



CITY COUNCIL SPECIAL MEETING AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, July 18, 2023 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

PLEDGE OF ALLEGIANCE AND INVOCATION

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approve City Council Meeting Minutes - Regular Meeting June 27, 2023.

REGULAR AGENDA ITEMS

2. Discussion Only: Preliminary 2023-2024 Fiscal Year Budget Workshop.
3. Discussion/Action: the City Council may approve a resolution awarding a bid to construct a wastewater treatment plant.
4. Discussion/Action: the City Council may approve a resolution rejecting all bids for the construction of a wastewater treatment plant.

5. Discussion/Action: the City Council may approve a resolution rejecting all bids for the construction of a wastewater treatment plant and authorize staff to rebid the project.
6. Discussion/Action: the City Council shall consider authorizing the City Administrator to issue notice to the Willow Park Baptist Church to extend the term of the lease for its existing wastewater treatment plant for an additional one year term, such additional year to begin on August 19, 2024 and end on August 18, 2025.

INFORMATIONAL

Mayor and Council Comments

City Manager Comments

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

7. Section 551.071 - Consultation with Attorney;
 - Halff & Associates possible litigation
 - Possible bid bond claim against MH Civil Constructors, Inc. for the wastewater treatment plant

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

ADJOURNMENT

As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: July 14, 2023, at 10:30 a.m. and remained so posted continuously for at least 72 hours before said meeting is to convene.

Crystal Dozier

Crystal R. Dozier, TRMC

City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at cdozier@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at www.willowpark.org



CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, June 27, 2023 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

Mayor Moss called the meeting to order at 6:00 pm.

PRESENT

Mayor Doyle Moss
 Councilmember Eric Contreras
 Councilmember Chawn Gilliland
 Councilmember Lea Young
 Councilmember Nathan Crummel

ABSENT

Councilmember Greg Runnebaum

STAFF PRESENT

City Manager Bryan Grimes
 City Attorney Pat Chesser
 City Secretary Crystal Dozier

PLEDGE OF ALLEGIANCE AND INVOCATION

Pastor Clark Bosher with Willow Park Baptist Church gave the invocation followed by the pledge of allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

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- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

There were no public comments.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approve City Council Meeting Minutes - Regular Meeting June 13, 2023.

To approve City Council Meeting Minutes - Regular Meeting June 13, 2023.

**Motion made by Councilmember Young, Seconded by Councilmember Crummel.
Voting Yea: Councilmember Contreras, Councilmember Gilliland,
Councilmember Young, Councilmember Crummel**

REGULAR AGENDA ITEMS

2. Pinning of Police Chief, Daniel Franklin

Crystal Dozier, City Secretary swore the newly appointed Chief of Police, Daniel Franklin.

3. Presentation of a Proclamation for Betty Chew.

Mayor Moss presented a proclamation to Betty Chew.

4. Discussion/Action: to approve an agreement between the City of Willow Park and HUB Insurance for insurance brokerage services.

To approve an agreement the consulting services agreement with HUB International Texas, Inc. to solicit sealed proposals for the City's group health, dental, vision and life insurance.

**Motion made by Councilmember Young, Seconded by Councilmember Gilliland.
Voting Yea: Councilmember Contreras, Councilmember Gilliland,
Councilmember Young, Councilmember Crummel**

5. Discussion/Action: to approve a resolution establishing an Insurance Trust Fund.

To approve a resolution of the City Council of the City of Willow Park, Texas establishing the City of Willow Park, Texas Insurance Trust Fund, Authorizing the Trust Agreement and Appointing Trustees for the City of Willow Park, Texas.

Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel

6. The City Council may consider awarding a contract for the construction of a wastewater treatment plant to the lowest, responsible bidder.

No action taken.

7. Budget Workshop

City Manager, Bryan Grimes, presented the proposed FY 23-24 budget.

INFORMATIONAL

Mayor and Council Comments

Mayor Moss read a short summary of the history of city hall. Today the city closed on the new city hall. He thanked each city councilmember, City Manager Bryan Grimes, Assistant City Manager Bill Funderburk, and Chance Smith.

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

Mayor Moss convened into executive session at 6:06 pm.

8. Section 551.071 - Consultation with Attorney;
 - Status of negotiations/potential litigation with Halff Engineering;
 - Bid of MH Civil Constructors

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

Mayor Moss reconvened into open session at 7:20 pm.

No action was taken.

ADJOURNMENT

Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras. Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Young, Councilmember Crummel

Mayor Moss adjourned the meeting at 7:35 pm.

These minutes were approved on the 11th of July, 2023.

Mayor Doyle Moss

Crystal R. Dozier, TRMC
City Secretary

DRAFT



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: July 18, 2023	Department: Admin	Presented By: City Manager
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AGENDA ITEM: Budget Workshop

BACKGROUND:

The preliminary budget was filed with the City Secretary on Friday, July 7, 2023.

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

Proposed Budget

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$

Fund: 10 - GENERAL FUND
DEPARTMENT 001 - ADMINISTRATION

		FY 2022-2023 Total Budget	FY 2023-2024 Total Budget
Group: 10 - TAXES			
10-001-46000	M & O TAX	1,900,000	1,973,060
10-001-46001	SALES TAX	2,000,000	2,250,000
10-001-46002	MIXED BEVERAGE TAX	45,000	45,000
10-001-46003	AUTO/TRAILER TAXES	325	325
10-001-46007	DELINQUENT TAXES	6,977	6,977
		3,952,302	4,275,362
 Group: 12 - FRANCHISE FEES			
10-001-46020	TXU ELECTRIC	200,000	225,000
10-001-46021	A T & T	20,000	10,000
10-001-46022	TEXAS GAS	7,500	7,500
10-001-46025	MISC. FRANCHISE	5,000	5,000
10-001-46027	MESH NET	3,024	3,024
10-001-46028	WATER FRANCHISE FEE	129,978	129,978
10-001-46029	WASTEWATER FRANCHISE FEES	37,220	37,220
		402,722	417,722
 Group: 15 - ADMINISTRATIVE FEES			
10-001-46005	INTEREST - OPERATING FUND	15,000	75,000
10-001-46056	CORONAVIRUS AID RELEIF FUNDS	0	0
		15,000	75,000
 Group: 35 - OTHER REVENUE			
10-001-46041	REFUNDS/BANK CREDITS	100	100
10-001-46042	MISCELLANEOUS	35	0
10-001-46046	OTHER REIMBURSEABLES	200	200
10-001-46109	RENTAL INCOME	0	190,000
		335	190,300
 Group: 50 - PERSONNEL			
10-001-58100	SALARIES	146,377	161,151
10-001-58101	PAYROLL EXPENSE	2,122	2,305
10-001-58102	WORKERS COMPENSATION	3,108	843
10-001-58103	HEALTH INSURANCE	40,365	44,760
10-001-58104	RETIREMENT	19,906	57,718
10-001-58105	UNEMPLOYMENT INSURANCE	270	270
10-001-58107	CELL PHONE STIPEND	2,280	2,280
10-001-58125	DENTAL INSURANCE	2,536	2,796
10-001-58126	LIFE INSURANCE	519	519
		217,483	272,642
 Group: 55 - SUPPLIES			
10-001-58200	POSTAGE & SHIPPING	2,070	2,070

