



## CITY COUNCIL MINUTES

January 23, 2025 at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

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### CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Thursday, January 23, 2025. The Mayor called the meeting to order at 7:15 p.m., followed by the roll call and the Pledge of Allegiance.

### PRESENT

Mayor O'Neil  
Council President Berry  
Councilor Dunwell  
Councilor Shevlin  
Councilor Cunningham

### STAFF PRESENT

Amanda Guile-Hinman, City Attorney  
Bryan Cosgrove, City Manager  
Kimberly Veliz, City Recorder  
Mark Ottenad, Public/Government Affairs Director  
Matt Lorenzen, Economic Development Manager  
Zach Weigel, City Engineer

3. Motion to approve the following order of the agenda.

**Motion:** Moved to approve the agenda.

Motion made by Councilor Cunningham Seconded by Councilor Dunwell.

### Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

**Vote:** Motion carried 5-0.

**MAYOR'S BUSINESS**

The Mayor hoped all had an opportunity to enjoy and reflect on the Dr. Martin Luther King, Jr, MLK holiday that we observed the past Monday.

The Mayor announced that during the Work Session held prior to the City Council meeting, the Council discussed a number of issues. These issues included City Council members assignments or participation on both internal boards and external committees, as well as issues related to the upcoming sessions of the Oregon legislature.

4. City Council Members’ Assignments to City Boards and Intergovernmental Committees

The Mayor reviewed City Council members’ preferences for serving on internal City boards and external intergovernmental committees and organizations.

It was explained that the City Council had a total of 16 to 19 positions to fill for Council members acting as City representative or alternate or liaison to external or internal bodies.

The following positions require a member of the City’s Governing Body to be the City’s representative.

2025 to 2026, City Council Representatives or Liaisons to City Committees and Commissions included:

Arts, Culture, and Heritage Commission	Councilor Dunwell
Tourism Promotion Committee	Council President Berry
Wilsonville-Metro Community Enhancement Committee	Position 1: Council President Berry
	Position 2: Councilor Shevlin

As a leading Oregon city in the greater Portland metro area that hosts thousands of well-paying jobs and supports a range of housing options to accommodate people at all stages of life, Wilsonville was engaged with a number of state and regional Intergovernmental committees and Organizations.

It was noted that many, but not all, of the intergovernmental committees required both a City Council member as the City’s representative and an alternate representative.

2025 to 2026, City Council Representatives to Regional and State Intergovernmental Bodies and Organizations included:

Aurora State Airport Master Plan Planning Advisory Committee (PAC)	Councilor Shevlin
Clackamas County Coordinating Committee (C4)	For representative position, Mayor O’Neil
	For alternate position, Councilor Shevlin
Clackamas County Coordinating Committee Metro Subcommittee (C4 Metro Subcom.)	For representative position, Mayor O’Neil
	For alternate position, Council President Berry
Washington County Coordinating Committee (WCCC)	For representative position, Mayor O’Neil
	For alternate position, Councilor Cunningham
Willamette Intake Facilities (WIF) Commission Board of the Tualatin Valley Water District	For representative position, Councilor Dunwell
	For alternate position, Councilor Cunningham
Regional Water Providers Consortium Board	For representative position, Councilor Cunningham
	For alternate position, Councilor Dunwell
French Prairie Forum Local Governments Working Group	For representative position, Councilor Shevlin
	For alternate position, Mayor O’Neil
Greater Portland, Inc. (GPI), Small Cities Consortium	Councilor Shevlin
Willamette Falls & Landings Heritage Area Coalition (WFLHAC)	Councilor Dunwell

The Mayor requested a motion to approve the foregoing assignments of City Council members to internal and external bodies.

**Motion:** Moved to approve the list read.

Motion made by Council President Berry Seconded by Councilor Cunningham.

**Voting Yea:**

Mayor O’Neil, Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

**Vote:** Motion carried 5-0.

It was noted that the Mayor, also serves as an ex-officio board member of five organizations and associations, which included:

- Korean War Memorial Foundation of Oregon
- Metropolitan Mayors Consortium
- Oregon Mayors Association
- Clackamas County Chair-Mayors Meeting
- Washington County Chair-Mayors Meeting

5. 2025-2026 State Legislative Agenda

The Mayor reported also during Work Session, the City Council discussed the 2025-26 State Legislative Agenda for the City and the SMART transit agency.

