



PARKS BOARD MEETING 5/03/22 AGENDA

Municipal Complex, 516 Ranch House Rd, Willow Park, TX 76087

Tuesday, May 03, 2022 at 6:00 PM

CALL TO ORDER

DETERMINATION OF QUORUM

APPROVAL OF MINUTES FROM LAST PARKS BOARD MEETING ON FEBRUARY 1, 2022

1. Approval of Minutes from last Parks Board Meeting on February 1, 2022.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Park Board regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response to the inquiry; or (2) A recitation of existing policy in response to the inquiry. (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

NEW BUSINESS

2. Discussion regarding Phase II improvements at Cross Timbers Park
3. Discussion regarding update on Gabby Shultz's Cross Timbers Park project
4. Discussion regarding proposed future improvements at Cross Timbers Park
5. Discussion regarding update on Trails System proposals

ADJOURNMENT

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 516 Ranch House Road, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: April 22, 2022 at 5:00 p.m. and remained so posted continuously for at least 72 hours before said meeting is to convene.

Toni Fisher

Planning and Development Director

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at cdozier@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at www.willowpark.org



City of Willow Park
Parks Board
Regular Meeting
Public Safety Building
101 Stagecoach Trail, Willow Park, TX 76087
Tuesday, February 1, 2022 @ 6:00 p.m.
Minutes

I. Call to Order

Chair Corey Tucker called the meeting to order at 6:04 p.m.

II. Quorum Check

Members Present:

Corey Tucker, Place 2 - Chairperson
Lea Young, Place 1 - Ex-Officio Member
Ever Gomez, Place 4 - Board Member
David Wagner, Place 5 - Board Member
Cynthia White, Place 6 - Board Member

Members Absent:

James McKibben, Place 3 - Board Member

Staff Present:

Toni Fisher, Planning & Development Director

III. Consider for Approval Minutes of November 8, 2021

Minutes were approved upon a motion by Cynthia White and seconded by Ever Gomez. The minutes were approved 5-0.

IV. Public Comments (Limited to five minutes per person)

Residents may address the Park Board regarding an item that is not listed on the agenda. Residents must complete a Speaker form and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to five (5) minutes. The Texas Open Meetings Act provides the following: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response to the inquiry; or (2) A recitation of existing policy in response to the inquiry. (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

No public comments were made.

V. New Business

A. Discussion to update on Gabby Shultz's project

Gabby Shultz, Aledo High School student, FFA President, and Ford Scholar Recipient updated the Board on her Ford Scholar project status. Ms. Shultz is looking to fundraise for picnic tables and improvements to the Demonstration Garden at Cross Timbers Park. Her project must be completed by June 2022.

B. Discussion and Action on Phase II improvements at Cross Timbers Park

The Parks Board was presented with Staff’s equipment selections of picnic tables, benches, and playground seating canopies for Cross Timbers Park and respective costs. Lea Young spoke about the colors and items. Ever Gomez suggested that we may be able to get community partnerships to help with the cost of improvements and for park help. Lea Young also explained that the new and upcoming Parkland Dedication Fee discussed at the previous Parks Board meeting would also help to fund park improvements.

1st Motion to approve park improvements as presented: Corey Tucker
2nd Motion: Ever Gomez
Motion passed: 5 – 0

C. Discussion to update on Cross Timbers Park restrooms

Staff member Toni Fisher showed the Board a sign she planned to have made for the restroom which stated the park’s restroom hours and emergency numbers, to which the Board replied favorably.

D. Discussion to update on Trails System proposals

Staff and Lea Young discussed the initial meeting with CERA at the Squaw Creek Golf Course, and the potential for future trails. This item will updated as progress is made.

E. Discussion of Date and Time for next Parks Board Meeting

The next Parks Board meeting is scheduled for Tuesday, May 3, 2022.

VI. Adjournment:

1st Motion for Adjournment: David Wagner
2nd Motion for Adjournment: Ever Gomez
Motion passed: 5 - 0

Meeting Adjourned at 7:12 pm

APPROVED:


Corey Tucker, Parks Board Chair



**LEGACY SIGNS
OF TEXAS**



Item 2.