10-001-58201	OFFICE SUPPLIES	4,658	4,658
10-001-58202	FLOWERS/GIFTS/PLAQUES	2,070	2,070
10-001-58203	BASIC OPERATING SUPPLIES	0	0
10-001-58204	PRINTING & BINDING	0	0
10-001-58205	MINOR EQUIPMENT: OFFICE	533	533
10-001-58207	MV REPAIR & MAINTENANCE	0	0
10-001-58208	UNIFORMS & SUPPLIES	311	311
10-001-58214	FINANCE CHARGES	2,500	2,500
10-001-58223	EQUIPMENT	533	533
10-001-58265	FACILITIES MAINT SUPPLIES	515	515
10-001-58268	SUBSCRIPTIONS & PUBLICATIONS	0	0
10-001-58269	PROMOTIONAL SUPPLIES	0	0
		13,190	13,190
Group: 65 - CONTRACTUAL SERVICES			
10-001-58400	TRAVEL & TRAINING	10,000	10,000
10-001-58401	CONSULTANTS & PROFESSIONALS	25,875	25,875
10-001-58402	ADVERTISING & LEGAL NOTICES	1,553	1,553
10-001-58403	PRINTING & BINDING	3,726	3,726
10-001-58404	PROPERTY & LIABILITY	7,245	8,100
10-001-58406	PROFESSIONAL LICENSE	1,035	1,035
10-001-58407	DUES & MEMBERSHIPS	3,105	3,105
10-001-58408	SPECIAL EVENTS	10,000	10,000
10-001-58415	FINES & PENALTIES	0	0
10-001-58417	ACCOUNTING & AUDITOR	41,400	58,800
10-001-58418	CONTRACTUAL SERVICES	49,680	67,000
10-001-58426	SOFTWARE TECH SUPPORT	55,000	55,000
10-001-58437	PUBLIC SAFETY ALERT SYSTEM	2,846	2,846
10-001-58438	IT CONTRACT	3,987	3,987
10-001-58451	EQUIPMENT RENTAL	9,936	9,936
10-001-58477	COMMERCIAL LEASE	140,000	0
		365,388	260,963
Group: 70 - TRANSFERS & RESTRICTED FUNDS			
10-001-58716	PAYING AGENT FEES	0	0
10-001-58769	M&O to I&S	0	340,000
		0	340,000
Group: 75 - CAPITAL OUTLAY			
10-001-58600	OFFICE EQUIPMENT	2,500	2,500
10-001-58612	SOFTWARE	0	0
		2,500	2,500
ADMINISTRATION TOTAL REVENUE;		4,370,359	4,958,384
ADMINISTRATION TOTAL EXPENSE:		598,561	889,295
ADMINISTRATION NET PROFIT/LOSS:		3,771,798	4,069,089

DEPARTMENT 003 - DEVELOPMENT		FY 2022-2023	FY 2023-2024
		Total Budget	Total Budget
Group: 15 - ADMINISTRATIVE FEES			
10-003-46087	CREDIT CARD FEES	0	0
10-003-46092	NSF FEES	0	0
		0	0
 Group: 20 - LICENSES & PERMITS			
10-003-46023	CERTIFICATE OF OCCUPANCY	1,000	1,000
10-003-46070	BUILDING PERMITS	600,000	500,000
10-003-46071	HEALTH PERMITS	10,000	12,500
10-003-46072	SUBCONTRACTORS PERMITS	50,000	20,000
10-003-46073	REGISTRATION FEES	4,500	0
10-003-46075	OSSF PERMITS	1,200	1,200
10-003-46077	PLAN REVIEW	80,000	50,000
10-003-46079	BACKFLOW INSPECTIONS	0	0
10-003-46080	RE - INSPECTION	0	1,000
10-003-46081	SPECIAL EVENT PERMITS	0	300
10-003-46082	REVIEWS/ REQUESTS	600	600
10-003-46083	METER RELEASE	0	0
10-003-46084	RENTAL INSPECTIONS	400	0
10-003-46089	IRRIGATION	0	0
10-003-46095	FIRE ALARMS	1,000	1,000
10-003-46099	FIRE SPRINKLER	1,000	1,435
10-003-46105	ZONING/RE-ZONING	0	0
10-003-46106	PLATS/RE-PLATS	0	10,000
		749,700	599,035
 Group: 50 - PERSONNEL			
10-003-58100	SALARIES	270,838	389,627
10-003-58101	PAYROLL EXPENSE	3,768	5,650
10-003-58102	WORKERS COMPENSATION	2,072	1,405
10-003-58103	HEALTH INSURANCE	8,403	18,480
10-003-58104	RETIREMENT	12,632	43,899
10-003-58105	UNEMPLOYMENT INSURANCE	180	270
10-003-58107	CELL PHONE STIPEND	1,080	1,620
10-003-58110	OVERTIME	0	0
10-003-58125	DENTAL INSURANCE	512	1,692
10-003-58126	LIFE INSURANCE	346	519
10-003-58128	ACCRUED COMP & VACATION	0	0
		299,831	463,162
 Group: 55 - SUPPLIES			
10-003-58200	POSTAGE & SHIPPING	515	515
10-003-58201	OFFICE SUPPLIES	5,000	3,000
10-003-58202	FLOWERS/GIFTS/PLAQUES	75	100

10-003-58203	BASIC OPERATING SUPPLIES	0	750
10-003-58204	PRINTING & BINDING	309	300
10-003-58205	MINOR EQUIPMENT: OFFICE	515	400
10-003-58207	MV REPAIR & MAINTENACE	0	200
10-003-58208	UNIFORMS & SUPPLIES	309	300
10-003-58214	CREDIT CARD FEES	0	0
10-003-58265	FACILITIES MAINT SUPPLIES	2,500	2,500
10-003-58268	SUBSCRIPTIONS & PUBLICATIONS	0	150
		9,223	8,215