The State Legislative Agenda was a set of general principles based on long-term City Council-adopted policies that were embodied in the Comprehensive Plan and various City master plans and strategies.

Over the past 12 years the City Council has approved a Legislative Agenda at the start of each two-year session of the Oregon Legislative Assembly.

The State Legislative Agenda provided guidance to staff for how the City evaluates proposed legislation in terms of support, opposition, or neutrality.

The Mayor requested a motion to adopt the 2025-2026 State Legislative Agenda.

**Motion:** Moved to adopt the 2025-2026 State Legislative Agenda.

Motion made by Councilor Shevlin Seconded by Council President Berry

It was recited from discussions in the Work Session that the City Council had not yet set their goals or agenda related to state legislation. A goal-setting meeting was anticipated in March 2025 to address priorities and ensure clarity moving forward.

**Voting Yea:**

Mayor O’Neil, Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

**Vote:** Motion carried 5-0.

## 6. 2025 State Legislative Session Priorities

The Mayor explained in addition to a more general State Legislative Agenda, the City Council adopts a set of 2025 Legislative Session Priorities.

The 2025 Legislative Session Priorities represent current, specific issues of timely importance to the City Council and the community.

The specific set of Legislative Session Priorities complements the City's State Legislative Agenda, which was broader and more general in scope. Both documents provided guidance to staff in relation to the League of Oregon Cities (LOC), lobbyists and legislators for how to approach proposed legislation in terms of support, opposition or being neutral.

It was noted that the prior City Council adopted a similar set of 2025 Legislative Session Priorities in September 2024. The City Council's action was based on requests from Wilsonville's State legislators, Senator Aaron Woods, and Representative Courtney Neron, for guidance on issues of concern and legislation that the City wanted to see introduced for the 2025 legislative session. Both Senator Woods and Representative Neron had sponsored bills on behalf of the City and SMART for 2025.

With a new City Council with a different majority than previously, staff sought guidance for legislative policies and issues of concern.

In summary the list of 2025 Legislative Session Priorities included:

1. Increase Road and Public Transit Resources with a 2025 Transportation Funding Package that advances the I-5 Boone Bridge & Seismic Improvement Project with the French Prairie Bike/Ped Facility, and Implements a WES Commuter Rail Wilsonville-to-Salem Extension Study.
2. Senate Bill (SB) 418: SMART Transit-Service Territory Alignment with City of Wilsonville Boundaries; Adjustment of TriMet District Territory.

This bill is needed because the City was planning and funding employment lands development in North Wilsonville that was in TriMet district territory, for which TriMet provides no transit service and SMART will provide service.

3. House Bill (HB) 2795: State Transportation Improvement Funds (STIF) Transit Funding Allocation for County to Act as Qualified Entity Pass-Through to Sub-Recipients.

This was another piece of legislation that was needed for SMART and the other small, rural transit operators in Clackamas County to be able to obtain their STIF or State Transportation Improvement Funds in order to improve public transit services for our communities.

TriMet, as the Qualified Entity, has been unnecessarily holding up relaying STIF funds timely to the Sub-Recipients SMART and other transit agencies.

The City was working closely with Clackamas County on this issue.

4. **Restore Permanent Recreational Immunity for Public Use of Trails:**  
The legislature did a temporary fix in 2024 pertaining to immunity from lawsuits for public recreation on city or county owned trails. The legislature needs to provide permanent immunity to local governments and landowners who allow the public to recreate on trails, so long as there is not obvious gross negligence.
5. **Create a \$2 Billion State Residential Housing Infrastructure Fund:**  
This item includes legislative grant-requests for City infrastructure projects that support housing development, a State priority.
6. **Fund the Business Oregon Regionally Significant Industrial Sites Program:**  
Again, the State seeks to improve the number of high-paying, family-wage jobs in industrial occupations.

Cities like Wilsonville need State funding assistance to design and construct the infrastructure to serve industrial development areas where high-wage jobs are created.

