



## CITY COUNCIL REGULAR MEETING AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, September 10, 2024 at 6:00 PM

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### CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

### PLEDGE OF ALLEGIANCE AND INVOCATION

### PUBLIC COMMENTS (Limited to three minutes per person)

*Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:*

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

### CONSENT AGENDA

*All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

1. Approve City Council Meeting Minutes - Regular Meeting August 27, 2024.

### REGULAR AGENDA ITEMS

2. Discussion/Action: to consider the recommendations from HUB Insurance to award a contract for City Employee Health, Dental, Vision and Life Insurance for the 2024-2025 Fiscal Year.
3. The City of Willow Park City Council will hold a public hearing on the proposed 2024-2025 fiscal year budget at a City Council meeting at 6:00 p.m. on September 10, 2024,

in the Willow Park City Hall, Council Chambers, 120 El Chico Trl., Suite A, Willow Park, Texas.

Open Public Hearing

Close Public Hearing

4. Discussion/Action: to adopt an ordinance providing for the adoption of the City of Willow Park Municipal Budget for the Fiscal Year 2024-2025.

5. The Willow Park City Council will conduct a public hearing on the City of Willow Park Proposed Tax Rate for Tax Year 2024 at a City Council meeting at 6:00 p.m. on September 10, 2024, in the Willow Park City Hall, Council Chambers, 120 El Chico Trl., Suite A, Willow Park, Texas.

Open Public Hearing

Close Public Hearing

6. Discussion/Action: to adopt an ordinance levying the 2024 Ad Valorem Tax Rate of the City of Willow Park, Texas on all taxable property within the corporate limits of the City, not exempt by law; providing revenues for payment of current municipal expenses; and for the interest and sinking funds on outstanding City of Willow Park Bonds; providing for enforcement of collection; providing for severability clause; and providing an effective date.

7. PUBLIC HEARING: For Special Use Permit regarding the placement of a temporary, free-standing, off-premise sign on Lot S PT 1, Block 1, Trinity Meadows Subdivision, in the City of Willow Park, Parker County, Texas.

Open Public Hearing

Close Public Hearing

8. Consideration/Action: to adopt an ordinance to approve a Special Use Permit regarding the placement of a temporary, free-standing, off-premise sign on Lot S PT 1, Block 1, Trinity Meadows Subdivision, in the City of Willow Park, Parker County, Texas.

## INFORMATIONAL

Mayor and City Council Comments

City Manager Comments

**EXECUTIVE SESSION** *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

9. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

10. 551.087 - Economic Development Negotiations; 551.071 Consultation with City Attorney; Beall Development Agreement; and Brothers In Christ Annexation.

11. Section 551-074 Personnel Matters; City Secretary Review

**RECONVENE** into Open Session and consider action, if any, on the item discussed in Executive Session.

## **ADJOURNMENT**

*As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.*

*The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.*

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 6, 2024, at 12:00 p.m. and remained so posted continuously for at least 72 hours before said meeting is to convene.

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Crystal R. Dozier, TRMC, CMC  
City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at [cdozier@willowpark.org](mailto:cdozier@willowpark.org). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at [www.willowpark.org](http://www.willowpark.org)



## CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, August 27, 2024 at 6:00 PM

### CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

Mayor Pro Tem Young called the meeting to order at 6:00 pm.

#### PRESENT

Councilmember Eric Contreras  
 Councilmember Greg Runnebaum  
 Councilmember Lea Young  
 Councilmember Nathan Crummel

#### ABSENT

Mayor Doyle Moss  
 Councilmember Chawn Gilliland

#### STAFF PRESENT

City Manager Bryan Grimes  
 Assistant City Manager Bill Funderburk  
 City Secretary Crystal Dozier

### PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Young requested a moment of silence followed by the pledge of allegiance.

### PUBLIC COMMENTS (Limited to three minutes per person)

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- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.



B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**Walter Mayou at 505 Knights Bridge and Francis Horch at 901 Sam Bass Ct. both spoke before the City Council.**

## **CONSENT AGENDA**

*All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

1. Approve City Council Meeting Minutes - Regular Meeting August 13, 2024.

**To approve City Council Meeting Minutes - Regular Meeting August 13, 2024.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Runnebaum.**

**Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

## **REGULAR AGENDA ITEMS**

2. Discussion /Action: to discuss, consider and act on approving a proposed ad valorem tax rate for the period beginning October 1, 2024 thru September 30, 2025.

**To approve the City of Willow Park, assess a proposed maintenance and operations tax rate of \$0.203371 and a proposed interest and sinking rate of \$0.229175 for a total proposed tax rate of \$0.432546.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Crummel.**

**Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

3. Discussion/Action: to discuss, consider, and act on setting the date, time, and place for a public hearing on the tax rate and proposed budget for the period beginning October 1, 2024 thru September 30, 2025.

**I move that the City of Willow Park hold a public hearing on the budget and a public hearing on the tax rate for FY 24 – 25, a period beginning on October 1, 2024 and ending on September 30, 2025, on September 10, 2024 at 6:00 PM at the Willow Park City Hall located at 120 El Chico Trail and authorize staff to publish public notices as required by law.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Crummel.**

**Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

4. Discussion/Action: to adopt an ordinance adopting a comprehensive fee and rate schedule for the following Enterprise Fund Utility Rates/Services/Charges for Fiscal Year 2024-25, including water impact fees, water tap fees, wastewater impact fees, wastewater tap fees, drainage impact fees, utility deposits/fees, water base rates, water volumetric charges, wastewater rates, solid waste rates, additional utility services charges, and water meter costs; amending various city ordinances; and containing a severability clause and an effective date.

**To adopt an ordinance adopting a comprehensive fee and rate schedule for the following Enterprise Fund Utility Rates/Services/Charges for Fiscal Year 2024-25, including water impact fees, water tap fees, wastewater impact fees, wastewater tap fees, drainage impact fees, utility deposits/fees, water base rates, water volumetric charges, wastewater rates, solid waste rates, additional utility services charges, and water meter costs; amending various city ordinances; and containing a severability clause and an effective date.**

**Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.**

**Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

5. Discussion only: Update on the Wastewater Treatment Plant.

**Chase McBride, Assistant Public Works Director gave a presentation on the update of the City's Wastewater Treatment Plant.**

## **INFORMATIONAL**

Mayor and City Council Comments

**There were no comments from Mayor and City Council**

City Manager Comments

**City Manager Bryan Grimes stated the City Council will be voting on the FY 2024-2025 Budget and 2024 Tax Rate at the September 10th City Council Meeting. He announced National Night Out will be held at Kings Gate Park on October 1st. The City's Code of Ordinances has officially been completed and is now on the city's website.**

**EXECUTIVE SESSION** *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

**Mayor Pro Tem Young convened into closed session at 6:28 pm.**

6. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

- 7. 551.087 - Economic Development Negotiations; 551.071 Consultation with City Attorney; Beall Development Agreement; and Brothers In Christ Annexation.
- 8. 551.071 (Consultation with Attorney); 551.072 (Deliberation Regarding Real Property) - possible purchase of tract of property on Kings Gate Road and adjoining tract off I-20 Service Road

**RECONVENE** into Open Session and consider action, if any, on the item discussed in Executive Session.

**Mayor Pro Tem Young reconvened into open session at 7:14 pm.**

**No action was taken on agenda items 6 & 7.**

**Action was taken on agenda item 8.**

**To approve a contract to sale real property for the purchase of two parcels of land, one being .1185 acre of land and the other being approximately 1 acre of land for the Kings Gate Bridge Project.**

**Motion made by Councilmember Crummel, Seconded by Councilmember Contreras. Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

**ADJOURNMENT**

**Motion made by Councilmember Runnebaum, Seconded by Councilmember Crummel. Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

**Mayor Pro Tem Young adjourned the meeting at 7:16 pm.**

These minutes were approved on the 27<sup>th</sup> of August, 2024

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Mayor Pro Tem Lea Young

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Crystal R. Dozier, TRMC, CMC  
City Secretary



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> 09/10/24	<b>Department:</b> Human Resources	<b>Presented By:</b> Rodney Dryden
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**AGENDA ITEM:**

Renewal of Insurance - Health, Dental, Vision and Life

**BACKGROUND:**

The City’s Broker sent out an RFP for health, dental, vision and life insurance coverage and received several responses. The responses were reviewed by the HUB Agency.

Rodney Dryden will make the presentation to Council.

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

Recommended Motion: I move to accept and approve the recommendation from the HUB Agency to provide employee benefits.

**EXHIBITS:**

<b>ADDITIONAL INFO:</b>	<b>FINANCIAL INFO:</b>	
	<b>One Time Cost</b>	
	<b>Annual Cost</b>	
	<b>Source of Funding</b>	

## **NOTICE OF PUBLIC HEARING ON PROPOSED 2024-2025 FISCAL YEAR BUDGET FOR THE CITY OF WILLOW PARK**

The City of Willow Park City Council will hold a public hearing on the proposed 2024-2025 fiscal year budget at a City Council meeting at 6:00 p.m. on September 10, 2024, in the Willow Park City Hall, Council Chambers, 120 El Chico Trl., Suite A, Willow Park, Texas.

This budget will raise more total property taxes than last year's budget by \$199,171 or 10.49% and of that amount \$50,730 is tax revenue from new property added to the tax roll this year. The public is encouraged to review the City's proposed budget on the City of Willow Park website at [www.willowparktx.gov](http://www.willowparktx.gov) or view a paper copy of the budget in the City Secretary's office.

The public may comment by providing written comments either through the mail at the following address: 120 El Chico Trl., Suite A, Willow Park, Texas 76087, or by email at [cdozier@willowpark.org](mailto:cdozier@willowpark.org). Any written comments received by the City on or prior to 6:00 p.m. on the day of the public hearing will be included with information provided to the City Council for their consideration.

Members of the public are encouraged to provide input through any means available and/or to participate in the public hearing in person.

Crystal Dozier

City Secretary  
City of Willow Park



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> September 10, 2024	<b>Department:</b> Admin	<b>Presented By:</b> City Manager
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**AGENDA ITEM:** Discussion/ Action: to adopt an ordinance for the adoption of the City Council of Willow Park Municipal Budget for Fiscal Year 2024 - 2025

**BACKGROUND:** Council and staff have been working on the budget and the budget process for the past few months. Council had multiple Budget workshops and the statutory Public Hearings on the Budget. The Budget has been readily available on the City website since July 22, 2024.

**General Fund:** The General Fund is primarily flat from the current budget. There are some cost increases such as insurance, employee salaries, and primarily, the Police Department. Sales Tax receipts are down roughly 7% and the new budget reflects this trend. This budget also has some capital improvements, which Council can approve during the FY.

**Water Fund:** Again, the Water Fun is relatively flat budget like the General Fund. Of note, the Water Fund has been transferring revenues to the Wastewater Fund to help subsidize that fund. While there is a transfer in the budget, it is not expected to be used. It is there as a safeguard.

**Wastewater Fund:** The Wastewater Fund has seen a tremendous turnaround in the past 12 months. With the agreement with Hudson Oaks, this fund will have a partnership to help offset costs, and, in turn, will help the Wastewater Fund to be self-sustaining as Council has requested.