Group: 65 - CONTRACTUAL SERVICES

10-003-58400	TRAVEL & TRAINING	3,000	10,000
10-003-58401	CONSULTANTS & PROFESSIONALS	10,000	10,000
10-003-58402	ADVERTISING & LEGAL NOTICES	4,000	4,000
10-003-58404	PROPERTY & LIABILITY	5,150	8,100
10-003-58406	PROFESSIONAL LICENSE	0	100
10-003-58407	DUES & MEMBERSHIPS	721	750
10-003-58418	CONTRACTUAL SERVICES	55,000	55,000
10-003-58423	FOOD SERVICE/POOL INSPECTOR	9,200	10,000
10-003-58424	ENGINEERING/CITY ENGINEER	15,000	5,000
10-003-58426	SOFTWARE TECH SUPPORT	0	15,000
10-003-58438	IT CONTRACT	4,000	4,000
10-003-58463	ECONOMIC DEVELOPMENT	5,000	1,000
		111,071	122,950

Group: 75 - CAPITAL OUTLAY

10-003-58600	OFFICE EQUIPMENT	0	1,000
10-003-58612	SOFTWARE	0	0
		0	1,000

DEVELOPMENT TOTAL REVENUE;	749,700	599,035
DEVELOPMENT TOTAL EXPENSE:	420,125	595,327
DEVELOPMENT NET PROFIT/LOSS:	329,575	3,708

DEPARTMENT 004 - FIRE MARSHAL

FY 2022-2023	FY 2023-2024
Total Budget	Total Budget

Group: 20 - LICENSES & PERMITS

10-004-46099	FIRE SPRINKLER	10,000	0
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Group: 30 - SERVICE REVENUE

10-004-46032	REVENUE RECOVERY	5,000	0
10-004-46035	PARKER COUNTY RUN FUNDS	0	0
		5,000	0

Group: 35 - OTHER REVENUE

10-004-46030	VFD CONTRIBUTIONS	0	0
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10-004-46088	SALE OF ASSETS	0	0
		0	0
Group: 50 - PERSONNEL			
10-004-58100	SALARIES	790,658	193,015
10-004-58101	PAYROLL EXPENSE	11,500	2,799
10-004-58102	WORKERS COMPENSATION	9,324	7,933
10-004-58103	HEALTH INSURANCE	75,624	18,480
10-004-58104	RETIREMENT	57,676	35,708
10-004-58105	UNEMPLOYMENT INSURANCE	810	180
10-004-58107	CELL PHONE STIPEND	540	0
10-004-58109	CERTIFICATE PAY	24,050	6,550
10-004-58110	OVERTIME	55,000	0
10-004-58125	DENTAL INSURANCE	4,609	1,128
10-004-58126	LIFE INSURANCE	1,556	346
10-004-58127	PHYSICALS & GYM MEMBERSHIPS	5,000	1,000
10-004-58128	ACCRUED COMP & VACATION	0	0
		1,036,347	267,139
Group: 55 - SUPPLIES			
10-004-58200	POSTAGE & SHIPPING	853	1,000
10-004-58201	OFFICE SUPPLIES	2,250	500
10-004-58202	FLOWERS/GIFTS/PLAQUES	518	500
10-004-58203	BASIC OPERATING SUPPLIES	12,862	4,500
10-004-58204	PRINTING & BINDING	213	
10-004-58205	MINOR EQUIPMENT: OFFICE	1,967	
10-004-58206	MV OILS, LUBRICANTS & FLUIDS	0	
10-004-58207	MV REPAIR & MAINTENANCE	79,758	8,700
10-004-58208	UNIFORMS & SUPPLIES	20,875	2,500
10-004-58216	PPE AND SUPPLIES	62,722	5,000
10-004-58217	MEDICAL SUPPLIES	15,428	
10-004-58219	FOAM SUPPLIES	1,866	
10-004-58220	ROAD ABSORBENT SUPPLIES	1,712	
10-004-58253	SAFETY EQUIPMENT & SUPPLIES	19,213	
10-004-58260	BUILDING & FACILITIES REPAIRS	3,871	
10-004-58265	FACILITIES MAINT SUPPLIES	0	
10-004-58266	MINOR EQUIPMENT: FIELD	0	
10-004-58270	MV FUEL	0	
10-004-58278	EMERGENCY RESPONSE SUPPLIES	8,280	
		232,388	22,700
Group: 60 - UTILITIES			
10-004-58305	COMMUNICATION SERVICES	6,396	8,500
Group: 65 - CONTRACTUAL SERVICES			
10-004-58400	TRAVEL & TRAINING	29,036	13,000
10-004-58401	CONSULTANTS & PROFESSIONALS	3,731	

10-004-58403	PRINTING & BINDING	213	
10-004-58404	PROPERTY & LIABILITY	5,330	
10-004-58407	DUES & MEMBERSHIPS	561	5,600
10-004-58418	CONTRACTUAL SERVICES	67,489	16,600
10-004-58426	SOFTWARE TECH SUPPORT	0	
10-004-58427	EQUIPMENT TECH SUPPORT	21,259	11,000
10-004-58437	PUBLIC SAFETY ALERT SYSTEM	1,108	
10-004-58438	IT CONTRACT	4,107	
10-004-58452	VEHICLE LEASE	0	22,649
10-004-58455	EMERGENCY MANAGEMENT	0	17,000
		132,834	85,849
FIRE TOTAL REVENUE;		15,000	0
FIRE TOTAL EXPENSE:		1,407,965	384,188
FIRE NET PROFIT/LOSS:		-1,392,965	-384,188

DEPARTMENT 005 - LEGISLATIVE

FY 2022-2023	FY 2023-2024
Total Budget	Total Budget

Group: 15 - ADMINISTRATIVE FEES

10-005-46036	OPEN RECORDS FEES	150	150
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Group: 35 - OTHER REVENUE

10-005-46024	SPECIAL EVENT SPONSORSHIP	0	0
10-005-46042	MISCELLANEOUS	1,100	1,100
		1,100	1,100

Group: 50 - PERSONNEL

10-005-58100	SALARIES	72,100	77,175
10-005-58101	PAYROLL EXPENSE	1,045	1,119
10-005-58102	WORKERS COMPENSATION	1,036	281
10-005-58103	HEALTH INSURANCE	8,403	9,240
10-005-58104	RETIREMENT	5,155	14,277
10-005-58105	UNEMPLOYMENT INSURANCE	90	90
10-005-58107	CELL PHONE STIPEND	540	249
10-005-58125	DENTAL INSURANCE	512	564
10-005-58126	LIFE INSURANCE	173	173
		89,054	103,168