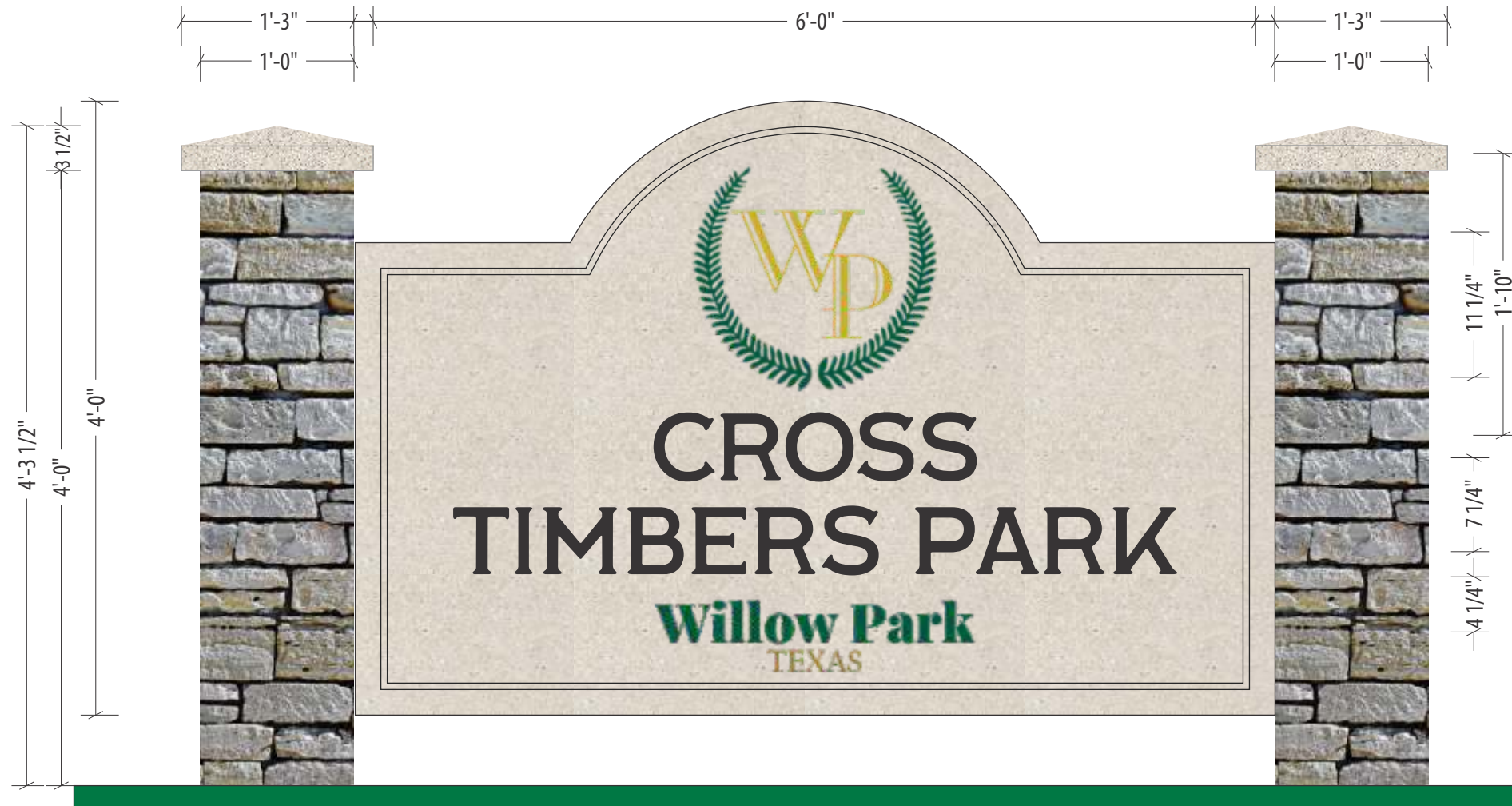
AGENT SIGNATURE: _____

DATE: _____

10375 Alta Vista Road, Keller, TX 76244
O 817.431.5700 F 817.431.5799

 UL E226292 TDLR - 1893

CONFIRM ALL INFORMATION WITH SITE SURVEY PRIOR TO PRODUCTION



MONUMENT SIGN

QTY. (1)

SCOPE OF WORK:

MANUFACTURE & INSTALL (1) NON -ILLUMINATED D/F MONUMNET
STONE MASONRY, CAST STONE FACE, .5" ACRYLIC FCOS.

