



CITY COUNCIL MINUTES

September 10, 2026, at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, August 3, 2026. The Mayor called the meeting to order at 7:00 p.m., followed by the roll call and the Pledge of Allegiance.

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Bill Evans, Communications & Marketing Manager
Dwight Brashear, Transit Director
Everett Wild, Government Affairs Manager
Jeanna Troha, City Manager
Kimberly Veliz, City Recorder
Shasta Sasser, Library Director

3. Motion to approve the following order of the agenda.

Motion: Moved to approve the following order of the agenda.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Councilor Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor delivered extended remarks honoring Labor Day and the approaching 25th anniversary of the September 11th Attacks, reflecting on national unity, shared grief, and the enduring importance of community in difficult times. The Mayor called for a moment of silence in honor of those lost on September 11th and in the years since. The Mayor's written statement and report have been added to the record.

In closing, the Mayor announced the next City Council meeting was scheduled for Monday, September 21, 2026.

COMMUNICATIONS

5. Library Strategic Plan Report

Shasta Sasser, Library Director presented a summary of the recently completed Library Strategic Plan, noting that of 29 total strategies across 6 goals, the majority were either fully completed or saw substantial progress. The Library Director acknowledged that a few aspirational goals were not fully realized, noting that every strong strategic plan should include some stretch goals.

The Library Director highlighted the following complete strategies:

- Strategy: Expand programs, resources, & activities for teens and 'tweens
- Strategy: Expand Spanish & other language materials
- Strategy: Expand Scope of Adult programming
- Strategy: Establish the library as a place to access technology not available at home
- Strategy: Create a plan to incorporate technology for meeting rooms
- Strategy: Deepen and extend partnerships with local schools
- Strategy: Evaluate and explore changing/adding hours when programs are offered
- Strategy: Improve signage and wayfinding tools for patrons inside the library
- Strategy: Work with the Library Foundation and Friends to grow support

Councilors' comments and questions followed staff's presentation.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was none.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

6. Council President Berry

Council President Berry reported attending the Frog Pond Park opening, noting favorable weather, a strong turnout from surrounding neighbors, and community enthusiasm for the new children's playground.

7. Councilor Cunningham

Councilor Cunningham reported spending the period since the last City Council meeting in San Diego with his family and had no City-related liaison items to report. Councilor Cunningham also acknowledged that it was his wife's birthday.

8. Councilor Shevlin

Councilor Shevlin provided a detailed report on several events she attended since the last City Council meeting which included:

- Party in the Park on August 20, 2026.
- Summer City Staff Employee Picnic on August 26, 2026.
- Frog Pond Neighborhood Park Opening Celebration on August 27, 2026.
- Wilsonville-Metro Community Enhancement Committee Meeting on September 3, 2026.

9. Councilor Scull

Councilor Scull reported attending the volunteer event, the City staff barbecue, the Frog Pond Park opening, and the emergency preparedness event. Councilor Scull highlighted the emergency preparedness event as particularly well-represented, with participants from the City, Red Cross, county representatives, and sessions on animal first aid and radio communication. In addition, Councilor Scull submitted written report for the record.

CONSENT AGENDA

The City Attorney read the title of the Consent Agenda items into the record.

10. Resolution No. 3281

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute The Seventh Amendment Of Design-Build-Operate Agreement For Wastewater Treatment Plant Improvements.

11. Resolution No. 3284

A Resolution Of The City Of Wilsonville Authorizing South Metro Area Regional Transit (SMART) To Purchase Two CNG (Compressed Natural Gas) Buses From Northwest Bus Sales, Inc.

12. Minutes of August 17, 2026, City Council Meeting.

Motion: Moved to adopt the Consent Agenda.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O'Neil, Councilor Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

The City Attorney read the title of Ordinance No. 906 into the record on first reading.

13. Ordinance No. 906 - 1st Reading (Legislative Land Use Hearing)

An Ordinance of the City of Wilsonville Amending WC 4.132(.06) Concerning Building Heights in the Town Center Zone.

The Mayor provided the public hearing format and opened the public hearing at 7:33 p.m.

The City Attorney provided the staff report and PowerPoint, which has been made a part of the record.

The Mayor invited public testimony, seeing none the Mayor closed the public hearing on Ordinance No. 906 at 7:47 p.m.

The Mayor then requested a motion on Ordinance No. 906.

Motion: Moved to adopt Ordinance No. 906 on First Reading.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Councilor Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

CITY MANAGER'S BUSINESS

The City Manager presented two items.

- General Fund Assessment Update
 - The City Manager provided an update on an ongoing general fund assessment, first referenced during the spring Budget Committee meetings. The purpose of the assessment was to conduct a thorough review of historical revenue and expenditure trends and underlying assumptions, to proactively identify fiscal risks and inform future decision-making before financial constraints require urgent action. The general fund supports a wide range of City services including public safety, parks and recreation, the library, municipal operations, finance, facilities, and human resources.
 - The City Manager indicated that staff would return to the Council in several increments over the coming months, presenting information on revenues and expenditures in separate sessions to allow adequate time for City Council review and dialogue. The findings are intended to inform the City Council goal-setting process in early spring 2027.
- Norte Mexican Restaurant Grand Opening
 - The City Manager announced that Norte, a Mexican restaurant located on the ground floor of the Vuela building in the Town Center area, would be holding a pop-up grand opening event the following evening, September 11, 2026. The City Manager reminded residents planning to attend to park in the Park and Ride lot rather than the adjacent bus turnaround area, which must remain available for SMART transit vehicles.

LEGAL BUSINESS

There was none.

ADJOURN

The Mayor adjourned the meeting at 7:56 p.m.

Respectfully submitted,

DocuSigned by:

Kimberly Veliz

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Kimberly Veliz, City Recorder

ATTEST:

Signed by:

Mayor Shawn M. O'Neil

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Shawn O'Neil, Mayor