**Drainage Fund:** With over three years of revenues collected, and the passage of the Certificates of Obligation to address drainage projects throughout the City last year, this fund will provide the proceeds to service the debt. This fee allows the City to address its drainage projects without additional I/S funding. Some drainage projects have been completed, and Phase 2 will be completed in the coming months.

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

**Suggested Motion:** I move that the Willow Park City Council adopt an ordinance providing for the adoption of the City of Willow Park Municipal budget for Fiscal Year 2024 - 2025.

- EXHIBITS:**
- General Fund Budget
  - Water Fund Budget
  - Wastewater Budget
  - Drainage Fund Budget

# ***CITY OF WILLOW PARK***

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS, PROVIDING FOR THE ADOPTION OF A MUNICIPAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Willow Park, Texas ("City"), is a municipal corporation duly and legally formed in the State of Texas; and

**WHEREAS**, the City is a general law municipality with specific powers delegated to it to protect the health, safety, and general welfare of its citizens; and,

**WHEREAS**, an annual municipal Budget for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025 ("Budget") was drafted and prepared by the Budget Officer of the City of Willow Park, Texas, in accordance with §§102.002 and 102.003 TEX. LOCAL GOVERNMENT CODE; and

**WHEREAS**, the Budget Officer for the City of Willow Park filed the proposed budget in the Office of the City Secretary on July 24, 2024, and the proposed Budget was made available for public inspection by any person pursuant to §102.005 TEX. LOCAL GOVERNMENT CODE; and

**WHEREAS**, the annual Budget referenced herein is the combination of component budgets for municipal waterworks, wastewater operations, drainage fund, and the municipal general fund; and

**WHEREAS**, a public hearing was held on the Budget pursuant to §102.0065, TEX. LOCAL GOV'T CODE, with notice given as required by law prior to the consideration and adoption of the Budget herein; and

**WHEREAS**, after full and final consideration, it is the consensus of the Willow Park City Council that the 2024-2025 Fiscal Year Budget, as hereinafter set forth, should be approved, and adopted.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:**

SECTION 1. AUTHORIZATION



The Mayor, appropriate City Official or Mayor's designee, is hereby authorized and directed to implement the applicable provisions of this Ordinance.

#### SECTION 2. APPROVAL AND ADOPTION

The annual Budget for the Fiscal Year 2024-2025 (attached hereto as Exhibit "A" and made a part hereof) is hereby approved and adopted.

#### SECTION 3. EXPENDITURES

Expenditures during the Fiscal Year shall be made in accordance with this Budget, unless otherwise authorized by the City Council, and said Budget document shall be on file for public inspection in the Office of the City Secretary.

#### SECTION 4. CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of ordinances of the City of Willow Park, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

#### SECTION 5. RECITALS

The City Council hereby finds and declares all precatory language herein to be true and correct and approves and adopts the same herein as part of this Ordinance.

#### SECTION 6. SEVERABILITY

If for any reason any section, paragraph, subdivision, clause, phrase, or provision of this Ordinance shall be held invalid, it shall not affect any valid provisions of this or any other Ordinance of the City of Willow Park to which these rules and regulations relate.

#### SECTION 7. FILING

Subsequent to the adoption of the Budget, a copy of the approved Budget shall be filed with the City Secretary and posted on the Municipal website pursuant to § 102.008, TEX. LOCAL GOV'T CODE.

#### SECTION 8. EFFECTIVE DATE

This Ordinance shall be effective on or after its adoption by action of the City Council.

**PASSED AND APPROVED** this 10th day of September 2024.

**APPROVED:**

\_\_\_\_\_  
Doyle Moss, Mayor

**ATTEST:**

\_\_\_\_\_  
Crystal Dozier

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Pat Chesser, City Attorney

The Willow Park City Council is acting on Ordinance No.\_\_\_\_-24, did on the 10<sup>th</sup> day of September 2024 vote as follows:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>
Doyle Moss	_____	_____	_____
Eric Contreras, Place 1	_____	_____	_____
Chawn Gilliland, Place 2	_____	_____	_____
Greg Runnebaum, Place 3	_____	_____	_____
Lea Young, Place 4	_____	_____	_____
Nathan Crummell, Place 5	_____	_____	_____

This budget will raise more revenue from property taxes than last year's budget by an amount of \$199,171, which is a 10.49% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$50,730.

**Fund: 10 - GENERAL FUND**

Item 4.

**DEPARTMENT 001 - ADMINISTRATION**

**FY 2023-2024  
Total Budget**

**FY 2024 - 2025  
Total Budget**

**Group: 10 - TAXES**

<b>10-001-46000</b>	<b>M &amp; O TAX</b>	<b>1,651,211</b>	<b>1,858,385</b>
10-001-46001	SALES TAX	2,050,000	2,050,000
10-001-46002	MIXED BEVERAGE TAX	45,000	45,000
10-001-46003	AUTO/TRAILER TAXES	325	325
10-001-46007	DELINQUENT TAXES	6,977	6,977
		<b>3,753,513</b>	<b>3,960,687</b>

**Group: 12 - FRANCHISE FEES**

10-001-46020	TXU ELECTRIC	225,000	225,000
10-001-46021	A T & T	10,000	10,000
10-001-46022	TEXAS GAS	7,500	7,500
10-001-46025	MISC. FRANCHISE	5,000	5,000
10-001-46027	MESH NET	3,024	3,024
10-001-46028	WATER FRANCHISE FEE	129,978	129,978
10-001-46029	WASTEWATER FRANCHISE FEES	37,220	37,220
		<b>417,722</b>	<b>417,722</b>

**Group: 15 - ADMINISTRATIVE FEES**

10-001-46005	INTEREST - OPERATING FUND	75,000	75,000
10-001-46056	CORONAVIRUS AID RELEIF FUNDS	0	
		<b>75,000</b>	<b>75,000</b>

**Group: 35 - OTHER REVENUE**

10-001-46041	REFUNDS/BANK CREDITS	100	100
10-001-46042	MISCELLANEOUS	0	
10-001-46044	COMMERCIAL LEASE REVENUE	0	
10-001-46046	OTHER REIMBURSEABLES	200	200
10-001-46047	BOND PROCEEDS	0	
10-001-46093	GRANT FUNDS	0	
10-001-46109	RENTAL INCOME	190,000	250,000
		<b>190,300</b>	<b>250,300</b>

**Group: 50 - PERSONNEL**

10-001-58100	SALARIES	161,151	186,895
10-001-58101	PAYROLL EXPENSE	2,305	2,710
10-001-58102	WORKERS COMPENSATION	843	1,124
10-001-58103	HEALTH INSURANCE	44,760	58,788
10-001-58104	RETIREMENT	57,718	64,255
10-001-58105	UNEMPLOYMENT INSURANCE	270	360
10-001-58107	CELL PHONE STIPEND	2,280	2,820
10-001-58125	DENTAL INSURANCE	2,796	3,660
10-001-58130	VISION INSURANCE	0	690
10-001-58126	LIFE INSURANCE	519	692
10-001-58127	PHYSICALS & GYM MEMBERSHIPS	0	0
10-001-58129	LONGEVITY PAY	900	1,200

273,542

323,19

**Group: 55 - SUPPLIES**

10-001-58200	POSTAGE & SHIPPING	2,070	2,070
10-001-58201	OFFICE SUPPLIES	4,658	4,658
10-001-58202	FLOWERS/GIFTS/PLAQUES	2,070	2,070
10-001-58203	BASIC OPERATING SUPPLIES	0	
10-001-58204	PRINTING & BINDING	0	
10-001-58205	MINOR EQUIPMENT: OFFICE	533	533
10-001-58207	MV REPAIR & MAINTENANCE	0	
10-001-58208	UNIFORMS & SUPPLIES	311	311
10-001-58214	FINANCE CHARGES	2,500	2,500
10-001-58223	EQUIPMENT	533	533
10-001-58265	FACILITIES MAINT SUPPLIES	515	515
10-001-58268	SUBSCRIPTIONS & PUBLICATIONS	0	
10-001-58269	PROMOTIONAL SUPPLIES	0	
		<b>13,190</b>	<b>13,190</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-001-58400	TRAVEL & TRAINING	16,000	16,000
10-001-58401	CONSULTANTS & PROFESSIONALS	25,875	25,875
10-001-58402	ADVERTISING & LEGAL NOTICES	1,553	1,553
10-001-58403	PRINTING & BINDING	3,726	3,726
10-001-58404	PROPERTY & LIABILITY	8,100	8,100
10-001-58406	PROFESSIONAL LICENSE	1,035	1,035
10-001-58407	DUES & MEMBERSHIPS	3,105	3,105
<b>10-001-58408</b>	<b>SPECIAL EVENTS</b>	<b>10,000</b>	<b>10,000</b>
10-001-58414	FINANCE CHARGES	0	
10-001-58415	FINES & PENALTIES	0	
10-001-58417	ACCOUNTING & AUDITOR	58,800	58,800
10-001-58418	CONTRACTUAL SERVICES	67,000	67,000
10-001-58426	SOFTWARE TECH SUPPORT	70,000	70,000
10-001-58437	PUBLIC SAFETY ALERT SYSTEM	2,846	2,846
10-001-58438	IT CONTRACT	3,987	3,987
10-001-58450	GOVERNMENT & MISC OPERATING	0	
10-001-58451	EQUIPMENT RENTAL	9,936	9,936
10-001-58477	COMMERCIAL LEASE	0	
		<b>281,963</b>	<b>281,963</b>

**Group: 70 - TRANSFERS & RESTRICTED FUNDS**

10-001-58716	PAYING AGENT FEES	0	
<b>10-001-58769</b>	<b>M&amp;O TO I&amp;S</b>	<b>100,000</b>	<b>0</b>
		<b>100,000</b>	<b>0</b>

**Group: 75 - CAPITAL OUTLAY**

10-001-58600	OFFICE EQUIPMENT	2,500	2,500
10-001-58607	CAPITAL IMPROVEMENTS	0	
10-001-58610	FACILITIES: CITY BUILDINGS	0	
10-001-58612	SOFTWARE	0	
<b>10-001-58651</b>	<b>COUNCIL APPROVED EXPENDITURES</b>	<b>175,000</b>	<b>100,000</b>
		<b>177,500</b>	<b>102,500</b>



<b>ADMINISTRATION TOTAL REVENUE:</b>	<b>4,436,535</b>	<b>4,703,709</b>
<b>ADMINISTRATION TOTAL EXPENSES:</b>	<b>846,195</b>	<b>720,847</b>
<b>ADMINISTRATION NET PROFIT/LOSS:</b>	<b>3,590,340</b>	<b>3,982,862</b>

**DEPARTMENT 003 - DEVELOPMENT**
**FY 2023-2024**  
**Total Budget**
**FY 2024 - 2025**  
**Total Budget**
**Group: 15 - ADMINISTRATIVE FEES**

