



REGULAR CITY COUNCIL MEETING AGENDA

Municipal Complex, 516 Ranch House Rd, Willow Park, TX 76087

Tuesday, June 14, 2022 at 7:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

PLEDGE OF ALLEGIANCE AND INVOCATION

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

PROCLAMATION

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approve City Council Meeting Minutes - Regular Meeting May 10, 2022.

REGULAR AGENDA ITEMS

2. Discussion/Action: to not reappoint the current municipal court judge to another 2 year term.

3. Discussion/Action: Consider all matters incident and related to approving and authorizing publication and posting of notice of intention to issue certificates of obligation in an amount not to exceed \$4,250,000 for the purpose of (i) designing, constructing, acquiring, improving, enlarging, and equipping the City's municipal drainage utility system, including any repair, replacement, and relocation of streets and utilities in connection therewith, and the acquisition of land and rights-of-way therefor, and (ii) professional services rendered in relation to such projects and the financing thereof, including the adoption of a resolution pertaining thereto.
4. Consideration/Action: for approval of contract for food, pool and hotel/motel inspections.
5. Discussion/Action: to adopt a resolution of the City of Willow Park suspending the June 17, 2022 effective date of Oncor Electric delivery company's requested rate change to permit the city time to study the request and to establish reasonable rates; approving cooperation with the steering committee of cities served by Oncor to hire legal and consulting services and to negotiate with the company and direct any necessary litigation and appeals; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel for the steering committee.
6. Discussion/Action: to consider a 3-year contractual commitment for lease and installation of Christmas lighting and decorations.
7. Discussion/Action: to consider extending wastewater services within the city limits.
8. Discussion/Action: to consider water line replacement and street improvements to Squaw Creek.

INFORMATIONAL

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or

donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076. As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 516 Ranch House Road, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: June 10, 2022, at 2:00 p.m. and remained so posted continuously for at least 72 hours before said meeting is to convene.

Crystal R. Dozier, TRMC

City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at cdozier@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at www.willowpark.org



CITY COUNCIL REGULAR MEETING MINUTES

Municipal Complex, 516 Ranch House Rd, Willow Park, TX 76087

Tuesday, May 10, 2022 at 7:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

With a quorum of the City Council Members present, the Regular City Council Meeting of Willow Park was called to order by Mayor Pro Tem Lea Young at 7:00 p.m.

PRESENT

Councilmember Eric Contreras
 Councilmember Chawn Gilliland
 Councilmember Greg Runnebaum
 Councilmember Lea Young
 Councilmember Nathan Crummel

ABSENT

Mayor Doyle Moss

PLEDGE OF ALLEGIANCE AND INVOCATION

Pastor Ted Kitchens gave the invocation followed by the pledge of allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

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- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Blake Windham with Texas Health Willow Park spoke before the City Council regarding Super Safety Saturday.

Mike Wood @124 Kentucky Dr. spoke before the City Council regarding construction debris.

PUBLIC HEARINGS

1. The City of Willow Park City Council will hold a public hearing on Tuesday, May 10, 2022 at 7:00 PM at Willow Park City Hall, 516 Ranch House Rd, Willow Park, TX 76087 for the matters listed below:

PUBLIC HEARING to consider a request to rezone 1.859 acres from LR "Local Retail"/IH-20 OD "Interstate Highway 20 Overlay District" to C "Commercial"/IH-20 OD "Interstate Highway 20 Overlay District", Lot 1R, Block 3, El Chico South, City of Willow Park, Parker County, Texas, located at 108 S. Ranch House Rd.

Mayor Pro Tem Lea Young opened the Public Hearing opened at 7:07 PM

Toni Fisher, Planning and Development Director gave a presentation on proposed 1.859 acres to be rezoned.

Hearing was none.

Public Hearing closed at 7:08 PM

2. Discussion/Action: to adopt AN ORDINANCE OF THE CITY OF WILLOW PARK, TEXAS, PROVIDING FOR A CHANGE IN ZONING FROM LOCAL RETAIL/IH-20 OVERLAY DISTRICT TO COMMERCIAL/IH-20 OVERLAY CLASSIFICATION AND USE DESIGNATION FOR LOT 1R, BLOCK 3, EL CHICO SOUTH ADDITION, PARKER COUNTY AND THE CITY OF WILLOW PARK, TEXAS; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR A PENALTY; PROVING FOR A SEVERABILTIY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

TO ADOPT AN ORDINANCE OF THE CITY OF WILLOW PARK, TEXAS, PROVIDING FOR A CHANGE IN ZONING FROM LOCAL RETAIL/IH-20 OVERLAY DISTRICT TO COMMERCIAL/IH-20 OVERLAY CLASSIFICATION AND USE DESIGNATION FOR LOT 1R, BLOCK 3, EL CHICO SOUTH ADDITION, PARKER COUNTY AND THE CITY OF WILLOW PARK, TEXAS; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR A PENALTY; PROVING FOR A SEVERABILTIY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Councilmember Contreras, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

3. Approve City Council Meeting Minutes - Regular Meeting April 12, 2022

To approve Regular City Council Meeting Minutes from April 12, 2022.

Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

REGULAR AGENDA ITEMS

4. Presentation by Aledo High School student Gabby Shultz regarding community service project and fundraising efforts for improvements at Cross Timbers Park.

Gabby Shultz gave a presentation regarding community service and fundraising efforts for improvements at Cross Timbers Park.

5. Discussion/Action: City Secretary will issue the certificate of election, administer the statement of elected officials and the oath of office to the newly elected council members:

Place 4 - Gregg Runnebaum

Place 5 - Lea Young

Place 6 - Nathan Crummel

Crystal Dozier, City Secretary administered the oaths of office for City Council Places 3, 4 and 5.

6. Discussion/Action: to consider appointing a Mayor Pro Tem.

To appoint Councilmember Lea Young as Mayor Pro Tem.

Motion made by Councilmember Runnebaum, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

7. Discussion/Action: to consider appointing a Alternate Mayor Pro Tem.

Mayor Pro Tem Lea Young nominated Councilman Greg Runnebaum as Alternate Mayor Pro Tem. Councilman Runnebaum declined.

Councilman Contreras nominated Councilman Nathan Crummel

Motion made by Councilmember Runnebaum, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

8. Discussion/Action: financial update from Jake Weber, CPA.

Jake Weber gave a brief financial update. No action taken.

9. Discussion/Action: to adopt an ordinance approving a budget amendment in the amount of \$45,070.74 for two additional peace officers for the 2021-2022 Fiscal Year.

To approve a budget amendment in the amount of \$45,070.74 for two additional peace officers for the 2021-2022 Fiscal Year.

Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

10. Discussion/Action: for the City Council to discuss the City's noise ordinance regulating noise related offenses contained in Article 8.03 of the Code of Ordinances, including the amendment of same.

