



DIVERSITY, EQUITY AND INCLUSION COMMITTEE MINUTES

October 21, 2025 at 6:00 PM

Wilsonville City Hall & Remote Video Conferencing

CALL TO ORDER – Meeting was called to order at 6:02 PM.

1. Roll Call

IN ATTENDANCE

Chair Karla Brashear
Mina Lemke (6:16 pm)
Justin Brown
Carolina Wilde
Elisabeth Garcia Davidson
Rick Wallace
Wilnise Jasmin
Jason Smith
Anthony Reyes
Fiona Huston

ABSENT

Vice Chair Erika Pham

STAFF

Zoe Mombert
Ethan Pickman

GUEST

PUBLIC INPUT AND COMMUNITY ANNOUNCEMENTS - Committee members and staff took a moment to recognize and remember former committee member Diane Imel who recently passed away.

CONSENT AGENDA

2. September 9, 2025, Minutes – Karla Brashear made a motion to approve the September 9, 2025, minutes. Elisabeth Garcia Davidson seconded the motion. Motion passed (10-0-0).

ALL THOSE IN FAVOR

Chair Karla Brashear
Mina Lemke
Justin Brown
Elisabeth Garcia Davidson
Jason Smith
Rick Wallace
Anthony Reyes
Wilnise Jasmin
Carolina Wilde

ALL THOSE OPPOSED

None

ALL THOSE ABSTAINING

None

Fiona Huston

COMMITTEE DISCUSSION & RECOMMENDATION

3. Social Equity Framework Metrics

The committee members made a list of potential questions that they would like to see on a survey that would be sent to staff after using the Social Equity Framework. These questions include:

- Which areas did staff choose to use.
- How was the framework used.
- What departments or staff use the framework the most.
- Who was the audience? Who attended?

Committee members also stated that they would like to develop a presentation to other boards so that they can use the Social Equity Framework as well.

4. Letter of Support for Explore Wilsonville Wheel the World Grant Request

Karla Brashear made a motion to submit the letter of support for the City's Wheel the World Grant application as presented. Justin Brown seconded the motion. Motion passed (10-0-0)

ALL THOSE IN FAVOR

Chair Karla Brashear
Mina Lemke
Justin Brown
Elisabeth Garcia Davidson
Jason Smith
Rick Wallace
Anthony Reyes
Wilnise Jasmin
Carolina Wilde
Fiona Huston

ALL THOSE OPPOSED

None

ALL THOSE ABSTAINING

None

5. Sponsorship

Staff provided an update on current sponsorship agreements and which businesses the city has already contacted. A sponsorship packet and draft request letter were provided in the packet for committee members to view. Staff directed the committee members to start reaching out to businesses to obtain sponsorship for the 2026 events.

6. Administrative Business

Las Posadas event is on December 18, 2025 from 4-6pm.

ADJOURN – The meeting was adjourned at 7:22pm.

NEXT MEETING

Tuesday, December 9, 2025 6:00 PM