10-003-46087	CREDIT CARD FEES	0	
10-003-46092	NSF FEES	0	
		<b>0</b>	<b>0</b>

**Group: 20 - LICENSES & PERMITS**

10-003-46023	CERTIFICATE OF OCCUPANCY	1,000	1,000
<b>10-003-46070</b>	<b>BUILDING PERMITS</b>	<b>500,000</b>	<b>600,000</b>
10-003-46071	HEALTH PERMITS	12,500	12,500
10-003-46072	SUBCONTRACTORS PERMITS	20,000	0
10-003-46073	REGISTRATION FEES	0	
10-003-46075	OSSF PERMITS	1,200	1,200
10-003-46077	PLAN REVIEW	50,000	50,000
10-003-46079	BACKFLOW INSPECTIONS	0	1,500
10-003-46080	RE - INSPECTION	1,000	1,000
10-003-46081	SPECIAL EVENT PERMITS	300	300
10-003-46082	REVIEWS/ REQUESTS	600	600
10-003-46083	METER RELEASE	0	
10-003-46084	RENTAL INSPECTIONS	0	
10-003-46089	IRRIGATION	0	
10-003-46095	ALARM PERMIT FEES	1,000	3,000
10-003-46099	FIRE SPRINKLER	1,435	7,500
10-003-46105	ZONING/RE-ZONING	0	
10-003-46106	PLATS/RE-PLATS	10,000	5,000
		<b>599,035</b>	<b>683,600</b>

**Group: 50 - PERSONNEL**

10-003-58100	SALARIES	389,627	428,716
10-003-58101	PAYROLL EXPENSE	5,650	5,999
10-003-58102	WORKERS COMPENSATION	1,405	1,405
10-003-58103	HEALTH INSURANCE	18,480	19,608
10-003-58104	RETIREMENT	43,899	52,937
10-003-58105	UNEMPLOYMENT INSURANCE	270	270
10-003-58107	CELL PHONE STIPEND	1,620	1,620
10-003-58110	OVERTIME	0	0
10-003-58125	DENTAL INSURANCE	1,692	1,800
10-003-58130	VISION INSURANCE		450
10-003-58126	LIFE INSURANCE	519	519
10-003-58128	ACCRUED COMP & VACATION	0	0
10-003-58129	LONGEVITY PAY	1,500	1,500
		<b>464,662</b>	<b>514,824</b>

**Group: 55 - SUPPLIES**

10-003-58200	POSTAGE & SHIPPING	515	515
10-003-58201	OFFICE SUPPLIES	3,000	3,000
10-003-58202	FLOWERS/GIFTS/PLAQUES	100	100
10-003-58203	BASIC OPERATING SUPPLIES	750	750
10-003-58204	PRINTING & BINDING	300	300
10-003-58205	MINOR EQUIPMENT: OFFICE	400	400
10-003-58207	MV REPAIR & MAINTENANCE	200	200
10-003-58208	UNIFORMS & SUPPLIES	300	300
10-003-58214	FINANCE CHARGES	0	3,000
10-003-58265	FACILITIES MAINT SUPPLIES	2,500	500
10-003-58268	SUBSCRIPTIONS & PUBLICATIONS	150	500
10-003-58282	HEALTH PLAN REVIEW	0	
		<b>8,215</b>	<b>9,565</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-003-58400	TRAVEL & TRAINING	10,000	10,000
10-003-58401	CONSULTANTS & PROFESSIONALS	10,000	10,000
10-003-58402	ADVERTISING & LEGAL NOTICES	4,000	4,000
10-003-58404	PROPERTY & LIABILITY	8,100	8,100
10-003-58406	PROFESSIONAL LICENSE	100	100
10-003-58407	DUES & MEMBERSHIPS	750	750
10-003-58408	SPECIAL EVENTS	0	0
10-003-58418	CONTRACTUAL SERVICES	55,000	55,000
10-003-58423	FOOD SERVICE INSPECTOR	10,000	12,500
10-003-58424	ENGINEERING/CITY ENGINEER	5,000	5,000
10-003-58426	SOFTWARE TECH SUPPORT	15,000	15,000
10-003-58435	POOL INSPECTOR	0	0
10-003-58438	IT CONTRACT	4,000	4,000
10-003-58463	ECONOMIC DEVELOPMENT	1,000	1,000
		<b>122,950</b>	<b>125,450</b>

**Group: 75 - CAPITAL OUTLAY**

10-003-58600	OFFICE EQUIPMENT	1,000	1,000
10-003-58612	SOFTWARE	0	0
		<b>1,000</b>	<b>1,000</b>

<b>DEVELOPMENT TOTAL REVENUE:</b>	<b>599,035</b>	<b>683,600</b>
<b>DEVELOPMENT TOTAL EXPENSES:</b>	<b>596,827</b>	<b>650,839</b>
<b>DEVELOPMENT NET PROFIT/LOSS:</b>	<b>2,208</b>	<b>32,761</b>

**DEPARTMENT 004 - FIRE MARSHAL**

**FY 2023-2024  
Total Budget**

**FY 2024 - 2025  
Total Budget**

**Group: 50 - PERSONNEL**

10-004-58100	SALARIES	193,015	205,666
10-004-58101	PAYROLL EXPENSE	2,799	2,939
10-004-58102	WORKERS COMPENSATION	7,933	7,933
10-004-58103	HEALTH INSURANCE	18,480	19,608



10-004-58104	RETIREMENT	35,708	37,83	Item 4.
10-004-58105	UNEMPLOYMENT INSURANCE	180	180	
10-004-58107	CELL PHONE STIPEND	0	0	
10-004-58109	CERTIFICATE PAY	6,550	6,500	
10-004-58110	OVERTIME	0	0	
10-004-58125	DENTAL INSURANCE	1,128	1,200	
10-004-58130	VISION INSURANCE		180	
10-004-58126	LIFE INSURANCE	346	346	
10-004-58127	PHYSICALS & GYM MEMBERSHIPS	1,000	1,000	
10-004-58128	ACCRUED COMP & VACATION	0	0	
10-004-58129	LONGEVITY PAY	600	600	
		<b>267,739</b>	<b>283,990</b>	

**Group: 55 - SUPPLIES**

10-004-58200	POSTAGE & SHIPPING	1,000	1,000	
10-004-58201	OFFICE SUPPLIES	500	500	
10-004-58202	FLOWERS/GIFTS/PLAQUES	500	500	
10-004-58203	BASIC OPERATING SUPPLIES	4,500	4,000	
10-004-58204	PRINTING & BINDING	0		
10-004-58205	MINOR EQUIPMENT: OFFICE	0		
10-004-58206	MV OILS, LUBRICANTS & FLUIDS	0		
10-004-58207	MV REPAIR & MAINTENANCE	8,700	8,700	
10-004-58208	UNIFORMS & SUPPLIES	2,500	2,000	
10-004-58216	PPE AND SUPPLIES	5,000	2,500	
10-004-58265	FACILITIES MAINT SUPPLIES	0		
		<b>22,700</b>	<b>19,200</b>	

**Group: 60 - UTILITIES**

10-004-58305	COMMUNICATION SERVICES	8,500	8,500	
		<b>8,500</b>	<b>8,500</b>	

**Group: 65 - CONTRACTUAL SERVICES**

10-004-58400	TRAVEL & TRAINING	13,000	13,000	
10-004-58401	CONSULTANTS & PROFESSIONALS	0		
10-004-58403	PRINTING & BINDING	0		
10-004-58404	PROPERTY & LIABILITY	0		
10-004-58407	DUES & MEMBERSHIPS	5,600	5,825	
10-004-58418	CONTRACTUAL SERVICES	16,600	16,600	
10-004-58426	SOFTWARE TECH SUPPORT	0		
10-004-58427	EQUIPMENT TECH SUPPORT	11,000	8,500	
10-004-58437	PUBLIC SAFETY ALERT SYSTEM	0		
10-004-58438	IT CONTRACT	0		
10-004-58452	VEHICLE LEASE	22,649	22,649	
10-004-58455	EMERGENCY MANAGEMENT	17,000	11,000	
		<b>85,849</b>	<b>77,574</b>	

**Group: 75 - CAPITAL OUTLAY**

10-004-58624	EQUIPMENT PURCHASE	0	0	
		<b>0</b>	<b>0</b>	

**FIRE MARSHAL TOTAL REVENUE: 0 0**

Item 4.

<b>FIRE MARSHAL TOTAL EXPENSES:</b>	<b>384,788</b>	<b>389,264</b> <span style="border: 1px solid black; padding: 2px;">Item 4.</span>
<b>FIRE MARSHAL NET PROFIT/LOSS:</b>	<b>-384,788</b>	<b>-389,264</b>

**DEPARTMENT 005 - LEGISLATIVE**

**FY 2023-2024**  
**Total Budget**

**FY 2024-2025**  
**PRELIMINARY**

**Group: 15 - ADMINISTRATIVE FEES**

10-005-46036	OPEN RECORD REQUEST FEES	150	150
		<b>150</b>	<b>150</b>

**Group: 35 - OTHER REVENUE**

10-005-46024	SPECIAL EVENT SPONSORSHIP	0	
10-005-46042	MISCELLANEOUS	1,100	1,100
		<b>1,100</b>	<b>1,100</b>

**Group: 50 - PERSONNEL**

10-005-58100	SALARIES	77,175	84,893
10-005-58101	PAYROLL EXPENSE	1,119	1,231
10-005-58102	WORKERS COMPENSATION	281	281
10-005-58103	HEALTH INSURANCE	9,240	9,804
10-005-58104	RETIREMENT	14,277	14,593
10-005-58105	UNEMPLOYMENT INSURANCE	90	90
10-005-58107	CELL PHONE STIPEND	249	249
10-005-58125	DENTAL INSURANCE	564	600
10-005-58130	VISION INSURANCE		90
10-005-58126	LIFE INSURANCE	173	173
10-005-58129	LONGEVITY PAY	300	300
		<b>103,468</b>	<b>112,304</b>

**Group: 55 - SUPPLIES**

10-005-58200	POSTAGE & SHIPPING	104	104
10-005-58201	OFFICE SUPPLIES	1,553	1,553
10-005-58202	FLOWERS/GIFTS/PLAQUES	1,553	1,553
10-005-58203	BASIC OPERATING SUPPLIES	569	569
10-005-58204	PRINTING & BINDING	533	533
10-005-58205	MINOR EQUIPMENT: OFFICE	3,002	3,002
10-005-58208	UNIFORMS & SUPPLIES	1,397	1,397
10-005-58265	FACILITIES MAINT SUPPLIES	0	
10-005-58266	MINOR EQUIPMENT: FIELD	518	518
10-005-58269	PROMOTIONAL SUPPLIES	25,000	25,000
		<b>34,229</b>	<b>34,229</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-005-58400	TRAVEL & TRAINING	10,350	10,350
10-005-58401	CONSULTANTS & PROFESSIONALS	8,280	8,280
10-005-58402	ADVERTISING & LEGAL NOTICES	2,070	2,070
10-005-58404	PROPERTY & LIABILITY	8,100	8,100
10-005-58406	PROFESSIONAL LICENSE	414	414
10-005-58407	DUES & MEMBERSHIPS	12,000	12,000
<b>10-005-58408</b>	<b>SPECIAL EVENTS</b>	<b>25,000</b>	<b>25,000</b>
10-005-58416	LEGAL/CITY ATTORNEY	50,000	50,000