- MATTHEWS BLACK
- PMS 343C
- PMS 3975C

SCALE: 1"=1'



Item 2. **ACY SIGNS OF TEXAS**

7923 E. McKinney St., Denton, TX 76208

O 817.431.5700 F 817.431.5799

UL E226292 BBB TDLR 18933

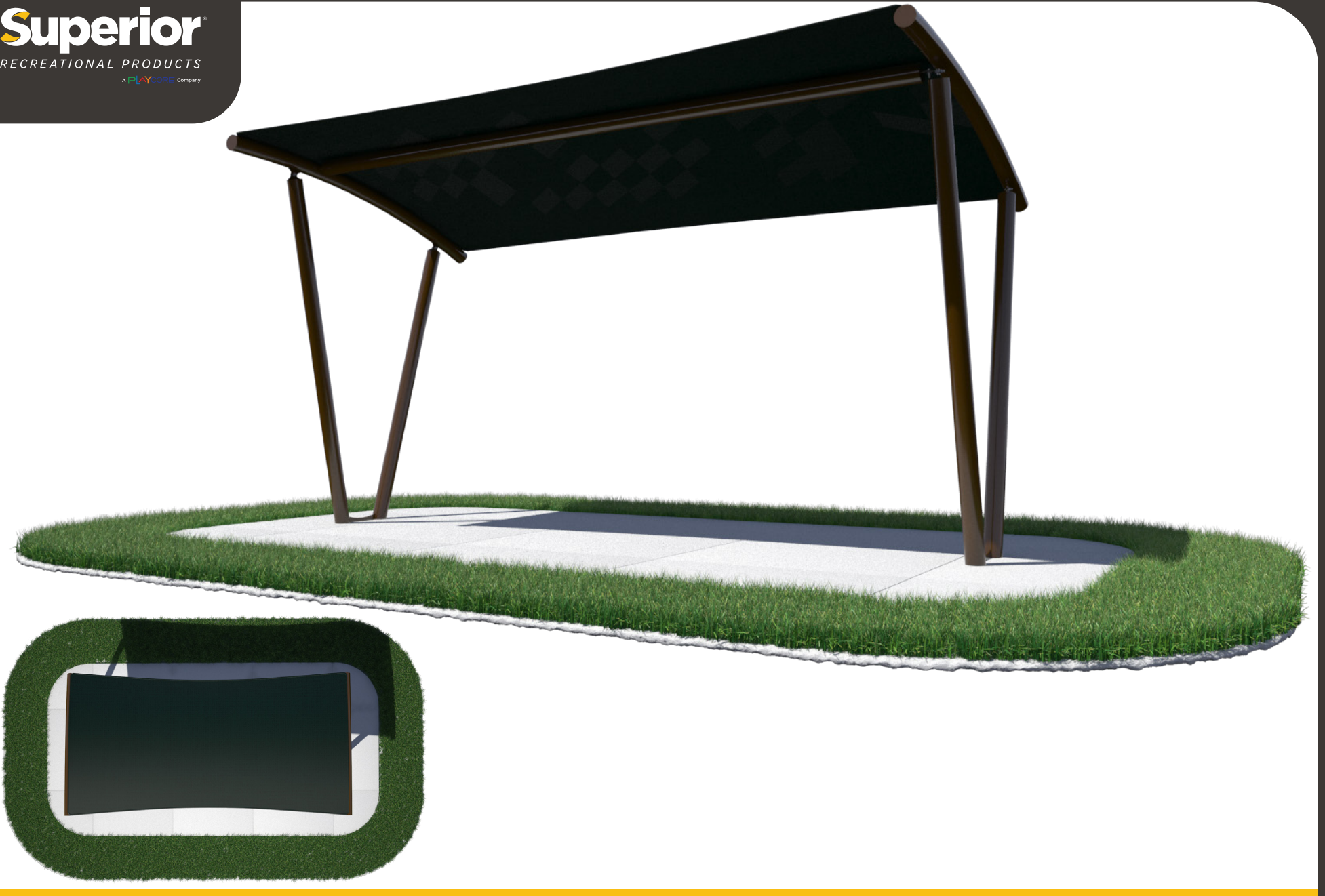
JOB DESCRIPTION	NON-LIT MONUMENT	DATE	BY	REV
COMPANY OR JOB NAME	WILLOW PARK	3/10/22	AE	
CUSTOMER CONTACT				
ADDRESS	100 STAGECOACH, WILLOW PARK, TX			
PHONE				
EMAIL				
FILE NAME				
SALESMAN	DALE			

CUSTOMER APPROVAL: Note: The colors depicted on this rendering may not match actual colors used on the finished display. Note: The proportion of signs shown on building and landscape area photos is an approximate representation.