Group: 55 - SUPPLIES

10-005-58200	POSTAGE & SHIPPING	104	104
10-005-58201	OFFICE SUPPLIES	1,553	1,553
10-005-58202	FLOWERS/GIFTS/PLAQUES	1,553	1,553
10-005-58203	BASIC OPERATING SUPPLIES	569	569
10-005-58204	PRINTING & BINDING	533	533
10-005-58205	MINOR EQUIPMENT: OFFICE	3,002	3,002
10-005-58208	UNIFORMS & SUPPLIES	1,397	1,397

10-005-58265	FACILITIES MAINT SUPPLIES	0	0
10-005-58266	MINOR EQUIPMENT: FIELD	518	518
10-005-58269	PROMOTIONS	25,000	25,000
		34,229	34,229

Group: 65 - CONTRACTUAL SERVICES

10-005-58400	TRAVEL & TRAINING	10,350	10,350
10-005-58401	CONSULTANTS & PROFESSIONALS	8,280	8,280
10-005-58402	ADVERTISING & LEGAL NOTICES	2,070	2,070
10-005-58404	PROPERTY & LIABILITY	5,693	8,100
10-005-58406	PROFESSIONAL LICENSE	414	414
10-005-58407	DUES & MEMBERSHIPS	12,000	12,000
10-005-58408	SPECIAL EVENTS	25,000	25,000
10-005-58416	LEGAL/CITY ATTORNEY	50,000	50,000
10-005-58418	CONTRACTUAL SERVICES	4,554	4,554
10-005-58419	ELECTIONS ADMINISTRATION	5,900	5,900
10-005-58426	SOFTWARE TECH SUPPORT	518	518
10-005-58437	PUBLIC SAFETY ALERT SYSTEM	1,108	1,108
10-005-58438	IT CONTRACT	4,107	4,107
10-005-58450	GOVERNMENT & MISC OPERATING	1,553	1,553
		131,547	133,954

Group: 75 - CAPITAL OUTLAY

10-005-58624	EQUIPMENT PURCHASE	0	0
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LEGISLATIVE TOTAL REVENUE;	1,250	1,250
LEGISLATIVE TOTAL EXPENSE:	254,830	271,351
LEGISLATIVE NET PROFIT/LOSS:	-253,580	-270,101

DEPARTMENT 006 - MUNICIPAL COURT

FY 2022-2023	FY 2023-2024
Total Budget	Total Budget

Group: 15 - ADMINISTRATIVE FEES

10-006-46092	NSF FEES	0	0
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Group: 25 - FINES & FORFITURES

10-006-46060	NON-PARKING	215,000	215,000
10-006-46061	PARKING	1,000	1,000
10-006-46062	WARRANTS/CAPIAS	1,300	1,300
10-006-46063	STATE LAW - CLASS C	15,000	15,000
10-006-46064	COURT ADMINISTRATION FEES	10,000	10,000
10-006-46065	COURT SECURITY	4,700	4,700
10-006-46066	TIME PAYMENT	400	400
10-006-46067	MC TECH FEE	6,700	6,700
10-006-46085	SEAT BELT	500	500
10-006-46102	TEEN COURT FEE	0	0
		254,600	254,600

Group: 35 - OTHER REVENUE

10-006-46042	MISCELLANEOUS	0	0
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Group: 50 - PERSONNEL

10-006-58100	SALARIES	98,341	104,630
10-006-58101	PAYROLL EXPENSE	2,075	1,540
10-006-58102	WORKERS COMPENSATION	2,072	562
10-006-58103	HEALTH INSURANCE	8,403	18,480
10-006-58104	RETIREMENT	4,291	19,357
10-006-58105	UNEMPLOYMENT INSURANCE	180	180
10-006-58107	CELL PHONE STIPEND	540	249
10-006-58109	CERTIFICATE PAY	479	221
10-006-58110	OVERTIME	800	0
10-006-58125	DENTAL INSURANCE	512	1,128
10-006-58126	LIFE INSURANCE	173	346
10-006-58132	BAILIFF DUTIES	1,492	1,600
		119,358	148,293

Group: 55 - SUPPLIES

10-006-58201	OFFICE SUPPLIES	1,035	1,035
10-006-58202	FLOWERS/GIFTS/PLAQUES	207	207
10-006-58205	MINOR EQUIPMENT: OFFICE	0	0
10-006-58214	FINANCE CHARGES	311	311
10-006-58265	FACILITIES MAINT SUPPLIES	0	0
		1,553	1,553

Group: 65 - CONTRACTUAL SERVICES

10-006-58400	TRAVEL & TRAINING	3,105	3,105
10-006-58402	ADVERTISING & LEGAL NOTICES	0	0
10-006-58404	PROPERTY & LIABILITY	5,330	8,100
10-006-58406	PROFESSIONAL LICENSE	0	0
10-006-58407	DUES & MEMBERSHIPS	85	85
10-006-58416	LEGAL/CITY ATTORNEY	12,000	12,000
10-006-58418	CONTRACTUAL SERVICES	0	0
10-006-58421	MUNICIPAL JUDGE	14,904	18,500
10-006-58422	MAGISTRATE	3,105	3,105
10-006-58426	SOFTWARE TECH SUPPORT	0	3,000
10-006-58438	IT CONTRACT	4,140	4,140
10-006-58441	JURY SERVICE	207	207
		42,876	52,242

Group: 75 - CAPITAL OUTLAY

10-006-58600	OFFICE EQUIPMENT	0	0
10-006-58612	SOFTWARE	0	0
		0	0

MUNICIPAL COURT TOTAL REVENUE;	254,600	254,600
MUNICIPAL COURT TOTAL EXPENSE:	163,787	202,088
MUNICIPAL COURT NET PROFIT/LOSS:	90,813	52,512