To direct staff to review other cities noise ordinances along with some outside technical resources and come back with a recommendation at the next meeting.

Motion made by Councilmember Young, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

11. Discussion/Action: City Hall Committee Report.

To accept the needs analyst and needs report as presented by Jacob Martin.

Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

12. Discussion/Action: Budget Calendar for FY 2022 - 2023.

Bryan Grimes presented the budget calendar for FY 2022-2023.

July 12th and July 26th for budget workshop at 6:00 pm.

No action taken.

13. Discussion/Action: to set the May 24, 2022 City Council meeting.

No action taken.

14. Discussion/Action: to consider future agenda items.

Noise Ordinance

Waste Treatment services to citizens to the north of the city.

Construction Debris and erosion control.

DEPARTMENT REPORTS

15. Public Works Report

Michelle Guelker, Public Works Director gave a brief summary on the presented report.

16. City Secretary Report

Crystal Dozier, City Secretary gave a brief summary of the presented report.

17. City Engineer Project Report

Derek Turner, City Engineer gave a brief summary of the presented report.

18. Planning and Development Report

Toni Fisher, Planning and Development Director gave a brief summary of the presented report.

INFORMATIONAL

Mayor & City Council Comments

Mayor Pro Tem Young thanked the citizens and the Parker County Ice House for attending the meeting.

Councilman Runnebaum mentioned taking his grandson to the city's playground and how great it is.

Councilman Contreras recognized all of the runoff candidates and congratulated all the newly elected officials. He encouraged everyone to get out and vote for May 24th runoff election.

City Manager Comments

City Manger Bryan Grimes said the city staff is working together and preparing for the summer as staff will be in and out of the office.

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

Mayor Lea Young recessed open session at 9:18 PM

19. Discussing the purchase, exchange, lease, or value of real property; section 551.072

City Council adjourned into Executive Session at 9:25 PM

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

The City Council reconvened into open session at 10:22 PM

No action taken.

ADJOURNMENT

Mayor Pro Tem Young meeting was adjourned at 10:22 PM

Motion made by Councilmember Runnebaum, Seconded by Councilmember Crummel. Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

These minutes were approved on the 14th of June, 2022.

Doyle Moss, Mayor

Crystal R. Dozier, TRMC
City Secretary



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: June 14	Department: Admin	Presented By: City Manager
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AGENDA ITEM:

Discussion / Action: Not to reappoint the current municipal court judge to another 2 year term

BACKGROUND:

The Municipal Court Contract Agreement with Judge Carol Gauntt expired in April 2022. Per state statute, if Council does not take action to non-renew the contract withing 91 days of the expiration of the current agreement, it will automatically roll over for another 2 year term.

City staff feels it to be prudent to non-renew the current agreement and to look for other options for a municipal judge.

Suggested Motion: I move to non-renew the Municipal Court Agreement with Judge Carol Gaunt and instruct staff to begin an immediate search to for candidate for appointment.

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: June 14	Department: Admin	Presented By: City Manager
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AGENDA ITEM:

Consider all matters incident and related to approving and authorizing publication and posting of notice of intention to issue certificates of obligation in an amount not to exceed \$4,250,000 for the purpose of (i) designing, constructing, acquiring, improving, enlarging, and equipping the City’s municipal drainage utility system, including any repair, replacement, and relocation of streets and utilities in connection therewith, and the acquisition of land and rights-of-way therefor, and (ii) professional services rendered in relation to such projects and the financing thereof, including the adoption of a resolution pertaining thereto

BACKGROUND:

As directed by Council, staff has been working on projects throughout the city to alleviate various drainage issues. The debt associated with this notice will provide the funding necessary to address those drainage issues per recommendations from Derek Turner.

Attached is the notice to run in the paper of record, *The Community News*, debt schedules that offer amortization estimates based on 15 and 20 year terms.

This action is only to provide notice of Council’s intention to issue debt at a later date, currently scheduled for August 9, 2022.

This debt is not supported by Interest and Sinking Funds. It will be supported by revenues from drainage fees.

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$

RESOLUTION NO. 2022-__

A RESOLUTION approving and authorizing publication and posting of notice of intention to issue certificates of obligation.

WHEREAS, the City Council (the "City Council") of the City of Willow Park, Texas (the "City"), has determined that certificates of obligation should be issued under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271 (the "Act"), for the purpose of paying contractual obligations to be incurred for (i) designing, constructing, acquiring, improving, enlarging, and equipping the City's municipal drainage utility system, including any repair, replacement, and relocation of streets and utilities in connection therewith, and the acquisition of land and rights-of-way therefor, and (ii) professional services rendered in relation to such projects and the financing thereof; and

WHEREAS, prior to the issuance of such certificates, the City Council is required to publish and post notice of its intention to issue the same in accordance with the provisions of the Act; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:

SECTION 1: The City Secretary is hereby authorized and directed to cause notice to be published of the City Council's intention to issue certificates of obligation in a principal amount not to exceed \$4,250,000 for the purpose of paying contractual obligations to be incurred for (i) designing, constructing, acquiring, improving, enlarging, and equipping the City's municipal drainage utility system, including any repair, replacement, and relocation of streets and utilities in connection therewith, and the acquisition of land and rights-of-way therefor, and (ii) professional services rendered in relation to such projects and the financing thereof, and payable from ad valorem taxes and a pledge of the net revenues of the City's Municipal Drainage Utility System. The notice hereby approved and authorized to be published shall read substantially in the form and content of Exhibit A hereto attached and incorporated herein by reference as a part of this resolution for all purposes.

SECTION 2: The City Secretary shall cause the aforesaid notice to be published (i) in a newspaper of general circulation in the City, once a week for two consecutive weeks, the date of the first publication to be at least forty-six (46) days prior to the date stated therein for the passage of the ordinance authorizing the issuance of the certificates of obligation and (ii) continuously on the City's website for at least forty-five (45) days before the date stated therein for the passage of the ordinance authorizing the issuance of the certificate of obligation.

SECTION 3: It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Texas Government Code, Chapter 551, as amended.

SECTION 4: This Resolution shall be in force and effect from and after its passage on the date shown below.

[remainder of page left blank intentionally]

PASSED AND ADOPTED, this 14th day of June, 2022.