10-005-58418	CONTRACTUAL SERVICES	4,554	4,554	Item 4.
10-005-58419	ELECTIONS ADMINISTRATION	5,900	5,900	
10-005-58426	SOFTWARE TECH SUPPORT	518	518	
10-005-58437	PUBLIC SAFETY ALERT SYSTEM	1,108	1,108	
10-005-58438	IT CONTRACT	4,107	4,107	
10-005-58450	GOVERNMENT & MISC OPERATING	1,553	1,553	
		<b>133,954</b>	<b>133,954</b>	

**Group: 75 - CAPITAL OUTLAY**

10-005-58624	EQUIPMENT PURCHASE	0	0	
		<b>0</b>	<b>0</b>	

<b>LEGISLATIVE TOTAL REVENUE:</b>	<b>1,250</b>	<b>1,250</b>
<b>LEGISLATIVE TOTAL EXPENSES:</b>	<b>271,651</b>	<b>280,487</b>
<b>LEGISLATIVE NET PROFIT/LOSS:</b>	<b>-270,401</b>	<b>-279,237</b>

**DEPARTMENT 006 - MUNICIPAL COURT**

**FY 2023-2024  
Total Budget**

**FY 2024-2025  
PRELIMINARY**

**Group: 15 - ADMINISTRATIVE FEES**

10-006-46092	NSF FEES	0	0
		<b>0</b>	<b>0</b>

**Group: 25 - FINES & FORFITURES**

10-006-46060	NON-PARKING	215,000	215,000
10-006-46061	PARKING	1,000	1,000
10-006-46062	WARRANTS/CAPIAS	1,300	1,300
10-006-46063	STATE LAW - CLASS C	15,000	15,000
10-006-46064	COURT ADMINISTRATION FEES	10,000	10,000
10-006-46065	COURT SECURITY FEE	4,700	4,700
10-006-46066	TIME PAYMENT	400	400
10-006-46067	MC TECH FEE	6,700	6,700
10-006-46069	BOND FORFITURE	0	0
10-006-46085	SEAT BELT	500	500
10-006-46102	TEEN COURT FEE	0	0
		<b>254,600</b>	<b>254,600</b>

**Group: 35 - OTHER REVENUE**

10-006-46042	MISCELLANEOUS	0	0
		<b>0</b>	<b>0</b>

**Group: 50 - PERSONNEL**

10-006-58100	SALARIES	104,630	112,752
10-006-58101	PAYROLL EXPENSE	1,540	1,635
10-006-58102	WORKERS COMPENSATION	562	562
10-006-58103	HEALTH INSURANCE	18,480	19,608
10-006-58104	RETIREMENT	19,357	18,866
10-006-58105	UNEMPLOYMENT INSURANCE	180	180
10-006-58107	CELL PHONE STIPEND	249	249
10-006-58109	CERTIFICATE PAY	221	221
10-006-58110	OVERTIME	0	0

Item 4.

10-006-58125	DENTAL INSURANCE	1,128	1,200
10-006-58130	VISION INSURANCE		180
10-006-58126	LIFE INSURANCE	346	346
10-006-58129	LONGEVITY PAY	600	600
10-006-58132	BAILIFF DUTIES	1,600	3,000
		<b>148,893</b>	<b>159,399</b>

**Group: 55 - SUPPLIES**

10-006-58201	OFFICE SUPPLIES	1,035	1,035
10-006-58202	FLOWERS/GIFTS/PLAQUES	207	207
10-006-58205	MINOR EQUIPMENT: OFFICE	0	
10-006-58208	UNIFORMS & SUPPLIES	0	
10-006-58214	FINANCE CHARGES	15,000	15,000
10-006-58265	FACILITIES MAINT SUPPLIES	0	
		<b>16,242</b>	<b>16,242</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-006-58400	TRAVEL & TRAINING	3,105	3,000
10-006-58402	ADVERTISING & LEGAL NOTICES	0	
10-006-58404	PROPERTY & LIABILITY	8,100	8,100
10-006-58406	PROFESSIONAL LICENSE	0	
10-006-58407	DUES & MEMBERSHIPS	85	85
10-006-58416	LEGAL/CITY ATTORNEY	12,000	10,000
10-006-58418	CONTRACTUAL SERVICES	0	
10-006-58421	MUNICIPAL JUDGE	18,500	18,500
10-006-58422	MAGISTRATE	3,105	3,105
10-006-58426	SOFTWARE TECH SUPPORT	3,000	3,000
10-006-58438	IT CONTRACT	4,140	4,140
10-006-58441	JURY SERVICE	207	207
		<b>52,242</b>	<b>50,137</b>

**Group: 75 - CAPITAL OUTLAY**

10-006-58600	OFFICE EQUIPMENT	0	
10-006-58612	SOFTWARE	0	
		<b>0</b>	<b>0</b>

<b>LEGISLATIVE TOTAL REVENUE:</b>	<b>254,600</b>	<b>254,600</b>
<b>LEGISLATIVE TOTAL EXPENSES:</b>	<b>217,377</b>	<b>225,778</b>
<b>LEGISLATIVE NET PROFIT/LOSS:</b>	<b>37,223</b>	<b>28,822</b>

**DEPARTMENT 007 - POLICE DEPARTMENT**

**FY 2023-2024  
Total Budget**

**FY 2024-2025  
PRELIMINARY**

**Group: 15 - ADMINISTRATIVE FEES**

10-007-46053	ACCIDENT REPORTS	600	600
10-007-46087	CREDIT CARD FEES	0	
		<b>600</b>	<b>600</b>

**Group: 20 - LICENSES & PERMITS**

10-007-46095	ALARM PERMIT FEES	0	
		<b>0</b>	<b>0</b>



**Group: 35 - OTHER REVENUE**

10-007-46050	POLICE TRAINING	0	
10-007-46051	POLICE CONTRIBUTIONS	0	
10-007-46088	SALE OF ASSETS	0	
10-007-46093	GRANT FUNDS	0	
10-007-46103	SCHOOL RESOURCE OFFICER FUNDIN	56,151	56,151
10-007-46110	OPIOID ABATEMENT FUNDS	0	
		<b>56,151</b>	<b>56,151</b>

**Group: 50 - PERSONNEL**

10-007-58100	SALARIES	1,166,120	1,253,771
10-007-58101	PAYROLL EXPENSE	17,750	17,876
10-007-58102	WORKERS COMPENSATION	74,197	74,197
10-007-58103	HEALTH INSURANCE	157,080	166,668
10-007-58104	RETIREMENT	215,732	201,958
10-007-58105	UNEMPLOYMENT INSURANCE	1,530	1,530
10-007-58107	CELL PHONE STIPEND	745	249
10-007-58109	CERTIFICATE PAY	4,154	2,100
10-007-58110	OVERTIME	58,000	58,000
10-007-58125	DENTAL INSURANCE	9,588	10,200
10-007-58130	VISION INSURANCE		1,530
10-007-58126	LIFE INSURANCE	2,940	2,940
10-007-58127	PHYSICALS & GYM MEMBERSHIPS	2,000	2,000
10-007-58128	ACCRUED COMP & VACATION	0	0
10-007-58129	LONGEVITY PAY	5,100	5,100
		<b>1,714,936</b>	<b>1,798,119</b>

**Group: 55 - SUPPLIES**

10-007-50506	CID ACTIVITIES	0	
10-007-58200	POSTAGE & SHIPPING	320	320
10-007-58201	OFFICE SUPPLIES	5,693	5,693
10-007-58202	FLOWERS/GIFTS/PLAQUES	453	453
10-007-58203	BASIC OPERATING SUPPLIES	3,105	3,105
10-007-58204	PRINTING & BINDING	853	853
10-007-58205	MINOR EQUIPMENT: OFFICE	5,382	5,382
10-007-58206	MV OILS, LUBRICANTS & FLUIDS	533	533
10-007-58207	MV REPAIR & MAINTENANCE	12,000	12,000
10-007-58208	UNIFORMS & SUPPLIES	14,283	14,283
10-007-58214	FINANCE CHARGES	1,200	1,200
10-007-58227	ICE & INCLEMENT WEATHER	0	
10-007-58253	SAFETY EQUIPMENT & SUPPLIES	2,962	2,962
10-007-58260	BUILDING & FACILITIES REPAIRS	6,396	6,396
10-007-58265	FACILITIES MAINT SUPPLIES	14,464	14,464
10-007-58266	MINOR EQUIPMENT: FIELD	33,248	33,248
10-007-58267	OPERATING SUPPLIES NON CONSUM/	1,066	1,066
10-007-58268	SUBSCRIPTIONS & PUBLICATIONS	3,494	3,494
10-007-58270	MV FUEL	25,875	25,875
10-007-58271	MV TIRES, TUBES & BATTERIES	10,000	10,000
10-007-58275	SPECIAL EVENTS	1,035	1,035

10-007-58276	AMMUNITION & WEAPONS RELATED	9,134	9,134	Item 4.
		<b>151,496</b>	<b>151,496</b>	
<b>Group: 60 - UTILITIES</b>				
10-007-58305	COMMUNICATION SERVICES	4,451	4,451	
		<b>4,451</b>	<b>4,451</b>	
<b>Group: 65 - CONTRACTUAL SERVICES</b>				
10-007-58400	TRAVEL & TRAINING	10,000	10,000	
10-007-58402	ADVERTISING & LEGAL NOTICES	107	107	
10-007-58403	PRINTING & BINDING	640	0	
10-007-58404	PROPERTY & LIABILITY	8,100	8,100	
10-007-58407	DUES & MEMBERSHIPS	1,760	1,760	
10-007-58408	SPECIAL EVENTS	0		
10-007-58410	LAB TESTING	6,000	6,000	
10-007-58418	CONTRACTUAL SERVICES	112,000	112,000	
10-007-58420	INMATE HOUSING	1,242	1,242	
10-007-58426	SOFTWARE TECH SUPPORT	0		
10-007-58437	PUBLIC SAFETY ALERT SYSTEM	1,108	1,108	
10-007-58438	IT CONTRACT	4,107	4,107	
10-007-58450	GOVERNMENT & MISC OPERATING	673	673	
10-007-58451	EQUIPMENT RENTAL	0		
10-007-58452	VEHICLE LEASE	61,836	125,570	
10-007-58453	REPAIR & MAINTENANCE - OTHER	0		
10-007-58462	ANIMAL CONTROL	68,879	56,000	
		<b>276,452</b>	<b>326,667</b>	
<b>Group: 75 - CAPITAL OUTLAY</b>				
10-007-58601	VEHICLE EQUIPMENT	50,000	50,000	
10-007-58624	EQUIPMENT PURCHASE	0		
		<b>50,000</b>	<b>50,000</b>	
<b>POLICE TOTAL REVENUE:</b>		<b>56,751</b>	<b>56,751</b>	
<b>POLICE TOTAL EXPENSES:</b>		<b>2,197,335</b>	<b>2,330,733</b>	
<b>POLICE NET PROFIT/LOSS:</b>		<b>-2,140,584</b>	<b>-2,273,982</b>	