DEPARTMENT 007 - POLICE		FY 2022-2023	FY 2023-2024
		Total Budget	Total Budget
Group: 15 - ADMINISTRATIVE FEES			
10-007-46053	ACCIDENT REPORTS	600	600
10-007-46087	CREDIT CARD FEES	0	0
		600	600
Group: 20 - LICENSES & PERMITS			
10-007-46073	ALARM PERMIT FEES	0	0
Group: 35 - OTHER REVENUE			
10-007-46050	POLICE TRAINING	0	0
10-007-46051	POLICE CONTRIBUTIONS	0	0
10-007-46088	SALE OF ASSETS	0	0
10-007-46103	SCHOOL RESOURCE OFFICER FUNDING	0	0
		0	0
Group: 50 - PERSONNEL			
10-007-58100	SALARIES	1,072,785	1,166,120
10-007-58101	PAYROLL EXPENSE	15,882	17,750
10-007-58102	WORKERS COMPENSATION	19,412	74,197
10-007-58103	HEALTH INSURANCE	124,814	157,080
10-007-58104	RETIREMENT	78,862	215,732
10-007-58105	UNEMPLOYMENT INSURANCE	2,534	1,530
10-007-58107	CELL PHONE STIPEND	0	745
10-007-58109	CERTIFICATE PAY	19,200	4,154
10-007-58110	OVERTIME	57,193	58,000
10-007-58125	DENTAL INSURANCE	7,948	9,588
10-007-58126	LIFE INSURANCE	3,043	2,940
10-007-58127	PHYSICALS & GYM MEMBERSHIPS	4,797	2,000
10-007-58128	ACCRUED COMP & VACATION	0	0
		1,406,470	1,709,836
Group: 55 - SUPPLIES			
10-007-58200	POSTAGE & SHIPPING	320	320
10-007-58201	OFFICE SUPPLIES	5,693	5,693
10-007-58202	FLOWERS/GIFTS/PLAQUES	453	453
10-007-58203	BASIC OPERATING SUPPLIES	3,105	3,105
10-007-58204	PRINTING & BINDING	853	853
10-007-58205	MINOR EQUIPMENT: OFFICE	5,382	5,382
10-007-58206	MV OILS, LUBRICANTS & FLUIDS	533	533
10-007-58207	MV REPAIR & MAINTENACE	9,315	12,000

10-007-58208	UNIFORMS & SUPPLIES	14,283	14,283
10-007-58214	FINANCE CHARGES	62	62
10-007-58253	SAFETY EQUIPMENT & SUPPLIES	2,962	2,962
10-007-58260	BUILDING & FACILITIES REPAIRS	6,396	6,396
10-007-58265	FACILITIES MAINT SUPPLIES	14,464	14,464
10-007-58266	MINOR EQUIPMENT: FIELD	33,248	33,248
10-007-58267	OPERATING SUPPLIES NON CONSUMA	1,066	1,066
10-007-58268	SUBSCRIPTIONS & PUBLICATIONS	3,494	3,494
10-007-58270	MV FUEL	25,875	25,875
10-007-58271	MV TIRES, TUBES & BATTERIES	4,264	10,000
10-007-58275	SPECIAL EVENTS	1,035	1,035
10-007-58276	AMMUNITION & WEAPONS RELATED	9,134	9,134
		141,937	150,358

Group: 60 - UTILITIES

10-007-58305	COMMUNICATION SERVICES	4,451	4,451
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Group: 65 - CONTRACTUAL SERVICES

10-007-58400	TRAVEL & TRAINING	8,797	10,000
10-007-58402	ADVERTISING & LEGAL NOTICES	107	107
10-007-58403	PRINTING & BINDING	640	640
10-007-58404	PROPERTY & LIABILITY	5,330	8,100
10-007-58407	DUES & MEMBERSHIPS	1,760	1,760
10-007-58410	LAB TESTING	3,105	6,000
10-007-58418	CONTRACTUAL SERVICES	112,000	112,000
10-007-58420	INMATE HOUSING	1,242	1,242
10-007-58426	SOFTWARE TECH SUPPORT	0	0
10-007-58437	PUBLIC SAFETY ALERT SYSTEM	1,108	1,108
10-007-58438	IT CONTRACT	4,107	4,107
10-007-58450	GOVERNMENT & MISC OPERATING	673	673
10-007-58452	VEHICLE LEASE	61,836	61,836
10-007-58462	ANIMAL CONTROL	68,879	68,879
		269,584	276,452

Group: 75 - CAPITAL OUTLAY

10-007-58601	VEHICLE EQUIPMENT	98,268	50,000
10-007-58624	EQUIPMENT PURCHASE	0	0
		98,268	50,000

POLICE TOTAL REVENUE;	600	600
POLICE TOTAL EXPENSE:	1,920,710	2,191,097
POLICE NET PROFIT/LOSS:	-1,920,110	-2,190,497

DEPARTMENT 008 - CITY SERVICES

Group: 35 - OTHER REVENUE

FY 2022-2023	FY 2023-2024
Total Budget	Total Budget

10-008-46107	CODE ENFORCEMENT FEES	0	0
Group: 50 - PERSONNEL			
10-008-58100	SALARIES	0	0
10-008-58101	PAYROLL EXPENSE	0	0
10-008-58102	WORKERS COMPENSATION	0	0
10-008-58103	HEALTH INSURANCE	0	0
10-008-58104	RETIREMENT	0	0
10-008-58105	UNEMPLOYMENT INSURANCE	0	0
10-008-58107	CELL PHONE STIPEND	0	0
10-008-58110	OVERTIME	0	0
10-008-58125	DENTAL INSURANCE	0	0
10-008-58126	LIFE INSURANCE	0	0
		0	0
Group: 55 - SUPPLIES			
10-008-58201	OFFICE SUPPLIES	0	0
10-008-58202	FLOWERS/GIFTS/PLAQUES	0	0
10-008-58203	BASIC OPERATING SUPPLIES	1,139	1,139
10-008-58205	MINOR EQUIPMENT: OFFICE	0	0
10-008-58207	MV REPAIR & MAINTENACE	2,588	2,588
10-008-58208	UNIFORMS & SUPPLIES	1,035	1,035
10-008-58222	MINOR TOOLS	3,167	3,167
10-008-58223	EQUIPMENT	0	0
10-008-58224	MISC. TOOLS/SUPPLIES	0	0
10-008-58253	SAFETY EQUIPMENT & SUPPLIES	1,066	1,066
10-008-58260	BUILDING & FACILITIES REPAIRS	24,840	24,840
10-008-58265	FACILITIES MAINT SUPPLIES	5,175	5,175
10-008-58266	MINOR EQUIPMENT: FIELD	4,140	4,140
10-008-58270	MV FUEL	57,491	57,491
10-008-58275	SPECIAL EVENTS	0	0
		100,641	100,641
Group: 60 - UTILITIES			
10-008-58300	ELECTRICITY	36,225	50,000
10-008-58301	GAS	5,175	5,175
10-008-58302	TELEPHONE	15,525	15,525
10-008-58303	LONG DISTANCE TELEPHONE	0	0
10-008-58305	COMMUNICATION SERVICES	46,575	46,575
		103,500	117,275
Group: 65 - CONTRACTUAL SERVICES			
10-008-58400	TRAVEL & TRAINING	3,105	3,105
10-008-58401	CONSULTANTS & PROFESSIONALS	0	0
10-008-58402	ADVERTISING & LEGAL NOTICES	0	0
10-008-58404	PROPERTY & LIABILITY	6,728	8,100
10-008-58405	REPAIR & MAINTENANCE	0	0

