



## **PARKS BOARD MEETING MINUTES**

**City Hall, 120 El Chico Trl., Ste A, Willow Park, TX 76087**

**Tuesday, February 07, 2023 at 6:00 PM**

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### **CALL TO ORDER**

6:04 p.m.

### **DETERMINATION OF QUORUM**

Quorum confirmed.

#### **PRESENT**

David Wagner  
Ever Gomez  
Lea Young  
Cynthia White

#### **ABSENT**

Corey Tucker  
James McKibben

STAFF PRESENT: Toni Fisher, Planning & Development Director/Parks

### **APPROVAL OF MEETING MINUTES**

Minutes approved.

1. Approval of Parks Board Meeting Minutes of 8/01/22

Minutes approved.

Motion made by Gomez, Seconded by Wagner.

Voting Yea: Wagner, Gomez, White

Voting Abstaining: Young

### **PUBLIC COMMENTS (Limited to five minutes per person)**

*Residents may address the Park Board regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to five*

*(5) minutes. The Texas Open Meetings Act provides the following: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response to the inquiry; or (2) A recitation of existing policy in response to the inquiry. (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.*

None.

## **AGENDA ITEMS**

2. Discussion: Proposal by Baird, Hampton & Brown to amend Parks & Trails Master Plan

Larry Colvin, Senior Designer with Baird, Hampton & Brown and President of Weatherford Mountain Bike Club, was present to discuss the scope of the subject proposal. He also, again, expressed the importance of the Willow Park connection to successfully link Aledo and Weatherford trail systems.

Ex-Officio Member, Lea Young, explained the purpose of the addendum and the necessity of the City's foresight for future trail development in our ETJ and undeveloped areas. She also explained the bike lane being added to several areas within our street project.

Board Member Wagner stated that he felt this was good for the city and asked Colvin if we could access other cities' ideas, to which Colvin replied we could.

Board Member Gomez asked if the other cities within the EPCoT Trail would pay for their own portion of the trail, to which Colvin confirmed that Willow Park pays for Willow Park's portion only.

Colvin also discussed the changes to the e-mountain bike allowance on the trails and explained that now Class 1 e-bikes are classified as bicycles, which must now be permitted on the trails; however, Classes 2 & 3 are still prohibited. Board Member Gomez asked who polices the Class 2/3 bikes on the trails, to which Colvin replied that, although local law enforcement have the authority to do so, it is most often the existing trail bikers that keep it controlled.

Discussion only. No action necessary or called.

## **NEW BUSINESS**

3. Discussion: Cross Timbers Playground - Equipment Update

Staff, Toni Fisher, informed the Board of repairs that were made to the handicapped swing at Cross Timbers Park, and the removal of the wire to the xylophone mallot, which is now also missing (the first was broken and removed in June 2022). It was agreed to keep the xylophone as is until other renovations come necessary in 4-5 years.

Discussion only. No action necessary or called.

4. Discussion: Revisit future park and trail improvements with 5-year Capital Improvement Plan (CIP).

Future improvements were briefly discussed and Fisher suggested the potential of adding a donation sign with a QR code to the park(s).

Ex-Officio Young explained that the bond package for roads which had a park allocation was used for adding the bike lane to the design and construction of designated streets, and we were able to get a few park improvements done with that, as well.

Parks CIP discussions will continue.

Discussion only. No action necessary or called.

## **ADJOURNMENT**

*As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.*

Meeting adjourned at 7:18 p.m.

## **MINUTES APPROVED BY:**

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**Corey Tucker, Chairperson**

**Date**

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at 120 El Chico Trail, Ste A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times, and said Notice was posted on/before the following date and time: February 3, 2023, 5:00 p.m. and remained so posted continuously for at least 72 hours before said meeting is to convene.

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Toni Fisher

Planning and Development Director

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at [cdozier@willowpark.org](mailto:cdozier@willowpark.org). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at [www.willowpark.org](http://www.willowpark.org)