**DEPARTMENT 008 - CITY SERVICES**

**FY 2023-2024  
Total Budget**

**FY 2024-2025  
PRELIMINARY**

**Group: 50 - PERSONNEL**

10-008-58100	SALARIES	0	0
10-008-58101	PAYROLL EXPENSE	0	0
10-008-58102	WORKERS COMPENSATION	0	0
10-008-58103	HEALTH INSURANCE	0	0
10-008-58104	RETIREMENT	0	0
10-008-58105	UNEMPLOYMENT INSURANCE	0	0
10-008-58107	CELL PHONE STIPEND	0	0
10-008-58110	OVERTIME	0	0
10-008-58125	DENTAL INSURANCE	0	0
10-008-58130	VISION INSURANCE		0



10-008-58126	LIFE INSURANCE	0	0
		<b>0</b>	<b>0</b>
<b>Group: 55 - SUPPLIES</b>			
10-008-58201	OFFICE SUPPLIES	0	0
10-008-58202	FLOWERS/GIFTS/PLAQUES	0	0
10-008-58203	BASIC OPERATING SUPPLIES	1,139	1,139
10-008-58205	MINOR EQUIPMENT: OFFICE	0	
10-008-58207	MV REPAIR & MAINTENANCE	2,588	2,588
10-008-58208	UNIFORMS & SUPPLIES	1,035	1,035
10-008-58222	MINOR TOOLS	3,167	3,167
10-008-58223	EQUIPMENT	0	
10-008-58224	MISC. TOOLS/SUPPLIES	0	
10-008-58253	SAFETY EQUIPMENT & SUPPLIES	1,066	1,066
10-008-58260	BUILDING & FACILITIES REPAIRS	24,840	24,840
10-008-58263	PUBLIC WORKS BUILDING	0	
10-008-58265	FACILITIES MAINT SUPPLIES	5,175	5,175
10-008-58266	MINOR EQUIPMENT: FIELD	4,140	4,140
10-008-58267	OPERATING SUPPLIES NON CONSUM/	0	
10-008-58270	MV FUEL	57,491	57,491
10-008-58275	SPECIAL EVENTS	0	
		<b>100,641</b>	<b>100,641</b>
<b>Group: 60 - UTILITIES</b>			
10-008-58300	ELECTRICITY	50,000	50,000
10-008-58301	NATURAL GAS	5,175	5,175
10-008-58302	TELEPHONE	15,525	15,525
10-008-58303	LONG DISTANCE TELEPHONE	0	
10-008-58305	COMMUNICATION SERVICES	46,575	46,575
		<b>117,275</b>	<b>117,275</b>
<b>Group: 65 - CONTRACTUAL SERVICES</b>			
10-008-58400	TRAVEL & TRAINING	3,105	3,105
10-008-58401	CONSULTANTS & PROFESSIONALS	0	
10-008-58402	ADVERTISING & LEGAL NOTICES	0	
10-008-58404	PROPERTY & LIABILITY	8,100	8,100
10-008-58405	REPAIR & MAINTENANCE	0	
10-008-58407	DUES & MEMBERSHIPS	0	
<b>10-008-58408</b>	<b>SPECIAL EVENTS</b>	<b>40,000</b>	<b>40,000</b>
10-008-58410	LAB TESTING	0	
10-008-58411	PROPERTY DAMAGE	0	
10-008-58412	OTHER RENTAL	0	
10-008-58414	FINANCE CHARGES	0	
10-008-58415	FINES & PENALTIES	0	
10-008-58418	CONTRACTUAL SERVICES	15,525	15,525
10-008-58424	ENGINEERING/CITY ENGINEER	0	
10-008-58425	SOLID WASTE COLLECTION	7,245	7,245
10-008-58426	SOFTWARE TECH SUPPORT	0	
10-008-58438	IT CONTRACT	4,140	4,140
10-008-58450	GOVERNMENT & MISC OPERATING	10,000	10,000



10-008-58451	EQUIPMENT RENTAL	2,132	2,132	Item 4.
10-008-58452	VEHICLE LEASE	0		
10-008-58453	REPAIR & MAINTENANCE - OTHER	0		
10-008-58478	MOVING EXPENSES	0		
10-008-58479	LANDSCAPING CONTRACT	50,000	50,000	
		<b>140,247</b>	<b>140,247</b>	

**Group: 75 - CAPITAL OUTLAY**

10-008-58600	OFFICE EQUIPMENT	0	0
10-008-58606	CAPITAL PROJECTS CONTRACTS	0	0
10-008-58607	CAPITAL IMPROVEMENTS	0	0
10-008-58624	EQUIPMENT PURCHASE	0	0
10-008-58625	UTILITIES: DRAINAGE	0	0
10-008-58650	LEASEHOLD IMPROVEMENTS	0	0
		<b>0</b>	<b>0</b>

<b>CITY SERVICES TOTAL REVENUE:</b>	<b>0</b>	<b>0</b>
<b>CITY SERVICES TOTAL EXPENSES:</b>	<b>358,163</b>	<b>358,163</b>
<b>CITY SERVICES NET PROFIT/LOSS:</b>	<b>-358,163</b>	<b>-358,163</b>

**DEPARTMENT 009 - PARKS**

**FY 2023-2024  
Total Budget**

**FY 2024-2025  
PRELIMINARY**

**Group: 35 - OTHER REVENUE**

10-009-45009	PARKS DONATIONS	0	0
		<b>0</b>	<b>0</b>
		<b>0</b>	<b>0</b>

**Group: 50 - PERSONNEL**

10-009-58100	SALARIES		63,000
10-009-58101	PAYROLL EXPENSE		914
10-009-58102	WORKERS COMPENSATION		281
10-009-58103	HEALTH INSURANCE		9,804
10-009-58104	RETIREMENT		10,667
10-009-58105	UNEMPLOYMENT INSURANCE		90
10-009-58107	CELL PHONE STIPEND		249
10-009-58125	DENTAL INSURANCE		600
10-009-58130	VISION INSURANCE		90
10-009-58126	LIFE INSURANCE		173
10-009-58129	LONGEVITY PAY		300
		<b>0</b>	<b>86,168</b>

**Group: 55 - SUPPLIES**

10-009-58265	FACILITIES MAINT SUPPLIES	0	0
10-009-58454	PARKS MAINTENANCE	40,000	40,000
		<b>40,000</b>	<b>40,000</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-009-58401	CONSULTANTS & PROFESSIONALS	25,000	25,000
10-009-58418	CONTRACTUAL SERVICES	0	
10-009-58424	ENGINEERING/CITY ENGINEER	0	

		<b>25,000</b>	<b>25,000</b>
<b>Group: 75 - CAPITAL OUTLAY</b>			
10-009-58609	PARKS IMPROVEMENTS	250,000	163,832
10-009-58624	EQUIPMENT PURCHASE	0	
		<b>250,000</b>	<b>163,832</b>
<b>PARKS TOTAL REVENUE:</b>		<b>0</b>	<b>0</b>
<b>PARKS TOTAL EXPENSES:</b>		<b>315,000</b>	<b>315,000</b>
<b>PARKS NET PROFIT/LOSS:</b>		<b>-315,000</b>	<b>-315,000</b>

**DEPARTMENT 010 - STREETS**

**FY 2023-2024  
Total Budget**

**FY 2024-2025  
PRELIMINARY**

**Group: 35 - OTHER REVENUE**

10-010-46090	ROAD CONTRIBUTIONS	0	0
		<b>0</b>	<b>0</b>

**Group: 55 - SUPPLIES**

10-010-58210	TRAFFIC & STREET SIGNS	7,500	7,500
10-010-58225	ASPHALT MATERIALS	50,000	50,000
10-010-58226	ROAD BASE MATERIALS - PAVING	30,000	30,000
10-010-58227	ICE & INCLEMENT WEATHER	4,500	4,500
10-010-58251	BARRICADES/MARKERS	2,500	2,500
		<b>94,500</b>	<b>94,500</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-010-58401	CONSULTANTS & PROFESSIONALS	10,000	10,000
10-010-58413	CONTRACT STREET REPAIR	25,000	25,000
10-010-58424	ENGINEERING/CITY ENGINEER	25,000	25,000
		<b>60,000</b>	<b>60,000</b>

**Group: 75 - CAPITAL OUTLAY**

10-010-58603	STREET IMPROVEMENTS	0	0
		<b>0</b>	<b>0</b>

<b>STREETS TOTAL REVENUE:</b>		<b>0</b>	<b>0</b>
<b>STREETS TOTAL EXPENSES:</b>		<b>154,500</b>	<b>154,500</b>
<b>STREETS NET PROFIT/LOSS:</b>		<b>-154,500</b>	<b>-154,500</b>

<b>GENERAL FUND TOTAL REVENUE:</b>		<b>5,348,171</b>	<b>5,699,910</b>
<b>GENERAL FUND TOTAL EXPENSES:</b>		<b>5,341,836</b>	<b>5,425,611</b>
<b>GENERAL FUND NET PROFIT/LOSS:</b>		<b>6,335</b>	<b>274,299</b>

**Fund: 20 - WATER FUND****DEPARTMENT 020 - WATER**

	<b>FY 2023-2024</b>	<b>FY 2024-2025</b>
	<b>Total Budget</b>	<b>BUDGET</b>

**Group: 15 - ADMINISTRATIVE FEES**

20-020-45005	INTEREST REVENUE	125,000	125,000
20-020-46005	INTEREST - OPERATING FUND	0	
20-020-46087	CREDIT CARD FEES	0	
		<b>125,000</b>	<b>125,000</b>

**Group: 35 - OTHER REVENUE**

20-020-45009	DEVELOPMENT CONTRIBUTION/DEPOS	0	
20-020-45032	REIMBURSEMENT FOR REPAIRS	0	
20-020-45041	REFUNDS/ BANK CREDITS	0	
20-020-45042	MISCELLANEOUS REVENUE	1,200	1,200
20-020-45051	SALE OF RECYCLED MATERIALS	0	
20-020-46088	SALE OF ASSETS	0	
		<b>1,200</b>	<b>1,200</b>

**Group: 40 - TRANSFERS**

20-020-48756	2019 COOS - TWDB - FT WORTH WT	244,414	244,414
20-020-48757	WP CO S21	163,572	163,704
		<b>407,986</b>	<b>408,118</b>

**Group: 45 - UTILITY REVENUE**

<b>20-020-45000</b>	<b>USER CHARGES</b>	<b>3,015,000</b>	<b>3,300,000</b>
20-020-45001	PENALTIES	30,000	30,000
20-020-45002	NEW ACCOUNT FEES	13,000	13,000
20-020-45003	TAP FEES	3,000	3,000
20-020-45004	IMPACT FEES	50,000	50,000
20-020-45007	METER FEE	25,000	25,000
20-020-45008	METER BOX FEE	4,500	4,500
20-020-45030	RECONNECT FEES	10,000	10,000
20-020-45031	NSF FEES	600	600
20-020-45048	BORE FEES	0	
		<b>3,151,100</b>	<b>3,436,100</b>