10-008-58407	DUES & MEMBERSHIPS	0	0
10-008-58408	SPECIAL EVENTS	35,000	40,000
10-008-58411	PROPERTY DAMAGE	0	0
10-008-58412	OTHER RENTAL	0	0
10-008-58414	FINANCE CHARGES	0	0
10-008-58415	FINES & PENALTIES	0	0
10-008-58418	CONTRACTUAL SERVICES	15,525	15,525
10-008-58425	SOLID WASTE COLLECTION	7,245	7,245
10-008-58426	SOFTWARE TECH SUPPORT	0	0
10-008-58438	IT CONTRACT	4,140	4,140
10-008-58450	GOVERNMENT & MISC OPERATING	46,906	10,000
10-008-58451	EQUIPMENT RENTAL	2,132	2,132
10-008-58452	VEHICLE LEASE	0	0
10-008-58478	MOVING EXPENSES	50,000	0
10-008-58479	LANDSCAPING CONTRACT	0	50,000
		170,781	140,247
Group: 75 - CAPITAL OUTLAY		0	0
CITY SERVICES TOTAL REVENUE;		0	0
CITY SERVICES TOTAL EXPENSE:		374,922	358,163
CITY SERVICES NET PROFIT/LOSS:		-374,922	-358,163

Department: 009 - PARKS

	FY 2022-2023 Total Budget	FY 2023-2024 Total Budget	
Group: 35 - OTHER REVENUE			
10-009-46096	PARK DONATIONS	0	0
Group: 65 - CONTRACTUAL SERVICES			
10-009-58401	CONSULTANTS AND PROFESSIONALS	0	10,000
10-009-58464	PARKS MAINTENANCE	0	20,000
		0	30,000
Group: 75 - CAPITAL OUTLAY			
10-009-58609	PARKS IMPROVEMENTS	0	200,000
10-009-58624	EQUIPMENT PURCHASE	0	0
		0	200,000
PARKS TOTAL REVENUE;		0	0
PARKS TOTAL EXPENSE:		0	230,000
PARKS NET PROFIT/LOSS:		0	-230,000

Department: 010 - STREETS

	FY 2022-2023 Total Budget	FY 2023-2024 Total Budget
Group: 35 - OTHER REVENUE		

10-010-46090	ROAD DONATIONS	0	0
Group: 55 - SUPPLIES			
10-010-58210	TRAFFIC & STREET SIGNS	3,731	7,500
10-010-58225	ASPHALT MATERIALS	36,225	50,000
10-010-58226	ROAD BASE MATERIALS - PAVING	20,493	30,000
10-010-58227	ICE & INCLEMENT WEATHER	4,797	4,500
10-010-58228	CONCRETE REPLACEMENT	15,525	0
10-010-58251	BARRICADES/MARKERS	2,588	2,500
		83,359	94,500
Group: 65 - CONTRACTUAL SERVICES			
10-010-58401	CONSULTANTS AND PROFESSIONALS	0	10,000
10-010-58413	CONTRACT STREET REPAIR	0	25,000
10-010-58424	ENGINEERING/CITY ENGINEER	15,525	25,000
		15,525	60,000
Group: 75 - CAPITAL OUTLAY			
10-010-58603	STREET IMPROVEMENTS	0	0
STREETS TOTAL REVENUE;		0	0
STREETS TOTAL EXPENSE:		98,884	154,500
STREETS NET PROFIT/LOSS:		-98,884	-154,500
GENERAL FUND TOTAL REVENUE;		5,391,509	5,813,869
GENERAL FUND TOTAL EXPENSE:		5,239,784	5,276,009
GENERAL FUND NET PROFIT/LOSS:		151,725	537,860

Fund: 20 - WATER FUND

**FY 2022-2023
Total Budget**

**FY 2023-2024
Total Budget**

DEPARTMENT 020 - WATER

Group: 15 - ADMINISTRATIVE FEES

20-020-45005	INTEREST REVENUE	10,000	125,000
20-020-46005	INTEREST - OPERATING FUND	0	0
20-020-46087	CREDIT CARD FEES	0	0
		10,000	125,000

Group: 35 - OTHER REVENUE

20-020-45032	REIMBURSEMENT FOR REPAIRS	0	0
20-020-45041	REFUNDS/ BANK CREDITS	0	0
20-020-45042	MISCELLANEOUS REVENUE	1,200	1,200
20-020-45051	SALE OF RECYCLED MATERIALS	0	0
20-020-46088	SALE OF ASSETS	0	0
		1,200	1,200

Group: 40 - TRANSFERS

20-020-48756	2019 COOS - TWDB - FT WORTH WT	264,782	244,414
20-020-48757	WP CO S21	0	163,572
		264,782	407,986

Group: 45 - UTILITY REVENUE

20-020-45000	USER CHARGES	2,500,000	3,000,000
20-020-45001	PENALTIES	30,000	30,000
20-020-45002	NEW ACCOUNT FEES	13,000	13,000
20-020-45003	TAP FEES	3,000	3,000
20-020-45004	IMPACT FEES	250,000	50,000
20-020-45007	METER FEE	25,000	25,000
20-020-45008	METER BOX FEE	4,500	4,500
20-020-45030	RECONNECT FEES	10,000	10,000
20-020-45031	NSF FEES	600	600
20-020-45048	BORE FEES	0	0
		2,836,100	3,136,100

Group: 50 - PERSONNEL

20-020-58100	SALARIES	630,000	662,835
20-020-58101	PAYROLL EXPENSE	9,372	10,041
20-020-58102	WORKERS COMPENSATION	15,012	16,358
20-020-58103	HEALTH INSURANCE	116,913	83,160
20-020-58104	RETIREMENT	46,667	91,086
20-020-58105	UNEMPLOYMENT INSURANCE	352	810
20-020-58107	CELL PHONE STIPEND	4,471	4,320
20-020-58109	CERTIFICATE PAY	2,360	5,040
20-020-58110	OVERTIME	17,406	31,800
20-020-58125	DENTAL INSURANCE	21,925	5,076
20-020-58126	LIFE INSURANCE	1,928	1,556