CITY OF WILLOW PARK, TEXAS

Mayor

ATTEST:

City Secretary

(City Seal)

EXHIBIT A

NOTICE OF INTENTION TO ISSUE CITY OF
WILLOW PARK, TEXAS CERTIFICATES OF OBLIGATION

TAKE NOTICE that the City Council of the City of Willow Park, Texas, shall convene at 7:00 o'clock P.M. on the 9th day of August, 2022, at the City Hall, 516 Ranch House Road, Willow Park, Texas, and, during such meeting, the City Council will consider the passage of an ordinance authorizing the issuance of certificates of obligation in an amount not to exceed \$4,250,000 for the purpose of paying contractual obligations to be incurred for (i) designing, constructing, acquiring, improving, enlarging, and equipping the City's municipal drainage utility system, including any repair, replacement, and relocation of streets and utilities in connection therewith, and the acquisition of land and rights-of-way therefor, and (ii) professional services rendered in relation to such projects and the financing thereof; such certificates to be payable from ad valorem taxes and a pledge of the net revenues of the City's Municipal Drainage Utility System. In accordance with Texas Local Government Code Section 271.049 (i) the current principal amount of all of the City's outstanding public securities secured by and payable from ad valorem taxes is \$14,973,544; (ii) the current combined principal and interest required to pay all of the City's outstanding public securities secured by and payable from ad valorem taxes on time and in full is \$20,334,709; (iii) the estimated combined principal and interest required to pay the certificates of obligation to be authorized on time and in full is \$6,007,428 (iv) the maximum interest rate for the certificates may not exceed the maximum legal interest rate; and (v) the maximum maturity date of the certificates to be authorized is February 15, 2047. The above information excludes \$37,241,456 in principal amount of outstanding debt obligations the City has designated as self-supporting in Resolution No. 2021-06 which the City reasonably expects to pay from revenue sources other than ad valorem taxes; provided, however, that in the event such self-supporting revenue sources are insufficient to pay debt service, the City is obligated to levy ad valorem taxes to pay such debt obligations. The certificates are to be issued, and this notice is given, under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271.

Crystal Dozier
City Secretary
City of Willow Park, Texas



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: June 14, 2022	Department: Planning & Development	Presented By: Bill Funderburk
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AGENDA ITEM:

Consideration/Action for Approval of Contract for Food, Pool and Hotel/Motel Inspections.

BACKGROUND:

Duane Barritt has been the City Health Inspector for the past ten years. He has been charging the same fees for this length of time. Duane does all food establishments, hotel/motel inspections and other items as stated in the agreement. He is requesting an increase in all inspection categories.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Staff recommends City Council approve agreement with Duane Barritt to provide health inspection services for the city.

EXHIBITS:

Contract agreement signed March 28, 2012.
Proposed new agreement.

RECOMMENDED MOTION:

Motion to Approve Contract for Food, Pool and Hotel/Motel Inspection Services.

CONTRACT FOR FOOD, POOL AND HOTEL/ MOTEL INSPECTIONS

This contract is made and entered into by Duane R. Barritt and the City of Willow Park in the county of PARKE, the State of Texas. Herein called "City" and Duane R. Barritt herein called "Contractor" will provide food ,pool and hotel/motel services for establishments permitted by City.

Witnessed

For and in consideration of the mutual and knowledge undertakings herein set forth the parties agree as follows:

1. Contractor agrees to conduct full routine inspections of food establishments ,public and semi- public pools and hotel/motels permitted by the City a minimum of 2 times a calendar year, to do follow-up inspections of any establishment in the City to verify corrections of any critical violations in the health code not corrected at the time of the initial inspection, to investigate complaints referred to the City or by the State of Texas, Department of State Health Services, review construction blue prints provided by the City or the Food Establishment, provide a 2 hour emergency response and after hour response upon request by the City.

2. The City agrees to pay the Contractor the following rates:

Bi-annual inspection for pools, spas, food establishment and hotel/motel inspections- \$75.00 per inspection.

Follow up inspections of pools, spas , food establishments, hotels/motels- \$75.00 per inspection.

A follow up will be performed if the establishment has a score of 30 demerits or higher, has temperature violations, food equipment not working, or in the professional opinion of the Contractor that a public health hazard exists.

Temporary Event food inspection- \$35.00 per inspection

Emergency Response Inspection- \$75.00 per inspection

After Hour Inspection- \$75.00 per inspection

Immediate Response- \$75.00 per inspection

Complaint Inspection- \$75.00 per inspection

Plan review - \$100.00 per plan review

Onsite plan review \$150.00 per plan review

Opening inspection fee- \$75.00 per inspection

3. It is understood that the Contractor in an independent contractor providing specialized services and this contract cannot be assigned to another Contractor. Contractor agrees to provide his own personal services and may not employ others to do the required inspections without written approval agreement with the City.

4. This contract is performable in Parker County.

5. The term of the contract is for one year beginning March 28, 2012 and expiring on the last day of March 28, 2013.

6. Either party may terminate this contract without cause upon ten days of written noticed.

7. The City agrees to pay Contractor for his services within 30 days after receiving an invoice.

City of Willow Park

by: Candice J Scott Date 3/28/2012

Print Name: Candice J Scott Date 3/28/2012

Contractor:

by: Duane R. Barrett Date 3/28/2012

Print Name: Duane R. BARRITT Date 3/28/2012

CONTRACT FOR FOOD, POOL AND HOTEL/ MOTEL INSPECTIONS

This contract is made and entered into by Duane R. Barritt and the City of Willow Park in the county of Parker, the State of Texas. Herein called "City" and Duane R. Barritt herein called "Contractor" will provide food, pool, and hotel/motel services for establishments permitted by City.

Witnessed

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1. Contractor agrees to conduct full routine inspections of food establishments ,public and semi- public pools and hotel/motels permitted by the City a minimum of 2 times a calendar year, to do follow-up inspections of any establishment in the City to verify corrections of any critical violations in the health code not corrected at the time of the initial inspection, to investigate complaints referred to the City or by the State of Texas, Department of State Health Services, review construction blue prints provided by the City or the Food Establishment, provide a 2 hour emergency response and after hour response upon request by the City.

2. The City agrees to pay the Contractor the following rates:

Bi-annual inspection for pools, spas, food establishment and hotel/motel inspections- \$100.00 per inspection.

Follow up inspections of pools, spas , food establishments, hotels/motels- \$100.00 per inspection.

A follow up will be performed if the establishment has a score of 30 demerits or higher, has temperature violations, food equipment not working, or in the professional opinion of the Contractor that a public health hazard exists.

Temporary Event food inspection- \$50.00 per inspection

Emergency Response Inspection- \$100.00 per inspection

After Hour Inspection- \$100.00 per inspection

Immediate Response- \$100.00 per inspection

Complaint Inspection- \$100.00 per inspection

Plan review - \$100.00 per plan review

Onsite plan review \$150.00 per plan review

Opening inspection fee- \$100.00 per inspection

3. It is understood that the Contractor in an independent contractor providing specialized services and this contract cannot be assigned to another Contractor. Contractor agrees to provide his own personal services and may not employ others to do the required inspections without written approval agreement with the City.

