



PARKS BOARD MEETING AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Monday, November 03, 2025 at 6:00 PM

CALL TO ORDER

DETERMINATION OF QUORUM

PUBLIC COMMENTS (Limited to five minutes per person)

To address the Parks Board, residents must complete a speaker form and turn it in to the City Secretary at least five (5) minutes before the start of the meeting. The Rules of Procedure state that all comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Board Chair may reduce the applicable time limits to speak to three (3) minutes. Pursuant to the Texas Open Meetings Act, the Board is not permitted to take action on or discuss any item not listed on the agenda. The Board may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; (3) propose the item be placed on a future agenda (Tex. Govt. Code §551.042). Each speaker shall approach the podium or designated speaker location and state his/her name and address before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers may only address the entire Board and not individual officials, commission members, committee members, or employees. The public cannot speak from the gallery, but only from the podium or designated speaker location.

AGENDA ITEMS

1. **Approval of Parks Board Meeting Minutes:** May 6, 2025
2. Memorial Park Concept Plan Discussion (Vierling and McCarley)
3. Native Grass Test at Kings Gate Park Discussion (Larry Colvin)
4. Discussion Update/Improvements in all Parks (McCarley)

INFORMATIONAL COMMENTS

5. Expiring Terms of Parks Board Members in January 2026

ADJOURN

As authorized by Texas Government Code, §551.127, one or more Council members or employees may attend this meeting remotely using video conferencing technology.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times and was posted on the city website, and said Notice was posted on the following date and time: October 28, 2025 at or by 6:00 p.m. and remained so posted continuously for at least three (3) business days before said meeting is to convene.

Mandy McCarley, Parks Director

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at tfisher@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at www.willowparktx.gov



PARKS BOARD MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, May 06, 2025 at 6:00 PM

CALL TO ORDER

DETERMINATION OF QUORUM

QUORUM WAS PRESENT AT THIS MEETING

PUBLIC COMMENTS (Limited to three minutes per person)

AGENDA ITEMS

1. Approval of Parks Board Meeting Minutes: February 4, 2025

MOTION WAS MADE TO APPROVE THE MINUTES

Motion made by Noggle, Seconded by DeLaFuentes.

Voting Yea: Tucker, Noggle, DeLaFuentes

Voting Abstaining: Young

INFORMATIONAL COMMENTS

2. Recreation Survey

PARKS BOARD DISCUSSED THE SCOPE OF THE NEXT SURVEY TO INCLUDE RECREATION (BALLFIELDS, COURTS, ETC.)

NO ACTION WAS TAKEN ON THIS ITEM.

3. Kings Gate Park Bathroom

PARKS BOARD REVIEWED AISD ARCHITECTURE STUDENTS PRESENTATION AND BUILDING OFFICIAL, RANDY LAW, PLANS FOR THE PROPOSED RESTROOM AT KINGS GATE PARK.

4. Memorial Park

PARKS DIRECTOR, MANDY MCCARLEY, DISCUSSED HER MEETING WITH PARKS BOARD MEMBER, JERRY VIERLING, AND LOCAL VETERAN ABOUT GETTING MEMORIAL PARK TRANSITIONED TO A VETERANS MEMORIAL PARK. MCCARLEY ALSO DISCUSSED HER MEETING WITH LOCAL VENDOR, DAVY VESTAL, ON THE VISION FOR THE PARK.

5. TxDOT Transportation Alternative Application

PARKS DIRECTOR, MANDY MCCARLEY, PRESENTED INFORMATION REGARDING THE TXDOT TRANSPORTATION ALTERNATIVE APPLICATIONS MOVING ON TO ROUND 2. GRETCHEN VAZQUEZ, ENGINEER, IS ASSISTING WITH GETTING THE APPLICATIONS COMPLETE AND TURNED IN TO TXDOT BY JUNE 20.

ADJOURNMENT

MOTION TO ADJOURN AT 6:38 PM

Motion made by Noggle, Seconded by DeLaFuentes.

Voting Yea: Tucker, Noggle, DeLaFuentes

Voting Abstaining: Young

THESE MINUTES WERE APPROVED:

_____	_____
PARKS BOARD CHAIR/CO-CHAIR	DATE