PLEASE READ CAREFULLY: Before you OK this proof, please read your copy carefully and completely. Check for spelling errors and copy omissions. Any changes or alterations from the original instructions will be charged according to time and material.

FINAL PROOF APPROVAL: By signing this form I am approving the above described job and I hereby acknowledge that I have read and accept the proofing policy and Terms and Conditions of Legacy Signs of Texas. Please sign and return so that we may process your order.

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local municipal codes. This includes proper grounding and bonding of the sign.



City of Willow Park

CUSTOM WAVECREST SHADE STRUCTURE • QUOTE QU00236317

Item 2. *Illustration purposes only and colors may vary.*

Color Key

Post: Brown
Shade: Forest Green



Playgrounds Etc.

1410 W Texas Ave.
Midland, TX 79701
432-687-6388

Bid

Date	Bid #
3/2/2022	16833

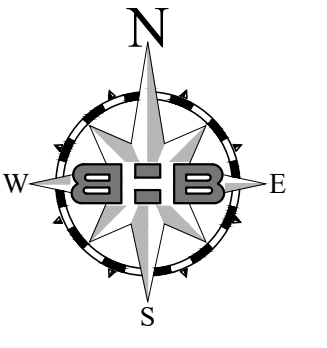
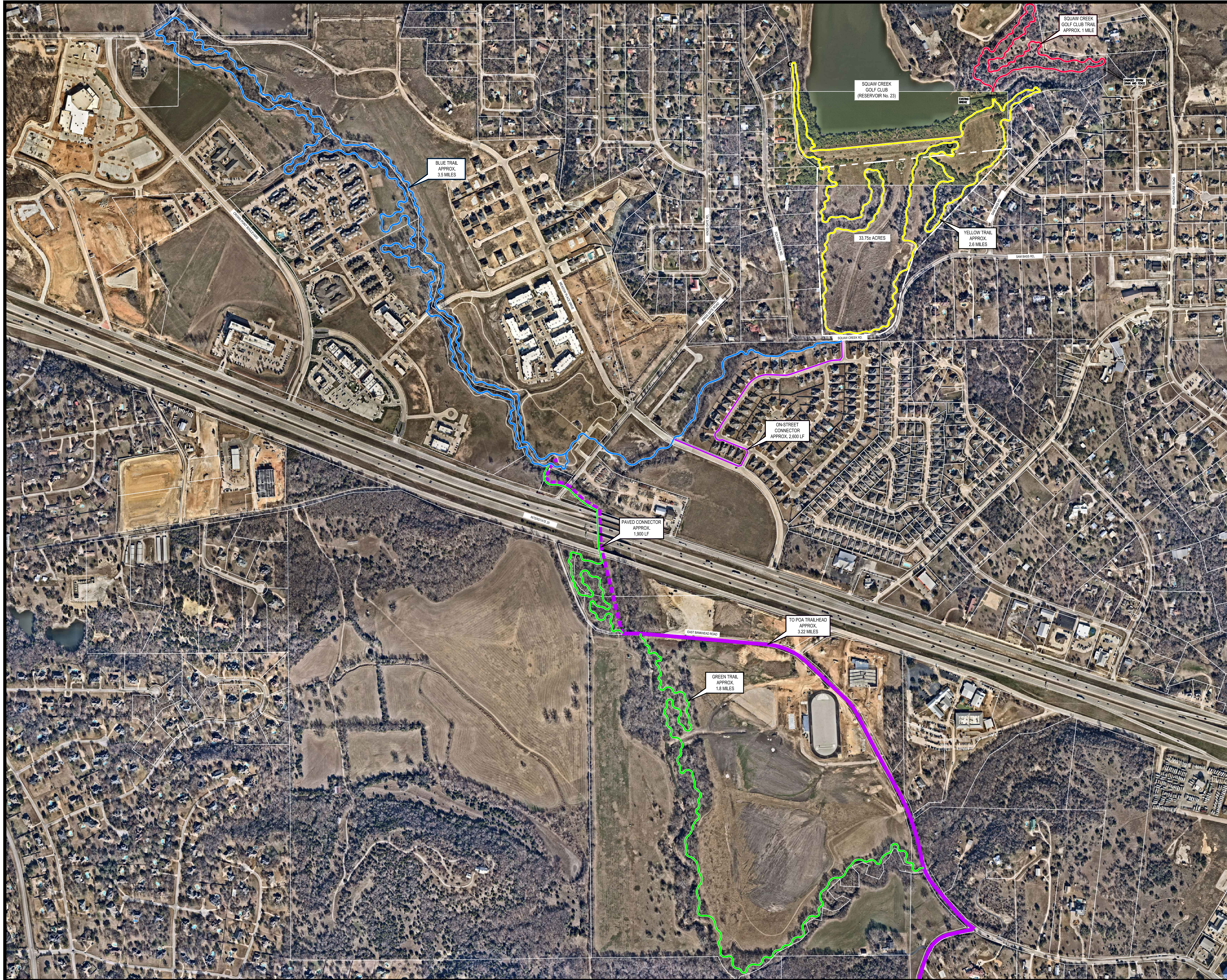
Name / Address
City of Willow Park 516 Ranch House Rd. Willow Park, TX 76087