4. This contract is performable in _____ County.

5. The term of the contract is for one year beginning _____ and expiring on the last day of _____.

6. Either party may terminate this contract without cause upon ten days of written noticed.

7. The City agrees to pay Contractor for his services within 30 days after receiving an invoice.

City of _____

by: _____ Date _____

Print Name: _____ Date _____

Contractor:

by: _____ Date _____

Print Name: _____ Date _____



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Meeting Date: 06/14/2022	Department: Legislative	Presented By: Pat Chesser
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AGENDA ITEM

Discussion/Action: to adopt a resolution of the City of Willow Park suspending the June 17, 2022 effective date of Oncor Electric delivery company’s requested rate change to permit the city time to study the request and to establish reasonable rates; approving cooperation with the steering committee of cities served by Oncor to hire legal and consulting services and to negotiate with the company and direct any necessary litigation and appeals; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel for the steering committee.

BACKGROUND:

PURPOSE

Oncor Electric Delivery Company ("Oncor" or "the Company") filed an application on or about May 13, 2022 with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by about \$251 million or approximately 4.5% over present revenues. The Company asks the City to approve an 11.2% increase in residential rates and a 1.6% increase in street lighting rates. If approved, a residential customer using 1,300 kWh per month would see a bill increase of about \$6.02 per month.

The resolution suspends the June 17, 2022 effective date of the Company's rate increase for the maximum period permitted by law to allow the City, working in conjunction with the Steering Committee of Cities Served by Oncor, to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take some action regarding the filing before the effective date, Oncor's rate request is deemed administratively approved.**

DISCUSSION

The City of Willow Park is a member of a 169-city coalition known as the Steering Committee of Cities Served by Oncor ("Steering Committee"). The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s when cities served by the former TXU gave up their statutory right to rate case expense reimbursement in exchange for higher franchise fee payments. Empowered by city resolutions and funded by *per capita* assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, the Courts, and the Legislature on electric utility regulation matters for the last 30 years.

Although Oncor has increased rates many times over the past few years, this is the first comprehensive base rate case for the Company since March 2017.

Explanation of "Be It Resolved" Paragraphs:

Section 1. The City is authorized to suspend the rate change for 90 days after the date that the rate change would otherwise be effective for any legitimate purpose. Time to study and investigate the application is always a legitimate purpose. Please note that the resolution refers to the suspension period as “the maximum period allowed by law” rather than ending by a specific date. This is because the Company controls the effective date and can extend the deadline for final city action to increase the time that the City retains jurisdiction if necessary to reach settlement on the case. If the suspension period is not otherwise extended by the Company, the City must take final action on Oncor's request to raise rates by June 17, 2022.

Section 2. This provision authorizes the Steering Committee, consistent with the City's resolution approving membership in the Steering Committee, to act on behalf of the City at the local level in settlement discussions, in preparation of a rate ordinance, on appeal of the rate ordinance to the PUC, and on appeal to the Courts. Negotiating clout and efficiency are enhanced by the City cooperating with the Steering Committee in a common review and common purpose. Additionally, rate case expenses are minimized when the Steering Committee hires one set of attorneys and experts who work under the guidance and control of the Executive Committee of the Steering Committee.

Section 3. The Company will reimburse the Steering Committee for its reasonable rate case expenses. Legal counsel and consultants approved by the Executive Committee of the Steering Committee will submit monthly invoices that will be forwarded to Oncor for reimbursement. No individual city incurs liability for payment of rate case expenses by adopting a suspension resolution.

Section 4. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

Section 5. This section provides that both Oncor and Steering Committee counsel will be notified of the City’s action by sending a copy of the approved and signed resolution to certain designated individuals.

STAFF/BOARD/COMMISSION RECOMMENDATION:

I move to adopt a resolution of the City of Willow Park suspending the June 17, 2022 effective date of Oncor Electric delivery company’s requested rate change to permit the city time to study the request and to establish reasonable rates; approving cooperation with the steering committee of cities served by Oncor to hire legal and consulting services and to negotiate with the company and direct any necessary litigation and appeals; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel for the steering committee.

Above mentioned Reports enclosed

EXHIBITS: Resolution and Memo

Mr. Brocato's Direct Line: (512) 322-5857
Email: tbrocato@lglawfirm.com

MEMORANDUM

TO: Steering Committee of Cities Served by Oncor Members

FROM: Thomas Brocato *TJB*
Jamie Mauldin
Roslyn Dubberstein

DATE: May 16, 2022

RE: Oncor Electric Delivery Company's Statement of Intent to Increase Rates Suspension Packet

ACTION REQUIRED TO SUSPEND THE EFFECTIVE DATE BY JUNE 17, 2022

On Friday, May 13, 2022, Oncor filed a Statement of Intent to Increase Rates with all cities in its service area that retain original jurisdiction. The Company is seeking to increase rates by approximately \$251 million over rates currently in place, or approximately 4.5% over present revenues. Residential customers would see an 11.2% increase in rates. If approved, a residential customer using 1,300 kWh per month would see a bill increase of about \$6.02 per month. Additionally, the Company proposes to increase street lighting rates by 1.6%.

The rate increase requested by Oncor will become effective on June 17, 2022, unless the city takes action to suspend the effective date. By statute, cities are permitted to extend the effective date by up to 90 days in order to study the filing. **The city must take action to suspend the effective date by June 17, 2022.** If your city does not have a regular council meeting scheduled before June 17th or is otherwise unable to take action on the suspension resolution June 17th, please contact us as soon as possible.

Attached to this memo is a model suspension resolution and staff report. In the past, Oncor local managers have provided cities with a model denial resolution and may recommend that the city immediately deny the rate request. If this occurs, we do not recommend that you deny the request at this time. Suspending the effective date allows cities more time to review the application and decide on the final action, including settlement or denial of Oncor's requested rate increase.

The Steering Committee of Cities Served by Oncor will discuss Oncor's rate request at the quarterly meeting on June 2, 2022. During the call there will also be an opportunity for Steering Committee members to discuss strategy with Steering Committee consultants and attorneys.