20-020-58128	ACCRUED COMP & VACATION	0	0
		866,406	912,082
Group: 55 - SUPPLIES			
20-020-58200	POSTAGE & SHIPPING	15,000	15,000
20-020-58201	OFFICE SUPPLIES	5,000	5,000
20-020-58202	FLOWERS/GIFTS/PLAQUES	300	300
20-020-58203	BASIC OPERATING SUPPLIES	2,000	2,000
20-020-58205	MINOR EQUIPMENT: OFFICE	3,000	3,000
20-020-58207	MV REPAIR & MAINTENANCE	10,400	10,400
20-020-58208	UNIFORMS & SUPPLIES	6,000	6,000
20-020-58211	WATER SUPPLIES	0	0
20-020-58214	FINANCE CHARGES	1,800	1,800
20-020-58222	MINOR TOOLS	0	0
20-020-58223	EQUIPMENT	3,000	3,000
20-020-58224	MISC. TOOLS/SUPPLIES	4,000	4,000
20-020-58227	ICE & INCLEMENT WEATHER	0	0
20-020-58230	CHEMICALS	35,000	50,000
20-020-58231	WATER METERS	0	0
20-020-58232	FIRE HYDRANTS	10,000	10,000
20-020-58233	ROAD BASE MATERIAL - MAIN BREA	0	0
20-020-58234	SAND	0	0
20-020-58253	SAFETY EQUIPMENT & SUPPLIES	2,874	2,874
20-020-58260	BUILDING & FACILITIES REPAIRS	3,984	3,984
20-020-58265	FACILITIES MAINT SUPPLIES	500	500
20-020-58266	MINOR EQUIPMENT: FIELD	2,850	2,850
20-020-58268	SUBSCRIPTIONS & PUBLICATIONS	750	750
20-020-58270	MV FUEL	40,000	50,000
20-020-58281	WATER DISTRIBUTION SUPPLIES	135,000	135,000
20-020-58282	WATER PRODUCTION SUPPLIES	50,000	50,000
		331,458	356,458
Group: 60 - UTILITIES			
20-020-58300	ELECTRICITY	100,000	115,000
20-020-58301	NATURAL GAS	0	0
20-020-58304	MOBILE TELEPHONE	5,700	5,700
20-020-58305	COMMUNICATION SERVICES	6,132	6,132
		111,832	126,832
Group: 65 - CONTRACTUAL SERVICES			
20-020-58400	TRAVEL & TRAINING	5,000	5,000
20-020-58401	CONSULTANTS & PROFESSIONALS	25,000	25,000
20-020-58402	ADVERTISING & LEGAL NOTICES	1,000	1,000
20-020-58403	PRINTING & BINDING	0	0
20-020-58404	PROPERTY & LIABILITY	5,500	8,100
20-020-58407	DUES & MEMBERSHIPS	555	555
20-020-58409	PERMITS & APPLICATIONS	5,500	5,500

20-020-58410	LAB TESTING	20,000	20,000
20-020-58411	PROPERTY DAMAGE	2,500	2,500
20-020-58412	OTHER RENTAL	0	0
20-020-58414	FINANCE CHARGES	0	0
20-020-58416	LEGAL/CITY ATTORNEY	0	0
20-020-58417	ACCOUNTING & AUDITOR	13,500	13,500
20-020-58418	CONTRACTUAL SERVICES	0	20,000
20-020-58424	ENGINEERING/CITY ENGINEER	36,000	36,000
20-020-58425	SOLID WASTE COLLECTION	2,000	2,000
20-020-58426	SOFTWARE TECH SUPPORT	3,000	3,000
20-020-58427	EQUIPMENT TECH SUPPORT	10,000	10,000
20-020-58437	PUBLIC SAFETY ALERT SYSTEM	2,750	2,750
20-020-58438	IT CONTRACT	3,852	3,852
20-020-58442	WATER MAIN MAINTENANCE	0	0
20-020-58443	WELL SITE MAINTENANCE	25,000	25,000
20-020-58444	EQUIPMENT MAINTENANCE	5,000	5,000
20-020-58447	WATER TANK MAINTENANCE	35,000	35,000
20-020-58448	BUILDING MAINT - WELL SITES	3,000	3,000
20-020-58451	EQUIPMENT RENTAL	8,000	8,000
20-020-58452	VEHICLE LEASE	52,000	52,000
20-020-58469	WATER DISTRIBUTION CONTRACTUAL	45,000	45,000
20-020-58470	WATER PRODUCTION CONTRACTUAL	150,000	200,000
		459,157	531,757

Group: 70 - TRANSFERS & RESTRICTED FUNDS

20-020-58716	PAYING AGENT FEES	0	
20-020-58735	2010 REFUNDING	76,500	
20-020-58736	2012 REFUNDING	107,650	
20-020-58741	TRANSFER TO GENERAL FUND	200,000	
20-020-58745	FRANCHISE FEES	129,978	
20-020-58746	2014 TWDB COB	40,534	44,373
20-020-58748	2016 TWDB COB	53,689	58,423
20-020-58749	PP FINANCE CONTRACT 6804	18,419	18,419
20-020-58755	2015 COB	45,675	30,491
20-020-58756	2019 COOS - TWDB - FT WORTH WT	0	509,195
20-020-58757	WP CO S21 DEBT SERVICE	0	340,775
20-020-58758	GOV CAP 9371 DEBT SERVICE	0	82,373
20-020-58764	TRANSFER TO WASTEWATER FUND	400,000	400,000
		1,072,445	1,484,048

Group: 75 - CAPITAL OUTLAY

20-020-58600	OFFICE EQUIPMENT	0	0
20-020-58601	VEHICLES	0	0
20-020-58602	TECHNOLOGY PROJECTS	12,500	12,500
20-020-58604	EQUIPMENT: HEAVY	100,000	100,000
20-020-58610	FACILITIES: CITY BUILDINGS	0	0
20-020-58611	WATER PURCHASES (EMER WATER)	0	0

20-020-58612	SOFTWARE	0	0
20-020-58646	UTILITIES: WATER DISTRIBUTION	0	0
		112,500	112,500
WATER FUND TOTAL REVENUE;		3,112,082	3,670,286
WATER FUND TOTAL EXPENSE:		2,953,798	3,523,676
WATER FUND NET PROFIT/LOSS:		158,284	146,609

Fund: 30 - WASTEWATER FUND

**FY 2022-2023
Total Budget**

**FY 2023-2024
Total Budget**

DEPARTMENT 030 - WASTEWATER

Group: 15 - ADMINISTRATIVE FEES

30-030-45005	INTEREST REVENUE	15,468	15,468
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Group: 35 - OTHER REVENUE

30-030-45041	REFUNDS/BANK CREDITS	3,261	3,261
30-030-45049	GRANT REVENUE	0	0
30-030-46088	SALE OF ASSETS	0	0
		3,261	3,261