**Group: 50 - PERSONNEL**

20-020-58100	SALARIES	662,835	854,984
20-020-58101	PAYROLL EXPENSE	10,041	12,397
20-020-58102	WORKERS COMPENSATION	16,358	16,358
20-020-58103	HEALTH INSURANCE	83,160	88,236
20-020-58104	RETIREMENT	91,086	95,919
20-020-58105	UNEMPLOYMENT INSURANCE	810	810
20-020-58107	CELL PHONE STIPEND	4,320	4,320
20-020-58109	CERTIFICATE PAY	5,040	6,719
20-020-58110	OVERTIME	31,800	31,800
20-020-58125	DENTAL INSURANCE	5,076	5,400



20-020-58130	VISION INSURANCE		810
20-020-58126	LIFE INSURANCE	1,556	1,556
20-020-58128	ACCRUED COMP & VACATION	0	0
20-020-58129	LONGEVITY PAY	3,000	3,000
		<b>915,082</b>	<b>1,122,309</b>

**Group: 55 - SUPPLIES**

20-020-58200	POSTAGE & SHIPPING	15,000	15,000
20-020-58201	OFFICE SUPPLIES	5,000	5,000
20-020-58202	FLOWERS/GIFTS/PLAQUES	300	300
20-020-58203	BASIC OPERATING SUPPLIES	2,000	2,000
20-020-58205	MINOR EQUIPMENT: OFFICE	3,000	3,000
20-020-58207	MV REPAIR & MAINTENANCE	10,400	10,400
20-020-58208	UNIFORMS & SUPPLIES	6,000	6,000
20-020-58211	WATER SUPPLIES	0	
20-020-58214	FINANCE CHARGES	60,000	60,000
20-020-58222	MINOR TOOLS	0	
20-020-58223	EQUIPMENT	3,000	3,000
20-020-58224	MISC. TOOLS/SUPPLIES	4,000	4,000
20-020-58227	ICE & INCLEMENT WEATHER	0	
<b>20-020-58230</b>	<b>CHEMICALS</b>	<b>50,000</b>	<b>25,000</b>
20-020-58231	WATER METERS	20,000	20,000
20-020-58232	FIRE HYDRANTS	10,000	10,000
20-020-58233	ROAD BASE MATERIAL - MAIN BREA	0	
20-020-58234	SAND	0	
20-020-58253	SAFETY EQUIPMENT & SUPPLIES	2,874	2,874
20-020-58260	BUILDING & FACILITIES REPAIRS	3,984	3,984
20-020-58265	FACILITIES MAINT SUPPLIES	500	500
20-020-58266	MINOR EQUIPMENT: FIELD	2,850	2,850
20-020-58268	SUBSCRIPTIONS & PUBLICATIONS	750	750
20-020-58270	MV FUEL	50,000	50,000
20-020-58277	WATERLINE REPAIR MATERIALS	0	
20-020-58281	WATER DISTRIBUTION SUPPLIES	135,000	135,000
<b>20-020-58282</b>	<b>WATER PRODUCTION SUPPLIES</b>	<b>50,000</b>	<b>25,000</b>
		<b>434,658</b>	<b>384,658</b>

**Group: 60 - UTILITIES**

20-020-58300	ELECTRICITY	115,000	115,000
20-020-58301	NATURAL GAS	0	
20-020-58304	MOBILE TELEPHONE	5,700	5,700
20-020-58305	COMMUNICATION SERVICES	6,132	6,132
		<b>126,832</b>	<b>126,832</b>

**Group: 65 - CONTRACTUAL SERVICES**

20-020-58400	TRAVEL & TRAINING	5,000	5,000
20-020-58401	CONSULTANTS & PROFESSIONALS	25,000	25,000
20-020-58402	ADVERTISING & LEGAL NOTICES	1,000	1,000

20-020-58403	PRINTING & BINDING	0	
20-020-58404	PROPERTY & LIABILITY	8,100	8,100
20-020-58405	REPAIR & MAINTENANCE	0	
20-020-58407	DUES & MEMBERSHIPS	555	555
20-020-58409	PERMITS & APPLICATIONS	5,500	5,500
20-020-58410	LAB TESTING	20,000	20,000
20-020-58411	PROPERTY DAMAGE	2,500	2,500
20-020-58412	OTHER RENTAL	0	
20-020-58414	FINANCE CHARGES	0	
20-020-58416	LEGAL/CITY ATTORNEY	50,000	50,000
20-020-58417	ACCOUNTING & AUDITOR	13,500	13,500
20-020-58418	CONTRACTUAL SERVICES	20,000	20,000
20-020-58424	ENGINEERING/CITY ENGINEER	236,000	236,000
20-020-58425	SOLID WASTE COLLECTION	2,000	2,000
20-020-58426	SOFTWARE TECH SUPPORT	30,000	30,000
20-020-58427	EQUIPMENT TECH SUPPORT	10,000	10,000
20-020-58437	PUBLIC SAFETY ALERT SYSTEM	2,750	2,750
20-020-58438	IT CONTRACT	3,852	3,852
20-020-58442	WATER MAIN MAINTENANCE	0	
20-020-58443	WELL SITE MAINTENANCE	25,000	25,000
20-020-58444	EQUIPMENT MAINTENANCE	5,000	5,000
20-020-58447	WATER TANK MAINTENANCE	35,000	35,000
20-020-58448	BUILDING MAINT - WELL SITES	3,000	3,000
20-020-58451	EQUIPMENT RENTAL	8,000	8,000
20-020-58452	VEHICLE LEASE	52,000	52,000
20-020-58469	WATER DISTRIBUTION CONTRACTUAL	5,000	5,000
20-020-58470	WATER PRODUCTION CONTRACTUAL	40,000	40,000
		<b>608,757</b>	<b>608,757</b>
<b>Group: 70 - TRANSFERS &amp; RESTRICTED FUNDS</b>			
20-020-48705	TRANSFER IN	0	0
20-020-58716	PAYING AGENT FEES	0	0
20-020-58717	DEPRECIATION EXPENSE	0	0
20-020-58719	INTEREST	0	0
20-020-58730	OPEB	0	0
20-020-58735	2010 REFUNDING	0	0
20-020-58736	2012 REFUNDING	0	0
20-020-58741	TRANSFER TO GENERAL FUND	0	0
20-020-58745	FRANCHISE FEES	0	129,978
20-020-58746	2014 TWDB COB	44,373	43,809
20-020-58748	2016 TWDB COB	58,423	58,423
20-020-58749	PP FINANCE CONTRACT 6804	18,419	0
20-020-58750	2019 TWDB COB INTEREST	509,195	509,195
20-020-58755	2015 COB	30,491	29,932
20-020-58756	2019 COOS - TWDB - FT WORTH WT	0	

20-020-58757	WP CO S21 DEBT SERVICE	340,775	341,050
20-020-58758	GOV CAP 9371 DEBT SERVICE	82,373	82,373
<b>20-020-58764</b>	<b>TRANSFER TO WASTEWATER FUND</b>	<b>200,000</b>	<b>100,000</b>
		<b>1,284,049</b>	<b>1,294,760</b>
<b>Group: 75 - CAPITAL OUTLAY</b>			
20-020-58600	OFFICE EQUIPMENT	0	0
20-020-58601	VEHICLE EQUIPMENT	0	0
20-020-58602	TECHNOLOGY PROJECTS	12,500	12,500
<b>20-020-58604</b>	<b>EQUIPMENT: HEAVY</b>	<b>100,000</b>	<b>0</b>
20-020-58607	CAPITAL IMPROVEMENTS	0	0
20-020-58610	FACILITIES: CITY BUILDINGS	0	0
20-020-58611	WATER PURCHASES	400,000	400,000
20-020-58612	SOFTWARE	0	0
20-020-58646	UTILITIES: WATER DISTRIBUTION	0	0
		<b>512,500</b>	<b>412,500</b>
<b>WATER FUND TOTAL REVENUE:</b>		<b>3,685,286</b>	<b>3,970,418</b>
<b>WATER FUND TOTAL EXPENSES:</b>		<b>3,881,878</b>	<b>3,949,816</b>
<b>WATER FUND NET PROFIT/LOSS:</b>		<b>-196,592</b>	<b>20,602</b>



**Fund: 30 - WASTEWATER FUND****DEPARTMENT 030 - WASTEWATER**

	<b>FY 2023-2024</b>	<b>FY 2024-2025</b>
	<b>Total Budget</b>	<b>BUDGET</b>

**Group: 15 - ADMINISTRATIVE FEES**

30-030-45005	INTEREST REVENUE	15,468	15,468
		<b>15,468</b>	<b>15,468</b>

**Group: 35 - OTHER REVENUE**

30-030-45041	REFUNDS/BANK CREDITS	3,261	3,261
30-030-45049	GRANT REVENUE	0	
30-030-46088	SALE OF ASSETS	0	
		<b>3,261</b>	<b>3,261</b>

**Group: 40 - TRANSFERS**

30-030-46094	TRANSFER IN	200,000	175,000
30-030-45000	USER CHARGES	1,173,067	1,500,000
30-030-45003	TAP FEES	667	667
30-030-45004	IMPACT FEES	125,000	125,000
30-030-45048	BORE FEES	0	
		<b>1,498,734</b>	<b>1,800,667</b>

**Group: 50 - PERSONNEL**

30-030-58100	SALARIES	93,115	115,806
30-030-58101	PAYROLL EXPENSE	1,495	1,679
30-030-58102	WORKERS COMPENSATION	3,383	3,383
30-030-58103	HEALTH INSURANCE	18,480	19,608
30-030-58104	RETIREMENT	17,226	17,844
30-030-58105	UNEMPLOYMENT INSURANCE	180	180
30-030-58107	CELL PHONE STIPEND	1,080	1,080
30-030-58109	CERTIFICATE PAY	1,920	2,160
30-030-58110	OVERTIME	10,000	12,000
30-030-58125	DENTAL INSURANCE	1,128	1,200
30-030-58130	VISION INSURANCE		180
30-030-58126	LIFE INSURANCE	346	346
30-030-58129	LONGEVITY PAY	600	600
		<b>148,953</b>	<b>176,066</b>

**Group: 55 - SUPPLIES**

30-030-58200	POSTAGE & SHIPPING	2,000	2,000
30-030-58201	OFFICE SUPPLIES	1,200	1,200
30-030-58203	BASIC OPERATING SUPPLIES	1,200	1,200
30-030-58205	MINOR EQUIPMENT: OFFICE	1,000	1,000
30-030-58206	MV OILS, LUBRICANTS & FLUIDS	500	500
30-030-58207	MV REPAIR & MAINTENANCE	2,400	2,400
30-030-58208	UNIFORMS & SUPPLIES	2,000	2,000
30-030-58212	WASTEWATER SUPPLIES	4,000	4,000
30-030-58222	MINOR TOOLS	0	



