



## **PLANNING & ZONING MEETING - AUGUST 20, 2024 MINUTES**

**City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087**

**Tuesday, August 20, 2024 at 6:00 PM**

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### **CALL TO ORDER**

Meeting called to order at 6:01 p.m. by Chair Fowler.

#### **PRESENT**

Jared Fowler  
Rodney Wilkins  
Billy Weikert  
Scott Smith  
Zac Walker  
Tyler VanSant

#### **ABSENT**

Ever Gomez

Staff Present: Toni Fisher, Planning & Development Director

### **DETERMINATION OF QUORUM**

Quorum confirmed.

### **APPROVAL OF MEETING MINUTES**

1. Meeting Minutes - February 20, 2024

Minutes approved.

Motion made by Smith, Seconded by Weikert.

Voting Yea: Fowler, Wilkins, Weikert, Smith, Walker, VanSant

2. Meeting Minutes - April 16, 2024

Minutes approved.

Motion made by VanSant, Seconded by Wilkins.

Voting Yea: Fowler, Wilkins, Weikert, Smith, Walker, VanSant

## **PUBLIC COMMENTS (Limited to three minutes per person)**

*Residents may address the Planning & Zoning Commission regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the Secretary's designee five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response to the inquiry; or (2) A recitation of existing policy in response to the inquiry. (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.*

None.

## **AGENDA ITEMS**

3. PUBLIC HEARING: To consider a Request for Special Use Permit regarding the placement of a temporary, free-standing, off-premise sign on Lot S PT 1, Block 1, Trinity Meadows Subdivision, in the City of Willow Park, Parker County, Texas.

Open Public Hearing

Close Public Hearing

Open: 6:04 p.m.

No comments.

Closed: 6:04 p.m.

4. Discussion & Action: Request for Special Use Permit regarding the placement of a temporary, free-standing, off-premise sign on Lot S PT 1, Block 1, Trinity Meadows Subdivision, in the City of Willow Park, Parker County, Texas.

No discussion.

Motion made as follows: "Approval of the Special Use Permit for the placement of the temporary, free-standing, off-premise sign with the correction as stated, and the condition of expiration in twenty-four (24) months from City Council's approval or change in the property ownership of the sign's location, whichever comes first."

Motion made by Wilkins, Seconded by Smith.

Voting Yea: Fowler, Wilkins, Weikert, Smith, Walker, VanSant

## **INFORMATIONAL**

Commissioner Comments

Staff Comments

None.

**ADJOURNMENT**

*As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.*

Meeting adjourned at 6:07 p.m. by Chair Fowler.

**THESE MINUTES WERE APPROVED ON JANUARY 21, 2025.**

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**JARED FOWLER, CHAIR**

**RODNEY WILKINS, CO-CHAIR**

Any member of the public has the right to appear at the Public Hearing. Please contact the Development Department at 817-441-7108 or with any questions.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times, and said Notice was posted on/before the following date and time: August 16, 2024 at 5:00 p.m. and remained so posted continuously for at least 72 hours before said meeting is to convene.