



CITY COUNCIL SPECIAL MEETING - AUGUST 26, 2025 MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, August 26, 2025 at 6:00 PM

CALL TO ORDER AND DETERMINATION OF QUORUM

Meeting was called to Order by Mayor Palmer at 6:01 p.m.

Quorum confirmed.

PRESENT

MAYOR Teresa Palmer
COUNCILMEMBER Eric Contreras
COUNCILMEMBER Chawn Gilliland
COUNCILMEMBER Scott Smith
COUNCILMEMBER Nathan Crummel

Attorney Andy Messer

City Manager Bryan Grimes

Assistant City Manager, Toni Fisher, for City Secretary Deana McMullen

PLEDGE OF ALLEGIANCE AND INVOCATION

Colors and Pledge presented by Boy Scout Troop #2001.

Invocation presented by Bill Green.

PUBLIC COMMENTS (Limited to five minutes per person)

Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Mayor and/or the City Council may reduce the applicable time limits to speak to three (3) minutes. The Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; or (3) propose the item be placed on a future agenda (Tex. Govt Code §551.042).

1. Gene Martin

2. Kay Green
3. Harold Heisch
4. Dixie Smith
5. Carol Wagner - *stopped due to below:*

*** Meeting stopped due to medical emergency at approximately 6:23 pm

*** Meeting reconvened at 7:05 p.m.

6. Paul Kenney - *did not speak*
7. Cassandra Tidwell - *did not speak*
8. Carol Bracken - *did not speak*

CONSENT AGENDA

These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.

There are no Consent Agenda Items.

REGULAR AGENDA ITEMS

1. **Discussion & Action: to consider approval of Engagement Letter for City Attorney Services with Messer Fort; and discussion of permanent vs. temporary; procurement/process and authorization for Request for Qualifications procedure.** *(Council Member Chawn Gilliland; Mayor Pro Tem Nathan Crummel)(Mayor Teresa Palmer)*
2. **Discussion & Action: to accept the resignation of Council Member Greg Runnebaum, Place 3.** *(Mayor Pro Tem Nathan Crummel; Council Member Scott Smith)*
3. **Discussion & Action: City Council to appoint and fill City Council Member, Place 3 vacancy; and administer Oath by Mayor Palmer.** *(Mayor Pro Tem Nathan Crummel; Council Member Scott Smith)(Mayor Teresa Palmer)*
4. **Discussion & Action: to discuss, consider, and act on to setting the date, time, and place for a public hearing on the tax rate and proposed budget for the period beginning October 1, 2025 thru September 30, 2026.** *(City Manager Bryan Grimes)*
5. **Discussion & Action: to discuss, consider and act on approving a proposed ad valorem tax rate for the period beginning October 1, 2025 thru September 30, 2026.** *(City Manager Bryan Grimes)*

6. **Discussion & Action: to consider the appointment of Deputy City Secretary and/or the possible engagement of a search firm, such as Strategic Government Resources (SGR), for interim city secretary services.** *(Mayor Pro Tem Nathan Crummel; City Manager Bryan Grimes)(Mayor Teresa Palmer)*
7. **Discussion: Texas Legislative update and its impact on Open Meetings Act.** *(City Manager Bryan Grimes)*
8. **Discussion & Action: to approve an interlocal agreement with Parker County for jail services.** *(WPPD Chief Ray Lacy; Lt. Quincy Hamilton)*
9. **Discussion: Home Rule Charter Commission Report to the Mayor and City Council.** *(Mayor Teresa Palmer)*

EXECUTIVE SESSION

In accordance with the Texas Government Code, Chapter 551, Subchapter D, the City Council will recess in Executive Session (closed meeting) to discuss the following:

Convened to Executive Session at

10. **Section 551.071, Consultation with Attorney; Section 551.074, Personnel Matters - City Manager; Employment Agreement; Severance Agreement.**
11. **Section 551. 071, Consultation with City Attorney; Section 551.087, Economic Development Negotiations, Dean Ranch Development.**
12. **Section 551.071, Consultation with City Attorney regarding pending or contemplated litigation: Beall Dean Ranch Development (Demand Letter from City of Fort Worth and City of Aledo).**

RECONVENE INTO OPEN SESSION

In accordance with the Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Reconvened to Open Session at

13. **Discussion & Action: on the possible engagement of a search firm, such as Strategic Government Resources (SGR), for interim city manager services.** *(Mayor Teresa Palmer)*

INFORMATIONAL:

City Manager Comments

City Council Comments

Mayor Comments

ADJOURN

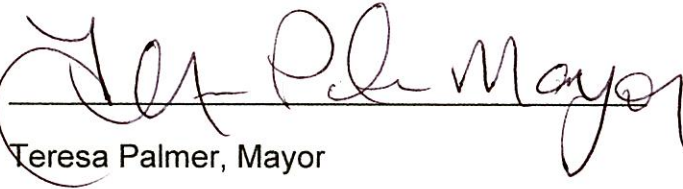
Motion was made to adjourn the meeting at 7:06 p.m. due to the unfortunate circumstances that arose from the medical emergency.

A secondary meeting to be scheduled for remainder of Agenda items.

Motion made by COUNCILMEMBER Contreras, Seconded by COUNCILMEMBER Smith.

Voting Yea: COUNCILMEMBER Contreras, COUNCILMEMBER Gilliland,
COUNCILMEMBER Smith, COUNCILMEMBER Crummel

PASSED AND APPROVED THIS THE 23rd DAY OF September, 2025.


Teresa Palmer, Mayor

ATTEST:


Deana McMullen
City Secretary