If you have any questions, please feel free to contact us:

Thomas – tbrocato@lglawfirm.com / 512-322-5857
Jamie – jmauldin@lglawfirm.com / 512-322-5890
Roslyn – rdubberstein@lglawfirm.com / 512-322-5802

1669/35/7314214.1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY OF WILLOW PARK
SUSPENDING THE JUNE 17, 2022 EFFECTIVE DATE OF
ONCOR ELECTRIC DELIVERY COMPANY’S
REQUESTED RATE CHANGE TO PERMIT THE CITY
TIME TO STUDY THE REQUEST AND TO ESTABLISH
REASONABLE RATES; APPROVING COOPERATION
WITH THE STEERING COMMITTEE OF CITIES SERVED
BY ONCOR TO HIRE LEGAL AND CONSULTING
SERVICES AND TO NEGOTIATE WITH THE COMPANY
AND DIRECT ANY NECESSARY LITIGATION AND
APPEALS; FINDING THAT THE MEETING AT WHICH
THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC
AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS
RESOLUTION TO THE COMPANY AND LEGAL
COUNSEL FOR THE STEERING COMMITTEE**

WHEREAS, on or about May 13, 2022, Oncor Electric Delivery Company (Oncor), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Willow Park a Statement of Intent to increase electric transmission and distribution rates in all municipalities exercising original jurisdiction within its service area effective June 17, 2022; and

WHEREAS, the City of Willow Park is a member of the Steering Committee of Cities Served by Oncor (“Steering Committee”) and will cooperate with the 169 similarly situated city members and other city participants in conducting a review of the Company’s application and to hire and direct legal counsel and consultants and to prepare a common response and to negotiate with the Company prior to getting reasonable rates and direct any necessary litigation; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking proceedings are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:

1. That the June 17, 2022 effective date of the rate request submitted by Oncor on or about May 13, 2022, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

2. As indicated in the City’s resolution approving membership in the Steering Committee, the Executive Committee of Steering Committee is authorized to hire and direct legal counsel and consultants, negotiate with the Company, make recommendations regarding reasonable rates, and to intervene and direct any necessary administrative proceedings or court litigation associated with an appeal of a rate ordinance and the rate case filed with the City or Public Utility Commission.

3. That the City’s reasonable rate case expenses shall be reimbursed by Oncor.

4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

5. A copy of this Resolution shall be sent to Oncor, Care of Howard V. Fisher, Oncor Electric Delivery Company LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to Thomas Brocato, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED this the 14th day of June, 2022.

Doyle Moss, Mayor
City of Willow Park

ATTEST:

Crystal Dozier, City Secretary

Approved as to form:

William P. Chesser, City Attorney



PARKS BOARD AGENDA ITEM BRIEFING SHEET

Meeting Date: June 14, 2022	Department: Planning & Development/Parks	Presented By: Toni Fisher
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AGENDA ITEM:

Consideration and Action regarding a 3-year contractual commitment for lease and installation of Christmas lighting and decorations.

BACKGROUND:

December 2021, Mayor Moss requested the embellishment of our exterior Christmas lighting and decorations at the City Hall location as well as the adjacent Memorial and Cross Timbers Parks.

Since the City has neither the personnel nor the expertise to properly install and maintain seasonal lighting and décor, Staff collected contractual bids to fulfill this request.

Two lighting bids were received, both shown by location and area to allow for ala carte selection, and the opportunity to add in future years. It should be noted that additional electrical connections are also needed for several of the areas, which will add one-time costs to the first year’s project total.

No funds are currently allocated for this expense.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Staff has attached the worksheet breakdown for each area with electrical requirements. Staff recommends for the City to contract with Christmas By Zenith the 3-year lease contract with Christmas by Zenith for desired areas.

EXHIBITS:

- Christmas by Zenith bid
- Murphy Christmas Lighting bid
- Purefoy Electric bids
- Staff’s worksheet

RECOMMENDED MOTION:

CHRISTMAS LIGHTING WORKSHEET

Prepared by Toni Fisher 6/09/22

City Hall:

Power to monument (incl. 2 spotlights)	\$4,078.08 <i>(one-time cost)</i>
20' pre-lit/decorated Christmas tree	\$8,000.00
City Hall Roof perimeter lighting	\$670.00
(Unlit) garland around monument*	<u>\$395.00</u>

**If we install power, lighted garland would increase the price slightly.*

City Hall Total: **\$13,143.08**

Memorial Park:

New power to park:	\$2,337.50 <i>(one-time cost)</i>
(1) Gang box w/ outlets nearby gazebo	\$5,845.66 <i>(one-time cost)</i>
All tree/bush lighting by flagpoles	\$4,520.00
Gazebo roof perimeter & tree lighting,	
(Unlit) Garland around monument*	<u>\$7,900.00</u>

**If we install power, lighted garland would increase the price slightly.*

Memorial Park Total: **\$20,603.16**

Cross Timbers Park:

Restroom roof perimeter: **\$345.00**

Public Safety Building:

Building perimeter & tree lighting: **\$5,660.00**

YEAR #1: GRAND TOTAL
for power to all areas and lighting: \$39,751.24

YEAR #2 GRAND TOTAL: \$19,490.00

YEAR #3 GRAND TOTAL: \$19,490.00

TOTAL INVESTMENT as is: \$78,731.24



CITY OF WILLOW PARK

Exterior Christmas Décor Proposal



MARCH 7, 2022
CBZ, LLC
3200 West Bolt Street
Fort Worth, TX 76110



Date: March 7, 2022	Quote #: C0122002
To: City of Willow Park	Subject: Exterior Lighting
Address: 516 Ranch House Road	Project: City of Willow Park
City/State/Zip: Willow Park, TX 76087	Contact: Toni Fisher
Phone: 817-888-0058	E-mail: tfisher@willowpark.org

QUOTATION

Written acceptance of this quotation is to be received by us within a period of 30 days from the above date. For labor, material, supervision & equipment necessary to furnish & install the following we quote the sum of:

All items in this proposal are proposed as a “Turn-Key” pricing, as Christmas by Zenith will provide all materials. Pricing below does not include applicable sales tax.

1. Products
2. All supplies needed such as light hardware, extension cords and timers.
3. Labor to customize & install your Holiday décor.
4. Service check-ups (twice weekly) plus any other service requirements if needed.
5. Warranty on all products during the term of agreement.
6. All labor, take-down and storage of all Holiday items at the end of the season.
7. Storage in our fully secured warehouse.
8. We are fully insured and can provide all insurance certificates upon request.

Town Hall

Install perimeter lighting – approximately 228’ of Warm White LED C9 lights to 3 sides of building.

1 Year Lease \$855.00

3 Year Lease \$670.00

Install one (1) 20’ prelit Christmas tree with Warm White LED lights. Tree will be decorated with commercial grade exterior ornaments - customer choice of color and location to be determined by client. (Location to be determined by client)

1 Year Lease \$9,500.00

3 Year Lease \$8,000.00

Install 18’ of garland to city monument. (no power)

- Unlit and decorated to match tree décor – customer choice of color

1 Year Lease \$475.00

3 Year Lease \$395.00

3200 West Bolt Street
Fort Worth, TX 76110
817-467-3620



Garland to city monument. (no power)

-Unlit without decorations

1 Year Lease \$395.00

3 Year Lease \$250.00

Memorial Park

Install approx. 340' C9 Warm White ground stake lighting around island in front of flagpole.

1 Year Lease \$1,075.00

3 Year Lease \$945.00

Install approx. 4200 Warm White mini lights to (3) crepe myrtles in island around flagpole.

1 Year Lease \$2,275.00

3 Year Lease \$2,125.00

Install approx. 700 Warm White mini lights to (1) crepe myrtle in island around flagpole.

