



## CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, November 28, 2023 at 6:00 PM

---

### **CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN**

Mayor Moss called the meeting to order at 6:00 pm.

#### **PRESENT**

Mayor Doyle Moss  
Councilmember Eric Contreras  
Councilmember Chawn Gilliland  
Councilmember Greg Runnebaum  
Councilmember Lea Young  
Councilmember Nathan Crummel

#### **STAFF PRESENT**

City Manager Bryan Grimes  
City Attorney Pat Chesser  
City Secretary Crystal Dozier

### **PLEDGE OF ALLEGIANCE AND INVOCATION**

Mayor Moss requested a moment of silence followed by the pledge of allegiance.

### **PUBLIC COMMENTS (Limited to three minutes per person)**

*Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:*

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**There were no public comments.**

## CONSENT AGENDA

*All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

1. Approve City Council Minutes - Regular City Council Meeting November 14, 2023.

**To approve City Council Minutes - Regular City Council Meeting November 14, 2023.**

**Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

## REGULAR AGENDA ITEMS

2. Discussion/Action: to approve a service agreement with Silverback Shredding Service.

**To approve an agreement with Silverback Shredding Service for 12 months.**

**Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

3. Discussion/Action: to consider a Community Facilities/Developer's Agreement with HMH Country Hollow Land, LLC, or assigns, for the development of Country Hollow residential subdivision, 102 Lots, being 19.167 acres, John H. Phelps Survey Tract, Abstract No. 1046, in the City of Willow Park, Parker County, Texas.

**To approve of the Community Facilities/ Developer's Agreement with HMH Country Hollow Land, LLC, or assigns, for the Country Hollow subdivision, as presented, and the authority of the City Administrator to make administrative changes, if necessary.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Crummel.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

4. Discussion/Action: to approve an amendment to the UNCO 380 Agreement.

**To approve an Amendment to Developer's Obligation terms of "Chapter 380 Economic Development Agreement By and Between the City of Willow Park and UNCO RE Holdings, LLC." by "Amendment and Assignment Chapter 380 Economic Development Agreement", as presented.**

**Motion made by Councilmember Young, Seconded by Councilmember Gilliland.  
Voting Yea: Councilmember Contreras, Councilmember Gilliland,  
Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

5. Discussion/Action: to approve on a resolution opting out of the Class Action lawsuit against 3M, Dupont and other PFAS manufacturers arising out of PFAS chemicals.

**To approve a resolution of the City of Willow Park, Texas, authorizing the City Attorney or Designee to Opt the City Out of the 3M and Dupont Class Action Settlements for Drinking Water Contamination; Authorizing a Related Memorandum of Understanding with the City's Wholesale Water Provider.**

**Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.  
Voting Yea: Councilmember Contreras, Councilmember Gilliland,  
Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

6. Discussion/Action: to authorize use of Hotel Occupancy Tax funds for billboard advertising.

**To approve a contract with The Lamar Companies and authorize the use of Hotel Occupancy Tax funds for the west side of the billboard located in front of city hall in the amount of \$31,680.**

**Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.  
Voting Yea: Councilmember Contreras, Councilmember Gilliland,  
Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

## **INFORMATIONAL**

### Mayor and City Council Comments

**Mayor Pro Tem Young stated the Department Quarterly Reports will be on the next meeting agenda along with an update on the drainage on Sam Bass Rd.**

**Mayor Moss mentioned the City Staff Christmas Party will be next Thursday, December 7<sup>th</sup>. He also mentioned all the good things going on in the city. As always, he thanked the City Council for all their hard work.**

### City Manager Comments

The Christmas Tree Lighting is scheduled for Thursday, November 30<sup>th</sup> however there is impending weather. Staff will make the call on Wednesday to reschedule the event to next Tuesday, December 5<sup>th</sup>.

**EXECUTIVE SESSION** *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

7. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

**City Council did not convene into executive session.**

**RECONVENE** *into Open Session and consider action, if any, on the item discussed in Executive Session.*

**ADJOURNMENT**

Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.  
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel  
Mayor Moss adjourned the meeting at 6:34 pm.

These minutes were approved on the 12<sup>th</sup> of December, 2023.

\_\_\_\_\_  
/s/  
Mayor Doyle Moss

\_\_\_\_\_  
/s/  
Crystal R. Dozier, TRMC, CMC  
City Secretary