



## CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, May 28, 2024 at 6:00 PM

---

### **CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN**

Mayor Moss called the meeting to order at 6:00 pm.

#### **PRESENT**

Mayor Doyle Moss  
Councilmember Eric Contreras  
Councilmember Chawn Gilliland  
Councilmember Greg Runnebaum  
Councilmember Lea Young  
Councilmember Nathan Crummel

#### **STAFF PRESENT**

City Manager Bryan Grimes  
Assistant City Manager Bill Funderburk  
City Secretary Crystal Dozier

### **PLEDGE OF ALLEGIANCE AND INVOCATION**

Tyler Kelso with Christ Chapel West Campus gave the invocation followed by the pledge of allegiance.

### **PUBLIC COMMENTS (Limited to three minutes per person)**

*Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:*

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**Public comments were made during Agenda Item 2.**

## **CONSENT AGENDA**

*All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

1. Approve City Council Meeting Minutes - Regular Meeting May 14, 2024.

**To approve City Council Meeting Minutes - Regular Meeting May 14, 2024.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.  
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

## **REGULAR AGENDA ITEMS**

2. Discussion/Action: to accept the presentations from Staff regarding the 2022 Street Projects.

**Gretchen Vasquez, City Engineer gave a presentation on the 2022 Street Projects. Police Chief Daniel Franklin gave a brief presentation on the survey conducted by the Willow Police Department.**

**Eric Hoopes at 41 Crown Rd.; Dixie Smith at 3520 Ranch House Rd.; Teresa Palmer at 3521 Ranch House Rd.; Brad McKerley at 109 Trinity Dr.; Frances Horch at 901 Sam Bass Ct.; Roy Ramos at 101 Trinity Dr.; Beverly Sipes at 72 Crown Rd.; and Clifford Voorhees at 166 Sam Bass Rd. all spoke before the City Council. Teresa Palmer spoke on behalf of Sandy Young at 76 Crown Rd. and Marsh Weiershausen at 70 Crown Rd. submitted written comments.**

**The City Council directed staff to provide a report for the city rights-of-ways, driveway approaches and traffic control for the next meeting on June 11th. The City Council also requested staff to research driveway design standards for thoroughfare roads and a list of remaining concrete streets to be replaced.**

3. Discussion/Action: to adopt an ordinance amending Ordinance 879-23, the Original Budget Ordinance for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024.

**To postpone to a future meeting.**

**Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.  
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

## INFORMATIONAL

### Mayor and City Council Comments

**Councilman Runnebaum thanked staff for all their hard work and working on resolutions regarding the street maintenance issues. He also suggested a way to streamline complaints from citizens.**

**Mayor Pro Tem Young asked staff to respond to citizens who have smaller individual issues.**

**Mayor Moss apologized to the citizens for the trouble they have had during the street projects. He promised issues will be resolved and will be addressed at the next meeting on June 11th.**

### City Manager Comments

**City Manager Bryan Grimes stated the City is in negotiations with XIT to improve their performance. Staff will have some resolutions and solutions to some of the issues at a later date. Staff will be traveling within the next couple of weeks for Public Funds Investment Act training in Lubbock.**

**EXECUTIVE SESSION** *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

**City Council did not convene into executive session. No action taken.**

4. Section 551.072 - Discussing the purchase, exchange, lease, or value of real property; 205 Canyon Ct.
5. 551.087 - Economic Development Negotiations; 551.071 Consultation with City Attorney; Beall Development Agreement.
6. Section 551.071 - Consultation with Attorney; Half & Associates Litigation.

**RECONVENE** *into Open Session and consider action, if any, on the item discussed in Executive Session.*

## ADJOURNMENT

**Motion made by Councilmember Gilliland, Seconded by Councilmember Young.  
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

**Mayor Moss adjourned the meeting at 7:28 pm.**

These minutes were approved on the 11<sup>th</sup> of June, 2024.

/s/                    
Mayor Doyle Moss

                  /s/                    
Crystal R. Dozier, TRMC, CMC  
City Secretary