1 Year Lease \$575.00

3 Year Lease \$425.00

Install approx. 2100 Warm White mini lights to (3) bush trees near flagpole.

1 Year Lease \$1,225.00

3 Year Lease \$1,025.00

Gazebo Area

Install approx. 12,000 Warm White mini lights to (10) trees along sidewalk. Lights will be installed trunk wrapped into the branches.

Install approximately 3,000 Warm White mini lights to four (6) trees in front of Gazebo. Lights will be installed trunk wrapped into the branches.

1 Year Lease \$7,650.00

3 Year Lease \$7,225.00

Install 35' of C9 Warm White lights around perimeter of Gazebo (no power)

1 Year Lease \$315.00

3 Year Lease \$225.00



Install 28' of garland around Gazebo fence (no power)

- Unlit and decorated to match tree décor – customer choice of color **1 Year Lease \$515.00**

3 Year Lease \$450.00

-Unlit without decorations

1 Year Lease \$395.00

3 Year Lease \$325.00

Cross Timbers Park

Install 70' C9 Warm White lights to perimeter of restroom in the park. (magnet fasteners)

1 Year Lease \$425.00

3 Year Lease \$345.00

NEW Public Works Building – 101 Stage Coach Trail

Install approx. 1325' C9 Warm White lights to perimeter of building.

1 Year Lease \$3,925.00

3 Year Lease \$3,785.00

Install approx. 3500 Warm White mini light to (2) trees in front of building.

1 Year Lease \$2,100.00

3 Year Lease \$1,875.00

NOTE: Electrical outlets must be available on roof and trees. Owner will be notified prior to start if additional are needed.

TERMS: 70% due on _____, 30% due at take-down in January 2023.

ACCEPTED:

Firm: _____

By: _____

Date: _____

Respectfully Submitted:

Kelli Roper



Terms and Conditions

For Purchase & Lease Options

Unless otherwise noted our quotation is based on the following conditions:

1. We are to be given reasonable advance notice of required start date to adequately schedule and prepare for work.
2. The project is to be ready for installation work so it may be completed in one continuous operation.
3. CBZ will have technicians onsite for opening lighting events to ensure our install and products work properly.
4. We are not to be held responsible for delays due to causes beyond our control.
5. If a contract resulting from this quotation is terminated prior to completion, we will be reimbursed for all expenses incurred prior to notice of termination. If payment terms are not followed based on contract, any and all installed materials will be removed.
6. We are to be reimbursed by you for cost of repairing any damage done by others to our completed work, or by destructive job-site conditions beyond our control.
7. If you elect to use Christmas by Zenith Contract in accepting this quotation, it is agreed and understood that this quotation in its entirety is to become a part there of unless as amended by mutual agreement.
8. Payment for our work will be within 10 days after completion unless otherwise agreed to. TERMS ARE NET – no discounts from contract price. Any account exceeding 30 days after completion will be subject to the approval of our Credit Department.
9. CBZ is not responsible for the growth of trees. Entity may purchase or lease additional lights to accommodate growth.
10. If for any reason client cancels lease at any time during the lease terms, cancellation penalties are as follows:
 - a. Prior to 1st year of lease cancellation client will be billed 80% of total lease agreement.
 - b. Prior to 2nd year of lease cancellation client will be billed 40% of total lease agreement.
 - c. Prior to 3rd year of lease cancellation client will be billed 20% of total lease agreement.
11. CBZ will replace all lights that do not work properly within the 3-year lease period at no cost to you.
12. Christmas by Zenith will not be held responsible for damaged material that was not stored at our facility. All leased merchandise is the responsibility of the lease during the lease period while merchandise is installed on location. CBZ is responsible for all leased merchandise during the take-down, transport and storage period.

ACCEPTED:

Firm: _____

By: _____

Date: _____

Respectfully Submitted



This lease program includes the following:

1. Christmas By Zenith will provide all material.
2. CBZ will install, service, takedown and store all decorations.
3. CBZ will have staff onsite the evening of the event to make sure our install as well as product works properly.
4. CBZ will perform "checks" of your property twice a week. We will correct any problems found upon inspection that night or the next day.
5. CBZ will replace any lights that do not work properly, based on manufacturer or installation issues within the 3 year lease period at "Zero" charge to you.
6. Lights will be installed and tested prior to your event to ensure no issues with our lights and installation.
7. CBZ will need to meet with management prior to install to ensure adequate power.
8. All extension cords, fasteners, timers are included in the pricing attached.
9. We are not to be held responsible for delays due to causes beyond our control. i.e. weather.
10. We are to be reimbursed by you for cost of repairing any damage done by others to our completed work and materials.
11. CBZ is responsible for complete takedown and storage of all lighting displays.
12. CBZ brings to you over 25 years of knowledge and experience.
13. We look forward to a bright Holiday Season!



References			
Erica Haney	Parks & Recreation	City of Aledo	817-441-7016
Michelle Forrester	Senior Property Manager	Fidelis DW Retail	469-998-8984
Junior Camacho	Parks & Recreation	City of Southlake	817-748-8357
Lisa Dalton	Visitor & Cultural Manager	City of Grapevine	817-410-3593
Jessica Morrow	Facilities Manager	Glenstar Properties, LLC	817-402-1103
Jason Brown	The Link Manager	City of Richland Hills	817-616-3775
Shannon Thompson	Property Manager	Finley Resources	817-231-8768
Timothy Hamilton	Parks & Recreation	City of Duncanville	972-780-5072
Nancy Valdez	Property Manager	Venture Commercial Mgmt	817-738-5600
Jonathan Teat	Assistant Vice President	Dallas Baptist University	214-333-5128
Gary Burleson	General Manager	Hilton Hotel, Southlake	817-442-9900
Darcy MacFarlane	Facilities Manager	City of Westlake	817-490-5768
Michelle Forrester	Property Manager	Fidelis Realty Partners	469.998.8984



Murphy Christmas Lighting

7194325687 | jmurphy@murphychristmaslighting.com |
<https://murphychristmaslighting.com>

RECIPIENT:

City of Willow Park
 516 Ranch House Road
 Willow Park, Texas 76087

Quote #3759

Sent on 04/14/2022

Total \$24,951.63

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Christmas Lighting (Full Service)	20 trees with mini lights to canopy's	140	\$22.50	\$3,150.00
Christmas Lighting (Full Service)	Outline Two buildings and the garden around the flag poles of Veterans Park	400	\$6.00	\$2,400.00
Christmas Lighting (Full Service)	Large 20ft tree with city color ornaments	1	\$17,500.00	\$17,500.00

Christmas Lighting Contract

This is a Full-Service Lease contract. (Install, Maintenance, Takedown, and Storage)

This contract made effective as of April 14, 2022 or upon approval.

