



## CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, April 11, 2023 at 6:00 PM

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### **CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN**

Mayor Moss called the meeting to order at 6:00 p.m.

#### **PRESENT**

Mayor Doyle Moss  
Councilmember Eric Contreras  
Councilmember Chawn Gilliland  
Councilmember Greg Runnebaum  
Councilmember Lea Young  
Councilmember Nathan Crummel

#### **STAFF PRESENT**

City Manager Bryan Grimes  
City Attorney Pat Chesser  
City Secretary Crystal Dozier

### **PLEDGE OF ALLEGIANCE AND INVOCATION**

Mayor Moss requested a moment of silence followed by Congressman Roger Williams leading the pledge of allegiance.

### **PUBLIC COMMENTS (Limited to three minutes per person)**

*Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:*

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**Dr. Susan Bohn, Superintendent for Aledo Independent School District spoke before the City Council regarding 2023 AISD Bond.**

## **PROCLAMATION**

1. Domestic Violence Month - Freedom House

Mayor Moss presented a Domestic Violence Month Proclamation to Freedom House.

## **CONSENT AGENDA**

*All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

2. Approve City Council Meeting Minutes - Regular Meeting on March 14, 2023.
3. Approve City Council Meeting Minutes - Special Meeting on March 30, 2023.
4. Approve City Council Meeting Minutes - Special Meeting on April 3, 2023.

**To approve City Council Meeting Minutes - Regular Meeting on March 14, 2023, City Council Meeting Minutes - Special Meeting on March 30, 2023 and City Council Meeting Minutes - Special Meeting on April 3, 2023.**

**Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

## **REGULAR AGENDA ITEMS**

5. Congressman Roger Williams - Presentation of American Flag

**Congressman Roger Williams presented an American flag to Mayor Moss in recognition of the City of Willow Park's new city hall.**

6. Discussion/Action: to authorize the Mayor to renew and amend the current Joint Solid Waste Agreement with Republic Waste Services, entered into with the City of Hudson Oaks, City of Aledo, Town of Annetta, Town of Annetta North, City of Annetta South, and the City of Willow Park effective through April 30, 2026.

**To authorize the Mayor to renew and amend the current Joint Solid Waste Agreement with Republic Waste Services, entered into with the City of Hudson Oaks, City of Aledo, Town of Annetta, Town of Annetta North, City of Annetta South, and the City of Willow Park effective through April 30, 2026.**

**Motion made by Councilmember Young, Seconded by Councilmember Contreras.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

7. Discussion/Action: to authorize the Mayor to execute a Joint Solid Waste Agreement with Republic Waste Services, entered into with the City of Hudson Oaks, Town of Annetta, Town of Annetta North, City of Aledo, City of Annetta South, and City of Willow Park effective May 1, 2026.

**To authorize the Mayor to execute a Joint Solid Waste Agreement with Republic Waste Services, entered into with the City of Hudson Oaks, Town of Annetta, Town of Annetta North, City of Aledo, City of Annetta South, and City of Willow Park effective May 1, 2026.**

**Motion made by Councilmember Young, Seconded by Councilmember Gilliland. Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

8. Discussion/Action: to allow for the implementation of STEP grant – Click It or Ticket.

**To approve implementation of STEP grant – Click It or Ticket in the amount not exceed \$783.94.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

9. Discussion/Action: to allow for the implementation of STEP grant – Operation Slow Down e-Grant.

**To approve the implementation of STEP grant – Operation Slow Down e-Grant in the amount not to exceed \$783.94.**

**Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

10. Consideration/Action: to amend Chapter 5, Fire Prevention and Protection of the City Code of Ordinances. Amending Article 5.02 Fire Marshal and Deleting Article 5.03 Fire Department.

**To adopt and ordinance amending Chapter 5, Fire Prevention and Protection of the City Code of Ordinances. Amending Article 5.02 Fire Marshal and Deleting Article 5.03 Fire Department.**

**Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

11. Discussion/Action: the City Council may consider, discuss and/or act on an ordinance regulating sex offender residency in the City of Willow Park.