30-030-58223	EQUIPMENT	2,900	2,900
30-030-58224	MISC. TOOLS/SUPPLIES	1,000	1,000
30-030-58227	ICE & INCLEMENT WEATHER	0	
30-030-58230	CHEMICALS	75,000	75,000
30-030-58240	BELT PRESS SUPPLIES	0	
30-030-58253	SAFETY EQUIPMENT & SUPPLIES	2,775	2,775
30-030-58260	BUILDING & FACILITIES REPAIRS	5,000	5,000
30-030-58264	WW CHEMICALS	0	
30-030-58265	FACILITIES MAINT SUPPLIES	0	
30-030-58270	MV FUEL	5,000	5,000
30-030-58279	WASTEWATER COLLECTION	35,000	35,000
30-030-58280	WASTEWATER TREATMENT	10,000	10,000
		<b>150,975</b>	<b>150,975</b>

**Group: 60 - UTILITIES**

30-030-58300	ELECTRICITY	90,000	90,000
30-030-58305	COMMUNICATION SERVICES	0	
		<b>90,000</b>	<b>90,000</b>

**Group: 65 - CONTRACTUAL SERVICES**

30-030-58400	TRAVEL & TRAINING	3,500	3,500
30-030-58401	CONSULTANTS & PROFESSIONALS	0	
30-030-58402	ADVERTISING & LEGAL NOTICES	0	
30-030-58404	PROPERTY & LIABILITY	8,100	8,100
30-030-58405	REPAIR & MAINTENANCE	7,650	7,650
30-030-58407	DUES & MEMBERSHIPS	500	500
30-030-58409	PERMITS & APPLICATIONS	3,500	3,500
30-030-58410	LAB TESTING	21,000	21,000
30-030-58411	PROPERTY DAMAGE	0	
30-030-58417	ACCOUNTING & AUDITOR	10,000	10,000
30-030-58418	CONTRACTUAL SERVICES	12,000	12,000
30-030-58424	ENGINEERING/CITY ENGINEER	62,000	62,000
30-030-58425	SLUDGE HAULING	90,000	90,000
30-030-58438	IT CONTRACT	3,852	3,852
30-030-58445	LIFT STATION EQUIPMENT MAIN	30,000	30,000
30-030-58449	LIFT STATION MAINTENANCE	0	
30-030-58450	GOVERNMENT & MISC OPERATIONS	3,000	3,000
30-030-58451	EQUIPMENT RENTAL	500	500
30-030-58452	VEHICLE LEASE	0	
30-030-58467	WASTEWATER COLLECTION	0	
30-030-58468	WASTEWATER TREATMENT	0	
		<b>255,602</b>	<b>255,602</b>

**Group: 70 - TRANSFERS & RESTRICTED FUNDS**

30-030-58716	PAYING AGENT FEES	0	
30-030-58717	DEPRECIATION EXPENSE	0	
30-030-58719	INTEREST	0	

30-030-58725	DEBT ISSUANCE COSTS	0	0
30-030-58730	OPEB	0	
30-030-58745	FRANCHISE FEES	37,220	37,220
30-030-58750	SERIES 2017 DEBT	265,348	264,526
30-030-58766	TWDB SERIES 2021A	591,735	594,260
30-030-58772	2024 SERIES COB	0	239,775
		<b>894,303</b>	<b>1,135,781</b>
<b>Group: 75 - CAPITAL OUTLAY</b>			
30-030-58640	UTILITIES: WASTEWATER COLLE	0	0
		<b>0</b>	<b>0</b>
<b>WASTEWATER FUND TOTAL REVENUE:</b>		<b>1,517,463</b>	<b>1,819,396</b>
<b>WASTEWATER FUND TOTAL EXPENSES:</b>		<b>1,539,833</b>	<b>1,808,424</b>
<b>WASTEWATER FUND NET PROFIT/LOSS:</b>		<b>-22,370</b>	<b>10,972</b>

**Fund: 07 - DRAINAGE FUND****DEPARTMENT 070 - DRAINAGE**

	<b>FY 2023-2024 Total Budget</b>	<b>FY 2024-2025 BUDGET</b>
<b>Group: 15 - ADMINISTRATIVE FEES</b>		
07-070-46005 INTEREST REVENUE	1,500	1,500
07-070-46104 DRAINAGE FEES	400,000	400,000
	<b>401,500</b>	<b>401,500</b>
<b>Group: 35 - OTHER REVENUE</b>		
07-070-46047 BOND PROCEEDS	0	
	<b>0</b>	<b>0</b>
<b>Group: 55 - SUPPLIES</b>		
07-070-58236 DRAINAGE SUPPLIES	0	
	<b>0</b>	<b>0</b>
<b>Group: 65 - CONTRACTUAL SERVICES</b>		
07-070-58424 ENGINEERING/CITY ENGINEER	0	
	<b>0</b>	<b>0</b>
<b>Group: 70 - TRANSFERS &amp; RESTRICTED FUNDS</b>		
07-070-58765 COB, SERIES 2022A	0	367,400
	<b>0</b>	<b>367,400</b>
<b>Group: 75 - CAPITAL OUTLAY</b>		
07-070-58625 DRAINAGE PROJECTS	367,150	0
	<b>367,150</b>	<b>0</b>
<b>DRAINAGE FUND TOTAL REVENUE:</b>	<b>401,500</b>	<b>401,500</b>
<b>DRAINAGE FUND TOTAL EXPENSES:</b>	<b>367,150</b>	<b>367,400</b>
<b>DRAINAGE FUND NET PROFIT/LOSS:</b>	<b>34,350</b>	<b>34,100</b>

**Fund: 16 - TOURISM**

**DEPARTMENT 016 - TOURISM**

**FY 2023-2024  
Total Budget**      **FY 2024-2025  
BUDGET**

**Group: 10 - TAXES**

16-016-46004	MOTEL TAX	0	200,000
		<b>0</b>	<b>200,000</b>

**Group: 15 - ADMINISTRATIVE FEES**

16-016-46005	INTEREST - OPERATING FUND	0	
		<b>0</b>	<b>0</b>

**Group: 65 - CONTRACTUAL SERVICES**

16-016-58402	ADVERTISING & LEGAL NOTICES	0	80,000
		<b>0</b>	<b>80,000</b>

<b>TOURISM FUND TOTAL REVENUE:</b>	<b>0</b>	<b>200,000</b>
<b>TOURISM FUND TOTAL EXPENSES:</b>	<b>0</b>	<b>80,000</b>
<b>TOURISM FUND NET PROFIT/LOSS:</b>	<b>0</b>	<b>120,000</b>



**Fund: 06 - DEBT SERVICE****DEPARTMENT 060 - DEBT SERVICE**

		<b>FY 2023-2024</b>	<b>FY 2024-2025</b>
		<b>Total Budget</b>	<b>BUDGET</b>
<b>Group: 10 - TAXES</b>			
06-060-46007	DELINQUENT TAXES	0	0
06-060-46008	I & S TAXES	0	2,093,322
06-060-45005	INTEREST - OPERATING FUND	0	0
06-060-46048	EXCESS COSTS OF ISSUANCE	0	0
		<b>0</b>	<b>2,093,322</b>
<b>Group: 35 - OTHER REVENUE</b>			
06-060-46047	BOND PROCEEDS	0	0
		<b>0</b>	<b>0</b>
<b>Group: 70 - TRANSFERS &amp; RESTRICTED FUNDS</b>			
06-060-58716	PAYING AGENT FEES	0	600
06-060-58743	TAX NOTES, SERIES 2018 (ROADS)	145,901	141,967
06-060-58747	COWP GOB, SERIES 2016	550,300	552,000
06-060-58749	PP FINANCE CONTRACT 6804	9,106	0
06-060-58751	TAX NOTES, SERIES 2018A (PSB)	146,072	152,070
06-060-58755	2015 COB	44,406	43,575
06-060-58759	PP FINANCE CONTRACT 8381	47,013	47,013
06-060-58760	TAX NOTES, SERIES 2019	472,465	502,575
06-060-58767	COB SRS 2022 - ROADS & PARKS	171,750	171,750
06-060-58770	TAX & REVENUE COB SERIES 2023	243,944	212,125
06-060-58771	TAX & REVENUE TAXABLE SERIES 2023A	275,848	239,868
		<b>2,106,805</b>	<b>2,063,543</b>
<b>TOURISM FUND TOTAL REVENUE:</b>		<b>0</b>	<b>2,093,322</b>
<b>TOURISM FUND TOTAL EXPENSES:</b>		<b>2,106,805</b>	<b>2,063,543</b>
<b>TOURISM FUND NET PROFIT/LOSS:</b>		<b>-2,106,805</b>	<b>29,779</b>

<b>Description of Debt</b>	<b>Principal Payment</b>	<b>Interest Payment</b>	<b>Total Payment</b>
2015 COB	38,532	5,043	43,575
COWP GOB, SERIES 2016	340,000	212,000	552,000
TAX NOTES, SERIES 2018 (ROADS)	140,000	1,967	141,967
TAX NOTES, SERIES 2018A (PSB)	150,000	2,070	152,070
TAX NOTES, SERIES 2019	480,000	22,575	502,575
COB SRS 2022 - ROADS & PARKS	0	171,750	171,750
TAX & REVENUE COB SERIES 2023		212,125	212,125
TAX & REVENUE TAXABLE SERIES 2023A		239,868	239,868
PP FINANCE CONTRACT 8381	39,605	7,408	47,013
	1,188,137	874,806	2,062,943



# PUBLIC MEETING AND HEARING ON THE TAX RATE

Item 5.

A tax rate of \$0.432546 per \$100 valuation has been proposed by the governing body of CITY OF WILLOW PARK.

PROPOSED TAX RATE	\$0.432546 per \$100
NO-NEW-REVENUE TAX RATE	\$0.375858 per \$100
VOTER-APPROVAL TAX RATE	\$0.461084 per \$100

The no-new-revenue tax rate is the tax rate for the 2024 tax year that will raise the same amount of property tax revenue for CITY OF WILLOW PARK from the same properties in both the 2023 tax year and the 2024 tax year.

The voter-approval tax rate is the highest tax rate that CITY OF WILLOW PARK may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that CITY OF WILLOW PARK is proposing to increase property taxes for the 2024 tax year.

A PUBLIC ON THE PROPOSED TAX RATE WILL BE HELD ON September 10, 2024 AT 6:00 AT Willow Park City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087.

The proposed tax rate is also not greater than the voter-approval tax rate. As a result, CITY OF WILLOW PARK is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the Willow Park City Council of CITY OF WILLOW PARK at their offices or by attending the public mentioned above. YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

**FOR the proposal:**    Lea Young                      Eric Contreras  
   Greg Runnebaum    Nate Crummel

**AGAINST the proposal:**  
**PRESENT**            Lea Young                      Eric Contreras  
   Greg Runnebaum    Nate Crummel

**ABSENT:** Mayor Doyle Moss, Councilman Chawn Gilliland

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by CITY OF WILLOW PARK last year to the taxes proposed to be imposed on the average residence homestead by CITY OF WILLOW PARK this year.