Between:
 Murphy Christmas Lighting LLC.
 3800 Haslet Roanoke rd Roanoke, TX 76244
 719-432-5687
 (herein after called the "Contractor") And
 City of Willow Park

Subtotal	\$23,050.00
Sales Tax Parker (8.25%)	\$1,901.63
Total	\$24,951.63



Purefoy Electric LLC
 2900 Greenlee Park Trail
 Weatherford, Tx. 76088
 817.341.3836

Estimate 12144371
 Job 9811701
 Estimate Date 6/8/2022
 Customer PO

Item 6.

Billing Address
 Willow Park City Hall
 516 Ranch House Road
 Willow Park, TX 76087 USA

Job Address
 Willow Park City Hall
 516 Ranch House Road
 Willow Park, TX 76087 USA

Estimate Details

Tree Power: Trench and install power to (8) trees.
 - Provide 2 gang weather proof boxes w/ GFCI protected outlets

Task #	Description	Quantity	Your Price	Your Total
Run Power to Centralized Outlet Location ELEC-200-POLE	Install underground power to centralized location for power hub ** customer will run lighting from there Install new 200 amp service pole for utility co to energize	1.00 1.00	\$5,845.66 \$2,337.50	\$5,845.66 \$2,337.50

Materials

Material	Description	Quantity	Your Price	Your Total
PR-EQUIP	Trencher and trailer	1.00	\$500.00	\$500.00
#	Description			Total
COUP-MAN-02	Special discount for selected customers on approved projects upon approval			\$-868.32
COUP-MAN	Discount given to selected customer per manager approval			\$-434.16
			Sub-Total	\$7,380.68
			Tax	\$0.00
			Total	\$7,380.68
			Est. Financing	\$116.86

Thank you so much for your Business !

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Purefoy Electric LLC as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.



Hello, this is your estimate

Location: 516 Ranch House Road, Willow Park, TX, 76087

Apply For Financing

JOB ID
9811701

Lights for City Hall Sign

\$4,078.08
Your Price

Summary
Trench and cut concrete in order to install 2 up lights by sign. Doesn't include concrete repair.



Lights for City Hall Sign

Your Price
\$4,531.20

Trench and cut concrete to install 2 up lights by sign. Use existing circuit at flag pole lights. Does not include landscape or waterline repair.



COUP-MAN-02

Your Price
-\$453.12

Special discount for selected customers on approved projects upon approval

Subtotal	\$4,078.08
Tax	\$0.00
Total	\$4,078.08



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: June 14	Department: Admin	Presented By: City Manager
---------------------------------	-----------------------------	--------------------------------------

AGENDA ITEM:

Discussion / Action: To consider extending wastewater services within the city limits

BACKGROUND:

At the request of Councilman Runnebaum, staff has prepared a presentation that would provide wastewater services to areas within the city limits that do not currently have those services.

Derek as prepared a presentation, which is attached, goes in to detail about the challenges of this project on both the north and south sides of Willow Park.

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$



Willow Park North Side Sewer Discussion

DEREK TURNER, P.E.

CHALLENGES

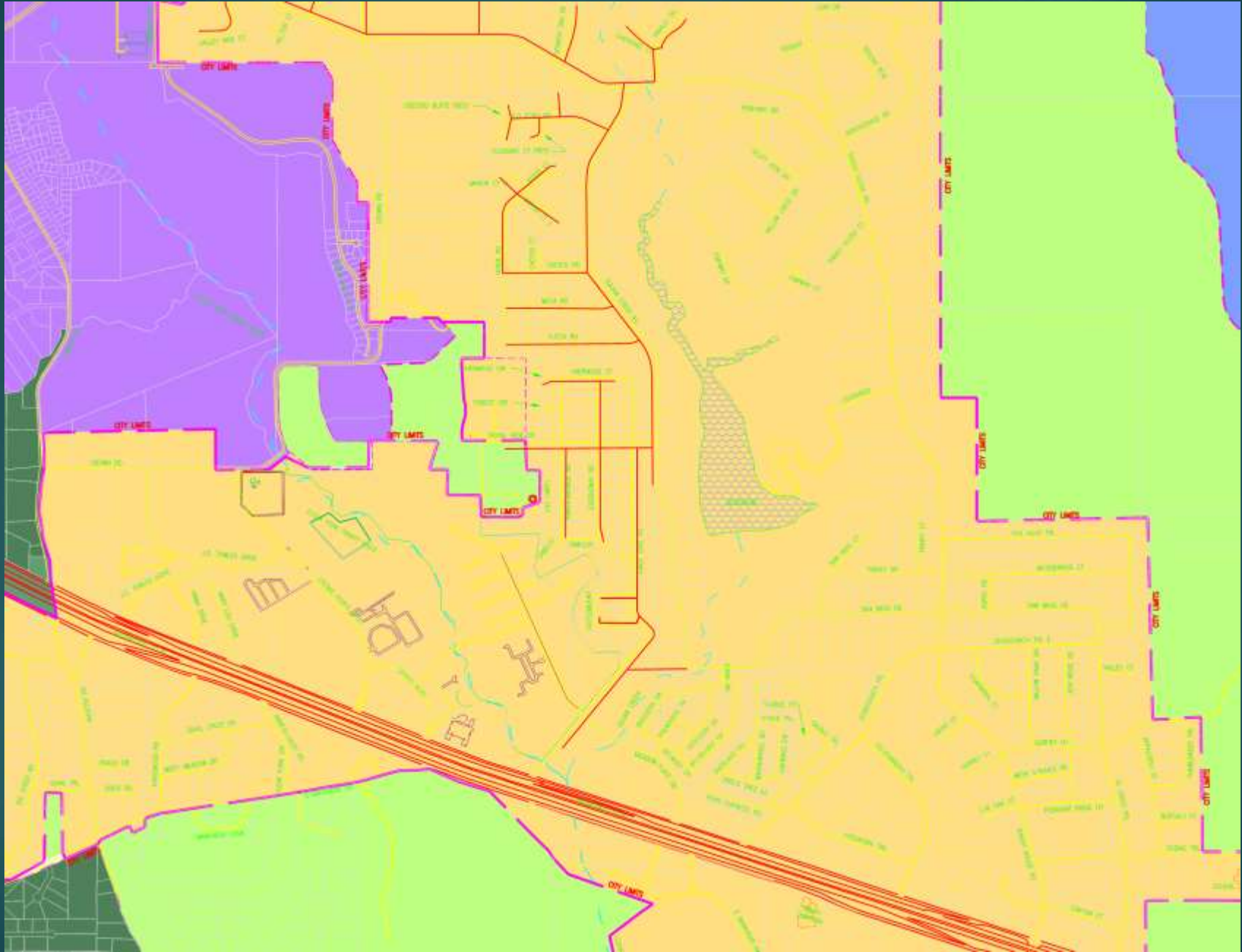
- ▶ Existing Resident Connections (private property & congested areas)
- ▶ Additional or Increased Discharge Permit
- ▶ Traffic Control
- ▶ Land Acquisition