**TO ADOPT AN ORDINANCE OF THE CITY OF WILLOW PARK, TEXAS AMENDING THE CODE OF ORDINANCES OF THE CITY OF WILLOW PARK, TEXAS, CHAPTER 8: "OFFENSES AND NUISANCES," BY ADDING A NEW ARTICLE 8.09, "REGULATION OF SEX OFFENDER RESIDENCY," THEREBY ESTABLISHING CHILD SAFETY ZONES WITHIN THE CITY'S CORPORATE LIMITS, MAKING IT UNLAWFUL FOR PERSONS REQUIRED TO REGISTER ON THE TEXAS DEPARTMENT OF PUBLIC SAFETY'S SEX OFFENDER DATABASE TO RESIDE WITHIN 1,000 FEET OF PROPERTY WHERE CHILDREN ASSEMBLE OR GATHER, AND PROHIBITING RENTING OR LEASING RESIDENTIAL HOUSING TO PREDATORY SEX OFFENDERS; PROVIDING DEFINITIONS, EXCEPTIONS, AFFIRMATIVE DEFENSES, AND EXEMPTIONS TO RESIDENCY VIOLATIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY NOT TO EXCEED \$500 AND THAT EACH DAY DURING OR ON WHICH A VIOLATION OCCURS SHALL BE DEEMED A SEPARATE OFFENSE; PROVIDING A CUMULATIVE REPEALER CLAUSE; PROVIDING FOR PUBLICATION; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.**

**Motion made by Councilmember Young, Seconded by Councilmember Gilliland. Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

12. Discussion/Action: to appoint Fire Marshal John Schneider to the Police Department Committee.

**To appoint Fire Marshal John Schneider to the Police Department Committee.**

**Motion made by Councilmember Young, Seconded by Councilmember Contreras.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

13. Discussion/Action: to consider the use of the funds from the American Rescue Plan Act to construct a new sanitary sewer line along Bankhead Highway from Ranch House Road to the east city limits.

**To approve using the American Rescue Plan Act (ARP Act) funding administered by the U.S. Department of the Treasury, other Federal or State Agency to construct a new sanitary sewer line along Bankhead Highway from Ranch House Road to the east city limits.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Young.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

14. Discussion/ Action: To authorize staff to donate surplus office items and equipment to non-profits organization and dispose of surplus office items and equipment that are deemed damaged.

**To allow staff to donate surplus items and equipment to non-profits and to dispose of the remaining items through proper means.**

**Motion made by Councilmember Young, Seconded by Councilmember Gilliland. Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

## **INFORMATIONAL**

Mayor and Council Comments

**Mayor Moss thanked everyone for their help. This is another great move and he appreciated everyone's cooperation.**

City Manager Comments

**City Manager, Bryan Grimes thanked staff for the last week in handling several meetings in a short time frame. He mentioned the next city council meeting on April 25<sup>th</sup> and that quarterly reports will be on the agenda. He also reported the pump station is 99.9% complete and the city should be on Fort Worth water permanently within the next 7 days. The city is hosting Willow Bark on Saturday, April 15th from 11:00 am - 4 pm at McCall Elementary.**

## **EXECUTIVE SESSION**

**Mayor Moss convened into Executive Session at 6:45 pm.**

15. Discussion of purchase contracts for the purchase of 120 El Chico along with adjoining unimproved property. - Section 551.071 Consultation with Attorney; Section 551.072 Deliberations Regarding Real Property

**The City Council may approve an improved property purchase contract with Parker County RE Partners, LLC for 120 El Chico. Additionally, the City Council may approve an unimproved property purchase contract with I-20 KC, LLC for unimproved property adjoining 120 El Chico.**

**Motion made by Councilmember Crummel, Seconded by Councilmember Runnebaum. Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

**RECONVENE** *into Open Session and consider action, if any, on the item discussed in Executive Session.*

**Mayor Moss reconvened into Open Session at 6:57 am.**

**ADJOURNMENT**

**Motion made by Councilmember Gilliland, Seconded by Councilmember Runnebaum.  
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

**Mayor Moss adjourned the meeting at 7:00 pm.**

These minutes were approved on the 25<sup>th</sup> of April, 2023.

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/s/  
Doyle Moss, Mayor

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/s/  
Crystal R. Dozier, TRMC  
City Secretary