	2023	2024	Change
<b>Total tax rate (per \$100 of value)</b>	\$0.397597	\$0.432546	increase of .0349
<b>Average homestead taxable value</b>	\$335,983	\$361,916	increase of 7.718%
<b>Tax on average homestead</b>	\$1,335	\$1,565	increase of \$230
<b>Total tax levy on all properties</b>	\$1,636,010	\$1,807,654	increase of \$199,171



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> September 10, 2024	<b>Department:</b> Admin	<b>Presented By:</b> City Manager
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**AGENDA ITEM:**

Discussion/ Action: To consider and act on adopting an ordinance adopting an Ad Valorem Tax Rate and levy on assessed property not to exceed \$0.432546 per \$100 valuation for tax year 2024 for the City of Willow Park, Texas including a Levy for Debt obligations (\$0.229175) and a levy for Maintenance and Operations (\$0.203371) consistent with the Fiscal Year 2024-2025 Municipal Budget

**BACKGROUND:**

As has been discussed previously, and voted on during the August 27, 2024 City Council Meeting, the proposed Tax Rate for FY 2024 - 2025 is as follows:

M/O: 0.203371

I/S: 0.229175

Total Rate: \$0.432546

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

I move to adopt an ordinance adopting an Ad Valorem Tax Rate and levy on assessed property not to exceed \$0.432546 per \$100 valuation for tax year 2021 for the City of Willow Park, Texas including a Levy for Debt obligations (\$0.229175) and a levy for Maintenance and Operations (\$0.203371) consistent with the Fiscal Year 2024 - 2025 Municipal Budget.

**EXHIBITS:**

<b>ADDITIONAL INFO:</b>	<b>FINANCIAL INFO:</b>	
	<b>Cost</b>	\$
	<b>Source of Funding</b>	\$

# CITY OF WILLOW PARK

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE LEVYING THE 2024 AD VALOREM TAXES OF THE CITY OF WILLOW PARK, TEXAS ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY, NOT EXEMPT BY LAW; PROVIDING REVENUES FOR PAYMENT OF CURRENT MUNICIPAL EXPENSES, AND FOR INTEREST AND SINKING FUNDS ON OUTSTANDING CITY OF WILLOW PARK BONDS; PROVIDING FOR ENFORCEMENT OF COLLECTION; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:**

**Section 1:** That under the authority of the laws of the State of Texas, there is hereby levied for the 2024 tax year, on all taxable property situated within the corporate limits of the City of Willow Park, and not exempt by the Constitution and Laws of the State of Texas, a total tax of \$0.432546 on each \$100 assessed value of all taxable property.

**Section 2:** (a) That of the total tax, \$0.203371 on each \$100 assessed value, shall be distributed to the General Fund of the City to fund maintenance and operation expenditures of the City.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 15.08% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$34.95.**

(b) The City Secretary shall cause the following notice to be posted on the homepage of the City’s internet website:

**THE CITY OF WILLOW PARK, TEXAS ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 15.08% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$34.95**

**Section 3:** That of the total tax, \$0.229175 on each \$100 assessed value, shall be distributed to pay the City's debt service as provided by Section 26.05 of the Texas Tax Code.

**Section 4:** That for enforcement of the collection of taxes hereby levied, the City of Willow Park shall have available all rights and remedies provided by law.

**Section 5:** All monies collected under this Ordinance for the specific items therein named, shall be and the same are appropriated and set apart for the specific purpose indicated in the City Budget and the City shall

keep these accounts so as to readily and distinctly show the amount collected, and the amounts expended and the amounts on hand at any time belonging to such funds. All receipts for the City not specifically apportioned by the Ordinance are hereby made payable to the General Fund of the City.

**Section 6:** It is hereby declared to be the intention of the City Council of the City of Willow Park that if any phrase, sentence, section, or paragraph of this Ordinance shall be declared unconstitutional or otherwise invalid by final judgment of a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remainder of this Ordinance since the same would have been enacted by the City Council without the incorporation of the unconstitutional or invalid phrase, sentence, section or paragraph.

**Section 7:** This Ordinance shall become effective after enactment as provided by charter and/or State law.

**PASSED, APPROVED AND ADOPTED** on this the 10<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Doyle Moss, Mayor

**ATTEST:**

\_\_\_\_\_  
Crystal Dozier, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
William P. Chesser, City Attorney

The Willow Park City Council in acting on Ordinance No. \_\_\_\_-24, did on the 10<sup>th</sup> day of September 2024 vote as follows:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>
Doyle Moss, Mayor	_____	_____	_____
Eric Contreras, Place 1	_____	_____	_____
Chawn Gilliland, Place 2	_____	_____	_____
Greg Runnebaum, Place 3	_____	_____	_____
Lea Young, Place 4	_____	_____	_____
Nathan Crummell, Place 5	_____	_____	_____





## City of Willow Park

### Notice of Public Hearing

The City of Willow Park City Council will hold a public hearing on the matter listed below:

**PUBLIC HEARING to consider a request for Special Use Permit regarding the placement of a temporary free-standing off-premise sign on Lot S PT 1, Block 1; Trinity Meadows Subdivision, in the City of Willow Park, Parker County, Texas.**

Meeting Date: Tuesday, September 10, 2024  
Time: 6:00 PM

Location: Willow Park City Hall  
120 El Chico Trail, Ste A  
Willow Park, TX 76087

Any member of the public has the right to appear at the Public Hearing. Please contact the Development Department at 817-441-7108 x100 or [tfisher@willowpark.org](mailto:tfisher@willowpark.org) with any questions.

The above notice was posted on the bulletin board at the City of Willow Park City Hall, Willow Park, Texas on/before August 16, 2024 by 5:00 p.m.



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> September 10, 2024	<b>Department:</b> Planning & Development	<b>Presented By:</b> Toni Fisher, Director
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**AGENDA ITEM:**

**Consideration & Action: to adopt an ordinance for a Special Use Permit regarding the placement of a temporary, free-standing, off-premise sign on Lot S PT 1, Block 1, Trinity Meadows Subdivision, in the City of Willow Park, Parker County, Texas.**

**BACKGROUND:**

Applicant Dena Pfender of Canvas at Willow Park is requesting a Special Use Permit for the allowable placement of a temporary free-standing, off-premise sign for the purpose of advertising to be placed on the property located on the corner of Kings Gate and I-20 North Service Road, owned by Larry Lawley, and zoned Commercial/I-20 Overlay District.

A Special Use Permit for one single-sided 5’x10’ wooden sign advertising homes for rent at Canvas at Willow Park, design as attached, was approved by the Planning & Zoning Commission in April 2023 and City Council for a duration of 12 months.

The current Special Use Permit is for the request of a time extension for the existing sign. The overall dimensions and information are compliant with City sign ordinances within Sec. 14.07.002, however, the sign’s current location must be moved slightly to avoid the encroachment on the new right-of-way necessary for the replacement of Kings Gate Bridge, project expected for construction beginning Fall 2025. Applicant has revised this placement accordingly.

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

With a 5-0 vote, the P&Z Commission unanimously recommended approval of this permit with the correction of moving it out of the right-of-way (which has been done) and the condition that the sign’s duration expires in twenty-four (24) months from City Council’s approval or upon change in the property ownership of the sign’s location, whichever comes first.

**EXHIBITS:**

- Special Use Permit Application
- Sign Location
- Sign Rendering
- Ordinance will be provided prior to City Council meeting

**RECOMMENDED MOTION:**

**To adopt and ordinance approving the Special Use Permit as stated with the condition of expiration in twenty-four (24) months from City Council’s approval or change in the property ownership of the sign’s location, whichever comes first.**



# SPECIAL/SPECIFIC USE PERMIT APPLICATION

City of Willow Park – Planning & Development Dept.  
 516 Ranch House Rd, Willow Park, TX 76087  
 817-441-7108 x100 [www.willowpark.org](http://www.willowpark.org)

## APPLICANT INFORMATION

Name of Applicant/Agent: <i>Dena Pfender</i>		Business Name (if applicable): <i>Canvas at Willow Park</i>
Business/Mailing Address: Street, City, State, Zip <i>300 meadow place Dr #192 Willow Park Tx 76087</i>		
Email Address: <i>Canvasatwillowparkmgr@willowbridgepc.com</i> <b>NOTE: Email is the primary form of contact with Applicants.</b>		Cell/Primary Phone # of Applicant/Agent: <i>817-717-4090</i>
Are you the Owner of the property or the Owner's Agent? <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Agent*	Do you have written permission from the Owner of the property or the Owner's Agent to proceed with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No*	<b>*NOTE: If you are not the Owner of the Property, the Owner must sign this Application below to indicate his/her permission and approval of this request.</b>

## DESCRIPTION OF REQUEST

Current Zoning Classification: <i>Commercial-120 overlay</i>	Legal Description of Property: <i>Block Trinity Meadows East</i>	Street address of Property (if known): <i>14204200</i>
Reason for Special Use Permit: Describe the nature of the proposed use of this property, activity, and any particular characteristics related to the use of the property: <i>Free Standing off premise sign</i>		

## PROPERTY OWNER INFORMATION

Name of Property Owner: <i>Larry Lawley</i>	Business Name (if applicable): <i>Huy Texas</i>
Business/Mailing Address: Street, City, State, Zip <i>113 Dennis Junction Rd Weatherford TX 76088</i>	
Email Address: <i>Larry@datastitch.com</i>	Cell/Primary # of Property Owner <i>817-939-0206</i>

## INCLUDE WITH APPLICATION SUBMISSION

**THIS APPLICATION MUST BE SUBMITTED WITH THE ITEMS LISTED BELOW:**

- Completed and fully executed Special/Specific Use Permit Application
- Map, Plot Plan, Survey, and/or Plat of property location
- Renderings of proposed construction including building elevations, square footage, bldg. height, construction materials, and uses of bldgs
- Site Plan showing placement of building(s), location/construction of sign(s), off-street parking areas, and ingress/egress to public streets
- Landscaping plan & visual screening (walls/paintings/fences)
- Permit Fee Payment as specified in Development Services Fees
- Relationship of intended use to all existing properties/land uses in all directions to minimum distance of 200 feet of application property

**\*\*The Applicant or his/her Representative(s) must be present at the scheduled Public Hearing for this Permit.\*\*** Public Hearing will be scheduled based on City's acceptance of completed Application with all supporting documents and payment as it aligns with the Planning & Zoning Schedule.

I hereby certify that I am, or that I represent, the legal owner of the property described above and do hereby submit this request for a Special Use Permit to the Planning and Zoning Commission for consideration.

Applicant's Signature: \_\_\_\_\_ Date: *7-16-2024*

Owner's Signature\* (if different than Applicant): \_\_\_\_\_ Date: *7/16/24*

\*Owner's signature indicates permission to proceed with this Permit request.

Please email completed Application and all Attachments to [permits@willowpark.org](mailto:permits@willowpark.org). Permit Fee may be paid by check (mailed or in person) or by credit card (in person or processed over the phone to Permit Tech x103; processing fee applies).

CITY USE: Date App Rec'd: \_\_\_\_\_ App Reviewed by: \_\_\_\_\_ Date App Officially Accepted: \_\_\_\_\_ MyGov Proj#: \_\_\_\_\_

Item 8.



CANVAS  
AT WILLOW PARK

HOMES  
FOR  
RENT





60+ ft from  
corner power  
pole