NORTH OF RANCH HOUSE

- ▶ Estimated 1,000 Connections
- ▶ Second 300,000 gallon per day Wastewater Plant
- ▶ Estimated Two Lift Stations
- ▶ Approximately 36,000 feet of sewer line
- ▶ Service laterals, tie-ins, etc.
- ▶ **TOTAL ESTIMATED COST \$19M**

SOUTH OF RANCH HOUSE

- ▶ Estimated 300 Connections
- ▶ 90,000 gallon per day Contribution to Existing Plant
- ▶ Estimated Two Lift Stations
- ▶ Approximately 30,000 feet of sewer line
- ▶ Service laterals, tie-ins, etc.
- ▶ **TOTAL ESTIMATED COST \$9.2M**





CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: June 14	Department: Admin	Presented By: City Manager
---------------------------------	-----------------------------	--------------------------------------

AGENDA ITEM:

Discussion / Action: To consider water line replacement and street improvements to Squaw Creek

BACKGROUND:

Squaw Creek road, a minor arterial street, is in need water line replacement, and street repair. Staff asked Derek Turner to provide information to Council which outlines the unique challenges these projects have, as well as a cost analysis of the improvements.

A presentation from Derek Turner is attached for your review.

STAFF/BOARD/COMMISSION RECOMMENDATION:

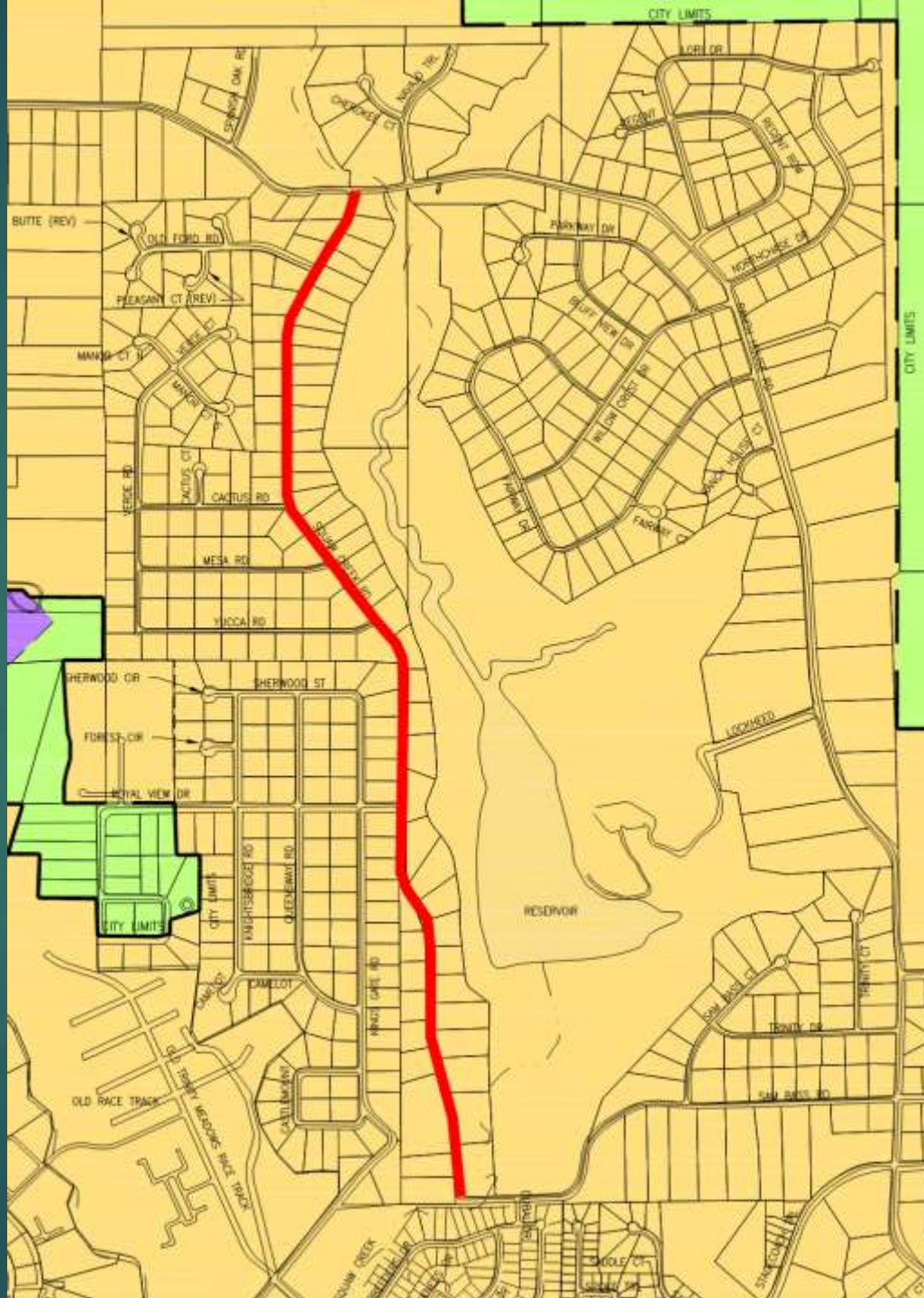
EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$



Willow Park Squaw Creek Road Improvements Discussion

DEREK TURNER, P.E.



STREET CONSTRUCTION

- ▶ Squaw Creek has Several Significant Grade Changes
- ▶ R.O.W. is Limited and Narrow in Many Places
 - Impacts work space and design
- ▶ Minor Arterial Requires More Width
- ▶ Detour Options are Limited

DRAINAGE

- ▶ Grade Changes
- ▶ Four Low Water Crossings (major culverts)
- ▶ R.O.W. is Limited and Narrow in Many Places
 - This may require storm drains
- ▶ Drainage Impacts the Street More than Flatter Areas (i.e. erosion)

UTILITIES

- ▶ The Existing Water Lines are Under the Pavement & Deteriorated
- ▶ Replacement will Require Lines Under the Pavement in Many Locations
- ▶ Future Sewer Lines Will Need to be Under Pavement
- ▶ Construction Should Occur in Conjunction with Paving

STREET IMPROVEMENTS

- ▶ Concrete paving for Minor Arterial
- ▶ Major Box Culvert Replacements
- ▶ Storm Drainage

- ▶ **TOTAL ESTIMATED COST \$6.0M**

UTILITY IMPROVEMENTS

- ▶ Water Line Replacements (full length)
- ▶ New Sewer Trunk Line (full length – trunk only)
- ▶ Estimated as Part of Larger Paving Project

- ▶ **TOTAL ESTIMATED COST \$2.75M**