



CITY COUNCIL REGULAR MEETING MINUTES

Municipal Complex, 516 Ranch House Rd, Willow Park, TX 76087

Tuesday, September 27, 2022 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

PRESENT

Mayor Doyle Moss
Councilmember Chawn Gilliland
Councilmember Greg Runnebaum
Councilmember Lea Young
Councilmember Nathan Crummel

ABSENT

Councilmember Eric Contreras

STAFF PRESENT

City Manager Bryan Grimes
City Attorney Pat Chesser
City Secretary Crystal Dozier

PLEDGE OF ALLEGIANCE AND INVOCATION

Pastor Ted Kitchens with Christ Chapel Church gave the invocation followed by the pledge of allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

There were no public comments.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approve City Council Meeting Minutes - Regular City Council Meeting September 13, 2022.

To approve the City Council Meeting Minutes from September 13, 2022.

Motion made by Councilmember Gilliland, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

REGULAR AGENDA ITEMS

2. Discussion / Action: Setting the Date, Time, and Location of Regular Council meetings for the Willow Park City Council.

To set the City Council Meeting date and location as they are now and change the time to 6:00 pm and to amend the ordinance removing the meeting time.

Motion made by Councilmember Runnebaum, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

3. Discussion/ Action: To consider and act on Approving Holiday Schedule for FY 2022 – 2023.

To approve the city's Holiday Schedule for FY 2022-2023 to include Juneteenth.

Motion made by Councilmember Gilliland, Seconded by Councilmember Crummel.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

4. Discussion/ Action: To consider and act on designating the official newspaper of the City of Willow Park for the fiscal year 2022-2023.

To retain The Community News as the city's official newspaper of record.

Motion made by Councilmember Young, Seconded by Councilmember Crummel.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

5. Discussion/Action: to approve a resolution appointing a voting member and alternate to the Wholesale Water and Wastewater Customer Advisory Committee.

To approve a resolution appointing a voting member and alternate to the Wholesale Water and Wastewater Customer Advisory Committee.

Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

6. Discussion Only: Presentation from Erick Macha, Hilltop Securities.

Erick Macha with Hilltop Securities gave a brief report on the City's certificates of obligations for city projects.

No action was taken.

7. Discussion/Action: to consider and act on approving a School Resource Officer Agreement between the City of Willow Park and Trinity Christian Academy.

To approve a School Resource Officer Agreement between the City of Willow Park and Trinity Christian Academy.

**Motion made by Councilmember Gilliland, Seconded by Councilmember Young.
Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

INFORMATIONAL

Mayor and Council Comments

Mayor Moss reported that he, Mayor Pro Tem Young and Toni Fisher, Development and Planning Director attended the Parker County mayor's meeting where Larry Colvin, President of the Weatherford Mountain Bike Club gave a presentation on the future trail proposal for East Parker County. Mayor Moss also stated the Parker County Mayors' Food Drive will begin October 1st and run through October 31st.

City Manager Comments

City Manager, Bryan Grimes reported that he and three other Directors will be attending the Texas Municipal League Conference next week in San Antonio. He also stated the next preliminary agenda will be out to council next Tuesday.

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

Mayor Moss recessed into Executive Session at 6:34 P.M.

RECONVENE into Open Session and consider action, if any, on the item discussed in Executive Session.

- 8. Section 551.072 Discussing the purchase, exchange, sale, lease or value of real property - 101 Stagecoach Trail; 516 Ranch House Road

No action taken.

- 9. Section 551.074 Personnel Matters; City Secretary Review

To approve a 5 percent raise in salary for the City Secretary with an effective date of October 1, 2022.

Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

Mayor Moss reconvened into Open Session at 7:28 P.M.

ADJOURNMENT

**Motion made by Councilmember Gilliland, Seconded by Councilmember Crummel.
Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

Mayor Moss adjourned the meeting at 7:30 P.M.

These minutes were approved on the 11th of October, 2022.

/s/
Doyle Moss, Mayor

/s/
Crystal R. Dozier, TRMC
City Secretary