materials.

The City Attorney read the title of Resolution No. 3219 into the record.

The City Attorney then proceeded to display a PowerPoint which summarizes the staff report. The PowerPoint has been added to the record.

The Council President appreciated hearing that the City of Wilsonville had the lowest rates of those in Clackamas County utilizing Republic Services.

Motion: Moved to adopt Resolution No. 3219.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

18. **Resolution No. 3231**

A Resolution Of The City Of Wilsonville Authorizing Sole-Source Equipment Procurement For The Wastewater Treatment Plant Backup Ultraviolet System Replacement Project (Capital Improvement Project #2109).

The City Attorney read the title of Resolution No. 3231 into the record.

Mike Nacrelli, Civil Engineer assisted by Zach Weigel, City Engineer summarized the staff report in a PowerPoint which has been added to the record.

Council's comments and questions followed staff's presentation.

Motion: Moved to adopt Resolution No. 3231.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

The City Attorney read the titles of Resolution Nos. 3229 and 3230 into the record.

The Mayor provided the public hearing format and opened the public hearing at 8:41 p.m.

Zach Weigel, City Engineer along with Zech Hazel of the FCS Group provided the staff report and PowerPoint, which has been added to the record.

Council asked clarifying question.

The Mayor recessed the meeting at 9:37 p.m.

The Mayor called the meeting back to order at 9:45 p.m.

The Mayor requested a motion to extend the City Council meeting past 10:00 p.m.

Motion: Moved to extend the City Council meeting to 12:00 p.m.

Motion made by Councilor Shevlin, Seconded by Councilor Scull.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Next, the Mayor invited public testimony.

1. Matt Powell - Neutral
2. Owen Bridge- Opponent
3. Greg Gayhan – Opponent
4. Doris Wehler – Opponent
5. Alexandra Stears – Opponent
6. Miranda Dunn – Neutral
7. Jim Warram – Opponent
8. Daniel Smith – Opponent
9. Kelsey Swift – Opponent
10. Dina Ochs - Opponent
11. Jeff Zundel – Proponent
12. Paul Fruin – Opponent
13. Ruth Webster – Opponent
14. Chris Hydemann - Proponent
15. Katie Dunwell - Opponent
16. Jay Bidro – Opponent
17. Wayne Hickey – Opponent (registered did not speak)
18. Mike Fiedler – Neutral
19. Kristi Corno - Opponent
20. Lindsey Diaz – Opponent
21. Donna Atkinson – Opponent
22. Rick Peters– Opponent (read testimony submitted by Venus Azar - Opponent)
23. Justin Diaz - Opponent
24. Elizabeth Peters – Opponent
25. Steve Gaschler – Opponent
26. Monique Streech – Neutral
27. Patrick Thom – Opponent
28. Michelle Dempsey – Opponent
29. Joseph Harris – Neutral (registered did not speak)
30. Libby Crawford – Opponent
31. Bubba Heard – Opponent (registered did not speak)
32. Dorthy VonEggers – Opponent
33. Ken Rice – Opponent (registered did not speak)
34. Bob Crawford - Opponent
35. Rod Boucher – Opponent
36. Valerie Boucher – Opponent
37. Andrew Engel – Neutral
38. Linda McMaster – Opponent
39. Dana Crocker - Neutral

At the beginning of Rod Boucher's testimony there was a glitch in the computer system therefore there was a brief break at 11:05 p.m. to reset the computer system.

The Mayor called the meeting back to order at 11:12 p.m. to hear the remaining testimony.

The City Manager shared that staff were aware of site constraints and have tried approaching Oregon Department of Transportation (ODOT) to purchase property to the east, but ODOT needs it for materials and for the Boone Bridge.

There were no further questions of staff at this time therefore the Mayor requested a motion to continue the public hearings on Resolution Nos. 3229 and 3230.

Motion: Moved to continue the hearing to February 2, 2026, at 7:00 p.m.

Motion made by Councilor Cunningham, Seconded by Councilor Scull.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

19. Resolution No. 3229

A Resolution Establishing And Imposing Just And Equitable Sewer User Fees And Repealing Resolution No. 2325 And Resolution No. 1987.

20. Resolution No. 3230

A Resolution Establishing And Imposing Just And Equitable Stormwater User Fees And Repealing Resolution No. 2507 And Resolution No. 2353.

CITY MANAGER'S BUSINESS

The City Manager warned of 3.5 inches of rain expected between December 15 to 22, 2025 and with a flood watch Wednesday, December 17 through Friday, December 19, 2025. Public works crews would tend to known problem areas first. Residents were asked to check storm drains and gutters.

LEGAL BUSINESS

The City Attorney informed City Council that Prospective Initiative Petition ID No. 2025-01i had received the required signatures to be placed on the May 2026 Election ballot. This officially started a 30-day clock for City Council to consider a competing measure, approve the initiative, or reject it and send to voters. Staff planned to discuss options at the January 5, 2026, City Council meeting, with a potential Special City Council meeting on January 13, 2026, for any resolution.

ADJOURN

The Mayor adjourned the meeting at 11:29 p.m.

Respectfully submitted,

DocuSigned by:

Kimberly Veliz

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Kimberly Veliz, City Recorder

ATTEST:

Signed by:

Mayor Shawn O'Neil

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Shawn O'Neil, Mayor