Group: 40 - TRANSFERS

30-030-46094	TRANSFER FROM WATER	400,000	400,000
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Group: 45 - UTILITY REVENUE

30-030-45000	USER CHARGES	620,000	620,000
30-030-45003	TAP FEES	667	667
30-030-45004	IMPACT FEES	125,000	125,000
		745,667	745,667

Group: 50 - PERSONNEL

30-030-58100	SALARIES	90,000	93,115
30-030-58101	PAYROLL EXPENSE	561	1,495
30-030-58102	WORKERS COMPENSATION	1,072	3,383
30-030-58103	HEALTH INSURANCE	8,076	18,480
30-030-58104	RETIREMENT	2,791	17,226
30-030-58105	UNEMPLOYMENT INSURANCE	25	180
30-030-58107	CELL PHONE STIPEND	561	1,080
30-030-58109	CERTIFICATE PAY	1,118	1,920
30-030-58110	OVERTIME	2,215	10,000
30-030-58125	DENTAL INSURANCE	514	1,128
30-030-58126	LIFE INSURANCE	121	346
		107,054	148,353

Group: 55 - SUPPLIES

30-030-58200	POSTAGE & SHIPPING	2,000	2,000
30-030-58201	OFFICE SUPPLIES	1,200	1,200
30-030-58203	BASIC OPERATING SUPPLIES	1,200	1,200
30-030-58205	MINOR EQUIPMENT: OFFICE	1,000	1,000
30-030-58206	MV OILS, LUBRICANTS & FLUIDS	500	500
30-030-58207	MV REPAIR & MAINTENANCE	2,400	2,400
30-030-58208	UNIFORMS & SUPPLIES	2,000	2,000
30-030-58212	WASTEWATER SUPPLIES	4,000	4,000
30-030-58222	MINOR TOOLS	0	0
30-030-58223	EQUIPMENT	2,900	2,900
30-030-58224	MISC. TOOLS/SUPPLIES	1,000	1,000

30-030-58227	ICE & INCLEMENT WEATHER	0	0
30-030-58230	CHEMICALS	75,000	75,000
30-030-58240	BELT PRESS SUPPLIES	0	0
30-030-58253	SAFETY EQUIPMENT & SUPPLIES	2,775	2,775
30-030-58260	BUILDING & FACILITIES REPAIRS	5,000	5,000
30-030-58264	WW CHEMICALS	0	0
30-030-58265	FACILITIES MAINT SUPPLIES	0	0
30-030-58270	MV FUEL	5,000	5,000
30-030-58279	WASTEWATER COLLECTION	35,000	35,000
30-030-58280	WASTEWATER TREATMENT	10,000	10,000
		150,975	150,975

Group: 60 - UTILITIES

30-030-58300	ELECTRICITY	65,000	80,000
30-030-58305	COMMUNICATION SERVICES	0	0
		65,000	80,000

Group: 65 - CONTRACTUAL SERVICES

30-030-58400	TRAVEL & TRAINING	3,500	3,500
30-030-58402	ADVERTISING & LEGAL NOTICES	0	0
30-030-58404	PROPERTY & LIABILITY	5,500	8,100
30-030-58405	REPAIR & MAINTENANCE	7,650	7,650
30-030-58407	DUES & MEMBERSHIPS	500	500
30-030-58409	PERMITS & APPLICATIONS	3,500	3,500
30-030-58410	LAB TESTING	21,000	21,000
30-030-58414	FINANCE CHARGES	0	0
30-030-58417	ACCOUNTING & AUDITOR	10,000	10,000
30-030-58418	CONTRACTUAL SERVICES	12,000	12,000
30-030-58424	ENGINEERING/CITY ENGINEER	12,000	12,000
30-030-58425	SLUDGE HAULING	90,000	90,000
30-030-58438	IT CONTRACT	3,852	3,852
30-030-58445	LIFT STATION EQUIPMENT MAINTENANCE	30,000	30,000
30-030-58449	LIFT STATION MAINTENANCE	0	0
30-030-58450	GOVERNMENT & MISC OPERATING	3,000	3,000
30-030-58451	EQUIPMENT RENTAL	500	500
30-030-58467	WASTEWATER COLLECTION	0	0
30-030-58468	WASTEWATER TREATMENT	0	0
		203,002	205,602

Group: 70 - TRANSFERS & RESTRICTED FUNDS

30-030-58716	PAYING AGENT FEES	0	0
30-030-58745	FRANCHISE FEES	37,220	37,220
30-030-58750	SERIES 2017 DEBT	600,000	265,348
30-030-58766	TWDB SERIES 2021A	0	591,735
		637,220	894,303

WASTEWATER FUND TOTAL REVENUE;		1,164,396	1,164,396
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WASTEWATER FUND TOTAL EXPENSE:	1,163,251	1,479,233
WASTEWATER FUND NET PROFIT/LOSS:	1,145	-314,837

Fund: 07 - DRAINAGE FUND	FY 2022-2023 Total Budget	FY 2023-2024 Total Budget
Department: 070 - DRAINAGE		
Group: 15 - ADMINISTRATIVE FEES		
07-070-46005 INTEREST REVENUE	1,500	1,500
07-070-46104 DRAINAGE FEES	350,000	400,000
	351,500	401,500
Group: 65 - CONTRACTUAL SERVICES		
07-070-58424 ENGINEERING	0	0
Group: 70 - TRANSFERS & RESTRICTED FUNDS		
07-070-58765 COB, SERIES 2022A	0	367,150
Group: 75 - CAPITAL OUTLAY		
07-070-58625 UTILITIES - DRAINAGE	367,000	0
DRAINAGE FUND TOTAL REVENUE;	351,500	401,500
DRAINAGE FUND TOTAL EXPENSE:	367,000	367,150
DRAINAGE FUND NET PROFIT/LOSS:	-15,500	34,350



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: July 18, 2023	Department: Admin	Presented By: City Manager
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AGENDA ITEM: Discussion/Action: the City Council shall consider authorizing the City Administrator to issue notice to the Willow Park Baptist Church to extend the term of the lease for its existing wastewater treatment plant for an additional one year term, such additional year to begin on August 19, 2024 and end on August 18, 2025.

BACKGROUND: As a result of a land exchange in 2021 to expedite the construction of the new wastewater treatment plant, the City is leasing the property where the current plant sits. Per the lease, Council can provide notice to extend the lease an additional year to August 2025.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Suggested Motion: I move to authorize the City Administrator to issue notice to the Willow Park Baptist Church that the City will extend the existing lease term for an additional one year period to end on August 18, 2025.

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$