Ship To

Rep	P.O. No.	Project Location	Project		
KB			Shades and Site Amenities R1		
Item	Description	Qt	Rate	Total	
SRP - Shade	18' Length X 7' Width X 8' Entry Height - Rectangle Wavecrest Cantilever Shade	1	5,209.00	5,209.00T	
SRP - Shade	29' Length X 7' Width X 8' Entry Height - Rectangle Wavecrest Cantilever Shade, Includes Two (2) Domes - each Dome Measures: 14.5' Length X 7' Width X 8' Height	1	8,174.00	8,174.00T	
SRP - Shade	15' Length X 7' Width X 8' Entry Height - Rectangle Wavecrest Cantilever Shade	1	5,087.00	5,087.00T	
T46WEBCLASSPSM	46" Square Table 3/4" Expanded Metal - Tops, Rolled Edges, 4 Attached Ribbed Steel Seats, 2 3/8 web frames. Portable or surface mount.	5	2,035.00	10,175.00T	
T46WEBCLASS-35M	46" Square Table 3/4" Expanded Metal - Tops, Rolled Edges, 3 Attached Ribbed Steel Seats, 2 3/8 web frames. Portable or surface mount.	1	1,731.00	1,731.00T	
B6WBCLASSIC-CL	6' Ft. Bench with contoured back, ribbed steel, cast aluminum frames - Portable, Custom Logo	3	1,581.00	4,743.00T	
TR32SLAT	32 Gallon Vertical Strap Trash Receptacle with lid.	3	1,164.00	3,492.00T	
TR-SM-HW-HARDW...	Surface Mount Assembly for 32 Gallon Trash Receptacle	3	71.00	213.00T	
Engineered Drawings	Engineered Sealed Drawings	3	1,100.00	3,300.00T	
Freight	Freight	1	6,201.00	6,201.00T	
Installation	Installation of equipment listed above at your location.	1	23,400.00	23,400.00T	
Surcharge	Material Surcharge	1	5,526.00	5,526.00T	
Concrete	Labor and Materials to complete: (5) 60" X 60" Concrete Pads under Picnic Tables; (1) 60" X 72" Concrete Pad under Wheelchair Accessible Picnic Table; (3) 36" X 84" Concrete Pad under benches	1	3,572.00	3,572.00T	
Discount	Discount		-2,900.00	-2,900.00	

This bid is good for 30 days

Subtotal	\$77,923.00
Sales Tax (0.0%)	\$0.00
Total	\$77,923.00



0 400 800 1200
 GRAPHIC SCALE: 1" = 400'-0" (22"x34")
 1" = 800'-0" (11"x17")

SQUAW CREEK MOUNTAIN BIKE TRAIL STUDY AREA

WILLOW PARK, PARKER COUNTY, TEXAS

DATE OF PREPARATION:
 FEBRUARY 16, 2022



BHB
 engineering and surveying
 949 Hilltop Drive, Weatherford, TX 75086
 mail@bhbnc.com • 817.596.7375 • bhbnc.com
 TBP/ELS Firm #44, #10011300, #10011302, #10194146

2.16.2022 1:31PM F:\job\2022\04\002- Willow Park Trails\01 Design & Drafting\02 Civil\04 Exhibits\SQUAW CREEK 02.dwg OVERALL