7. **Extend the Sunset on Vertical Housing Development Zone Incentive:**  
This State-authorized tool allows cities to provide property-tax incentives for mixed-use, multi-story buildings in designated areas, such as the Villebois Piazza and certain areas of Town Center.
8. **Improve Childcare Resources to Benefit Families/Workers and Employers:**  
Our city's economic-development work has shown that both employers and employees need more local options for quality childcare.

As such, the City supports policy and funding allocations that support new and existing programs, to make child care more affordable and accessible for families, and more viable for service providers.

9. **Modify Homeless Camping Laws, and Increase Support for Affordable Housing and Rising Utility Costs**

The Mayor requested a motion to adopt the 2025 State Legislative Session Priorities.

**Motion:** Moved to adopt the State Legislative Session Priorities, as read.

Motion made by Council President Berry Seconded by Councilor Shevlin.

It was recalled that there was significant dialog about the State Legislative Session Priorities and Agenda during the Work Session. The City Council had not yet set their goals or agenda related to state legislation. A goal-setting meeting was anticipated in March 2025 to address priorities and ensure clarity moving forward. Furthermore, it was reiterated that in the Work Session Council discussed the importance of replacing the existing Boone Bridge with one that can withstand a major earthquake and making sure future housing is well funded.

**Voting Yea:**

Mayor O’Neil, Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

**Vote:** Motion carried 5-0.

7. Joint Values and Outcomes for the 2025 Legislative Transportation Package by the Communities of Clackamas County

The Clackamas County Coordinating Committee, or C4, sought readoption by member jurisdictions of the “Joint Values and Outcomes for the 2025 Legislative Transportation Package by the Communities of Clackamas County.”

The prior City Council approved this general statement of value and outcomes that we collectively seek from the legislature during 2025 as legislators consider a transportation funding package.

C4 members approved this statement in 2024 and seek re-affirmation for the 2025 legislative session.

The Mayor requested a motion to adopt the “Joint Values and Outcomes for the 2025 Legislative Transportation Package by the Communities of Clackamas County.”

**Motion:** Moved to approve the “Joint Values and Outcomes for the 2025 Legislative Transportation Package by the Communities of Clackamas County.”

Motion made by Councilor Cunningham Seconded by Council President Berry.

**Voting Yea:**

Mayor O’Neil, Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

**Vote:** Motion carried 5-0.

8. Upcoming Meetings

The Mayor proceeded to outline the activities and meetings he has participated in since the last City Council meeting, which included those listed below. The detailed list has been included in the official record.

- Civics Academy
- Lunar New Year Celebration
- Washington County Coordinating Committee (WCC)

- Washington County Chair Meeting
- Clackamas County Coordinating Committee (C4) Metro Subcommittee
- French Prairie Forum
- Diversity, Equity and Inclusion (DEI) Committee
- Courtney Neron Town Hall
- Human Traffic Awareness Event
- Metropolitan Mayor Consortium

Lastly, the Mayor announced the next City Council meeting was scheduled for February 3, 2025.

## **COMMUNICATIONS**

### 9. Metro Housing Funding Update

Metro Councilor President Peterson, Metro Councilor Rosenthal and Andy Shaw, Metro Director of Government Affairs provided an updated presentation on the Metro Housing Bond and Supportive Housing Services. The PowerPoint displayed was added to the record.

Council questions and comments followed Metro's presentation.

The Mayor recessed the meeting at 8:10 p.m.

The Mayor reconvened the meeting at 8:15 p.m.

## **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

The following individuals provided public comment:

Mark Kochanowski	Kate Johnson	Tim Knapp	Paul Bunn
Ruth Webster	Natalie Dunn	Mary Rooney	Miranda Tate
George Dunn	Julie Fitzgerald	Susan Reep	Bill Bagnall

## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

### 10. Council President Berry



Council President Berry provided a detailed report on the following items:

- Civics Academy on January 9, 2025
- Clackamas County Coordinating Committee (C4) on January 9, 2025
- Wilsonville Community Seniors, Inc. (WCSI) Gazette
- AARP Tax Advising at the Community Center from February 4 – April 15, 2025

#### 11. Councilor Dunwell

Councilor Dunwell provided a detailed report on the following meetings and events:

- Human Trafficking Awareness Event on January 22, 2025
- Willamette Intake Facilities (WIF) on January 27, 2025
- Willamette Falls and Landings Heritage Area Coalition (WFHAC) on January 27, 2025
- Housing Our Future Task Force on January 28, 2025

#### 12. Councilor Cunningham

Councilor Cunningham provided a detailed report on the following items:

- Chamber of Commerce Event on January 8, 2025
- Human Trafficking Awareness Event on January 22, 2025
- Police Department staff's retirement and new hire

In closing, the Councilor commended and encouraged citizens to continue expressing their concerns.

