



PARKS AND RECREATION ADVISORY BOARD MINUTES

October 16, 2025, at 6:00 PM

Wilsonville City Hall & Remote Video Conferencing

PARTICIPANTS MAY ATTEND THE MEETING AT:

Wilsonville City Hall - Council Chambers, 29799 SW Town Center Loop E, Wilsonville, Oregon

TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:

Register with Wilsonville Parks & Recreation:

PRAB@ci.wilsonville.or.us or 503-783-7529

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Wilsonville Parks & Recreation Department
29600 SW Park Place, Wilsonville, OR 97070

CALL TO ORDER

Chair Harmon called the meeting to order at 6:00 pm.

1. Roll Call

PRESENT

Chair – Amanda Harmon

Vice- Chair Amanda Aird

Member Bill Bagnall

Member Kristi Corno

Member Paul Diller

Member Keith Gary

Member John West

ABSENT

None

EX OFFICIO MEMBERS/CITY STAFF PRESENT

Kris Ammerman, Parks and Recreation Director

Brian Stevenson, Program Manager

Erica Behler, Recreation Coordinator II

Natalie Tomaszewski, Program Coordinator

OTHER ATTENDEES

Carter Hersh, Error Code Xero Robotics

Sonia Hepburn, Error Code Xero Robotics

Cara Pepper Day, Error Code Xero Robotics
Olivia Sheng, Error Code Xero Robotics
Annika Martin, Error Code Xero Robotics
Paromita Mukherjee, Error Code Xero Robotics
Robert Hepburn, Error Code Xero Robotics
Dana Brenner, Inner Peace/Outer Peace Project
Cindy Anglin, Wilsonville Ukulele Players' Society
Christine Porter, Wilsonville Ukulele Players' Society
Pratima Rau, Wilsonville Resident
Kristin Roche, Wilsonville Resident
Jenessa, Inner Peace Attendee
Elizabeth Peters (online)

CONSENT AGENDA

2. Approval of Minutes: 06.26.2025

Motion made by Member Gary, seconded by Member Corno

Voting Yea: Chair Harmon, Vice-Chair Aird, Member Gary, Member Diller, Member Bagnall, Member Aird

Motion passed 7-0.

CITIZEN INPUT

Kristin Roche gave public comment regarding Dana Brenner and her posts on Facebook; she also shared she was not in support of her Inner Peace application. Dana Brenner replied to Kristin Roche's public comment on the posts.

COMMUNITY OPPORTUNITY GRANT REVIEW

3. Wilsonville Ukulele Players Society – Program Support (\$520)
4. Dana Brenner – Inner Peace/Outer Peace Project (\$5,000)
5. Wilsonville Robotics Team – Error Code Xero Robotics Scholarships (\$2,00)

Chair Harmon disclosed her mother is presenting on the Wilsonville Ukulele Players Society application and Member Bagnall also disclosed he is on the Pride board, which is working with Dana Brenner, who is presenting on the Inner Peace/Outer Peace Project.

The advisory board received presentations from the Wilsonville Ukulele Players Society, Dana Brenner – Inner Peace/Outer Peace Project and the Wilsonville Robotics Team; the advisory board then discussed the submissions.

Wilsonville Ukulele Players Society – Program Support

Member Diller asked what the legal status of the organization and if these costs will be ongoing; Cindy Anglin shared they are just a group, and the printing cost would last them a year.

Member Bagnall suggested they post videos of themselves.

Member Corno asked where they meet; Cindy Anglin shared they meet every Tuesday at the Charbonneau Activity Center.

Vice-Chair Aird asked how many members are Wilsonville residents; Cindy Anglin shared that approximately half are Wilsonville residents.

Chair Harmon asked about accounting practices; Cindy Anglin shared that Anita, a member of the Wilsonville Ukulele Players Society, would handle the funds.

Dana Brenner – Inner Peace/Outer Peace Project

Member Corno asked Dana Brenner about the length of the conferences and meals; Brenner shared it would be 9am – 2pm and it would be a buffet, hors d'oeuvres set up. She also shared that she has experience soliciting meals and plans to.

Member Corno asked about the criteria for offering low to no cost admission for some; Dana Brenner replied that her goal would be to offer everything for free, but it depends on the funds she is able to secure, which she would then charge individuals a \$5 admission fee.

Member Corno suggested having an article in the Boones Ferry Messenger; Dana Brenner stated she was planning on writing an article.

Member Bagnall asked if there was concern for liability for the Inner Peace/Outer Peace Project; Program Manager Stevenson stated the city is involved with the funding, but not the insurance.

Member West asked about a contingency plan if the first session doesn't go well or the second session doesn't happen; Dana Brenner shared she doesn't see that happening, but she does foresee giving them back if that happened. Program Manager Stevenson shared the funds would be returned and the funding is tied to be spent exactly how the application stated they would be used.

Member Gary suggested a pre-event survey; Dana Brenner shared that it is a possibility.

Member Bagnall asked about the application stating the business must be in operation for 12 months; Program Manager Stevenson shared that the board could override the rule. Member Corno asked Dana Brenner if she has a current business that does these types of events; Brenner replied she has a coaching and consulting business but has experience with events of this size.

Member West asked Dana Brenner if her business would benefit from this; Brenner stated there is a possibility for it to benefit indirectly. Member Diller asked Dana Brenner if her business was for profit and she stated it was.

Wilsonville Robotics Team – Error Code Xero Robotics Scholarships

Member Bagnall commented that he attended the Robotics meet at the high school last year and saw gracious professionalism in the students.

Member Diller asked if the Robotics 1425 team was a 501©3 non-profit organization; the team stated the money goes through Wilsonville Stewardship through the school and their 501©3; these funds help defer costs as scholarships for the students.

Member West about the significant difference between the fiscal year budgets; Robotics shared it's their reserve funds and scholarships. Member Gary also asked what the reserve amount was; the Robotics team did not know but could look into it.

Member Diller moved to award \$520 to the Wilsonville Ukulele Players Society, seconded by Member Gary.

Voting Yea: Vice-Chair Aird, Member Gary, Member Diller, Member Bagnall, Member West, Member Corno.

Chair Harmon abstained.

Motion passed 6-0.

Member Aird moved to award \$5,000 to Dana Brenner – Inner Peace/Outer Peace Project.

Voting Yea: Member Aird.

Voting Nay: Member Gary, Member Diller, Member Bagnall, Member West, Member Corno.

Chair Harmon abstained.

Motion failed 1-5.

Member Bagnall moved to award \$3,000 to the Dana Brenner – Inner Peace/Outer Peace Project, seconded by Member Gary.

Voting Yea: Vice-Chair Aird, Member Gary, Member Diller, Member Bagnall, Member West.

Voting Nay: Member Corno.

Chair Harmon abstained.

Motion passed 5-1.

Member Bagnall moved to award \$2,500 to the Wilsonville Robotics Team – Error Code Xero Robotics Scholarships.

Voting Yea: Vice-Chair Aird, Member Gary, Member Diller, Member Bagnall, Member Corno, Member West.

Chair Harmon abstained.

Motion passed 6-0.

Program Manager Stevenson distributed the paperwork to the awarded applicants.

PARKS AND RECREATION DEPARTMENT UPDATES

Director Ammerman shared updates:

- Parks Utility fee presented to Council to maintain current levels of service.
 - Chair Harmon brought up the priority list for Parks and the bond. Director Ammerman shared the bond has been put on pause.
 - Member Bagnall asked if alternative funding streams have been looked at; Director Ammerman shared that Council will be looking at what the needs are with Parks moving forward.
 - Member Corno asked if we had maintenance included in the budget; Director Ammerman shared that we address minor repairs, but major repairs come out of the general fund.
 - Member Corno asked if this would be a tax for the residents or a user fee; Director Ammerman stated this would be fee. Member Corno mentioned that there are a lot of

- people in the region who use our parks and they would not be paying the tax. Member Diller shared the difference between tax and fee.
- Member West asked for the presentation from Director Ammerman on the parks utility fee.
 - ACHC awarded the first large scale public art piece.
 - Frog Pond Neighborhood Park broke ground.
 - Harvest Festival on October 18 at 10am - seeking board volunteers.

BOARD COMMENTS

Member Bagnall asked about creating Friends of Wilsonville Dog Park group; Director Ammerman stated there was Friends of the Library. Program Manager Stevenson shared there used to be Friends of Wilsonville Center, but they have since formally disbanded, so it is possible to do something like that for the dog park. Program Manager Stevenson asked if Member Bagnall could put together a list of wants from dog park goers.

ADJOURN

Chair Harmon adjourned the meeting at 7:53 pm.

NEXT MEETING

Thursday, January 8, 2026, 4:00 PM

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting the Parks and Recreation Department at 503-783-7529 or PRAB@WilsonvilleOregon.gov: assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

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