#### 13. Councilor Shevlin

Councilor Shevlin provided a detailed report on the following items:

- Local issues of human trafficking
- Appreciated audience attendance and testimony.
- Clackamas County Business Alliance (CCBA) on January 8, 2025 (Councilor Shevlin submitted a meeting summary, which has been added to the record.)

Lastly, the Mayor commented that human trafficking effects all children and all need to be engaged in the community to prevent it.

### **CONSENT AGENDA**

The City Attorney read the title of the Consent Agenda item into the record.

#### 14. Minutes of the January 6, 2025 City Council Meeting.

**Motion:** Moved to approve the Consent Agenda.

Motion made by Councilor Cunningham Seconded by Councilor Council President Berry.

**Voting Yea:**

Mayor O'Neil, Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

**Vote:** Motion carried 5-0.

**NEW BUSINESS**

There was none.

**CONTINUING BUSINESS**

The City Attorney read the title of Ordinance Nos. 896 and 897 into the record on second reading.

The Mayor read the second reading script at 9:17 p.m.

The Mayor asked if any members of the City Council wished to abstain, declare a conflict of interest, and report any ex-parte contact or any information gained outside of the hearing.

Councilor Dunwell announced her intention to abstain from the vote due to an ex-parte conversation. After discussing with City Planners and the City Attorney, she felt comfortable with the answers received but preferred to abstain because of the prior communication.

The Mayor requested a motion for Ordinance No. 896 on second reading.

15. **Ordinance No. 896** - *2<sup>nd</sup> Reading (Quasi-Judicial Land Use Hearing)*

An Ordinance Of The City Of Wilsonville Annexing Approximately 9.00 Acres Of Property Located At 7400 SW Frog Pond Lane For Development Of A 28-Lot Residential Subdivision.

**Motion:** Moved to approve Ordinance No. 896 on second reading.

Motion made by Councilor Council President Berry Seconded by Councilor Shevlin.

There was no further discussion.

**Voting Yea:**

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

**Abstaining:**

Councilor Dunwell

**Vote:** Motion carried 4-0-1.

The Mayor requested a motion for Ordinance No. 897 on second reading.

16. **Ordinance No. 897** -2<sup>nd</sup> Reading (Quasi-Judicial Land Use Hearing)

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 9.00 Acres Located At 7400 SW Frog Pond Lane For Development Of A 28-Lot Residential Subdivision.

**Motion:** Moved to approve Ordinance No. 897 on second reading.

Motion made by Councilor Council President Berry Seconded by Councilor Shevlin.

**Voting Yea:**

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

**Abstaining:**

Councilor Dunwell

**Vote:** Motion carried 4-0-1.

The Mayor read the appeal rights statement. It was explained those that desired to appeal this decision to the Oregon Land Use Board of Appeals (LUBA), must file a notice of intent to appeal, stating the grounds of the appeal, in the form and within the time prescribed by State law.

**PUBLIC HEARING**

There was none.

**CITY MANAGER'S BUSINESS**

There was no report.

**LEGAL BUSINESS**

The City Attorney explained that the Legal Department created a quarterly report for the City Council on public contracts. The report covered contracts that fall within the range between the threshold for administrative approval and the "notable" level, after the City Council previously adopted revisions to increase the administrative approval threshold. The report was included in the Council's packet. Furthermore, the City Attorney was available to answer any questions about projects covered in the report.

**ADJOURN**

The Mayor adjourned the meeting at 9:22 p.m.

Respectfully submitted,

DocuSigned by:

*Kimberly Veliz*

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Kimberly Veliz, City Recorder

ATTEST:

Signed by:

*SM*

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Shawn O'Neil, Mayor